

**Regular Meeting
Stafford Board of Education
Stafford Elementary School
May 19, 2014**

Board Members Present: Mr. Earl Goodell
Mr. Peter Kovaleski, arrived at 8:00 p.m., joined Board at 8:55 p.m.
Mrs. Andrea Locke
Mrs. Tracy Rummel, Chairperson
Mrs. Kathy Walsh

Absent: Mr. Tony Frassinelli
Ms. Sonya Shegogue, Secretary

Also Present: Dr. Patricia A. Collin, Superintendent of Schools
Mr. Michael Bednarz, Director of Curriculum and Instruction
Mr. Greg Buonome, Assistant Principal, Stafford Middle School
Mr. Robert Campbell, Assistant Principal, Stafford High School
Mr. Jerry Domanico, Business Manager
Mr. Damian Frassinelli, Director of Athletics and Recreation
Mr. Ben Gluck, Student Representative
Ms. Beth LaPane, Supervisor of Food Services
Ms. Shelley Michaud, Principal, West Stafford School
Mr. Marco Pelliccia, Principal, Stafford High School
Mr. Mark Seddon, Supervisor of Building Services
Mr. Hank Skala, Principal, Stafford Elementary School
Mrs. Amy Stevenson, Director of Pupil Services
Mr. Kenneth Valentine, Principal, Stafford Middle School

Item I. Call to Order- Establishment of Quorum

The meeting was called to order at 6:35 p.m. A quorum was established.

Item II. Pledge of Allegiance

Mr. Gluck led the Board in the Pledge of Allegiance.

Item III. Secretary's Report- Approval of Minutes

Regular Meeting, 04/28/14

A consensus of the Board approved the Secretary's Report for the regular meeting held on April 28, 2014, as corrected. Student Representative's report should read "ASVAB testing".

Item IV. Treasurer's Report

Bills, 5/8/14- \$321,689.87
Grants, 5/8/14- \$10,227.35
Bills, 5/14/14- \$495,849.03

Grants, 5/14/14- \$36,914.68

A consensus of the Board approved the Board bills and grants as presented.

Item V. Correspondence

Mrs. Rummel read the reminders listed on the Board meeting agenda regarding the upcoming town meeting on May 28, 2014 (originally scheduled for May 20), and the referendum on June 4, 2014. She also reminded Board members that the next regularly-scheduled Board meeting would be held on Monday, June 9, 2014, at the Pinney Building.

Dr. Collin read the objectives of the lead awareness grant that the district received.

Dr. Collin presented the School of Distinction Award that Stafford Middle School received.

Dr. Collin stated that a letter was sent to M&J Bus, Inc. to thank them for the donation of a bus and the driver for donating her time to transport students for a former student's funeral.

Item VI. Board Reports

A. Report from Student Representative

Mr. Gluck reported on the following topics:

- Career Day- 5/1/14
- Motivational Speaker- 5/5/14
- PIE Honor Roll
- Junior Prom
- Athletic Update
- Drama Update

B. Budget Committee

The Budget Committee members are Mrs. Rummel, Mr. Frassinelli and Mr. Kovaleski. Mr. Goodell and Ms. Shegogue are alternates. There was no update from this committee.

C. Curriculum Committee

The Curriculum Committee members are Ms. Shegogue, Mrs. Locke and Mrs. Walsh. There was no update from this committee.

D. Policy Committee

The Policy Committee members are Mr. Goodell, Mr. Kovaleski and Mrs. Walsh. There was no update from this committee.

E. Negotiation Committee

The Negotiation Committee members are Mrs. Rummel, Mr. Frassinelli and Mrs. Locke. Ms. Shegogue is an alternate. There was no report from this committee. However, Mrs. Rummel notified the members that the committee will begin meeting in August 26th at 5 p.m. for an informal introduction meeting with the CSEA negotiation committee. Mrs. Locke noted that she would be available at 5:30 p.m.

