

**Special Meeting  
Stafford Board of Education  
Stafford Public Library  
September 19, 2016, 5:30 p.m.**

**Board Members Present:** Mr. Scott Gallison  
Mrs. Andrea Locke  
Mr. Jeff Roberts  
Mrs. Tracy Rummel, Secretary  
Ms. Sonya Shegogue, Chairperson  
Mrs. Kathy Walsh

**Absent:** Mr. Peter Kovaleski

**Also Present:** Dr. Patricia A. Collin, Superintendent of Schools  
Mr. Nick Caruso, Connecticut Association of Boards of Education

**1. Call to Order- Establishment of Quorum**

The meeting was called to order at 5:39 p.m. A quorum was established.

**2. Community Leadership Module (Connecticut Lighthouse Project)**

Mr. Nick Caruso, Connecticut Association of Boards of Education (CABE), provided an overview of the Connecticut Lighthouse Project's Community Leadership module. He presented *Lighthouse Conditions and Indicators*, which reflected seven conditions for productive change: Connections Across the System; Knowing What It Takes to Change Achievement; Workplace Support; Professional Development; A Balance Between District-wide Direction and Building Level Autonomy; A Strong Community Connection; and Distributed Leadership. Board members responded to a number of questions in an order to identify areas in which it would like to focus its efforts around community leadership.

The Board would like to schedule a Special Meeting on Monday, October 3, 2016, at 5:30 p.m., at the Stafford Public Library, the purpose of which will be to continue the discussions around effective communication with and strategies to increase engagement of community members.

**3. Adjournment**

Mr. Roberts made a motion, seconded by Mrs. Locke to adjourn. Mr. Gallison, Mrs. Locke, Mr. Roberts, Mrs. Rummel, and Mrs. Walsh voted for the motion, which carried. The meeting adjourned at 7:30 p.m.

**Respectfully submitted,  
Tracy L. Rummel, Secretary**

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**Sonya Shegogue, Chairperson**

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**Tracy L. Rummel, Secretary**