



Stafford Public Schools 2017-2018 Proposed Budget Revision

Presented by the Superintendent February 13, 2017

Stafford Public Schools, Superintendent's Proposed 17-18 Budget, Revised 2/13/17

"Penguin Plunge"

Stafford High School

2017 - 2018 Staffing Adjustments, Revised 2/13/17

Additional Positions	FTE	Location	Salary	Insurance	Social Security	Medicare	Benefits	Total
Current FTE as of 1/9/17	316.23							
Business Teacher	0.5	SHS	\$ 24,908.50	\$ -		\$ 361.17	\$ 361.17	\$ 25,269.67
World Language	0.5	MS	\$ 24,908.50	\$ -		\$ 361.17	\$ 361.17	\$ 25,269.67
Instructional Support Teacher - Math	1	SVS/WSS	\$ 49,817.00	\$ 8,468.24		\$ 722.35	\$ 9,190.59	\$ 59,007.59
Instructional Support Teacher - Math	1	SMS	\$ 49,817.00	\$ 8,468.24		\$ 722.35	\$ 9,190.59	\$ 59,007.59
Instructional Support Teacher - Reading	1	SES	\$ 49,817.00	\$ 8,468.24		\$ 722.35	\$ 9,190.59	\$ 59,007.59
Music Teacher - Increase to Full-Time	0	SES	\$ -	\$ -		\$ -	\$ -	\$ -
Social Worker/Psychologist	1	SES	\$ 48,791.00	\$ -		\$ 707.47	\$ 707.47	\$ 49,498.47
Special Education Teacher	1	SHS	\$ 49,817.00	\$ 8,468.24		\$ 722.35	\$ 9,190.59	\$ 59,007.59
STEM Teacher	1	SES	\$ 49,817.00	\$ 8,468.24		\$ 722.35	\$ 9,190.59	\$ 59,007.59
Clerk (19.5 - 40 hours)	0	Central Office	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Computer Technician - Increase to Full-Time	0	District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance Worker	1	District	\$ 34,139.00	\$ 9,544.90	\$ 2,116.62	\$ 495.02	\$ 12,156.53	\$ 46,295.53
Secretary - Athletics	0.25	Athletics	\$ 5,527.36	\$ -	\$ 342.70	\$ 80.15	\$ 422.84	\$ 5,950.20
School Resource Officer	0	District	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	8.25		\$ 387,359.36	\$ 51,886.10	\$ 2,459.31	\$ 5,616.71	\$ 59,962.13	\$ 447,321.49
Eliminated/Reduced Positions	FTE	Location	Salary	Insurance	Social Security	Medicare	Benefits	Total
Elementary Classroom Teachers	2	SES	\$ (99,634.00)	\$ (16,936.48)		\$ (1,444.69)	\$ (18,381.17)	\$ (118,015.17)
Health Teacher	1	SMS	\$ (78,771.00)	\$ (21,458.03)		\$ (1,142.18)	\$ (22,600.21)	\$ (101,371.21)
Intervention Specialist	0.67	SHS	\$ (23,375.00)	\$ -	\$ (1,449.25)	\$ (338.94)	\$ (1,788.19)	\$ (25,163.19)
Three Retirements	0		\$ (150,000.00)	\$ -		\$ (2,175.00)	\$ (2,175.00)	\$ (152,175.00)
World Language	1	SHS	\$ (84,896.00)	\$ (1,200.00)		\$ (1,230.99)	\$ (2,430.99)	\$ (87,326.99)
English Teacher	1	SHS	\$ (47,904.00)	\$ (1,200.00)		\$ (694.61)	\$ (1,894.61)	\$ (49,798.61)
	5.67							
Proposed FTE	318.81	Total	\$ (484,580.00)	\$ (40,794.51)	\$ (1,449.25)	\$ (7,026.41)	\$ (49,270.17)	\$ (533,850.17)
Staff Proposal Revision, 2/13/17		Net Increase	\$ (97,220.64)	\$ 11,091.59	\$ 1,010.06	\$ (1,409.70)	\$ 10,691.96	\$ (86,528.68)