Item VII. Superintendent's Reports

A. Music and Drama Department Presentation

Dr. Collin stated that each year members of the various music groups at Stafford High School, as well as the Drama Club, make a brief presentation on their activities during the school year to the Board of Education. Mrs. Laurie Dillon, Music and Drama Director, introduced student representatives from each of the following groups: Band, Madrigals, Concert Choir, Ladies Chorale, Show Choir, Drama and Octet.

The following students were present to report: Ben Gluck- Band; Matthew Moore- Madrigals; Shelby Pinney- Concert Choir; Sheyanne Aubin- Ladies Chorale; Kacie Converse- Show Choir; Karly Nesta & Tyler Whaley- Drama; and Lindsay Burns- Octet.

The students performed a song for the audience.

B. Teacher of the Year 2015

Dr. Collin presented Stafford's Teacher of the Year for 2015, Ms. Jolene Piscetello.

A graduate of Fordham University with her master's degree in Social Work in May, 2001, Jolene has served as Social Worker at Stafford High School and the Borough and Staffordville Elementary Schools since 2005, for Community Health Resources providing intensive home therapeutic services to families from 2003 through 2005, and at Devereaux Glenholme School, a residential treatment facility, working with students in prekindergarten through grade 12 from 2001 through 2003. She is currently enrolled in the Educational Leadership Program at Central Connecticut State University. Jolene develops and facilitates numerous professional development activities for staff and presentations for students and families on a variety of relevant and timely topics. She has served as a member of many committees such as Drop-out Prevention, Educator Evaluation, Peer Mentor Program and Freshman House. She has also served as Class Advisor and Peer Mentor Advisor.

Highly respected by her peers, Jolene is noted for her ability to address crises and unpredictable situations on a daily basis. One colleague stated, "She not only handles these situations with poise and finesse, she is extremely knowledgeable and portrays a calm, soothing demeanor." She is admired for her skill at deescalating situations, and she is extremely dedicated to not only students and their families, but also to staff. Jolene is described as one who "gives her time and energy selflessly" and a person who "teaches young children to be strong, to be independent, to love themselves and believe in themselves." Additionally, another colleague wrote, "She tries to get to know every student," saying "Hello" and "touching base with any student she may see in the hallway."

Mr. Michael Bednarz, facilitator of the Stafford's Teacher of the Year program, briefly reviewed the selection process. He introduced Ms. Piscetello, who was presented with a gift from the Board.

C. Paraeducator of the Year 2015

Dr. Collin presented Stafford's 2015 Paraeducator of the Year, Ms. Joann Milikowski. She said that in addition to working in Programs After School in Stafford (PASS) at Stafford Elementary School, Joann has served at Witt Intermediate, West Stafford, Staffordville, Borough, Stafford Middle and Stafford High Schools. She is recognized as a valuable, reliable staff member, who regularly volunteers to assist students.

Dr. Collin explained that the Connecticut State Department of Education (CSDE) and the School Paraprofessional Advisory Council established the Connecticut Paraprofessional of the Year Program. Renamed the Anne Marie Murphy Paraeducator of the Year Program, its purpose is the following: *to recognize the important role of the paraeducator in supporting student achievement*. Through this program, each school district is allowed to nominate one paraeducator for this award, *who has demonstrated exceptional skill and dedication in the performance of his/her job, thereby earning the respect and admiration of students, teachers, administrators, coworkers and parents*.

Similar to the CSDE Teacher of the Year program, the nominee must meet specific criteria, which was outlined in her letter to staff, parents, and community members dated April 30, 2014. As the district Paraeducator of the Year, Ms. Milikowski will be invited to participate in next year's Paraeducator of the Year Selection.

Mr. Marco Pelliccia, Principal of Stafford High School, introduced Ms. Milikowski and said a few words about her contributions to the high school community. Ms. Milikowski was presented with a gift from the Board.

