

**Regular Meeting
Stafford Board of Education
Stafford Elementary School
May 22, 2017, 6:30 p.m.**

Board Members Present: Mr. Scott Gallison
Mr. Peter Kovaleski
Mrs. Andrea Locke
Mr. Jeff Roberts
Mrs. Tracy Rummel, Secretary, left at approximately 8:15 p.m.
Ms. Sonya Shegogue, Chairperson
Mrs. Kathy Walsh

Also Present: Dr. Patricia A. Collin, Superintendent of Schools
Mr. Michael Bednarz, Director of Curriculum and Instruction
Mr. Isaac Combs, Student Representative
Mr. Devin Cowperthwaite, Supervisor of Building Services
Mrs. Laurie Dillon, Music / Drama Teacher, Stafford High School
Ms. Peggy Falchetta, Principal, Staffordville School
Mr. Damian Frassinelli, Director of Athletics and Recreation
Ms. Anna Gagnon, Principal, West Stafford School
Miss Autumn Gagnon, Alternate Student Representative
Ms. Jennifer Hoffman, Principal, Stafford Middle School
Ms. Beth LaPane, Supervisor of Food Services
Mr. Steve Montgomery, Assistant Principal, Stafford Elementary School
Ms. Melissa Morgan-Hostetler, Assistant Principal, Stafford Middle School
Mr. Marco Pelliccia, Principal, Stafford High School
Ms. Amy Stevenson, Director of Pupil Services
Mrs. Debbie Szymanski, Business Manager

Item I. Call to Order- Establishment of Quorum

The meeting was called to order at 6:30 p.m.

Item II. Pledge of Allegiance

The student representative led the Board in the Pledge of Allegiance.

Item III. Secretary's Report- Approval of Minutes

Regular Meeting, 5/8/17

A consensus of the Board approved the Secretary's Report for the regular meeting held on 5/8/17, as presented.

Item IV. Treasurer's Report

Bills, 5/17/17- \$300,221.80
Grants, 5/17/17- \$31,927.84

A consensus of the Board approved the Bills and Grants, as presented.

Item V. Correspondence

A. Board Meeting Reminder

Ms. Shegogue read the Board meeting reminder that was posted on the agenda and the reminder that the town meeting would be held on Wednesday, May 24, 2017, from 7 p.m.

Item VI. Board Reports

A. Report from Student Representatives

Miss Gagnon reported on the following topics:

- Senior Banquet
- Boston Class Trip
- NHS Cancer Walk
- Senior Class Picnic
- Highland Games
- SHS Silver Medal Winner- US News and World Reports
- SMS College Knowledge Field Trip
- Representative Kurt Vail Visited SMS
- Art Display at Public Library

Mr. Combs reported on the following topics:

- Family Movie Night at SVS
- First Selectman Frassinelli visited SVS
- *Chitty Chitty Bang Bang* Performance at SHS
- Families Read Together Initiative at WSS
- *Lemonade* the Musical at WSS
- *Sounds a Little Fishy to Me* at WSS
- Trip to Wickham Park
- Field Day- June 7
- SHS Music Report and Handout / Photos

B. Budget Committee

The Budget Committee members are Ms. Shegogue, Mr. Gallison and Mr. Kovaleski (Mrs. Locke, alternate). There was no update from this committee.

C. Curriculum Committee

The Curriculum Committee members are Ms. Shegogue, Mrs. Locke and Mrs. Walsh (Mrs. Rummel, alternate). There was no update from this committee. Ms. Shegogue said that Mr. Bednarz cancelled the meeting that was scheduled.

D. Policy Committee

The Policy Committee members are Mrs. Rummel, Mr. Kovaleski and Mrs. Walsh. The committee members met on Friday, May 19, 2017, at 8 a.m. Mrs. Walsh summarized the changes

to the policies that were reviewed. Dr. Collin stated that the policies will be presented to the full Board for approval at the next regularly-scheduled Board meeting.

E. Negotiation Committee

The Negotiation Committee members are Mrs. Locke, Ms. Shegogue and Mr. Roberts. There was no update from this committee.

