

April 11, 2016

**MEMO**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education

FROM:  Patricia A. Collin, Ed.D., Superintendent of Schools

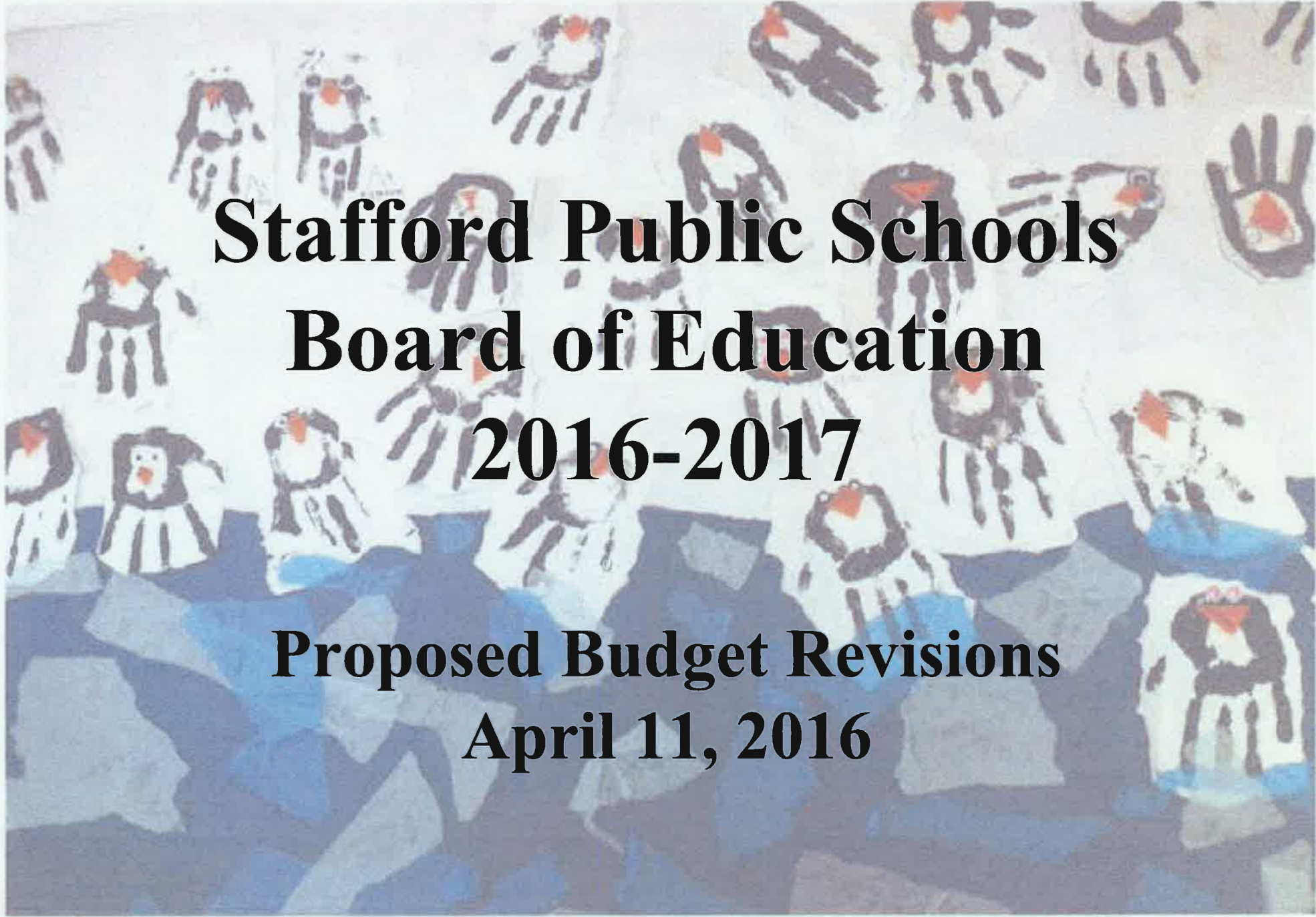
SUBJECT: Update on the 2016-2017 Budget for the Stafford Public School District

At the Board of Education meeting on February 1, 2016, the Board of Education approved a budget, which totaled \$27,856,411, representing an increase of \$383,911 or 1.4%. Subsequently, we continued to analyze our 2016-2017 budget, which included class size data and savings that may be realized as a result of a number of staff retirements and resignations, which most always result in savings realized as the district is able to recruit and appoint staff members at salaries lower than the personnel they are hired to replace.