D. Recognition of Stafford Public Schools' Retiring Staff Members

Dr. Collin stated that the following staff members, certified and non-certified, have retired at the end of the 2013-2014 school year:

- Shirley Bergeron, Stafford Elementary School, Paraeducator
- Pamela Berthelette, Stafford Middle School, Teacher
- Trudy Campbell, St. Edward School, Nurse
- Julieanne Canny, Staffordville School, Teacher
- Beverly Cosgrove, Staffordville School, Paraeducator
- Janice Gowdy, West Stafford School, Teacher
- Ellen Hagenow, Stafford Elementary School, Kitchen Worker
- Karla Julian, Stafford Elementary School, Teacher
- Carol Kilcollins, West Stafford School, Head Cook
- Dee Paradis, Stafford Elementary School, Teacher
- Frank Paris, Board Office, Custodian
- Constance Piffner, Stafford Elementary School, Teacher
- Gary Shearer, Stafford High School, Teacher
- Brenda Simons, Stafford Elementary School, Secretary
- Henry Skala, Stafford Elementary School, Principal
- Christine Smith, Stafford Elementary School, Paraeducator
- Peg Symonds, Stafford Middle School, Teacher

Dr. Collin spoke briefly about each staff member and presented each that was present at the meeting with a gift.

E. Presentation of the 2013 – 2014 CABA Student Leadership Awards

Dr. Collin reported that each year, the CABA Student Leadership Awards program honors Connecticut high school students who exhibit exemplary leadership skills based on the following criteria:

- Willingness to take on challenges
- Capability to make difficult decisions

- Concern for others
- Ability to work with others
- Willingness to commit to a project
- Diplomacy
- Ability to understand issues clearly
- Ability to honor a commitment

The program was then expanded for the 2009-2010 school year to include middle school students who exhibit exemplary leadership skills. One male and one female student from each school is eligible.

Dr. Collin stated that the 2013-2014 recipients of this prestigious award from Stafford High School are Nicholas Girard and Corine Sylvain. Both students are eleventh graders. The recipients from Stafford Middle School are Adrianna Barnett and Nathaniel Flynn. Both students are eighth graders.

Mr. Marco Pelliccia, Principal of Stafford High School, introduced Mr. Girard and gave highlights of Mr. Girard's career at Stafford High School. Miss Sylvain was unable to attend the meeting. Mr. Kenneth Valentine, Principal of Stafford Middle School, introduced Miss Barnett and Mr. Flynn. Each student was presented with a certificate from C.A.B.E.

F. Recognition of Student Representative to the Board of Education

Dr. Collin introduced Mr. Benjamin Gluck, a twelfth grader at Stafford High School, who has served as Student Representative to the Board of Education since 2012 - 2013. She said that Ben has done an outstanding job updating Board members on student activities at Stafford High School and giving a student's viewpoint on issues. He willingly offers input during Board of Education meetings and has served as an advocate for students.

Dr. Collin said that Ben has consistently achieved Honors or High Honors during his tenure at Stafford High School and he currently ranks number six in the graduating class of 2014 with a 93.04 G.P.A. He is an active member of the National Honor Society, Principal's Advisement Group, and serves as a Peer Mentor and Tutor. He is also involved in many extracurricular and co-curricular activities at Stafford High School, which include the following: Cross Country, Drama Club, Show Choir, Madrigals, and Debate club, and he plays tuba in the Marching Band. Additionally, Ben has assumed a leadership role as Captain of the Indoor Track and Outdoor Track teams and was named president of the Debate club. Lastly, Ben represented Stafford High School as the 2013 delegate to Connecticut's Boy's State and volunteered at the Stafford Elementary School P.A.S.S. program.

In terms of future career goals, Ben plans to attend the University of Connecticut or University of Rhode Island and is interested in pursuing a degree in International Affairs/Political Science under the United States Army R.O.T.C. program.

Ben was presented with a gift from the Board commemorating his service to the Board.

The Board took a recess at 7:55 p.m., for refreshments. The meeting was called to order at 8:15 p.m.