F. District Climate Study Committee

Ms. Shegogue said that the committee met on Friday, May 19, 2017, and met with a consultant from EASTCONN. She said that he asked for the number of staff members in the district and the types of questions to be asked. Mr. Gallison said that it was a very productive meeting and that once the study is finalized, a letter will be sent to staff members.

Item VII. Superintendent's Reports

A. High School Music and Drama Department Presentation

Dr. Collin stated that each year members of the various music groups at Stafford High School, as well as the Drama Club, make a brief presentation on their activities during the school year to the Board of Education.

Mrs. Laurie Dillon, Music and Drama Director, introduced student representatives from each of the following groups, as follows: Isaac Combs and Adam Carter- Band; Adam Carter- Jazz Ensemble; Julia Lybarger and Matt Faber- Madrigals; Cameron MacGregor- Concert Choir, Gabby Thayer- Ladies Chorale, Jenna Castonguay- Show Choir, Sierra Baker- Color Guard; and Matt Faber-Drama. The students performed two songs for the audience.

B. Winter and Spring Sports Presentation

Dr. Collin stated that sports teams at Stafford High School typically make a presentation at the conclusion of their seasons. She said that at the Board meeting on December 5, 2016, coaches and team captains for fall sports were introduced by Mr. Damian Frassinelli, Director of Athletics and Recreation.

Mr. Frassinelli thanked Dr. Collin, Mr. Pelliccia and Ms. Griswold for their support. He introduced coaches and team captains representing winter and spring sports, as follows: Coach Dunn, Saylee Missell, Emily Kopek and Matt Frank, Indoor / Outdoor Track; Coach Grant, Justin Grant, Brandon Kallenbach and Jake Rollins- Boys' Basketball; Coach Martin, Diana Robert and Hanna McAvoy- Girls' Basketball; Mr. Frassinelli and Kaitlyn Kirchhoffer- Unified Basketball / PE / Art and Music; Coach Ives, Tanner Lancaster and Cody Desilets- Wrestling; Coach Budaj, Sarah Provencher and Hannah Davis- Softball; Coach Martin, Luke Broadhurst, Jake Rollins and Brandon Kallenbach- Baseball; and Coach Weed and Mike Bachiochi- Golf; and Aiden Goodwin- Co-op Lacrosse.

C. Teacher of the Year 2018

Dr. Collin announced that Stafford's Teacher of the Year for 2018 is Mrs. Jennifer Ledbetter, Kindergarten Teacher at Staffordville School. She said that the announcement of her selection was made via a letter to staff, parents, and community members, which was provided to Board members via the portal.

Dr. Collin also provided an overview of the selection process, including the recent history of the Teacher of the Year program in Stafford, as prepared by Mr. Michael Bednarz, facilitator of the Stafford Teacher of the Year program.

Mr. Bednarz introduced Mrs. Ledbetter, highlighted some of her accomplishments and contributions to the school community, and read excerpts from her nomination forms. Mrs. Ledbetter was presented with an engraved clock on behalf of the district and the Board. Her name will also be added to the new TOY plaque that was created by the high school's industrial technology department.

D. Paraeducator of the Year 2018

Dr. Collin said that the Connecticut State Department of Education (CSDE) and the School Paraprofessional Advisory Council established the Connecticut Paraprofessional of the Year Program. Renamed the Anne Marie Murphy Paraeducator of the Year Program, its purpose is the following: *to recognize the important role of the paraeducator in supporting student achievement.* Through this program, each school district is allowed to nominate one paraeducator for this award, *who has demonstrated exceptional skill and dedication in the performance of his/her job, thereby earning the respect and admiration of students, teachers, administrators, coworkers and parents.*

Dr. Collin announced that Stafford's Paraeducator of the Year for 2018 is Mrs. Elizabeth Lackman, Paraeducator at Stafford Middle School. She said that similar to the CSDE Teacher of the Year program, the nominee must meet specific criteria, which was outlined in her letter to staff, parents, and community members dated May 1, 2017. A copy of the letter was provided for Board members via the portal.