As reported previously, Jennifer Hoffman, Stafford Middle School Principal, convened a committee at the beginning of the current school year to analyze staffing structure as it relates to the school schedule. Due to circumstances beyond the district's control, the timeline for informing the 2016-2017 budget had been delayed. However, over the past couple of weeks, I have been meeting with Jennifer and Marco, Stafford High School Principal, to discuss options and realignment, and possible reduction, of staff.

As a result of discussions about staffing adjustments and other factors that impact the budget, I plan to present a revised 2016-2017 budget for the Board's consideration. This revised budget totals \$482,386 in reductions. It reflects a decrease of \$28,240 per the Board of Finance decision on Wednesday, April 6<sup>th</sup>, to fund the cost of the district's new phone system, \$37,200 for preschool tuition, \$30,000 in transportation and \$384,846 in staffing adjustments, which include savings realized through retirements, replacements and eliminated positions.

Should the Board vote to approve of the aforementioned revisions to its approved budget, the revised budget would total \$27,373,424, representing a decrease of \$99,076 or -0.36% as compared to the 2015-2016 approved budget.



# **Stafford Public Schools Board of Education 2016-2017**

## **Proposed Budget Revisions April 11, 2016**

# 2016-2017

## Stafford Public Schools

### Revised Budget Proposal

| Stafford Public Schools   |                      |              |
|---|----------------------|--------------|
| Proposed Budget Adjustments, 4/11/16  |                      |              |
|   |                      |              |
| <b>Budget 2016-17 (BOE Approved 2/22/16)</b>                                      | <b>\$ 27,855,810</b> |              |
| Salaries (Savings Realized from Retirements, Replacements & Eliminated Positions) | \$ (384,846)         |              |
| Preschool Tuition Fees  | \$ (37,200)          |              |
| Transportation  | \$ (30,000)          |              |
| Phone System Debt Service   | \$ (28,240)          |              |
| Tuition Reimbursement   | \$ (2,100)           |              |
| Total Proposed Reductions (4/11/16)   |                      | \$ (482,386) |
| <b>Total Proposed 2016-17 Budget (4/11/16)</b>                                    | <b>\$ 27,373,424</b> |              |
| <b>Approved 2015 -16 Budget</b>   | <b>\$ 27,472,500</b> |              |
| <b>Change from 2015-2016 Budget</b>   | <b>\$ (99,076)</b>   | <b>-0.36</b> |



# 2016-2017

## Stafford Public Schools

### Revised Budget Proposal

| Line   | 2014-15<br>Expended | 2015-2016<br>Approved | 2016-2017<br>Proposed | Difference      | 2017 %<br>Change |
|--|---------------------|-----------------------|-----------------------|-----------------|------------------|
| + 100 Salaries                                     | 14,872,792          | 15,560,400            | 15,676,816            | 116,416         | 0.75%            |
| + 200 Benefits                                     | 5,289,867           | 5,269,700             | 5,064,745             | (204,955)       | (3.89%)          |
| + 300 Professional Services                        | 400,246             | 345,800               | 400,045               | 54,245          | 15.69%           |
| + 400 Repairs, Rental, Other Property Services     | 750,719             | 817,700               | 876,562               | 58,862          | 7.20%            |
| + 500 Transportation, Tuition, Other Services      | 3,695,114           | 3,693,100             | 3,624,575             | (68,525)        | (1.86%)          |
| + 600 Utilities, Instructional & Building Supplies | 1,508,543           | 1,392,900             | 1,219,134             | (173,767)       | (12.48%)         |
| + 700 Equipment and Software                       | 210,546             | 206,000               | 199,950               | (6,050)         | (2.94%)          |
| + 800 Dues and Fees                                | 144,396             | 186,900               | 311,599               | 124,699         | 66.72%           |
| <b>Grand Total</b>                                 | <b>26,872,224</b>   | <b>27,472,500</b>     | <b>27,373,424</b>     | <b>(99,076)</b> | <b>(0.36%)</b>   |

The budget proposal is a **0.36%** decrease from the 2015-2016 approved budget.