G. Head Start Report through April 2014

Dr. Collin presented the Basic Head Start Fund 160 for the time period of February 1, 2014, through January 31, 2015. The detailed expense report, as prepared by Mr. Jerry Domanico, Business Manager, reflects grant

expenditures through April 30, 2014. At this time, the grant has only been funded through June 30, 2014 in the amount of \$51,497, of which \$27,862.04 in expenditures has been posted with an encumbrance of \$9,829.85. In addition, approximately \$58,913 of the Non-federal share (District funds required to be spent to support the program) is also reflected in the report.

The Early Head Start Fund 182, which has only been funded through June 30, 2014, in the amount of \$28,980, is also for the time period February 1, 2014, through January 31, 2015. The report indicates that \$11,447.73 in expenditures had been posted to the grant by April 30, 2014. This report also reflects an encumbrance of \$7,501.49. Lastly, approximately \$10,593 of the Non-federal share is also provided in the attached report.

In compliance with the Head Start agreement, the monthly program expense reports are presented to the Board of Education on a regular basis. In addition, the reports are periodically presented to the Head Start Parent Policy Committee, which also reviews the minutes of BOE meetings in order to stay abreast of the Board's actions.

There were no questions or comments.

H. Financial Report through April 2014

Dr. Collin stated that the total 2013-2014 Itemized Estimate of the Cost of Maintenance for Stafford Public Schools is \$26,932,401. The financial report of funds budgeted and encumbered/expended from July 1, 2013, through April 30, 2014, as prepared by Mr. Jerry Domanico, Business Manager, was provided for Board members via the portal. She said that the report indicates the period to date encumbrances/expenditures total \$24,967,689, leaving a balance of \$1,964,712, or 7.29% of the total budget to be encumbered/expended by June 30, 2014.

Dr. Collin said that Mr. Domanico has also provided the Board with a preliminary report of grant expenditures. This report includes State, federal and local grant awards, listing grant title, source, approved budget and total expenditures, and the actual reimbursement received as of the date of the report, which is April 30, 2014.

There were no questions or comments.

Item VIII. Public Forum

There were no questions or comments.

Item IX. Old Business

There was no Old Business.

Item X. New Business

A. Review and Approval of Reductions to the 2014 – 2015 Board of Education Itemized Estimate of the Cost of Maintenance (Budget) for Stafford Public Schools

Dr. Collin stated that on February 24, 2014, the Board of Education approved the itemized estimate of the cost of maintenance for Stafford Public Schools totaling \$28,165,776 for the 2014-2015 school year. This represented an increase of \$1,233,375 or 4.58% over the approved budget for 2013-2014. Subsequently, on April 10th the Board of Education further reduced its budget, as directed by the Board of Finance (BOF) by

\$800,000. The resulting budget represented an increase of \$433,375 or 1.61%. When the referendum did not pass on May 14, 2014, the Board of Finance directed the Board of Education to further reduce its budget by \$120,000.

Dr. Collin stated that it is important to note that during the last round of budget reductions, current staff positions and summer school (K-8) were eliminated, in addition to a reconfiguration of administration. The staffing changes / eliminations reflect a net reduction of 6.77 FTE. Therefore, in this round of budget cuts, administration focused on reductions other than staffing. The spreadsheet show below reflects additional reductions totaling \$120,000 and resulting in an itemized estimate of the cost of maintenance for Stafford Public Schools totaling \$27,245,776, which represents an increase of \$313,375 or 1.16% over the approved budget for 2013-2014.

Mr. Goodell made a motion, seconded by Mrs. Locke, that the Board of Education approve reductions in the amount of \$120,000, as mandated by the Board of Finance, to the 2014-2015 itemized estimate of the cost of maintenance for Stafford Public Schools, as presented. Mr. Goodell, Mrs. Locke and Mrs. Walsh voted for the motion, which carried.