Dr. Collin said that as the district's Paraeducator of the Year, Mrs. Lackman will be invited to participate in next year's Paraeducator of the Year Selection.

Mrs. Jennifer Hoffman, Principal of Stafford Middle School, introduced Mrs. Lackman and highlighted some of her accomplishments and contributions to the school community. Mrs. Lackman was presented with an engraved marble apple on behalf of the district and the Board.

E. Recognition of Stafford Public Schools' Retiring Staff Members

Dr. Collin presented the following staff members, certified and non-certified, who will have retired at the end of the 2016-2017 school year:

- Diana Bartus, West Stafford School
- Patsy Cromwell, Stafford High School
- Diane Kology, Stafford Elementary School
- Linda LeConche, Stafford Middle School
- Meredith Monti, Stafford High School
- Lynda Sue Moore, Stafford Elementary School
- Janet Nilsen, Staffordville School
- Lynn Rose, Stafford High School
- Margaret Zalewa, Stafford Elementary School

Dr. Collin spoke briefly about each staff member and presented each that was present at the meeting with a gift.

F. Presentation of the 2016 – 2017 CABE Student Leadership Awards

Dr. Collin stated that each year, the CABE Student Leadership Awards program honors Connecticut high school students who exhibit exemplary leadership skills based on the following criteria:

- Willingness to take on challenges
- Capability to make difficult decisions
- Concern for others
- Ability to work with others
- Willingness to commit to a project
- Diplomacy
- Ability to understand issues clearly
- Ability to honor a commitment

Dr. Collin announced that the 2016-2017 recipients of this prestigious award from Stafford High School are Kaylee Miller and Zachary Briggs. Both students are eleventh graders. The recipients from Stafford Middle School are Lily Zopelis and Alec Pontz. Both students are eighth graders.

The four honorees were present at the *Celebration of Excellence*. Mr. Marco Pelliccia, Principal of Stafford High School, and Mrs. Morgan-Hostetler, Assistant Principal of Stafford Middle School, presented their students to the Board. Each student was presented with a certificate. Biographical information about each student was provided via the portal for Board members.

G. Presentation of the 2016 – 2017 NSDC Academic Growth and Student Leadership in Learning Awards

Dr. Collin stated that because the district is affiliated with the New England School Development Council (NESDEC), we have the opportunity to present the National School Development Council (NSDC) Award for Academic Growth and Student Leadership in Learning Award to two high school students. The NSDC is a network of regional school study councils, like NESDEC, that supports excellence, equity and continuous educational improvements.

She said that the NSDC award is presented to high school students, who have consistently pursued a high level of academic effort, and have also served as positive role models for the student body. Recipients of the award exemplify admirable character and accomplishment. She noted that the award is being presented to juniors this spring so that they may include it in their applications for colleges, universities, post-secondary vocational-technical schools and other post-secondary institutions.

Dr. Collin announced that the 2016-2017 recipients of this prestigious award are Adrianna Barnett and Andrew Napolitano. Mr. Pelliccia, Principal of Stafford High School, introduced these honorees at the *Celebration of Excellence*. Each student was presented with a certificate.

H. Recognition of the Student Representatives to the Board of Education

Dr. Collin stated that Stafford High School senior Isaac Combs and junior Autumn Gagnon, Alternate, have served as Student Representatives to the Board of Education. She said that they have done an outstanding job updating Board members on student activities not just at Stafford High School but also at

our other schools and providing a student's viewpoint on issues. They willingly offer input during Board of Education meetings and have served as advocates for students.

Isaac and Autumn were each presented with a certificate and a gift card commemorating their service to the Board.

The Board took a recess at 8:42 p.m. for refreshments. The meeting reconvened at 8:58 p.m.

I. Financial Report July 1, 2016 through April 30, 2017

Dr. Collin presented the financial report of funds budgeted and encumbered/expended from July 1, 2016, through April 30, 2017, as prepared by Mrs. Deborah Szymanski, Interim Business Manager.

