

Board of Education Regular Meeting
March 15, 2021, 6:30 PM
Stafford Elementary School In-Person Attendance: Masks
required; Limited Seating (approx. 15 seats);
The meeting will also be livestreamed via Zoom.
Dial in: +16465588656
Meeting ID: 980 3863 9954
Passcode: 701942

I. Call to Order- Establishment of Quorum

II. Pledge of Allegiance

III. Secretary's Report- Approval of Minutes

- A. 02/08/2021, Regular Meeting Minutes**
- B. 04/06/2020, Revision to Regular Meeting Minutes**

IV. Consent Agenda

- A. Cafeteria Profit & Loss through January 31, 2021**
- B. Acceptance of Resignations - Certified Staff Members**
- C. 2019-2020, Bills and Grants, 02/18/2021, \$1,296.00**
- D. 2019-2020, Bills and Grants, 03/05/2021, \$3,923.70**
- E. 2020-2021, Bills and Grants, 02/18/2021, \$217,908.34**
- F. 2020-2021, Bills and Grants, 02/24/2021, \$574,243.15**
- G. 2020-2021, Bills and Grants, 03/05/2021, \$186,455.05**

V. Correspondence

- A. The next regularly scheduled Board meeting will be held on Monday, March 29, 2021, at 6:30 p.m., at Stafford Elementary School.**

VI. Board Reports

- A. Student Representatives' Report**
- B. Curriculum Committee (Chairperson- George Melnick, Laura Lybarger and Kathy Bachiochi)**

VII. Superintendent Reports

- A. Financial Report, July 1, 2020 through February 28, 2021**
- B. Update on Learning Model and District COVID-19 Cases**

VIII. Public Comment

IX. Old Business

X. New Business

- A. Review and Possible Approval of Proposed Changes to the 2020-2021 School Calendar**
- B. Review and Possible Approval of Spanish I Textbook**
- C. Review and Possible Approval of New Course Proposal- African American & Latino Studies**
- D. Review and Possible Approval of New Course Proposal- Computer Science Principles**
- E. Review and Possible Approval of New Course Proposal- Italian I**
- F. Review of Board of Education Policy Revisions (First Read)- 5123 Promotion/Acceleration/Retention; 6145.2 Interscholastic/Intramural Athletics and Co-Curricular Activities; 5132 Dress Code; 5141.4 Child Sexual Abuse and Assault Response**

XI. Personnel Matters

XII. Student Matters



**Regular Meeting
Stafford Board of Education
Stafford Elementary School Cafetorium
Limited In-person Meeting and Electronic Meeting- via Zoom
February 8, 2021, 6:30 p.m.**

Board Members Present (in person):

- Ms. Kathy Bachiochi
- Mrs. Jennifer Davis
- Mr. Mike Delano
- Mrs. Andrea Locke, Secretary
- Ms. Laura Lybarger
- Mr. George Melnick
- Ms. Sonya Shegogue, Chairperson

Also Present (virtual, except as noted):

- Mr. Steven Moccio, Superintendent of Schools
- Mr. Steven Autieri, Director of Curriculum and Instruction
- Mr. Jonathan Campbell, Assistant Principal, Stafford Middle School
- Miss Allie Curtin, Student Representative
- Mr. Ryan Duffy, Student Representative
- Mrs. Peggy Falcetta, Principal, Staffordville School
- Mr. Dean Fortin, IT / Network Coordinator (in person)
- Mr. Damian Frassinelli, Director of Athletics and Recreation
- Ms. Anna Gagnon, Principal, West Stafford School
- Ms. Caroline Hargraves, Assistant Principal, Stafford Elementary School
- Mr. Timothy Kinel, Assistant Principal, Stafford High School
- Ms. Beth LaPane, Supervisor of Building Services
- Ms. Trish Lustila, Director of Pupil Services
- Ms. Mary Claire Manning, Principal, Stafford Elementary School
- Ms. Susan Mike, Principal, Stafford Middle School
- Mr. Marco Pelliccia, Principal, Stafford High School
- Ms. Diane Peters, Business Manager

The meeting agenda and copies of all Board meeting materials were posted on the district's website (www.stafford.k12.ct.us) prior to the meeting, in accordance with the requirements for electronic meetings. Audience members were able to participate by phone utilizing the phone number provided on the meeting agenda. The recording of this meeting is available on the district website.

Item I. Call to Order- Establishment of Quorum

The meeting was called to order at 6:36 p.m.

Item II. Pledge of Allegiance

Ms. Shegogue led the Board in the Pledge of Allegiance.

Item III. Secretary's Report- Approval of Minutes

Regular Meeting, 01/25/2021

Mrs. Locke made a motion, seconded by Ms. Lybarger, that the Board approve the Secretary's Report for the regular meeting held on 01/25/2021. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger and Mr. Melnick voted for the motion, which carried.

Item IV. Consent Agenda

- A. 2019-2020 Bills and Grants- 02-05-2021, \$4,840.00
- B. 2020-2021 Bills and Grants- 02-05-2021, \$183,952.60

Mrs. Davis made a motion, seconded by Mr. Melnick, that the Board approve the items listed in the consent agenda, as presented. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger and Mr. Melnick voted for the motion, which carried.

Item V. Correspondence

A. Curriculum Committee Reminder

Ms. Shegogue read the Curriculum Committee meeting reminder that was posted on the agenda.

B. Board Meeting Reminder

Ms. Shegogue read the Board meeting reminder that was posted on the agenda.

Item VI. Board Reports

A. Student Representatives' Report

Miss Curtin and Mr. Duffy provided updates from each of the schools, as well as the athletic and music departments.

Ms. Shegogue added that the boys' JV and Varsity basketball teams won their opening season games. She wished the girls good luck on their games later in the week.

B. Curriculum Committee (Chairperson- George Melnick, Laura Lybarger and Kathy Bachiochi)

There was no report from this committee.

Item VII. Superintendent's Reports

A. Update Regarding Learning Model and District COVID-19 Cases

Mr. Moccio provided the Board with an update via the portal regarding the number of students attending in-person vs. full-remote, as well as the number of cases of COVID-19 the district has experienced to date.

The table below was included with the information posted in the portal and details the number of students attending in-person vs. full-remote, as well as the number of cases of COVID-19 the district has experienced to date.

Location	Total Enrollment	In-Person	Remote	Chronic Absenteeism (>10% of student days)		Total Cases (staff & students)	
	as of Feb 5	as of Feb 5	as of Feb 5	Hybrid	Remote	as of Jan 21	as of Feb 5
Staffordville	115	102	13	10	1	3	3
West Stafford	131	113	18	29	1	4	6
Stafford Elementary	377	304	73	43	20	15	15
Stafford Middle	343	265	78	6	12	11	16
Stafford High	382	269	113	24	9	17	19
District Staff	N/A	N/A	N/A	N/A	N/A	4	4
Totals	1348	1053	295	112	43	54	63

Mr. Moccio said that since the last Board update (January 25, 2021) there have been 15 additional cases over an 18-day period. He said that the new cases are following the same pattern- the transmission is occurring outside the school community. Mr. Moccio said that he also included graphs in the backup material, which illustrate the data points that he utilizes to make decisions.

Mr. Moccio said that following the last Board meeting he sent out a survey to staff to parents regarding the learning model. He shared the results with the Board members via the portal and shared the results with the audience during the meeting. He said he will be following up with another survey regarding the Wednesday remote day. Mr. Moccio said that before making a decision regarding adding additional in-person learning days for students, he will look at the data issued by the State this coming Thursday.

Mr. Melnick asked about the current learning model PK – 5. Mr. Moccio responded that those students are attending school four (4) days per week, with remote learning on Wednesdays.

B. Self-Funded Insurance Update

Board members were provided via the portal with a report regarding the status of the district's self-funded health insurance program, as of December 31, 2020. Mr. Moccio said that the information regarding the dental account was not yet available.

Mrs. Peters reported that the receipts in the self-funded insurance account have decreased. She said that the decrease is most likely due to the fact that all district employees are now on the high-deductible plan, which has lower premiums. She said that the claims are also lower as compared to last year, which is a positive trend.

Mr. Melnick asked about the insurance increase [that is included in next year's budget] and how much the 15% increase affected the budget. Mr. Moccio said that the increase of 15% as compared to the 3% increase that was initially budgeted, translates to approximately \$353,029, as was presented in previous budget documents. Mr. Melnick asked if the district should investigate going into the State plan that the town utilizes. Mr. Moccio stated that other options were investigated, including the State plan. He said that it was projected that the State plan would be equivalent to a 30% increase in the premiums.

C. Continuation of Discussion Regarding the 2021 – 2022 School Budget and Potential Reconfiguration

Mr. Moccio reviewed a PowerPoint presentation regarding the proposed budget, which was provided to the public the previous Friday via the district website.

Mr. Moccio reviewed the *Budget Comparison Report*, which detailed the district budget maintaining the current configuration, as compared to the district budget should Staffordville School be closed. Mr. Moccio explained that the *Budget Comparison with Explanation of Variance Report* is available as a hyperlink in the PowerPoint presentation for anyone interested in additional granular detail regarding the budget.

Mr. Moccio reviewed the object code comparison report for each budget category. He reminded the audience that additional details are available in the *Budget Comparison with Explanation of Variance Report*. Mr. Moccio also reviewed the budget trends, enrollment trends and comparisons (including town population), basic layout maps for Stafford Elementary School and West Stafford School, and transportation information. Mr. Moccio said that his recommendation, and the recommendation of the leadership team, is that the Board adopt the budget that includes the closure of Staffordville School, based on the following:

- Increased coherence of educational experiences
 - Classroom instruction, routines, and services provided
 - Ability to equalize class sizes and balance student need
 - Consistency of supervision across a grade level
- Ability to maintain a small community school as an entry point to the district
 - Maintain similar class sizes
 - Maintain 100 PreK slots
- Confidence in district staff to provide assistance and support
- Expanded and equitable access to FRC and STEAM programming
- Continued ability to meet NAEYC accreditation standards
- Ability to maintain or reduce the amount of time students spend on buses
- Maintaining of district programming and activities for 200+ athletes and 150+ band students
- Ability to provide consistent bandwidth access and wireless connectivity
- Addresses declining enrollment across the district
- Fiscally responsible budget in alignment with historical funding increases

Mr. Moccio thanked everyone that helped to prepare the budget. He said that reconfiguration comes with challenges, and there are a lot of moving parts, but he feels that he and the team have already started working to address many of the issues.