2017-2018

Stafford Public Schools

Superintendent's Budget Proposal

Account	16-17	17-18 Proposed	Difference	% Change
100 Salaries Total	\$15,676,815.73	\$16,335,225.30	\$718,409.57	4.20%
200 Benefits Total	\$5,064,744.54	\$5,089,712.99	\$24,968.45	0.49%
300 Professional Services Total	\$400,554.00	\$414,645.00	\$14,091.00	3.52%
400 Repairs, Rental, and Other Prop. Svcs Total	\$876,561.64	\$880,853.22	\$4,291.58	0.49%
500 Transp, Tuition, and Other Services Total	\$3,624,574.67	\$3,604,741.66	(\$19,833.01)	-0.55%
600 Utilities, Instructional Supplies Total	\$1,218,624.50	\$1,272,955.76	\$54,331.26	4.46%
700 Equipment and Software Total	\$197,317.15	\$178,134.78	(\$19,182.37)	-9.72%
800 Dues and Fees Total	\$314,231.85	\$312,524.00	(\$1,707.85)	-0.54%
Grand Total	\$27,373,424.08	\$28,088,792.71	\$715,368.63	2.61%

**The budget proposal is a 2.61 % increase over the 2016-2017 approved budget.
The current year's budget is a 0.36% decrease as compared to the 2015-2016 budget.**

2017-2018

Stafford Public Schools Proposed Budget, Salaries

Account	16-17	17-18 Proposed	Difference	% Change	Explanation for Variance
109 - Salaries Administrative	\$1,413,565.44	\$1,448,450.14	\$34,884.70	2.47%	Stafford Administrators' Association- 2% General Wage Increase (GWI), plus step increase. Also includes the Superintendent of Schools.
110 - Salaries Certified Related	\$560,794.00	\$565,465.00	\$4,671.00	0.83%	Based on actual 15-16 and year-to-date expenditures. Includes substitute teachers, coaches and other stipends.
111 - Salaries Certified	\$9,873,623.05	\$10,219,066.62	\$345,443.57	3.50%	Stafford Education Association- 1.7% GWI, plus step; includes new staff proposals (details on page 15) and adjustments since approval of 16-17 budget. Also includes all classroom teachers, pupil services staff members, library media and instructional specialists.
112 - Salaries Non Certified	\$2,427,178.05	\$2,759,912.29	\$332,734.24	13.71%	CSEA- 2% GWI, plus step; includes new staff proposals (details on page 15) and adjustments since approval of 16-17 budget. Also includes bookkeepers, cafeteria workers, custodians, paraprofessionals, secretaries and the maintenance worker.
114 - Salaries Non Affiliated	\$1,144,211.19	\$1,066,789.25	(\$77,421.94)	-6.77%	2.5% GWI, no step; elimination of two positions, realignment of IT Dept., and addition of School Resource Officer. Includes non-unionized positions such as school nurses, IT staff, supervisors, the director of athletics and recreation and the business manager.
115 - Salaries Non Certified Related	\$257,444.00	\$335,542.00	\$78,098.00	30.34%	Based on actual 15-16 and year-to-date expenditures. Includes substitute salaries for non-certified and non-affiliated staff.
Salary Offsets	\$0.00	(\$60,000.00)			Includes preschool tuition, and tuition reimbursement for out of town students.
100 Salaries Total	\$15,676,815.73	\$16,335,225.30	\$718,409.57	4.20%	

2017-2018

Stafford Public Schools Proposed Budget, Benefits

Account	16-17	17-18 Proposed	Difference	% Change	Explanation for Variance
210 - Employee Benefits	\$3,782,295.55	\$3,785,166.22	\$2,870.67	0.08%	All certified staff moving to a health savings account (HSA) beginning 7/1. Includes medical, Rx, and dental insurance.
220 - Social Security	\$289,057.49	\$270,997.97	(\$18,059.52)	-6.25%	Based on current and proposed staffing. Teachers and administrators that contribute to the Teachers' Retirement Board do not pay social security.
221 - Medicare	\$242,695.70	\$236,456.00	(\$6,239.70)	-2.57%	Based on current and proposed staffing. All staff, except for teachers hired before 1986, pay Medicare.
230 - Pension Contributions	\$538,850.00	\$577,910.00	\$39,060.00	7.25%	Per recommendation of the actuary.
260 - Unemployment Compensation	\$53,182.80	\$53,182.80	\$0.00	0.00%	No anticipated increase.
270 - Workers Compensation	\$158,663.00	\$166,000.00	\$7,337.00	4.62%	Per recommendation of our insurance agent.
200 Benefits Total	\$5,064,744.54	\$5,089,712.99	\$24,968.45	0.49%	