She said that the total approved budget for the 2016-2017 school year is \$27,373,424, which is -0.36%, a decrease of \$99,076, as compared to the 2015-2016 approved budget. The report indicates that period to date expenditures/encumbrances total \$26,357,287.62 or 96.3% of the budget, leaving a balance of \$1,016,136.46 or 3.7% of the total budget to be expended or encumbered by June 30, 2017.

Dr. Collin stated that the 2015-2016 fiscal year audit, conducted by PKF O'Connor Davies, is now complete. According to the report, \$110,438 remains in the Board of Education's general operating budget. She said that an item appears later on the agenda, which pertains to this matter.

There were no questions or comments.

J. Cafeteria Profit and Loss Report July 1, 2016 through April 30, 2017

Dr. Collin presented the Cafeteria Profit and Loss report for July 1, 2016, through April 30, 2017, as prepared by Mrs. Deborah Szymanski, Interim Business Manager. She said that the Food Services program had a profit of \$2,982 for the month of April.

Dr. Collin noted that Mrs. Szymanski provided information regarding State and federal aid, interest earned and special events income and the number of serving days, meals, payroll data and the lack of repairs/capital expenditures in April. She also notes a decrease in both production costs and income for the month. Finally, the report serves to inform you of two retirements, Diane Kology and Margaret Zalewa, who were recognized earlier in the evening.

There were no questions or comments.

K. Early Head Start Grant Report through April 30, 2017

Dr. Collin presented the Early Head Start report for the grant period February 1, 2017, through April 30, 2017. The grant award totals \$38,131. Of the total, \$14,947.16 or 39.2% has been expended.

As indicated in the memorandum prepared by Mrs. Deborah Szymanski, Interim Business Manager, the program has reported \$1,513.25 in non-federal share, which is a requirement of the grant. We included supporting documentation of qualifying donations via the portal.

In compliance with the Early Head Start agreement, the monthly program expense reports are presented to the Board of Education on a regular basis. After consulting with EASTCONN personnel last spring, we

have determined that the district would meet this obligation by reporting to the Stafford Board of Education on a quarterly basis. In addition, the reports are periodically presented to the Early Head Start Parent Policy Committee, which also reviews the minutes of BOE meetings in order to stay abreast of the Board's actions.

There were no questions or comments.

Item VIII. Public Comment

A member of the audience stated that while some of the other "louder" programs were asked to present tonight, she would like to commend the art department and the opportunities that it provides for the quieter students. She urged the administrators and the Board to look deeply at the creativity exhibited by the students in this program. She shared two books with Mr. Pelliccia.

Item IX. Old Business

A. Approval of Adjustments to the Board of Education's 2017 – 2018 Budget

Dr. Collin reported that at the Board of Education meeting on February 27, 2017, she presented a revised budget proposal, which totaled \$28,045,054.79 and represented an increase of \$671,630.71 or 2.45%. Subsequently, the Board reinstated the English teacher at the high school, which increased the Board approved budget to \$28,089,083.39, a 2.61% increase.

Following the Board of Finance meeting on Monday, April 3, 2017, at a special meeting of the Board of Education on April 5, she presented net adjustments totaling (\$292,199.30), which represented an increase of \$423,460.01 or 1.55 % and resulted in a 2017 - 2018 budget totaling \$27,767,884.09. With the reinstatement of the music teacher from .80 to 1.0 FTE, the Board of Education approved budget that was presented to the town at referendum totaled \$27,806,000.39, an increase of 1.58%.

The referendum did not pass on May 10, 2017. Subsequently, at its meeting on Monday, May 15, 2017, the Board of Finance directed the Board of Education to reduce its budget by \$147,000.

Dr. Collin presented net adjustments totaling \$147,000, which represented an increase of \$285,576.31 or 1.04% and results in a 2017 – 2018 budget totaling \$27,659,000.39.

Mr. Roberts said that he commends Dr. Collin on the work she's done on preparing this list of reductions, which doesn't affect staff or programs, but he said that he's upset that 1,100 people can shoot down a town budget and cause the Board to have to make cuts.