Mr. Melnick asked if the Board looked at any other areas that might be cut rather than those items on the list that the leadership team prepared. Mr. Melnick said that he is opposed to closing a school and would like to look elsewhere for the cuts, rather than sports and music, which always seems to be on the list. He said he doesn't want to see a school closed.

Mrs. Davis said that the list of cuts included many items other than sports and music, including staffing positions. She agreed with Mr. Melnick that it's an emotional issue. She recognized that sports and music have been on the lists in the past, but she said that there has been movement on those items by asking parents to pay to offset costs. Mrs. Davis said that losing positions and programs is more important than

keeping a school open and it would be too late to move forward with the closure if the Board of Education waits for the Board of Finance to make a decision regarding reductions. She thanked Mr. Moccio and his team for the well-done presentation. Mr. Melnick agreed that the presentation was well done, but he didn't agree with closing a school. He said that it is more than an emotional issue and that in the future the school may be needed. Mr. Melnick said that there's also a rumor going around that the Board wants to build a new school.

Mr. Moccio stated that he openly said that building a new school should be a consideration for the district down the road, but not at this time. Mr. Moccio also said that there are positions on the list of reductions, including teaching positions, a school nurse and a maintenance worker. He said that mid-day pre-kindergarten runs, although not mandatory, were not listed as a reduction due to the impact on families and their ability to access the pre-kindergarten program.

VIII. Public Comment

A member of the audience stated that she is a parent and asked if the Board is voting for this based on their own opinion, or if they are listening to the actual voters who have elected them. She said that both of her girls work with paraprofessionals, and she does not want the teachers and paras to lose their jobs. She said that these staff members have helped her daughters succeed in the district. She said that the Board needs to think about the students with special needs and their academics as well.

A member of the audience stated that she has a child that attends West Stafford School and a younger child that does not yet attend school. She said that her concern is that if the Board does not close a school so many programs, teachers and positions will be eliminated that when her 2 year old gets to school, there won't be anything for her to do. She said that music is a big part in her family's life, and if things continue to be cut to save the school, by the time her daughter gets to middle school there won't be anything to read or write about because athletic and music programs aren't being funded. She said that she begs and pleads with the Board to keep the programming, keep Stafford a competitive school and town with those around us, and do what is right for the students in our town. Her son also spoke about how much he loves music. She asked that the Board remember that every decision they make is for the little ones, who love music, art and their teachers.

A member of the audience stated that he would really appreciate it if the Board collaborated with the town regarding closing the building. He said that he did some research regarding school transitions. He said that during the first year when you reconfigure there is lower student achievement, which is concerning when combined with the lower reading and math scores (COVID Slide). He said that if you want to act in the best interest of the kids, you need to keep that in mind. He said that you could have a detrimental impact on the students that are having a difficult time, so be mindful of the timing of closing Staffordville School. He said that he looked at surrounding towns' budget increases (Ellington, Somers, Mansfield), which are higher than Stafford's, even with keeping Staffordville School open. He asked that the Board consider those items when voting on the school budget.

A member of the audience said that she has been listening on all of the meetings and feels that we are prepared to answer a lot of the questions that people ask. She said that she has children that have gone through transitions. She said that change can be hard, but sometimes it is harder for the adults and older students, but with the proper support they can be successful. She said that with regard to the older students,

we need to set them up to succeed, and once programs are removed from the budget it is nearly impossible to get them back. She said that the programs are an important foundation for college, job and life skills.

Miss Curtin, Board of Education Student Representative, said that she went to Staffordville School, and she loved the school. She said that she didn't love the school because of the building, but because of her teachers and her friends. She said that as a student she would be crushed if her teachers were laid off, or if any programs that were part of her or her little brother's education were taken away. She said that she would also rather not see a school close, but she said she feels that it comes down to what is best for the students- a building or the teachers who shape them as students.

Questions and Comments as Submitted through the Zoom Chat Feature:

Does SES have the space to house the 1st graders and the support during this possible transition for staff and students. We are talking about the impact on WSS and SVS, but what about SES.

George, thank you for fighting for our kids and our school

I would strongly encourage the Board to please not close the Staffordville School. Now is not the time for such a large change.

We love you George and thank you for fighting for our kids!!!

I also would state that you can't assume you know what the Board of Finance is going to do based on past behavior. This is not a normal situation for anyone and we can't base our decisions based on what happened when things were "normal"

What if the music and sports programs can not be utilized next year again due to covid?? How does that affect the budget?

kids are resilient. the staff at ses are going to make sure these transitions are so easy. I understand the emotional part but we need to see the larger picture here.. we are talking huge program cuts.

I would like this board to go forward and see what the finance board says, it would not be in the best interest for the students at all. It is not easy for any child to transition to another school.

what other areas..can he give an example

I would also like to know is this just a one year budget shortfall? I understand the need to make cuts- I just don't think this is the year to make the change.

I also would like a long range plan on what the plan is for the school for the future.

First, Thank you Mr. Moccio for the very informative presentation. The truth of the matter is that our schools have been underfunded for years and the teachers, paras, & admin have done more with less every single year. As a town we have to decide to fund the excellent schools that we are used to, or we will lose

programs, teachers, and quality of the education for our children. It's a painful choice but we need to make the decision to continue to fund a high quality education for our children.

Please stop saying "you know what the Board of Finance is going to do - we have been down this road every year" I think you owe it to the town to bring this before the Board of Finance considering it is such a big change.

Mr. Melnick said that he doesn't want to make it sound like keeping a school open means that he doesn't support sports and music, as his children were involved in both. He said that he was also a coach for 27 years. He said that he would like to keep the school open and look at other areas for cuts other than art, music and paraprofessionals.

Ms. Shegogue said that she whole heartedly believes that no Board member that volunteers their time and gives their heart and soul to making decisions all year long to support the students and all the staff, wants to close a school, lose programs, or lose teachers. She said that every budget season they say that if they could they would never choose to take anything away from students; they would want to add or expand. She said that sometimes they have to make tough decisions.

Mrs. Davis said that she agrees with everything that Ms. Shegogue said and that she appreciates Mr. Melnick's position. She said that ultimately the voters put the Board members there to make the best decisions for the children in the district, which are sometimes very difficult. She said that we all know how the budget seasons and referendum go. She said that the reality is that there is a strong coalition of "no" votes toward our budget regardless of the budget that is presented. She said that there is also a group of supporters and "yes" votes, for which the Board is appreciative. She said that after the pandemic, with the state of the economy and so many people out of work, that the Board of Finance will not support a large increase in our budget. She also noted that the surrounding towns' budget increases that were quoted by the audience member were proposed budget increases, not approved budget increases. She said that she appreciates everyone's comments.

Ms. Lybarger said that she appreciates what everyone has had to say. She said that she puts a lot of stock in what the administrative team has put together and their recommendations. She said that they have recommended that the Board move forward with the reconfiguration and that the Board members should put some emphasis on that when they are each making their decisions.

Item IX. Old Business

There was no Old Business.

Item X. New Business

A. Possible Approval of the 2021 – 2022 Budget for the Stafford Public Schools

Mrs. Davis made a motion, seconded by Ms. Bachiochi, that the Board approve the 2021- 2022 budget for the Stafford Public Schools that reconfigures the school district and takes Staffordville School off line, as presented by Mr. Moccio. Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger and Ms. Shegogue voted for the motion. Mr. Melnick opposed the motion. The motion carried by majority vote.

Item XI. Personnel Matters

Mrs. Locke made a motion, seconded by Mrs. Davis, that the Board add an item to the agenda to discuss the interviews for the Director of School Facilities (executive session anticipated) that took place during the special meeting prior to the regular meeting. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger and Mr. Melnick voted for the motion, which carried.

Mrs. Davis made a motion, seconded by Mrs. Locke, that the Board enter executive session Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger and Mr. Melnick voted for the motion, which carried. The Board entered executive session at 8:30 p.m. Mr. Moccio was invited to attend.

Mrs. Locke made a motion, seconded by Mrs. Davis, to return to regular session. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger and Mr. Melnick voted for the motion, which carried. The Board returned to regular session at 8:42 p.m.

Ms. Lybarger made a motion, seconded by Mrs. Davis, that the Board appoint Mr. Jason Gerum to the position of Director of School Facilities. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, and Ms. Lybarger voted for the motion. Mr. Melnick opposed the motion. The motion carried by majority vote.

Item XII. Student Matters

There were no Student Matters.

Item XIII. Adjournment

Ms. Bachiochi made a motion, seconded by Mrs. Davis, to adjourn. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried. The meeting adjourned at 8:44 p.m.


**Respectfully submitted,
Christine C. Marinelli, Recording Secretary
(In Person)**

Sonya Shegogue, Chairperson

Andrea Locke, Secretary

MEMO

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

TO: Board of Education
FROM: Steven A. Moccio, Superintendent of Schools 
SUBJECT: 04/06/2020, Revision to Regular Meeting Minutes

On April 6, 2020, the Board of Education approved the Healthy Foods Certification Statement, which details the following:

- Certification Statement – all food items offered for sale to students in the schools will meet Connecticut Nutrition Standards (CNS)
- Exemption Statements – food items that do not meet the CNS and beverages not listed in Section 10-221q of the Connecticut General Statutes are excluded, provided that, (1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location for the event, and (3) such food is not sold from a vending machine or school store.

The required application form was submitted to the Connecticut State Department of Education (CSDE), along with the approved and signed copy of the minutes from the Board meeting on April 6, 2020. The CSDE Office of Student Supports and Organizational Effectiveness Bureau of Health/Nutrition, Family Services and Adult Education contacted the district and requested clarification of meeting minute language confirming the Board of Education's vote on the healthy food certification, as well as the food and beverage exemption. Attached to this memo are revised meeting minutes that include the level of detail required from the CSDE.