2017-2018

Stafford Public Schools Proposed Budget, Prof. Services

Account	16-17	17-18 Proposed	Difference	% Change	Explanation for Variance
323 - Contracted Instructional Services	\$218,500.00	\$231,000.00	\$12,500.00	5.72%	.
330 - Purch Prof/Tech Services	\$59,454.00	\$71,045.00	\$11,591.00	19.50%	Increase in professional development for student management system and geothermal / solar projects. Also includes mandated in-service training.
340 - Other Professional Services	\$122,600.00	\$112,600.00	(\$10,000.00)	-8.16%	Includes district legal fees, audit fees and athletic trainer services. The savings is due to a reduction in legal fees.
300 Professional Services Total	\$400,554.00	\$414,645.00	\$14,091.00	3.52%	

2017-2018

Stafford Public Schools Proposed Budget Repairs, Rentals, and Other Property Services

Account	16-17	17-18 Proposed	Difference	% Change	Explanation for Variance
410 - Water and Sewer	\$24,087.50	\$27,152.00	\$3,064.50	12.72%	Based on actual 15-16 and year-to-date expenditures.
420 - Custodial/Fire/Constable	\$28,999.00	\$23,999.10	(\$4,999.90)	-17.24%	Based on historical spending and anticipated need; includes the cost of coverage at school events.
421 - Trash Removal	\$45,000.00	\$45,000.00	\$0.00	0.00%	No anticipated increase, based on historical spending pattern.
430 - Repairs and Maintenance	\$636,592.14	\$640,721.12	\$4,128.98	0.65%	Capital improvement projects, including SHS sewer vault equipment, SMS stage, update heating & air conditioning roof top unit at WSS, and IT repair and maintenance.
442 - Lease Rental	\$141,883.00	\$143,981.00	\$2,098.00	1.48%	Increase in copier lease agreement for centralized printing. Also includes audiological rentals.
400 Repairs, Rental, and Other Prop. Svcs Total	\$876,561.64	\$880,853.22	\$4,291.58	0.49%	

2017-2018

Stafford Public Schools Proposed Budget Transportation, Tuition, and Other Services

Account	16-17	17-18 Proposed	Difference	% Change	Explanation for Variance
510 - Student Transportation	\$1,989,550.28	\$2,061,994.78	\$72,444.50	3.64%	Contractual increase with M&J, out-of-district private vendors, and bus monitors.
520 - Property Insurance	\$109,567.00	\$117,237.00	\$7,670.00	7.00%	Premium increase based on review of losses to date and potential exposures as recommended by insurance agent.
521 - Liability Insurance	\$75,454.00	\$87,606.00	\$12,152.00	16.11%	Premium increase based on review of losses to date and potential exposures as recommended by insurance agent.
530 - Communications	\$113,265.99	\$113,737.97	\$471.98	0.42%	Increase in postage; includes mailings to parents, interbuilding internet service, wireless service, and district telephone service.
540 - Advertising	\$3,000.00	\$1,000.00	(\$2,000.00)	-66.67%	Based on year-to-date expenditures as a result of utilization of free and low-cost online resources.
550 - Printing and Binding	\$11,600.00	\$12,600.00	\$1,000.00	8.62%	Increase for printing of PRIDE materials for high school accreditation.
560 - Out of District Tuition	\$926,948.40	\$815,000.00	(\$111,948.40)	-12.08%	Decrease in private special education tuition.
566 - Magnet School Tuition	\$313,500.00	\$301,150.00	(\$12,350.00)	-3.94%	Reduction in anticipated count of students attending magnet schools in 17-18.
580 - Travel	\$24,200.00	\$23,400.00	(\$800.00)	-3.31%	Based on actual 15-16 expenditures and anticipated need. Includes travel reimbursement for staff.
581 - Athletic / Other Trips	\$52,489.00	\$66,015.91	\$13,526.91	25.77%	Cost minus anticipated transportation fees (\$14,000). Based on actual 15-16 expenditures and anticipated need. Includes bus cost for sports teams, music trips, and special ed/pupil services field trips.
590 - Other Purchased Services	\$5,000.00	\$5,000.00	\$0.00	0.00%	No anticipated increase. Includes motivational speakers for the high school for drug prevention, drunk driving prevention, etc.
500 Transp, Tuition, and Other Services Total	\$3,624,574.67	\$3,604,741.66	(\$19,833.01)	-0.55%	