Mrs. Locke made a motion, seconded by Mr. Roberts, that the Board of Education approve the 2017-2018 budget for the Stafford Public School District, as presented. Mr. Gallison, Mr. Kovaleski, Mrs. Locke, Mr. Roberts and Mrs. Walsh voted for the motion, which carried.

Mrs. Locke made a motion, seconded by Mrs. Walsh, to place Item. X.A.- **Approval of M&J Student Transportation Contract (Executive Session Anticipated)** into executive session. Mr. Gallison, Mr. Kovaleski, Mrs. Locke, Mr. Roberts and Mrs. Walsh voted for the motion, which carried.

Item X. New Business

A. Approval of M&J Student Transportation Contract (Executive Session Anticipated)

This item was addressed at the end of the meeting during executive session.

B. Review and Possible Approval of CSDE Healthy Food Certification Statement for July 1, 2017 through June 30, 2018

Dr. Collin provided the Board via the portal with an operational memorandum from the Connecticut State Department of Education, Bureau of Health/Nutrition, Family Services and Adult Education regarding the Healthy Food Certification Statement. She said that Connecticut General Statutes require that all Connecticut Boards of Education take action annually to certify whether all food items sold to students will or will not meet the Connecticut Nutrition Standards. This certification of compliance not only affects food and beverage offerings, but it also affects serving size. In addition, such requirements impact fundraisers and foods and beverages provided for the purpose of classroom celebrations and offered during after-school activities.

Dr. Collin stated that as indicated in the memorandum, the annual Healthy Food Certification (HFC) Statement will be a part of Connecticut's Online Application and Claiming System for Child Nutrition Programs (CNP System) effective with the 2017-2018 school year. The CSDE expects the HFC Board vote to occur before June 30, 2017. She said that Board members were encouraged to read the memorandum for more detailed information specific to the two considerations: **Healthy Food Option** and **Exemption for Food Items**.

Dr. Collin reminded the Board that the increased cost of agreeing to comply with the Healthy Food Certification program has been offset by a State reimbursement of 10 cents per lunch served in the previous year. The State provided a reimbursement to Stafford totaling \$15,453 for the 2012-2013 school year, \$14,049 for the 2013-2014 school year, \$13,826 for the 2014-2015 school year and \$13,345 for the 2015-2016 school year.

Mrs. Deborah Szymanski, Interim Business Manager, and Mrs. Beth LaPane, Supervisor of Food Services, were in attendance to respond to questions of the Board. There were no questions.

Mrs. Locke made a motion, seconded by Mr. Gallison, that the Board of Education approve both considerations, the **Healthy Food Option** and the **Exemption for Food Items**, of the Healthy Food Certification Statement for the 2017-2018 school year, the provisions of which are outlined in Section 10-215f of the Connecticut State Statutes. Mr. Gallison, Mr. Kovaleski, Mrs. Locke, Mr. Roberts and Mrs. Walsh voted for the motion, which carried.

C. Approval of Change to Authorized Signer for the Child Nutrition Program

Dr. Collin provided the Board via the portal with a communiqué from the Connecticut State Department of Education (CSDE), Bureau of Health/Nutrition, Family Services and Adult Education, which states that the district must complete an Authorized Signatures Agreement for Child Nutrition Program changes. Moreover, whenever such a change is necessitated, Board action "for the form to be signed and submitted" is necessary in order to avoid delay of reimbursement.

Dr. Collin explained that since Mrs. Deborah Szymanski, Interim Business Manager, will no longer be serving in this role effective July 1, 2017, the Board must take official action to allow Ms. Lisa Baxter, Chief Financial Officer, Town of Stafford, to sign the claims for reimbursement in the absence or incapacity of the Superintendent of Schools at this time. Once a new business manager is appointed by the Board of Education, the Board will, again, be asked to approve a change of authorized signers for the program.

Mrs. Locke made a motion, seconded by Mr. Kovaleski, that the Board of Education maintain Dr. Patricia Collin, Superintendent of Schools, as the designated representative authorized to sign the Agreement for Child Nutrition Programs and to sign claims for reimbursement, and approve allowing Ms. Lisa Baxter, Chief Financial Officer, to sign the claims for reimbursement in the absence or incapacity of the Superintendent of Schools. Mr. Gallison, Mr. Kovaleski, Mrs. Locke, Mr. Roberts, and Mrs. Walsh voted for the motion, which carried.