An agenda item will be included on the Board meeting agenda for March 29, 2021, as the district prepares similar documentation for the 2021-2022 school year.

RECOMMEND the Board of Education approve the revised meeting minutes for April 6, 2020, to include the necessary additional detail regarding the healthy food option, as well as the food and beverage exemptions.

**Regular Meeting
Stafford Board of Education
Electronic Meeting- via Zoom
April 6, 2020, 6:30 p.m.**

Board Members Present: Ms. Kathy Bachiochi
Mrs. Jennifer Davis
Mr. Mike Delano
Mrs. Andrea Locke, Secretary
Ms. Laura Lybarger
Mr. George Melnick
Ms. Sonya Shegogue, Chairperson

Also Present: Mr. Steven Moccio, Superintendent of Schools
Mr. Steven Autieri, Director of Curriculum and Instruction
Mr. Frank Bonavita, Director of School Facilities
Mr. Jonathan Campbell, Assistant Principal, Stafford Middle School
Mrs. Peggy Falcetta, Principal, Staffordville School
Mr. Dean Fortin, IT / Network Coordinator
Mr. Damian Frassinelli, Director of Athletics and Recreation
Ms. Anna Gagnon, Principal, West Stafford School
Mr. Timothy Kinel, Assistant Principal, Stafford High School
Ms. Beth LaPane, Supervisor of Building Services
Ms. Trish Lustila, Interim Director of Pupil Services
Ms. Mary Claire Manning, Principal, Stafford Elementary School
Ms. Susan Mike, Principal, Stafford Middle School, arrived at 6:39 p.m.
Mr. Marco Pelliccia, Principal, Stafford High School
Ms. Diane Peters, Business Manager

The meeting agenda and copies of all Board meeting materials were posted on the district's website (www.stafford.k12.ct.us) prior to the meeting, in accordance with the requirements for electronic meetings. Audience members were able to participate by phone utilizing the phone number provided on the meeting agenda. The live recording of this meeting is available on the district website.

Item I. Call to Order- Establishment of Quorum

The meeting was called to order at 6:37 p.m.

Item II. Pledge of Allegiance

Ms. Shegogue led the Board in the Pledge of Allegiance.

Item III. Secretary's Report- Approval of Minutes

Regular Meeting, 02/24/2020
Special Meeting, 03/30/2020

Mrs. Locke made a motion, seconded by Ms. Bachiochi, that the Board approve the Secretary’s Report for the regular meeting held on 02/24/2020, and the special meeting held on 03/30/20, as presented. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Item IV. Consent Agenda

A. Cafeteria Profit and Loss Statement through February 29, 2020

The food service program is reporting a profit for February of \$3,021.07, and an overall profit for the year of \$12,973.06.

B. Obsolete Equipment- Stafford High School and Stafford Elementary School

Ms. Mary Claire Manning, Principal, Stafford Elementary School, and Mr. Marco Pelliccia, Principal, Stafford High School, submitted lists of materials to be designated as obsolete.

C. Approval of Request for Unpaid LOA- Certified Staff Member

NAME	INITIAL EMPLOYMENT DATE	SCHOOL	EFFECTIVE DATE OF UNPAID LEAVE BEYOND FMLA	ENDING DATE OF UNPAID LEAVE
Pallanck, Jennifer	8/21/2019	Stafford Middle School	Does not qualify due to date of hire.	October 12, 2020

D. Acceptance of Resignation- Certified Staff Members

NAME	POSITION	SCHOOL	EFFECTIVE DATE	REASON
Alpers-Leon, Nora	World Language Teacher	Stafford High School	End of School Year, June 2020	Personal
Ryder, John W.	Special Education Teacher	Stafford Middle School	End of School Year, June 2020	Personal
Smith, Elizabeth	Special Education Teacher	Stafford High School	End of School Year, June 2020	Retirement

E. 19-20, Bills, 03-04-2020, \$294,844.50

F. 19-20, Grants, 03-04-2020, \$4,826.29

G. 19-20, Bills, 03-18-2020, \$306,055.31

H. 19-20, Grants, 03-18-2020, \$11,412.32

I. 19-20, Bills and Grants, 04-01-2020, \$121,855.92

Mrs. Davis made a motion, seconded by Mr. Delano, that the Board approve the items listed in the consent agenda, as presented. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Item V. Correspondence

A. **Board Meeting Reminder**- Ms. Shegogue read the Board meeting reminder that was posted on the agenda.

Item VI. Board Reports

There were no Board Reports.

Item VII. Superintendent's Reports

A. Board Member Appreciation

Mr. Moccio stated that the month of March was designated as Connecticut's Board of Education Appreciation Month. He said that due to the cancellation of the March Board meetings, the district was unable to recognize the Board for their outstanding commitment to the school community. He thanked the Board on behalf of the administration, staff and students, and said that it is his hope to properly recognize the Board members at a future meeting.

B. Update Regarding Director of Pupil Services Search

Mr. Moccio stated that the vacancy for the position of Director of Pupil Services was advertised on the district website, k12jobspot.com, CTREAP.net, CEA.org, CAS.org, CASCIAC.org, and Indeed. As of the closing date of the posting, Wednesday, April 1, 2020, eight (8) candidates had submitted their applications for consideration. He said that based on a cursory review of the materials submitted, he is recommending that the position be reposted at a future date, to be determined following the Connecticut State Department of Education's guidance regarding the length of school closure. He said that with all school districts concentrating their time and efforts to respond to the COVID-19 pandemic, reposting the position at a later date will provide the Board of Education with a more viable candidate pool.

Mr. Moccio stated that Ms. Trish Lustila, the current Interim Director of Pupil Services, is willing to continue in her role through July. He said that he's also asked if she would be interested in continuing in the role of Special Education Consultant next school year.

C. Notification from Town CFO Regarding Potential Change in Banks

Mr. Moccio reported that the town's Chief Financial Officer, Ms. Lisa Baxter, has notified the school system that she is in the process of identifying a new bank to handle the town's various accounts. The current bank, Key Bank, has continually increased fees charged to the town accounts, resulting in monthly costs of approximately \$1,000.

Ms. Baxter predicts the change for the Board of Education will occur July 1, 2020. The Board of Education will be notified when the new bank has been selected. He said that no specific action is required at this time, however, when the new bank is identified, the Stafford Board of Education will need to authorize officers and agents of the school district to conduct transactions, such as signing checks.

D. Update Regarding Expenses Related to the District's Response to COVID-19 and the Impact on the 2019 – 2020 Budget

Mr. Moccio stated that on March 9, 2020, the Board Budget Committee met to review the status of the 2019 – 2020 budget. At the committee meeting, the status of the budget was reviewed and year end projections were provided. At that time, the district was anticipating a year end deficit of \$247,814.91,

due largely to increased special education related expenditures. The CFO for the town was made aware that the district anticipated requesting Excess Cost Funds to offset the projected deficit. Later that week, at the direction of the North Central District Health Department, a decision was made to close school for two weeks. Shortly thereafter, Governor Lamont closed all schools in the State.

The Commissioner of Education directed all schools to shift from supplemental learning to distance learning. Mr. Moccio stated that during the Special Meeting of the Board on March 30, 2020, the Board was updated regarding the district’s interim learning plan that allows students remote access to their teachers and assignments. He said that prior to implementation on March 30, 2020, the district had to create a plan for the distribution of instructional technology, determine how to address equitable access for all students, and provide the oversight necessary to ensure students are utilizing the technology in an appropriate manner.

Mr. Moccio said that the district’s response to COVID-19 and the implementation of the interim learning plan resulted in some additional expenses, which were provided via the portal for Board members and are listed below. He said that additional expenses are likely, depending on the duration of the closure. The district will be utilizing carryover money in the Title I grant for those expenses directly related to low-income families’ access to the interim learning plan.

Costs Associated with COVID-19

Software purchased for virtual meetings (March - June)	\$ 540.00
Legal services	\$ 1,000.00

Distance Learning Costs

LogMeIn Software – remote access to all devices for IT support	\$ 3,597.00 *
Special Ed software – HearBuilder (additional license)	\$ 200.00
Memory & Hard Drives for laptops	\$ 150.00
Overtime to prepare Chromebooks for distribution	\$ 296.88
(3) mobile hotspots	\$ 170.50 *
Service for hotspots \$39.99 per month	\$ 360.00 *
Staff Pay for hours beyond contract for creation of Interim Learning website and planning for professional development sessions (funding through 19-20 Curriculum Development budget)	\$ 5,493.25

Cleaning Supplies

Additional cleaning supplies	\$ 2,800.00
Hand Sanitizer	\$ 1,305.80

Expenses to date related to COVID-19	\$ 15,913.93
* Title I Funds utilized	\$ 4,127.50
Overall Expense to the District	\$11,786.43

Mr. Moccio said that while the budget will be impacted by the additional expenses detailed above, they may be offset by a reduction in expenditures within certain accounts, such as substitutes, SRO and special education consultant salaries, and transportation costs associated with bus monitors, field trips and pre-kindergarten mid-day runs. Board members asked about savings related to the bus contract.

Mr. Moccio said that the district's legal counsel has been consulted regarding the bus contract and is investigating any potential reimbursement from M&J Bus, the district's transportation provider.

Mr. Moccio said that while potential expenditures related to running the breakfast / lunch program during April vacation were provided on the list for Board members and placed on this meeting's agenda for consideration, he received word over the weekend that the waiver has been approved and the district will be reimbursed for those meals, resulting in no cost to the district. Therefore, Board approval is no longer required.

Mr. Moccio said that until a final decision is made regarding the length of school closure, the overall reduction in expenditures and net impact on the 2019 – 2020 budget is difficult to predict. He said that it is anticipated that the Commissioner of Education will provide an update regarding the length of school closure in the second week of April. Mr. Moccio said that he anticipates providing updated 2019 – 2020 expenditure projections at the regular meeting scheduled for May 4, 2020.

III. Public Comment

There were no questions or comments.

Item IX. Old Business

There was no Old Business.