2017-2018

Stafford Public Schools Proposed Budget

Utilities and Instructional Supplies

Account	16-17	17-18 Proposed	Difference	% Change	Explanation for Variance
610 - IT Supplies	\$4,600.00	\$4,000.00	(\$600.00)	-13.04%	Based on historical spending and anticipated need. Includes batteries for remotes and wireless keyboards, USB devices, wire clips, and other items that are not classified as equipment.
611 - Instructional Supplies	\$380,172.00	\$403,596.37	\$23,424.37	6.16%	Includes consumable instructional supplies aligned to Common Core such as workbooks. Also includes general school supplies used by teachers, staff, and students.
613 - Building Services Supplies	\$99,391.00	\$99,900.00	\$509.00	0.51%	Increase in the cost of products. Includes everyday supplies needed to maintain the school buildings, such as cleaning products, toilet paper, paper towels, mops, and brooms.
620 - Fuel Oil	\$91,188.50	\$91,188.50	\$0.00	0.00%	Anticipated savings from geothermal projects expected to offset increases.
622 - Electricity	\$513,100.00	\$513,100.00	\$0.00	0.00%	Anticipated savings from solar projects expected to offset increases.
623 - Propane Gas	\$45,700.00	\$42,600.00	(\$3,100.00)	-6.78%	Based on last year's actual propane use.
626 - Gasoline	\$5,700.00	\$4,000.00	(\$1,700.00)	-29.82%	Based on actual 15-16 and year-to-date expenditures.
641 - Textbooks	\$62,850.00	\$83,447.24	\$20,597.24	32.77%	Planned textbook replacement cycle to align with Common Core- Social Studies, Science, World Language, and Career Technology Education.
642 - Library Materials	\$15,923.00	\$31,123.65	\$15,200.65	95.46%	Increase in classroom libraries in four schools for readers'/writers' workshops.
600 Utilities, Instructional Supplies Total	\$1,218,624.50	\$1,272,955.76	\$54,331.26	4.46%	

2017-2018

Stafford Public Schools Proposed Budget Equipment and Software

Account	16-17	17-18 Proposed	Difference	% Change	Explanation for Variance
730 - Equipment	\$167,210.00	\$119,544.78	(\$47,665.22)	-28.51%	Decrease in mobile laptop purchases.
735 - Computer Software	\$30,107.15	\$58,590.00	\$28,482.85	94.60%	Maintenance renewals, phone contract, back-up services, anti-virus, and MS Office license.
700 Equipment and Software Total	\$197,317.15	\$178,134.78	(\$19,182.37)	-9.72%	

2017-2018

Stafford Public Schools Proposed Budget

Dues and Fees

Account	16-17	17-18 Proposed	Difference	% Change	Explanation for Variance
810 - Dues and Fees	\$157,981.85	\$156,274.00	(\$1,707.85)	-1.08%	Based on historical spending and anticipated need. Includes IT licensing fees and subscriptions, district memberships in professional organizations and fees for student participation in music concerts/festivals, drama productions, National Honor Society, National Junior Honor Society, Student Council, Geography Bee, etc.
830 - Debt-Related Expenditures	\$156,250.00	\$156,250.00	\$0.00	0.00%	No anticipated increase. Includes reimbursement to town for solar project related items.
800 Dues and Fees Total	\$314,231.85	\$312,524.00	(\$1,707.85)	-0.54%	
Grand Total	\$27,373,424.08	\$28,088,792.71	\$715,368.63	2.61%	

Glossary

- BC-Building Controls (e.g. Heating, Cooling, Ventilation, and Lighting)
- CABE-Connecticut Association of Boards of Education
- CCS-Common Core Standards
- CIPs-Capital Improvement Projects
- CSDE-Connecticut State Department of Education
- DRG-District Reference Group
- E-Rate-Program that provides discounts to assist most schools to obtain affordable telecommunications & internet access
- FTE-Full Time Equivalent
- IDEA-Individuals with Disabilities Education Act
- IT-Instructional Technology
- Mandate-That which is required by State and/or federal Statutes
- NCEP-Net Current Expenditure per Pupil
- NEASC-New England Association of Schools & Colleges
- NESDEC - New England School Development Council
- SAT-Scholastic Assessment Test
- SBAs-Smarter Balanced Assessments
- SES-Stafford Elementary School
- SHS-Stafford High School
- SMS-Stafford Middle School
- SPS-Stafford Public Schools
- SRBI-Scientific Research-Based Interventions
- SVS-Staffordville School
- WSS-West Stafford School

Budget Process Timeline

Board of Education

Discuss Budget and Invite Public Commentary

January 30

February 6

February 13

February 27 - Approval of BOE Budget

Public Hearings

Present BOS, BOE and Library Board Budgets & Invite Public Commentary

March 8

April 19

Board of Education / Board of Finance Joint Meeting

Date to be Determined

Annual Town Meeting

Date to be Determined

Referendum

Date to be Determined