Mrs. Locke made a motion, seconded by Mr. Kovaleski, that the Board of Education certify that this action has been taken authorizing Mrs. Tracy Rummel, Secretary of the Board of Education, to sign the Authorized Signatures Change Form. Mr. Gallison, Mr. Kovaleski, Mrs. Locke, Mr. Roberts and Mrs. Walsh voted for the motion, which carried.

D. Approval of Superintendent of Schools' Recommendation for Transfer of Funds to Unexpended Education Funds Account

Dr. Collin reminded the Board that at its meeting on August 3, 2015, the Board of Finance approved a policy for the Unexpended Education Funds Account in accordance with Connecticut General Statute 10-248a. The intention was to allow assets of the reserve account to be used for education-related expenditures.

Subsequently, the Board of Finance approved the transfer of the balance of \$37,571 in unexpended funds from the 2014-2015 Stafford Public Schools budget to this account.

Dr. Collin stated that the 2015-2016 audit, conducted by PKF O'Connor Davies, is now complete. According to the report, \$110,438 remains in the Board of Education's general operating budget. The Board of Education may consider appealing to the Board of Finance to transfer this amount to the Unexpended Education Fund Account.

Dr. Collin said that as she mentioned at a prior meeting, the Building Services Department has requested that the Board of Education consider purchasing a new service van, which would come with a warranty, at an estimated cost of \$20,000-\$25,000. While it is currently in working order and would be used by the new maintenance worker, the Building Services Technician's vehicle is a 2007 Ford F-150, which has a utility cap on the bed. Unfortunately, this setup is not conducive to the work performed by a service technician. As part of the staff member's duties, he is required to make repairs to all of our buildings' systems. As you can imagine, the supplies and tooling that he requires for these repairs is rather extensive. His current pickup truck does not have the space or organizational capabilities that a service van provides, so he spends an unacceptable portion of his day driving to retrieve items that should be on hand, in his vehicle. Additionally, the building services technician regularly requires the use of the scissor lift in many of our buildings. His current vehicle is incapable of towing the trailer required to move this lift as it exceeds the towing capabilities of the vehicle.

Rick Zulick, Director of the Department of Public Works, has requested that Stafford Public Schools invest in a backhoe mounted snow pusher. In addition to maintaining school grounds, Stafford's Department of Public Works (DPW), currently assumes responsibility for all snow removal for the town and school district, which are considered in-kind services since there is no cost to the Stafford Board of Education. Currently, the DPW utilizes the snow pusher located at the town transfer station to perform snow removal at the schools. In order to move this piece of equipment between the two locations, the backhoe operator is required to maneuver the 12- foot wide pusher on the roads of Stafford. This can prove to be very dangerous, especially during times of inclement weather. The purchase of an additional pusher would allow the operator to leave one pusher at each location, resulting in increased safety for the operator, as well as the residents of Stafford. Furthermore, this investment would result in increased productivity during snow removal. Stafford DPW works diligently to ensure that the roadways and parking lots surrounding our schools are prepared for school to open during and after snow events. This additional snow pusher will afford the DPW the opportunity to provide a higher level of service in less time.

Dr. Collin provided the Board via the portal with two quotes. Mr. Zulick has expressed that the DPW would prefer option 1 on the quote by W.H. Rose due to price, product quality and service experience with W.H. Rose.

Dr. Collin said that the Board of Education may choose to authorize the Superintendent to appeal to the Board of Finance to allow the district to purchase a new service van, which would come with a warranty, and a backhoe mounted snow pusher for the Town in appreciation for its in-kind services, with the unexpended funds and transfer the balance to the Unexpended Education Funds Account.