Item X. New Business

A. Review and Possible Approval of CSDE Healthy Foods Certification

Mrs. Davis made a motion, seconded by Mrs. Locke, that the Board of Education **approve the participation and implementation of the healthy food option, as follows:**

Pursuant to C.G.S. Section of 10-215f, the Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2020, through June 30, 2021. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Moved further that the Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and the sale of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met:

- 1) The sale is in connection with an event occurring after the end of the regular school day or on the weekend
- 2) The sale is at the location of the event
- 3) The food and beverage items are not sold from a vending machine or school store

An event is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. For example, soccer games, school plays and interscholastic debates are events but soccer practices, play rehearsals and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.

Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

B. Review and Possible Approval of a Proposal to Continue Distributing Meals During April Vacation

Mrs. Davis made a motion, seconded by Mr. Melnick, that the Board approve the proposal to continue distributing meals during April vacation. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Item XI. Personnel Matters

A. Teachers Eligible for Tenure / Teachers’ Performance (Executive Session Anticipated)

Board members did not request an evaluation of performance for any of the staff members eligible for tenure next school year. Therefore, executive session was not required.

B. Superintendent’s Evaluation (Executive Session Anticipated)

Mrs. Davis made a motion, seconded by Mrs. Locke, to table this item to a future meeting. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

Item XII. Student Matters

There were no Student Matters.

Item XIII. Adjournment

Mrs. Locke made a motion, seconded by Mrs. Davis, to adjourn. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried. The meeting adjourned at 7:22 p.m.

Respectfully submitted,
Christine C. Marinelli, Recording Secretary

Sonya Shegogue, Chairperson

Andrea Locke, Secretary

Stafford Public Schools
Business Office
11B Levinthal Run
Stafford Springs, CT 06076

MEMO

Date: April 6, 2020

To: Steven Moccio, Superintendent of Schools

From: Diane Peters, Business Manager

Subject: Healthy Foods Certification (HFC) for 2020-2021

Under Section 10-215f of the Connecticut General Statutes, all public school sponsors of the National School Lunch Program (NSLP) must complete the Healthy Food Certification Statement annually and each Board of Education must certify whether the district will follow the Connecticut Nutrition Standards annually.

The online Healthy Food Certification Statement (Addendum to Agreement for Child Nutrition Programs (ED-099)) must be completed and submitted by July 1, 2020. The vote by the Board of Education to participate in HFC must occur by July 1, 2020, or the district is ineligible for HFC during the 2020-2021 school year.

Recommend the Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and the sale of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met:

- 1) The sale is in connection with an event occurring after the end of the regular school day or on the weekend
- 2) The sale is at the location of the event
- 3) The food and beverage items are not sold from a vending machine or school store

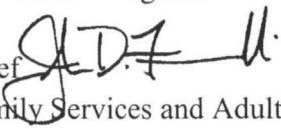
An event is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. For example, soccer games, school plays and interscholastic debates are events but soccer practices, play rehearsals and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day.



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: Sponsors of the National School Lunch Program

FROM: John D. Frassinelli, Bureau Chief 
Bureau of Health/Nutrition, Family Services and Adult Education

DATE: January 22, 2020

SUBJECT: Operational Memorandum No. 05-20
Process for Submitting the Healthy Food Certification (HFC) Statement for
School Year 2020-21

This memo addresses the requirements for submitting the 2020-21 HFC Statement to the Connecticut State Department of Education (CSDE). Under HFC, public school districts that participate in the NSLP may choose to follow the Connecticut Nutrition Standards (CNS) and receive additional state funding. This memo also provides information on the Connecticut Nutrition Standards (CNS), HFC resources, and state beverage requirements for public schools.

In summary, districts must use the appropriate motion language and schedule the required votes at a meeting of the board of education or governing authority that occurs **before April 30, 2020**, so the district can submit the **final board-approved meeting minutes** to the CSDE by **July 1, 2020**. The three votes include whether to:

- adopt the healthy food option under HFC;
- allow food exemptions to the healthy food option under HFC (if the district votes to implement the healthy food option); and
- allow beverage exemptions under Section 10-221q of the Connecticut General Statutes (C.G.S.) (if the district chooses to allow beverage exemptions).

Please carefully review this memo for detailed information on each requirement. Districts must follow the specified instructions to ensure timely submission and CSDE approval of the 2020-21 HFC Statement.

Requirement for Annual HFC Statement

C.G.S. Section 10-215f requires that each local board of education or governing authority for all Connecticut public school districts participating in the National School Lunch Program (NSLP) must **take action annually** to certify whether all food items sold to students separately from reimbursable meals will or will not meet the CNS. Public schools include all public schools,

regional educational service centers, the Connecticut Technical High School System, charter schools, interdistrict magnet schools, and endowed academies.

For school year 2020-21, the HFC period is July 1, 2020, through June 30, 2021. All public school districts participating in the NSLP *must* submit the online Healthy Food Certification Statement (Addendum to Agreement for Child Nutrition Programs (ED-099)) by **July 1, 2020**. The vote by the board of education or governing authority on whether to participate in HFC must occur by July 1, 2020, or the district is ineligible for HFC during school year 2020-21.

HFC Application Process for 2020-21

The annual HFC Statement will be completed online in the CSDE's Connecticut Online Application and Claiming System for Child Nutrition Programs (CNP System), as part of the district's 2020-21 application module for the U.S. Department of Agriculture's (USDA) Child Nutrition Programs. The 2020-21 CNP application module is expected to be available in the CNP System in **May 2020**. The CSDE will notify sponsors when the 2020-21 CNP application module is open, at which time the HFC application module will also be available.

All public school sponsors of the NSLP **must follow the procedures below** to ensure timely submission of the 2020-21 HFC Statement by the deadline of July 1, 2020.

1. Schedule the HFC votes at a meeting of your board of education or governing authority that occurs **before April 30, 2020**, so the district can submit the ***final board-approved meeting minutes*** to the CSDE by **July 1, 2020**. **Note:** The CSDE cannot accept ***draft*** meeting minutes to approve the HFC application. Be sure to schedule the initial board meeting early enough to enable timely submission of the ***final*** board-approved meeting minutes. If the board of education conducts the HFC votes in June, and final board approval of the June minutes does not occur until the next board meeting in July or August, the district will not be able to submit the final board-approved June minutes by July 1, 2020.
 - A. **Vote for healthy food option:** The board of education or governing authority for each public school that participates in the NSLP must vote "yes" or "no" on whether to implement the healthy food option of C.G.S. Section 10-215f, i.e., follow the CNS for all foods sold to students separately from reimbursable meals. The board motion and final board-approved meeting minutes must include the following specific criteria for the healthy food option required by C.G.S. Section 10-215f:

Motion language for healthy food option: Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State

Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2020, through June 30, 2021. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

- B. Vote for food exemptions:** If the board of education or governing authority votes “yes” for the healthy food option in 1A above, the board of education or governing authority must also vote on whether to allow food exemptions. (Note: If the board of education or governing authority votes “no” for the healthy food option, a vote on whether to allow food exemptions is not required.) The board motion and final board-approved meeting minutes must include the following specific criteria for the food exemptions required by C.G.S. Section 10-215f:

Motion language for food exemptions: The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the food sales.

- C. Vote for beverage exemptions:** The beverage requirements of C.G.S. Section 10-221q apply to *all public schools*, regardless of whether the district certifies for the healthy food option of HFC under C.G.S. Section 10-215f or participates in the USDA’s Child Nutrition Programs. Additional information on the beverage requirements is available on the CSDE’s Beverage Requirements webpage.

Beverage exemptions under C.G.S. Section 10-221q are not part of the annual HFC Statement, which applies only to food sales. If a public school district chooses to allow beverage exemptions, the CSDE recommends that the board of education or governing authority conducts the vote on beverage exemptions at the *same time* as the HFC votes. If the district does not have a beverage exemption in place, noncompliant beverages can never be sold to students on school premises. The board motion and final board-approved meeting minutes must include the following specific

criteria for beverage exemptions required by C.G.S. Section 10-221q:

Motion language for beverage exemptions: The board of education or governing authority will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held, and must be the same place as the beverage sales.

- D. **Option to combine food and beverage exemptions:** Instead of the two separate food and beverage motions in steps 1B and 1C above, the district may choose to combine food and beverage exemptions in one motion by using the language below.

Motion language for combined food and beverage exemptions: The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.

For more information on food and beverage exemptions, see the CSDE’s handout, *Exemptions for Foods and Beverages in Public Schools*.

2. Conduct the HFC votes for the healthy food option and food exemptions (and the vote for beverage exemptions, if applicable) at the scheduled meeting of the board of education or governing authority in spring 2020. Until the CNP System opens (anticipated in May 2020), **maintain a copy of the final board-approved meeting minutes** indicating the

results of the HFC votes for the healthy food option and food exemptions (and beverage exemptions, if applicable), as outlined in step 1.

- A. The final board-approved meeting minutes must indicate whether the board of education or governing authority voted “yes” or “no” to implement the healthy food option, and must include the *specific language* under “Motion language for healthy food option” in step 1A on page 2.
 - B. If the board of education or governing authority voted “yes,” for the healthy food option, the final board-approved meeting minutes must also indicate whether the board of education or governing authority voted “yes” or “no” to allow food exemptions, and must include the *specific language* for either “Motion language for food exemptions” under step 1B on page 3, or “Motion language for combined food and beverage exemptions” under step 1D on page 4.
 - C. If the board of education or governing authority voted to allow beverage exemptions, the final board-approved meeting minutes must include the *specific language* for either “Motion language for beverage exemptions” under step 1C on page 4, or “Motion language for combined food and beverage exemptions” under step 1D on page 4.
3. In **May 2020**, when the CSDE notifies districts that the CNP System is open and the HFC application module is available, complete the online HFC application module and upload the *final board-approved meeting minutes* indicating the results of the HFC votes for the healthy food option and food exemptions (and the vote for beverage exemptions, if applicable). The CSDE will e-mail school nutrition programs when the 2020-21 HFC application module of the CNP System is available. Instructions on how to access the HFC application module will be provided at that time. **Note: Please do not access the CNP System prior to receiving this notification from the CSDE.**

For additional guidance on the HFC application process, review the CSDE’s presentation, Application Procedures for HFC, and visit the “Apply” section of the CSDE’s HFC webpage.