STAFFORD PUBLIC SCHOOLS 2014-2015 Budget History			
Board of Education Approved Budget- 4/10/14		\$27,365,776	
Additional Board of Finance Reduction to Budget 5/14/2014 (\$120,000) - Administrators' Recommended Reductions			
Budget Item	Code	\$ Amount	Comments
Staffing Change	111, 221	(\$31,943)	Spec. Ed. Teacher Replacement @ SES
Reduction to Unemployment	260	(\$10,000)	
Reduce Special Education Outside Contract Line	323	(\$25,000)	Relocation of student
Reduce the Special Education Software Line	611	(\$8,000)	
LCD Maintenance	115	(\$200)	
Professional Development	330	(\$7,500)	
V-Brick for Middle School	430	(\$7,500)	Postponed for another year
Wireless Installation (Contracted Service)	430	(\$3,500)	Need now exists for WS and SV only
Wireless Access Points	730	(\$1,800)	
Citrix (100 users)	735	(\$2,000)	
E Backpack (Digital Portofolio Program)	810	(\$2,000)	Plan to utilize a free resource
Reduced Maintenance Supplies	613	(\$2,900)	
Reduced Hand/Power Tools Line	730	(\$1,500)	Postpone some replacements for one year
Electrical Repairs	430	(\$1,000)	
Door Hardware, Closers, etc.	430	(\$1,000)	
Window/Glass Repairs	430	(\$650)	
Painting and Grounds Maintenance	430	(\$650)	
Software Consultant	340	(\$1,000)	Reduce number of contracted hours
CO Supplies	611	(\$2,000)	
CO Printing & Binding	550	(\$500)	
General Travel	580	(\$1,500)	Technology provides other access options; carpooling encouraged
Bus. Ofc. Contracted Services	430	(\$1,187)	
Central Office Postage	530	(\$1,000)	
Centralized Printer Leasing	442	(\$2,500)	
District Advertising	540	(\$500)	
Central Office Equip.	730	(\$1,000)	
Eliminate One Coaching Position @ SHS	110, 115	(\$1,670)	Fall Cheerleading
Total Reductions		(\$120,000)	
Total Revised Budget w/BOF Reductions:		\$27,245,776	

B. Review and Possible Approval of Solar PV Carport Project at Stafford Middle School

Dr. Collin provided Board members (via the portal) with a copy of a memorandum from the Stafford Energy Advisory Committee (SEAC) regarding the status of ZREC (Zero Renewable Energy Credit) awards from the electrical utility, of which Stafford is an award recipient of seven proposed projects. She said that through a Power Purchase Agreement, instead of paying 18 cents per kW hour, the consumer will pay 6 cents per kW hour, with a fixed annual increase of 2% and a contract term of 20 years.

Dr. Collin said that of the seven projects, 50 kW and 100 kW arrays are to be roof-mounted on Staffordville School and Stafford Elementary School, respectively. In addition, at this time a 100 kW array is to be installed as a ground-mounted solar photovoltaic (PV) carport at Stafford Middle School since the roof is in need of repairs. Anticipated savings from these projects is estimated at approximately \$34,000.

Dr. Collin reported that SEAC identifies three possible locations for the carport installation for the Board's consideration: one in the front of the school and two in the back of the school. Should necessary repairs be made to the roof at SMS, this location would serve as a fourth possibility. Photographs were provided for the Board's review. The Committee notes that the Planning and Zoning Commission, in accordance with State Statute, has approved of the carport installation at Stafford Middle School.

Dr. Collin listed a number of factors the Board should consider as it makes a decision regarding the location of ground-mounted solar PV carports, which include, but are not limited to the following:

- Potential disruption to school security measures specific to line of sight from cameras projected at the parking lot to monitor the flow of traffic as well as visibility of the building by law enforcement in the event of a lockdown;
- Potential for sliding snow and development of ice as a result of melting in parking lots;
- Potential for vandalism;
- Impact on snow removal for the Town with ground-mounted carports;
- Impact of structure on aesthetic appeal;
- Responsibility for general maintenance and upkeep (e.g. painting and removal of hives/nests); and
- The potential costs associated with repairs to allow for installation on a section of the roof at Stafford Middle School, which would eliminate the aforementioned concerns.

