

**Special Meeting  
Stafford Board of Education  
Stafford Public Library  
October 3, 2016, 5:30 p.m.**

**Board Members Present:** Mr. Scott Gallison  
Mr. Peter Kovaleski  
Mrs. Andrea Locke  
Mr. Jeff Roberts  
Mrs. Tracy Rummel, Secretary  
Ms. Sonya Shegogue, Chairperson  
Mrs. Kathy Walsh

**Also Present:** Dr. Patricia A. Collin, Superintendent of Schools

**1. Call to Order- Establishment of Quorum**

The meeting was called to order at 5:34 p.m. A quorum was established.

**2. Community Leadership Module (Connecticut Lighthouse Project)**

At the Special Board meeting on September 19, 2016, Mr. Nick Caruso, Connecticut Association of Boards of Education (CABE), provided an overview of the Connecticut Lighthouse Project's Community Leadership module. He presented *Lighthouse Conditions and Indicators*, which reflected seven conditions for productive change: Connections Across the System; Knowing What It Takes to Change Achievement; Workplace Support; Professional Development; A Balance Between District-wide Direction and Building Level Autonomy; A Strong Community Connection; and Distributed Leadership. While he was scheduled to facilitate discussion around effective communication with and strategies to increase engagement of community members, the Board postponed this agenda item due to a scheduling conflict for Mr. Caruso.

**3. Interview a Candidate for the Position of Interim Business Manager (Executive Session Anticipated)**

Mr. Gallison made a motion, seconded by Mrs. Locke, to enter executive session to interview a candidate for the position of interim business manager. Mr. Kovaleski, Mrs. Rummel, Mr. Roberts, Mrs. Walsh, Mr. Gallison and Mrs. Locke voted for the motion, which carried. The Board entered into executive session at 5:56 p.m. Dr. Collin and the candidate were invited to attend.

Mrs. Locke made a motion, seconded by Mr. Gallison, to return to regular session. Mr. Kovaleski, Mrs. Rummel, Mr. Roberts, Mrs. Walsh, Mr. Gallison and Mrs. Locke voted for the motion, which carried. The Board returned to regular session at 6:42 p.m.

Mrs. Rummel made a motion, seconded by Mrs. Walsh, to appoint Mrs. Deborah Szymanski to the position of Interim Business Manager at a salary of \$105,000.00 (pro-rated), effective October 11, 2016. Mr. Kovaleski, Mrs. Rummel, Mr. Roberts, Mrs. Walsh, Mr. Gallison and Mrs. Locke voted for the motion, which carried.

**4. Adjournment**

Mrs. Rummel made a motion, seconded by Mr. Gallison to adjourn. Mr. Gallison, Mrs. Locke, Mr. Roberts, Mrs. Rummel, Mr. Kovaleski, and Mrs. Walsh voted for the motion, which carried. The meeting adjourned at 6:47 p.m.

**Respectfully submitted,  
Tracy L. Rummel, Secretary**

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**Sonya Shegogue, Chairperson**

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**Tracy L. Rummel, Secretary**

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