Interschool Agreements for HFC Schools

A public school or district (recipient site) that receives meals under contract from a HFC district (providing sponsor) may choose to certify for the healthy food option and follow the CNS for all foods sold to students separately from reimbursable meals. This must be indicated in section 3 of the Full-service Interschool Agreement Form between the recipient site and the providing sponsor district.

In order for the providing sponsor to receive HFC payments for any recipient sites, the interschool agreement must be submitted to the CSDE by **July 1, 2020**. If the CSDE receives the interschool agreement *after* this date, the CSDE will *not* include the recipient site's lunch counts in the total number of reimbursable lunches used to determine HFC payments for school year 2020-21. For more information, see CSDE Operational Memorandum No. 4-20: Interschool Agreements for School Year 2020-21.

Schools must e-mail copies of the completed interschool agreements to the CSDE. Interschool agreements are not submitted through the CNP System. The interschool agreements for school year 2020-21 are available in the "Interschool Agreements" section of the CSDE's Forms for School Nutrition Programs webpage.

Connecticut Nutrition Standards (CNS)

The CSDE did not change the CNS for school year 2020-21. For a summary of the CNS, see the CSDE's handout, *Summary of Connecticut Nutrition Standards for Foods in Schools*. Additional information on the CNS is available on the CSDE's CNS webpage. The CSDE's HFC webpage provides numerous resources to assist districts with implementing HFC including:

- Complying with HFC (Presentation);
- Ensuring District Compliance with HFC;
- Guide to Competitive Foods in HFC Public Schools;
- List of Acceptable Foods and Beverages;
- Questions and Answers on Connecticut Statutes for School Food and Beverages;
- Requirements for Competitive Foods in HFC Public Schools;
- Requirements for Food and Beverage Fundraisers in HFC Public Schools;
- Requirements for Foods and Beverages in School Stores in HFC Public Schools;
- Requirements for Foods and Beverages in Vending Machines in HFC Public Schools; and
- Summary Chart: Federal and State Requirements for Competitive Foods in HFC Public Schools.

For questions or additional information, please contact Susan Fiore at 860-807-2075 or susan.fiore@ct.gov or Teri Dandeneau at 860-807-2079 or teri.dandeneau@ct.gov.

JDF:sff

Important: This is a numbered Connecticut State Department of Education (CSDE) operational memorandum that contains important program information. Please read carefully and retain for future reference. All CSDE operational memoranda are posted on the CSDE's Operational Memoranda for School Nutrition Programs webpage.



Marinelli, Chris <marinelli@stafford.k12.ct.us>

[External] Positive COVID-19 Case (2021-March 11)

1 message

Steven A. Moccio, Superintendent of Schools <moccios@stafford.k12.ct.us>

Thu, Mar 11, 2021 at 6:37 PM

Reply-To: NoReply@stafford.k12.ct.us

To: marinelli@stafford.k12.ct.us

Dear Stafford Public Schools Community:

I am writing to inform you that the district was notified that a member of the Stafford Middle School community has tested positive for COVID-19. The individual has been instructed to remain home and isolate in accordance with health department guidelines. Please see the attached letter for additional details.

SMS (2021-03-11).pdf

Steven A. Moccio, Superintendent of Schools

Stafford School District would like to continue connecting with you via email. If you prefer to be removed from our list, please contact Stafford School District directly. To stop receiving all email messages distributed through our SchoolMessenger service, follow this link and confirm: [Unsubscribe](#)

SchoolMessenger is a notification service used by the nation's leading school systems to connect with parents, students and staff through voice, SMS text, email, and social media.

MEMO

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

TO: Board of Education
FROM: Steven A. Moccio, Superintendent of Schools 
SUBJECT: Cafeteria Profit & Loss Report for July 1, 2020, through January 31, 2021

Attached is the Cafeteria Profit and Loss report for July 1, 2020, through January 31, 2021, as prepared by Ms. Diane Peters, Business Manager. The Food Services Program is reporting a year to date net loss of \$27,893.08.

The district has served 73,383 meals through January 31, 2021, a decrease of 17,588 meals as compared to this time last year. Included within the meal total are the 1,488 meals that were picked up by families with children 18 years or younger. Meal counts continue to be below previous years due to the district utilizing the hybrid model at the secondary level and Wednesday remote learning day.

Stafford continues to provide all students in the Stafford Public Schools with a breakfast and lunch free of charge and is reimbursed per meal at a slightly higher rate than would normally be received through the National School Lunch Program. The United States Department of Agriculture has extended the free meals program through the end of the academic year.

Ms. Peters will be in attendance at the meeting on March 15, 2021, and will be available to answer questions from Board members.

**Stafford Public Schools
Business Office
11B Levinthal Run
Stafford Springs, CT 06076**

MEMO

Date: February 25, 2021

To: Steven Moccio, Superintendent of Schools

From: Diane Peters, Business Manager

Subject: Cafeteria Profit and Loss Statement through January 31, 2021

Attached is the Cafeteria Profit and Loss report through January 2021.

In January, both in-school lunches and meal distribution took place. The meals were distributed each day from Stafford Elementary School and meals were served for Pre-kindergarten through grade 5 each day and according to the hybrid model at the middle and high schools. The total number of meals served for the year as of January 31, 2021 was 73,383, a decrease of 17,588 meals as compared to this time last year.

Meals continued to be distributed for families with children 18 years or younger through the month of January; 1,488 meals were distributed during the month. All of the meals both served and distributed are free of charge to the families; the department is reimbursed per meal at a slightly higher rate than they would receive through the National School Lunch Program.

Year to date, the program is showing a net loss of \$(27,893.08) as compared to last year at this time when the program had year to date gain of \$11,693.23. January expenditures were low which helped the department have a small gain for the month however, the overall net loss will be difficult, if not impossible, to overcome this year. It was announced that the ESSER II funds might be available for use to support the loss of revenues for the food service program. We will watch for further guidance as to how much and to what extent the funding might be used for this purpose.

TOWN OF STAFFORD
BOARD OF EDUCATION
PROFIT AND LOSS STATEMENT
CAFETERIA 2020-21

All Schools

	July-Sept 2020	October 2020	November 2020	December 2020	January 2021	YTD
INCOME:						
Cafeteria Sales	\$2,233.99	\$4,193.05	\$758.80	\$890.54	\$1,521.91	\$9,598.29
Special Events	\$833.20	\$1,048.51	\$332.86	\$1,481.00	\$834.00	\$4,529.57
SFSP/ala carte summer sales	\$75,375.96	\$43,695.22	\$46,896.81	\$40,364.28	\$49,605.78	\$255,938.05
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Head Start/PK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Anticipated Federal Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Applied State Aid/Severe Need/Healthy Cert/EBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bank Interest	\$46.15	\$14.36	\$13.12	\$9.61	\$7.79	\$91.03
TOTAL INCOME:	\$78,489.30	\$48,951.14	\$48,001.59	\$42,745.43	\$51,969.48	\$270,156.94
PRODUCTION COSTS:						
Cost of Food						
Beginning inventory	\$18,881.07	\$15,208.98	\$16,413.06	\$16,039.60	\$11,728.99	\$18,881.07
Beginning government inventory	\$778.32	\$1,137.32	\$885.87	\$1,021.17	\$1,015.93	\$778.32
Food purchased	\$21,952.35	\$21,764.57	\$19,853.79	\$9,112.24	\$20,400.31	\$93,083.26
TOTAL FOOD ON HAND:	\$41,611.74	\$38,110.87	\$37,152.72	\$29,542.31	\$33,145.23	\$112,742.65
Less ending inventory	\$15,208.98	\$16,413.06	\$16,039.60	\$11,728.99	\$11,763.72	\$11,763.72
Less gov't inventory	\$1,137.32	\$885.87	\$1,021.17	\$1,015.93	\$987.38	\$987.38
TOTAL FOOD USED:	\$25,265.44	\$20,811.94	\$20,091.95	\$16,797.39	\$20,394.13	\$99,991.55
Cost of Supplies						
Beginning supplies inventory	\$4,337.02	\$6,274.86	\$6,348.99	\$6,165.84	\$5,605.36	\$4,337.02
Supplies purchased	\$12,053.21	\$3,828.89	\$4,464.30	\$1,372.11	\$4,359.61	\$26,078.12
Less ending supplies inventory	\$6,274.86	\$6,348.99	\$6,165.84	\$5,605.36	\$6,545.11	\$6,545.11
TOTAL SUPPLIES USED:	\$10,115.37	\$3,754.76	\$4,647.45	\$1,932.59	\$3,419.86	\$23,870.03
Other expenses						
Labor	\$38,924.22	\$24,234.44	\$24,097.44	\$34,102.31	\$20,235.09	\$141,593.50
Employee Benefits	\$6,424.36	\$4,283.87	\$7,935.81	\$8,842.50	\$5,108.40	\$32,594.94
Employer Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Purchased Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL OTHER EXPENSES:	\$45,348.58	\$28,518.31	\$32,033.25	\$42,944.81	\$25,343.49	\$174,188.44
TOTAL PRODUCTION COSTS:	\$80,729.39	\$53,085.01	\$56,772.65	\$58,305.49	\$49,157.48	\$298,050.02
PROFIT OR LOSS:	(\$2,240.09)	(\$4,133.87)	(\$8,771.06)	(\$15,560.06)	\$2,812.00	(\$27,893.08)

STAFFORD SCHOOL FOOD SERVICE PROGRAM
January 2021
AVERAGE NUMBER OF LUNCHESES SERVED

	Jan2020 21 Days	Jan 2021 15 days	Percent enrollment
Stafford High School	157	74	19.4%
Stafford Middle School	196	86	25.1%
Stafford Elementary	271	197	52.3%
West Stafford	69	82	62.6%
Staffordville	55	57	49.6%
TOTAL	748	496	

AVERAGE NUMBER OF BREAKFASTS SERVED

Stafford High School	48	25	6.5%
Stafford Middle School	45	17	5.0%
Stafford Elementary	117	126	33.4%
West Stafford	29	62	47.3%
Staffordville	33	54	47.0%
TOTAL	272	284	