Mr. Mark Seddon, Supervisor of Building Services, said that he has spoken to a roofing contractor regarding replacement of a section of the middle school roof, but he did not have a quote available at that time. He said that the quote is for replacing the membrane only; the roof structure has not yet been evaluated for this project. He also noted that the middle school roof is twenty years old.

Mr. Kovaleski, SEAC member (and Board of Education member), reviewed the proposal with the Board. He stated that SEAC would like a decision regarding the location of the carport as soon as possible, since they'd like to install it during the summer break and the contractor needs a 45-day lead time.

Mr. Kovaleski clarified that the carport arrays would be owned by the State. If there was theft or vandalism, the State's insurance would cover the incident. The school system would be responsible for snow removal, removal of hives / nests, and general maintenance.

Mrs. Rummel asked about lightning strikes and if the structures are safe for students. Mr. Kovaleski responded that the structures are safe.

Board members asked that Dr. Collin gather additional information regarding the cost of repairing the roof at Stafford Middle School, as well as how much the State would cover for that type of a construction project.

This item was tabled until the next regularly-scheduled meeting.

Item XI. Personnel Matters

A. Approval of Superintendent's Recommendation to Rescind Non-Renewals (Executive Session Anticipated)

Dr. Collin stated that at the meeting on March 24, 2014, the Board of Education approved the Superintendent's recommendation to non-renew the teaching contracts of non-tenured staff members at the end of the 2013-2014 school year, in accordance with the provisions of Connecticut General Statutes, Section 10-151. The Board of Education also directed her to communicate this action of the Board in writing to these staff members. The reason for this non-renewal action was the unsettled itemized estimate of the cost of maintenance of Stafford Public Schools (budget) for the 2014-2015 school year.

Unfortunately, the Board of Education's itemized estimate of the cost of maintenance of the Stafford Public Schools for the 2014-2015 school year has not yet been approved by the Town. However, Dr. Collin stated that Administration is confident that the following positions would not be eliminated since Administration still has the option of eliminating a number of open positions.

NAME	POSITION	SCHOOL	EFFECTIVE DATE
Barr, Sarah	Speech & Language Pathologist	West Stafford School	End of School Year, June 2014
Bis, Carole	Special Education Teacher	Stafford Elementary School	End of School Year, June 2014
Breton, Carlee	School Psychologist	Stafford Middle School	End of School Year, June 2014
Caneen, Rachel	PE / Health Teacher	Stafford High School	End of School Year, June 2014
Connors, Monica	School Social Worker	Stafford Middle School	End of School Year, June 2014
Dauber, Holly	Special Education / Social Studies Teacher	Stafford Middle School	End of School Year, June 2014
Davenport, Linda	Instructional Support Teacher (.80 FTE)	Stafford High School	End of School Year, June 2014
Donahue, Caitlin	English Teacher	Stafford High School	End of School Year, June 2014
Duval, Adrian	Elementary Teacher	Stafford Elementary School	End of School Year, June 2014
Finkelman, Lisa	Math Teacher (.50 FTE)	Stafford High School	End of School Year, June 2014
Forziati, Jenna	Special Education Teacher	Staffordville School	End of School Year, June 2014
Gascon, Philippe	Guidance Counselor	Stafford High School	End of School Year, June 2014
Gorski, David	Technology Teacher	Stafford High School	End of School Year, June 2014
Hall, Fiona	Chemistry Teacher	Stafford High School	End of School Year, June 2014
Hamilton, Emily	Science Teacher	Stafford Middle School	End of School Year, June 2014
Harrison, Jillian	Elementary Teacher	Staffordville School	End of School Year, June 2014
Jackson, Gregory	Math Teacher	Stafford High School	End of School Year, June 2014
Janiak, Brianna	Teacher, Grade 6	Stafford Middle School	End of School Year, June 2014
Link, Sarah	Art Teacher	Stafford Middle School	End of School Year, June 2014
Lonsdale, Amanda	Guidance Counselor	Stafford High School	End of School Year, June 2014
Macrina, Ashley	Guidance Counselor	Stafford High School	End of School Year, June 2014
Malloy, Gina	Social Worker	West Stafford School	End of School Year, June 2014
Mancinelli, Michele	Math Teacher	Stafford Middle School	End of School Year, June 2014