After discussion, Mr. Gallison made a motion, seconded by Mr. Roberts, that the Board of Education return \$30,000 to the town as partial reimbursement of the monies provided by the town for the district's phone system, and that Dr. Collin request permission from the Board of Finance to purchase a van for use by the district (purchase price not to exceed \$25,000) and snow pusher to be kept on the school campus (purchase price not to exceed \$4,000), with the remaining balance being transferred to the Unexpended Education Funds Account. Mr. Gallison, Mr. Kovaleski, Mrs. Locke, Mr. Roberts and Mrs. Walsh voted for the motion, which carried.

Item XI. Personnel Matters

A. Acceptance of Resignations- Certified and Administrative Staff Members

Mr. Roberts made a motion, seconded by Mrs. Locke, that the Board of Education accept the resignations of the following staff members, as indicated:

NAME	POSITION	SCHOOL	EFFECTIVE DATE	REASON
Macrina, Ashley	School Guidance Counselor	Stafford High School	5/14/17	Stay at home with children.
Stevenson, Amy	Director of Pupil Services	District	6/30/17	To accept a position in another CT district.
Wheeler, Bryanna	School Social Worker	Stafford High School	6/2/17	To accept a position in another CT district.

Mr. Gallison, Mr. Kovaleski, Mrs. Locke, Mr. Roberts and Mrs. Walsh voted for the motion, which carried.

Mrs. Locke made a motion, seconded by Mr. Gallison to enter executive session. Mr. Gallison, Mr. Kovaleski, Mrs. Locke, Mr. Roberts and Mrs. Walsh voted for the motion, which carried. The Board entered executive session at 10:00 p.m.

Mrs. Locke made a motion, seconded by Mr. Roberts to return to regular session. Mr. Gallison, Mr. Kovaleski, Mrs. Locke, Mr. Roberts and Mrs. Walsh voted for the motion, which carried. The Board returned to regular session at 10:05 p.m.

X.A. Approval of M&J Student Transportation Contract (Executive Session Anticipated)

Board members were provided via the portal with a copy of the proposed transportation contract between the Stafford Board of Education and M & J Bus, Inc. The proposed contract was presented to the Board Budget Committee on May 8, 2017. Mr. Jon Hipshner, M & J Bus, Inc., was also present and responded to Board members’ questions. Dr. Collin stated that the committee meeting that the district has been extremely pleased with the quality of M & J’s service and believes the company has negotiated in good faith.

Mr. Roberts made a motion, seconded by Mr. Gallison, that the Board approve the M & J Bus, Inc., student transportation contract, as presented. Mr. Gallison, Mr. Kovaleski, Mrs. Locke, Mr. Roberts and Mrs. Walsh voted for the motion, which carried.

Mr. Roberts made a motion, seconded by Mr. Gallison, that the Board authorize Ms. Sonya Shegogue, Chairperson, to sign the contract on behalf of the Board of Education. Mr. Gallison, Mr. Kovaleski, Mrs. Locke, Mr. Roberts and Mrs. Walsh voted for the motion, which carried.

Mr. Gallison made a motion, seconded by Mr. Kovaleski to enter executive session. Mr. Gallison, Mr. Kovaleski, Mrs. Locke, Mr. Roberts and Mrs. Walsh voted for the motion, which carried. The Board entered executive session at 10:08 p.m.

Mr. Roberts made a motion, seconded by Mr. Kovaleski to return to regular session. Mr. Gallison, Mr. Kovaleski, Mrs. Locke, Mr. Roberts and Mrs. Walsh voted for the motion, which carried. The Board returned to regular session at 10:11 p.m.

B. Superintendent of Schools' Evaluation (Executive Session Anticipated)

No action was taken on this item.

Item XII. Student Matters

There were no Student Matters.

Item XIII. Adjournment

Mr. Gallison made a motion, seconded by Mrs. Walsh, to adjourn. Mr. Gallison, Mr. Kovaleski, Mrs. Locke, Mr. Roberts and Mrs. Walsh, voted for the motion which carried. The meeting adjourned at 10:12 p.m.

**Respectfully submitted,
Christine C. Marinelli, Recording Secretary**

Sonya Shegogue, Chairperson

Tracy L. Rummel, Secretary