MONTHLY STATISTICAL REPORT
TOTAL MEALS SERVED


TOTAL STUDENT MEALS SERVED YTD 2020-21 73,383

PERCENTAGE OF ENROLLMENT

	FREE	REDUCED
Stafford High School	26.4%	9.9%
Stafford Middle School	40.2%	7.9%
Stafford Elementary	37.4%	11.9%
West Stafford	32.8%	6.9%
Staffordville	32.2%	11.3%

MEMO

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

TO: Board of Education
FROM: Steven A. Moccio, Superintendent of Schools 
SUBJECT: Acceptance of Resignations- Certified Staff Members

RECOMMEND the Board of Education accept the resignations of the following staff members, as indicated:

NAME	POSITION	SCHOOL	EFFECTIVE DATE	REASON
Arriaga, Ashley	Special Education Teacher	Stafford High School	End of day, March 26, 2021	To accept a position in another CT district.
Pirrie, Robert	Chemistry / Physics Teacher	Stafford High School	End of School Year, June 2021	Personal

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1289 02/18/2021

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Aqua Pump Co Inc	68					
Check Group:						
Water System Operator		368	2010208	121739 2/8/2021	001.10.430.2611.134 Maintenance Contracts	\$368.00
Water System Operator		728	2010208	121740 2/8/2021	001.10.430.2611.134 Maintenance Contracts	\$728.00
				Check #: 12		
					PO/InvoiceTotal:	\$1,096.00
					Vendor Total:	\$1,096.00
Service Station Equipment, Inc	4044					
Check Group:						
UST Monthly inspections-class B		200	2010237	31643 2/9/2021	001.10.430.2611.134 Maintenance Contracts	\$200.00
				Check #: 13		
					PO/InvoiceTotal:	\$200.00
					Vendor Total:	\$200.00
					Grand Total:	\$1,296.00

End of Report

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1290

03/05/2021

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Life Safety Service & Supply	4099					
Check Group:						
emergency lighting inspections		891	2010215	serv agreement 2/19/2021	001.10.430.2611.134 Maintenance Contracts	\$891.00
					Check #: 14	
						PO/InvoiceTotal: \$891.00
						Vendor Total: \$891.00
Vertiv Corporation	4096					
Check Group:						
challenger air AC unit BU067A-AAES4800		1	2010206	57879809 2/15/2021	001.10.430.2611.134 Maintenance Contracts	\$3,032.70
					Check #: 15	
						PO/InvoiceTotal: \$3,032.70
						Vendor Total: \$3,032.70
						Grand Total: \$3,923.70

End of Report

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Adelbrook	4085					
Check Group:						
Tuition SpEd Private Out of District		19	2104087	16248 2/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$8,569.00
Tuition SpEd Private Out of District		19	2104087	16248 2/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$8,569.00
Tuition SpEd Private Out of District		19	2104087	16248 2/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$8,569.00
Tuition SpEd Private Out of District		19	2104087	16248 2/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$8,569.00
Tuition SpEd Private Out of District		19	2104087	16248 2/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$8,569.00
Tuition SpEd Private Out of District		19	2104087	16248 2/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$8,569.00
SpEd Contracted Related Services		3.75	2104087	16249 2/1/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$543.75
SpEd Contracted Related Services		0.5	2104087	16249 2/1/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$72.50
SpEd Contracted Related Services		1	2104087	16249 2/1/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$133.00
SpEd Contracted Related Services		1	2104087	16249 2/1/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$133.00
SpEd Contracted Related Services		1	2104087	16249 2/1/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$133.00
Check #: 276						
PO/Invoice Total:						\$52,429.25
Vendor Total:						\$52,429.25
Advanced Lighting & Sound Solution	984					
Check Group:						
SHS sensor rack cleaned and replaced seal		1	2110157	11523 1/27/2021	001.10.430.2600.096 Electrical Repair & Maintenance	\$450.00

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 277						
						PO/InvoiceTotal: <u> </u> \$450.00
						Vendor Total: <u> </u> \$450.00
All Phase Electric Supply Co	4040					
Check Group:						
Electrical Repair & Maintenance		264.84	2110018	2892-1011017 2/1/2021	001.10.430.2600.096 Electrical Repair & Maintenance	\$264.84
Check #: 278						
						PO/InvoiceTotal: <u> </u> \$264.84
						Vendor Total: <u> </u> \$264.84
Amazon	3332					
Check Group:						
Garage door slide lock		1	2110153	755538776939 1/28/2021	001.10.430.2600.134 General Maintenance-District	\$14.99
Check #: 279						
						PO/InvoiceTotal: <u> </u> \$14.99
						Vendor Total: <u> </u> \$14.99
American School For The Deaf	350					
Check Group:						
Audiology Equipment Rental		1	2104076	01312021 2/8/2021	001.04.442.2150.088 SpEd Audiology Rental	\$174.00
Audiology Equipment Rental		1	2104076	2021020300049 1/31/2021	001.04.442.2150.088 SpEd Audiology Rental	\$87.00
Audiology Equipment Rental		1	2104076	2021020300050 1/31/2021	001.04.442.2150.088 SpEd Audiology Rental	\$174.00
Audiology Equipment Rental		1	2104076	2021020300051 1/31/2021	001.04.442.2150.088 SpEd Audiology Rental	\$87.00
Audiology Equipment Rental		1	2104076	2021020300052 1/31/2021	001.04.442.2150.088 SpEd Audiology Rental	\$87.00
Check #: 280						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u> </u>
						\$609.00
Check Group:						
1/5/21 & 1/6/21 - 3 hours consult = \$618 and .5 hr. travel = \$103		1	2104122	2021020300048 1/31/2021	001.04.323.2150.192 SpEd Audiological Contracted Services	\$721.00
						Check #: 280
						PO/InvoiceTotal: <u> </u>
						\$721.00
						Vendor Total: <u> </u>
						\$1,330.00
Apple Inc	1719					
Check Group:						
Volume Purchase Program Credit for Education		1	2101132	ae25651261 2/10/2021	120.01.610.1110.037 School Readiness WSS Technology Rel Supplies	\$178.00
						Check #: 281
						PO/InvoiceTotal: <u> </u>
						\$178.00
						Vendor Total: <u> </u>
						\$178.00
Aspire Living & Learning Inc						
Check Group:						
Tuition		1	2104090	inv00374 1/31/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$8,750.00
						Check #: 282
						PO/InvoiceTotal: <u> </u>
						\$8,750.00
						Vendor Total: <u> </u>
						\$8,750.00
Aubuchon Hardware #34	1752					
Check Group:						
Building Services-Supplies		12.13	2110029	349636 1/7/2021	001.10.613.2600.134 Building Services-Supplies	\$12.13
Building Services-Supplies		12.13	2110029	349657 1/13/2021	001.10.613.2600.134 Building Services-Supplies	\$12.13
Building Services-Supplies		20.93	2110029	349659 1/13/2021	001.10.613.2600.134 Building Services-Supplies	\$20.93

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Building Services-Supplies		7.18	2110029	349673. 1/15/2021	001.10.613.2600.134 Building Services-Supplies	\$7.18
Building Services-Supplies		15.83	2110029	349695 1/21/2021	001.10.613.2600.134 Building Services-Supplies	\$15.83
Check #: 283						
						PO/InvoiceTotal: <u>\$68.20</u>
						Vendor Total: <u>\$68.20</u>
Ben Bronz Foundation Inc						
Check Group:						
Tuition SpEd Private Out of District		1	2104051	4782 2/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$5,516.20
Tuition SpEd Private Out of District		1	2104051	4783 2/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$5,516.20
Check #: 284						
						PO/InvoiceTotal: <u>\$11,032.40</u>
						Vendor Total: <u>\$11,032.40</u>
BulkOfficeSupply.Com						
Check Group:						
dawn dish soap for spray bottles		80	2110128	440762 2/4/2021	295.08.611.2190.805 CRF Funds Supplies	\$401.60
child disposable masks		100	2110128	440762 2/4/2021	295.08.611.2190.805 CRF Funds Supplies	\$429.00
Check #: 285						
						PO/InvoiceTotal: <u>\$830.60</u>
						Vendor Total: <u>\$830.60</u>
Butler Diversified Services LLC						
Check Group:						
replace bearing assembly on circulation pump SMS bandroom		1	2110156	50 1/25/2021	001.10.430.2600.134 General Maintenance-District	\$1,474.35
Check #: 286						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$1,474.35</u>
						Vendor Total: <u>\$1,474.35</u>
Canon Financial Services	2437					
Check Group:						
HS copier lease payment		1	2108004	26253501 2/9/2021	001.03.442.2500.088 SHS Copier Lease	\$2,945.45
MS copier lease payment		1	2108004	26253501 2/9/2021	001.02.442.2500.088 SMS Copier Lease	\$1,141.46
SES copier lease payment		1	2108004	26253501 2/9/2021	001.05.442.2500.088 SES Copier Lease	\$884.55
WS copier lease payment		1	2108004	26253501 2/9/2021	001.01.442.2500.088 WSS Copier Lease	\$632.05
SV copier Lease		1	2108004	26253501 2/9/2021	001.05.442.2500.088 SES Copier Lease	\$241.40
Business/Supt Office copier lease payment		1	2108004	26253501 2/9/2021	001.08.442.2500.088 Board Office Copier Lease	\$451.30
uniflow license		1	2108004	26253501 2/9/2021	001.09.442.2500.148 Centralized Printer Leasing	\$899.81
pupil services copier lease		1	2108004	26253501 2/9/2021	001.07.442.2500.088 Pupil Services Copier	\$98.98
						Check #: 287
						PO/InvoiceTotal: <u>\$7,295.00</u>
						Vendor Total: <u>\$7,295.00</u>
Charles Pate						
Check Group:						
2019-2020 FRC Parent Fee refund for overpayment		1	2101133	refund 2/11/2021	135.00.050.9050.000 FRC Fees Revenue	\$80.00
						Check #: 288
						PO/InvoiceTotal: <u>\$80.00</u>
						Vendor Total: <u>\$80.00</u>