Martorelli, Nichole	Biology Teacher	Stafford High School	End of School Year, June 2014
McQuaid, Kirstie	Elementary Teacher	West Stafford School	End of School Year, June 2014
Michalak, Robert	Technology Teacher	Stafford High School	End of School Year, June 2014
Mlyniec, Amanda	Elementary Teacher	West Stafford School	End of School Year, June 2014
Morgan- Hostetler, Melissa	Science / Social Studies Teacher	Stafford Middle School	End of School Year, June 2014
O’Gara, Sandra	Elementary Teacher	Stafford Elementary School	End of School Year, June 2014
Obernesser, Erin	Elementary Teacher	Stafford Elementary School	End of School Year, June 2014
Paolini, Lori	Special Education Teacher	West Stafford School	End of School Year, June 2014
Robbins, Kimberly	Elementary Teacher	West Stafford School	End of School Year, June 2014
Serrell-Dube, Erik	English Teacher	Stafford High School	End of School Year, June 2014
Sevigny, Amy	Special Education Teacher	Stafford Middle School	End of School Year, June 2014
Sidor, Jacqueline	Art Teacher (.80 FTE)	West Stafford and Staffordville Schools	End of School Year, June 2014
Wallert, Kimberly	Elementary Teacher	West Stafford School	End of School Year, June 2014
Widomski, Magdalena	Music Teacher	Stafford Middle / West Stafford and Staffordville Schools	End of School Year, June 2014

Mrs. Locke made a motion, seconded by Mrs. Walsh, that the Board of Education rescind its decision to non-renew the teacher contracts of the teachers listed above at the end of the 2013-2014 school year. Mr. Goodell, Mr. Kovaleski, Mrs. Locke and Mrs. Walsh voted for the motion, which carried.

Mr. Kovaleski made a motion, seconded by Mr. Goodell, that the Board of Education direct the Superintendent of Schools to communicate this action of the Board in writing to each of these teachers and that the Superintendent of Schools prepare teaching contracts for the 2014-2015 school year for each of the above-named teachers in accordance with the *Professional Agreement between the Stafford Board of Education and the Stafford Education Association July 1, 2013, through June 30, 2016*. Mr. Goodell, Mr. Kovaleski, Mrs. Locke and Mrs. Walsh voted for the motion, which carried.

Mr. Kovaleski made a motion, seconded by Mr. Goodell, that the Board of Education place item XI.B.- **Superintendent’s Evaluation (Executive Session Anticipated)**, into executive session. Mr. Goodell, Mr. Kovaleski, Mrs. Locke and Mrs. Walsh voted for the motion, which carried.

The Board took a brief recess at 9:06 p.m.

Mrs. Walsh made a motion, seconded by Mr. Kovaleski, to enter executive session. Mr. Goodell, Mr. Kovaleski, Mrs. Locke and Mrs. Walsh voted for the motion, which carried. The Board entered executive session at 9:15 p.m.

Mr. Goodell made a motion, seconded by Mr. Kovaleski, to return to regular session. Mr. Goodell, Mr. Kovaleski, Mrs. Locke and Mrs. Walsh voted for the motion, which carried. The Board returned to regular session at 9:49 p.m.

B. Superintendent's Evaluation (Executive Session Anticipated)

No action was taken on this item.

Item XII. Student Matters

There were no Student Matters.

Item XIII. Adjournment

Mr. Kovaleski made a motion, seconded by Mr. Goodell, to adjourn. Mr. Goodell, Mr. Kovaleski, Mrs. Locke and Mrs. Walsh voted for the motion, which carried. The meeting adjourned at 9:50 p.m.

Respectfully submitted,

Christine C. Marinelli, Recording Secretary

Tracy L. Rummel, Chairperson

Sonya Shegogue, Secretary