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Chromebookparts.com						
Check Group:						
Chromebook Repair without Device Protection Plan		2669.26	2109082	97403 2/10/2021	001.09.430.2611.047 IT Repair and Maintenance	\$2,669.26
Chromebook Repair without Device Protection Plan		39.99	2109082	97621 2/11/2021	001.09.430.2611.047 IT Repair and Maintenance	\$39.99
Check #: 289						
PO/InvoiceTotal:						\$2,709.25
Vendor Total:						\$2,709.25
CompuClaim Inc						
Check Group:						
Medicaid Reimb Expense		791.28	2108034	21-190 1/31/2021	440.04.330.2100.090 Medicaid Reimb Expense	\$791.28
Check #: 290						
PO/InvoiceTotal:						\$791.28
Vendor Total:						\$791.28
Cox Communications 3127						
Check Group:						
District Telephone		1463.12	2108007	51101363888501 2/21 2/12/2021	001.08.530.2600.048 District Telephone	\$1,463.12
Internet charges		1	2108007	51101363888501 2/21 2/12/2021	001.09.530.2611.047 IT Interbuilding Internet Service	\$2,473.00
Check #: 291						
PO/InvoiceTotal:						\$3,936.12
Vendor Total:						\$3,936.12
Crystal Daigneau						
Check Group:						
Daigneau Travel Reimbursement		1	2101127	1/2021 2/4/2021	182.01.580.1110.154 EHS Travel Reimbursement	\$16.52

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Check #: 292
						PO/InvoiceTotal: <u> \$16.52</u>
						Vendor Total: <u> \$16.52</u>
Dime Oil Company	3789					
Check Group:						
Gasoline - Unleaded Reg.		198.64	2108008	January 2021 2/11/2021	001.08.626.2600.223 Gasoline - Unleaded Reg.	\$198.64
						Check #: 293
						PO/InvoiceTotal: <u> \$198.64</u>
						Vendor Total: <u> \$198.64</u>
EASTCONN	410					
Check Group:						
Adelbrook		16	2104100	9212439 1/31/2021	001.04.510.2700.165 SpEd Bus Outside Contracts	\$2,880.00
Adelbrook Monitor		16	2104100	9212439 1/31/2021	001.04.510.2700.163 SpEd Bus Monitors	\$1,280.00
Ben Bronz		11	2104100	9212440 1/31/2021	001.04.510.2700.165 SpEd Bus Outside Contracts	\$1,760.00
CCGC		16	2104100	9212441 1/31/2021	001.04.510.2700.165 SpEd Bus Outside Contracts	\$2,560.00
CCGC		16	2104100	9212442 1/31/2021	001.04.510.2700.165 SpEd Bus Outside Contracts	\$2,560.00
Gengras		16	2104100	9212443 1/31/2021	001.04.510.2700.165 SpEd Bus Outside Contracts	\$2,560.00
Susan Wayne Center		16	2104100	9212444 1/31/2021	001.04.510.2700.165 SpEd Bus Outside Contracts	\$2,880.00
						Check #: 294
						PO/InvoiceTotal: <u> \$16,480.00</u>
						Vendor Total: <u> \$16,480.00</u>

EMCOR Services New England Mechanical

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
SHS- replaced bearings on boiler		1	2110163	1110019783 12/15/2020	001.10.430.2611.185 Heating System Maintenance/Repair	\$854.47
					Check #: 295	
					PO/InvoiceTotal:	\$854.47
Check Group:						
SES emergency repair boiler down		1	2110164	1110020477 1/26/2021	001.10.430.2611.185 Heating System Maintenance/Repair	\$1,653.00
					Check #: 295	
					PO/InvoiceTotal:	\$1,653.00
Check Group:						
WSS-service call boiler		1	2110165	1110020437 1/21/2021	001.10.430.2611.185 Heating System Maintenance/Repair	\$1,197.81
					Check #: 295	
					PO/InvoiceTotal:	\$1,197.81
Check Group:						
SES-service call boiler		1	2110166	1110020442 1/21/2021	001.10.430.2611.185 Heating System Maintenance/Repair	\$438.00
					Check #: 295	
					PO/InvoiceTotal:	\$438.00
					Vendor Total:	\$4,143.28
eSpecial Needs, LLC						
Check Group:						
EZ-ON Adjustable Vest For School Buses - Size Medium (32"-37")		1	2104116	270318 1/26/2021	001.04.611.1260.192 Special Education Inst. Supplies	\$162.95
					Check #: 296	
					PO/InvoiceTotal:	\$162.95
					Vendor Total:	\$162.95
EVERSOURCE	1442					

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Superintendent's Office		265.69	2108023	51306975004 1/2021	001.08.622.2611.096	\$265.69
				2/12/2021	Central Office Electricity	
Superintendent's Office		381.81	2108023	51306975004 2/2021	001.08.622.2611.096	\$381.81
				2/5/2021	Central Office Electricity	
firepump/streetlights		44.07	2108023	51362624058 2/2021	001.02.622.2600.097	\$44.07
				2/9/2021	SMS Fire Pump Electricity	
firepump/streetlights		44.07	2108023	51362624058 02/2021	001.02.622.2600.097	\$44.07
				2/9/2021	SMS Fire Pump Electricity	
High School electricity		14092.64	2108023	51419834007 2/2021	001.03.622.2600.096	\$14,092.64
				2/8/2021	SHS Electricity	
firepump/streetlights		704.66	2108023	51691624068 2/2021	001.02.622.2600.097	\$704.66
				2/1/2021	SMS Fire Pump Electricity	
					Check #: 297	
					PO/InvoiceTotal:	\$15,532.94
					Vendor Total:	\$15,532.94
Festis Oil Service Inc	499					
Check Group:						
WSS-plug cord for snowblower		1	2110161	20555 2/16/2021	001.10.430.2600.994 Grounds/Painting/Upkeep	\$29.95
					Check #: 298	
					PO/InvoiceTotal:	\$29.95
					Vendor Total:	\$29.95
Gengras Center						
Check Group:						
Tuition SpEd Private Out of District		1	2104044	020421-RP 2/4/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$6,180.00

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174

02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
1:1 Paraprofessional		1	2104044	020421-RP 2/4/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$3,700.00
Covid PPE monthly charge		1	2104044	020421-RP 2/4/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$150.00
SLP		1	2104044	020421-RP 2/4/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$500.00
OT		1	2104044	020421-RP 2/4/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$400.00
PT		1	2104044	020421-RP 2/4/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$300.00
Check #: 299						
						PO/InvoiceTotal: <u>\$11,230.00</u>
						Vendor Total: <u>\$11,230.00</u>
Heid Music Co Inc						
Check Group:						
Marchmaster Adult Performance Mask - Black		30	2105045	2729745 1/12/2021	295.08.611.2190.805 CRF Funds Supplies	\$395.67
Check #: 300						
						PO/InvoiceTotal: <u>\$395.67</u>
						Vendor Total: <u>\$395.67</u>
Hillyard Rovic Inc						
1096						
Check Group:						
Building Services-Supplies		515.28	2110012	604211023 2/4/2021	001.10.613.2600.134 Building Services-Supplies	\$515.28
Building Services-Supplies		20.2	2110012	604211024 1/20/2021	001.10.613.2600.134 Building Services-Supplies	\$20.20
Building Services-Supplies		20.2	2110012	604211025 1/20/2021	001.10.613.2600.134 Building Services-Supplies	\$20.20
Building Services-Supplies		20.2	2110012	604211026 1/20/2021	001.10.613.2600.134 Building Services-Supplies	\$20.20

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Building Services-Supplies		20.2	2110012	604211027 1/20/2021	001.10.613.2600.134 Building Services-Supplies	\$20.20
Building Services-Supplies		1337.96	2110012	604211028 2/4/2021	001.10.613.2600.134 Building Services-Supplies	\$1,337.96
Check #: 301						
PO/InvoiceTotal:						\$1,934.04
Vendor Total:						\$1,934.04
Home Depot Credit Card Services	2529					
Check Group:						
general repair parts		163.46	2110025	302987 12/30/2020	001.10.430.2600.134 General Maintenance-District	\$163.46
general repair parts		49.8	2110025	8382423 1/14/2021	001.10.430.2600.134 General Maintenance-District	\$49.80
Check #: 302						
PO/InvoiceTotal:						\$213.26
Vendor Total:						\$213.26
Jacqueline Patsun						
Check Group:						
Patsun January Travel		1	2101126	1/2021 2/4/2021	182.01.580.1110.154 EHS Travel Reimbursement	\$54.32
Check #: 303						
PO/InvoiceTotal:						\$54.32
Vendor Total:						\$54.32
Jeff Love LLC						
Check Group:						
N95 masks		500	2108022	stafford8212020 2/11/2021	295.08.611.2190.805 CRF Funds Supplies	\$2,160.00
Check #: 304						
PO/InvoiceTotal:						\$2,160.00
Vendor Total:						\$2,160.00

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Johnstone Supply	3388					
Check Group:						
SMS- motor		1	2110160	s102063543.001 2/4/2021	001.10.430.2613.134 Building Projects	\$455.69
					Check #: 305	
						PO/InvoiceTotal: \$455.69
Check Group:						
SMS- valve for motor		1	2110162	s102067048.001 2/8/2021	001.10.430.2600.134 General Maintenance-District	\$29.50
					Check #: 305	
						PO/InvoiceTotal: \$29.50
						Vendor Total: \$485.19
Kainen, Escalera and McHale PC						
Check Group:						
District Legal Fees		1457.5	2108042	897544 1/31/2021	001.08.340.2310.128 District Legal Fees	\$1,457.50
					Check #: 306	
						PO/InvoiceTotal: \$1,457.50
						Vendor Total: \$1,457.50
Katherine Kozikowski						
Check Group:						
Mileage for 2020/2021 School Year		1	2104070	01/2021 2/8/2021	001.08.580.1110.026 Travel General	\$10.64
					Check #: 307	
						PO/InvoiceTotal: \$10.64
						Vendor Total: \$10.64
Kelcon LLC						
Check Group:						
District Emergency Rental Exp		1	2110046	2121-145 2/1/2021	001.08.442.2320.805 District Emergency Rental Exp	\$75.00

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
District Emergency Rental Exp		1	2110046	2121-145 2/1/2021	001.08.442.2320.805 District Emergency Rental Exp	\$75.00
District Emergency Related Supplies Expense		1	2110046	2121-145 2/1/2021	001.08.690.2320.805 District Emergency Related Supplies Expense	\$75.00
Check #: 308						
						PO/InvoiceTotal: <u> </u>
						\$225.00
						Vendor Total: <u> </u>
						\$225.00
M & J Bus Inc	3891					
Check Group:						
SpEd Bus Monitors		10068.4	2108024	52849 1/31/2021	001.04.510.2700.163 SpEd Bus Monitors	\$10,068.40
Reg Ed In District Monitors		4153.25	2108024	52849 1/31/2021	001.08.510.2700.165 Reg Ed In District Monitors	\$4,153.25
Check #: 309						
						PO/InvoiceTotal: <u> </u>
						\$14,221.65
Check Group:						
modified bell time charges September-December		5625	2108076	52839 1/31/2021	295.08.590.2900.805 CRF Other Purchased Services	\$5,625.00
PM daycare bus		19	2108076	52840 1/31/2021	295.08.590.2900.805 CRF Other Purchased Services	\$3,135.00
Mid day prek 2 buses		38	2108076	52840 1/31/2021	001.08.510.2700.150 Reg Ed In District Bus	\$4,178.10
cold weather fuel additive		18	2108076	52840 1/31/2021	001.08.510.2700.150 Reg Ed In District Bus	\$153.00
Check #: 309						
						PO/InvoiceTotal: <u> </u>
						\$13,091.10
						Vendor Total: <u> </u>
						\$27,312.75
Matthew McCann						
Check Group:						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
2019-2020 FRC Program Parent fee refund for overpayment		1	2101130	refund 2/11/2021	135.00.050.9050.000 FRC Fees Revenue	\$200.00
					Check #: 310	
						PO/InvoiceTotal: <u>\$200.00</u>
						Vendor Total: <u>\$200.00</u>
Nakia M. Hamlett, Ph.D.						
Check Group:						
School Visit on 12/12/2019, Scoring of BASC-3 and BRIEF-2 and writing of report		1	2104118	125 12/20/2020	001.04.340.2200.192 Special Education Consultant Fees	\$750.00
					Check #: 311	
						PO/InvoiceTotal: <u>\$750.00</u>
						Vendor Total: <u>\$750.00</u>
Nixon Company Inc	932					
Check Group:						
Banner Upgrade Addition to banner (72" h X 48" w) Vertical bordered Tackle-Twill returned by customer STATE CHAMPIONS WRESTLING - add: 2020 Tristan Julian 138 lb. 3" x 1"		1	2116014	207656 1/25/2021	001.03.611.2900.178 SHS Athletic Supplies	\$87.60
					Check #: 312	
						PO/InvoiceTotal: <u>\$87.60</u>
						Vendor Total: <u>\$87.60</u>
Pitney Bowes Inc	4139					
Check Group:						
ink cartridge		1	2108099	1017304268 1/25/2021	001.08.611.2500.088 District Supplies Business Office	\$118.99
postage tapes		3	2108099	1017304268 1/25/2021	001.08.611.2500.088 District Supplies Business Office	\$178.47
EZ seal solution		1	2108099	1017304268 1/25/2021	001.08.611.2500.088 District Supplies Business Office	\$67.99

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ink pad replacement		1	2108099	1017304268 1/25/2021	001.08.611.2500.088 District Supplies Business Office	\$19.54
					Check #: 313	
						PO/InvoiceTotal: \$384.99
						Vendor Total: \$384.99
Scholastic.	1440					
Check Group:						
Scholastic Book Order		1	2101095	26795691 12/30/2020	182.01.611.1110.026 EHS Program Supplies	\$589.76
					Check #: 314	
						PO/InvoiceTotal: \$589.76
						Vendor Total: \$589.76
School Social Work Assoc of America						
Check Group:						
2021 VIRTUAL national school social work CONFERENCE March 22 - March 24, 2021 BEACON OF HOPE		1	2104121	6667 2/8/2021	211.04.322.1260.118 IDEA Pt B 611 Carryover In Service	\$254.00
					Check #: 315	
						PO/InvoiceTotal: \$254.00
						Vendor Total: \$254.00
Scirra LTD						
Check Group:						
Construct 3 - Base Education 21 license plan - per Quote #QU-3022 dated Jan 21, 2021		1	2115071	inv-2734 2/8/2021	280.03.611.1130.026 Perkins Instructional Supplies	\$560.81
					Check #: 316	
						PO/InvoiceTotal: \$560.81
						Vendor Total: \$560.81
Scott's Sports Supplies	1814					
Check Group:						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174

02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Mesh Duffle Bags 15" W x 36" L		6	2116013	44256shs 1/25/2021	001.03.611.2900.178 SHS Athletic Supplies	\$119.94
Ball Cart #UBX 45"L x 24"W x 39"H		2	2116013	44256shs 1/25/2021	001.03.611.2900.178 SHS Athletic Supplies	\$718.00
Spaulding Legacy 1000 CT HS basketball 29.5" (boys)		10	2116013	44256shs 1/25/2021	001.03.611.2900.178 SHS Athletic Supplies	\$590.00
Check #: 317						
PO/InvoiceTotal:						\$1,427.94
Vendor Total:						\$1,427.94
Sharon F Cushman						
Check Group:						
School Psychology Consultation		28.25	2108097	sps2 1/31/2021	001.04.340.2200.192 Special Education Consultant Fees	\$2,260.00
Check #: 318						
PO/InvoiceTotal:						\$2,260.00
Vendor Total:						\$2,260.00
Sid Harvey Industries Inc						
Check Group:						
SVL boiler repair	2966	1	2110154	011689833 1/22/2021	001.10.430.2611.185 Heating System Maintenance/Repair	\$96.30
Check #: 319						
PO/InvoiceTotal:						\$96.30
Vendor Total:						\$96.30
SimplyFun LLC						
Check Group:						
Uncle Beary's Bedtime		3	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$87.00
Lily Pond		3	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$102.00

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174

02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Pickles Slide to Win		3	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$96.00
Aargh!		3	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$66.00
Animal Snacks		3	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$84.00
Buddy Hop		3	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$96.00
Bee Alert		1	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$30.00
Cow Cents		1	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$32.00
Glow Spotters		1	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$26.00
Ice Tumble		1	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$36.00
Math Room		1	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$26.00
Pass the Rooby Roo		1	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$28.00
Take Us Home		1	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$32.00
Tempting Treats		1	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$29.00
Family Stories Chat Ring		13	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$117.00
Let's Chat Ring		13	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$117.00
Shipping 10%		1	2101121	372976 1/27/2021	130.01.325.1110.617 Parent Activities	\$100.40

Check #: 320

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$1,104.40</u>
						Vendor Total: <u>\$1,104.40</u>
SNE Building Systems Inc	1602					
Check Group:						
WSS replaced diaphragm for leaking valve		1	2110158	16897 1/26/2021	001.10.430.2611.185 Heating System Maintenance/Repair	\$1,065.00
						Check #: 321
						PO/InvoiceTotal: <u>\$1,065.00</u>
Check Group:						
SHS-room 103 fan motor, co2 sensor		1	2110159	16942 2/1/2021	001.10.430.2611.185 Heating System Maintenance/Repair	\$2,357.50
SES-conference room 2 replace heat valve		1	2110159	16943 2/1/2021	001.10.430.2611.185 Heating System Maintenance/Repair	\$677.50
						Check #: 321
						PO/InvoiceTotal: <u>\$3,035.00</u>
						Vendor Total: <u>\$4,100.00</u>
Superior Energy LLC	1227					
Check Group:						
HS propane		594.09	2108048	54036 1/18/2021	001.03.623.2600.198 SHS Propane	\$594.09
SMS Propane		2974.71	2108048	54122 1/18/2021	001.02.623.2600.198 SMS Propane	\$2,974.71
portable,and WS		583.11	2108048	54284 2/16/2021	001.08.623.2600.198 District Propane	\$583.11
SV propane		2427.8	2108048	54285 1/24/2021	001.06.623.2600.198 SVS Propane	\$2,427.80
SMS Propane		3228.1	2108048	54344 1/24/2021	001.02.623.2600.198 SMS Propane	\$3,228.10
SMS Propane		3266.88	2108048	54731 1/31/2021	001.02.623.2600.198 SMS Propane	\$3,266.88

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SV propane		1389.01	2108048	54732 2/16/2021	001.06.623.2600.198 SVS Propane	\$1,389.01
					Check #: 322	
						PO/InvoiceTotal: <u>\$14,463.70</u>
						Vendor Total: <u>\$14,463.70</u>
Tull Brothers Inc	2834					
Check Group:						
remove and replace thresholds and mullions		1	2110118	732237 2/2/2021	001.10.430.2600.134 General Maintenance-District	\$1,950.78
					Check #: 323	
						PO/InvoiceTotal: <u>\$1,950.78</u>
						Vendor Total: <u>\$1,950.78</u>
Unifirst Corporation	4231					
Check Group:						
uniforms, brooms and mops		54.13	2110015	1030002296 1/29/2021	001.10.430.2611.134 Maintenance Contracts	\$54.13
uniforms, brooms and mops		182.06	2110015	1030002299 1/29/2021	001.10.430.2611.134 Maintenance Contracts	\$182.06
uniforms, brooms and mops		155.09	2110015	1030002300 1/29/2021	001.10.430.2611.134 Maintenance Contracts	\$155.09
uniforms, brooms and mops		127.81	2110015	1030002301 1/29/2021	001.10.430.2611.134 Maintenance Contracts	\$127.81
uniforms, brooms and mops		77.18	2110015	1030002308 1/29/2021	001.10.430.2611.134 Maintenance Contracts	\$77.18
uniforms, brooms and mops		54.13	2110015	1030004948 2/5/2021	001.10.430.2611.134 Maintenance Contracts	\$54.13
uniforms, brooms and mops		237.46	2110015	1030004952 2/5/2021	001.10.430.2611.134 Maintenance Contracts	\$237.46
uniforms, brooms and mops		192.76	2110015	1030004958 2/5/2021	001.10.430.2611.134 Maintenance Contracts	\$192.76

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174

02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
uniforms, brooms and mops		127.81	2110015	1030004962 2/5/2021	001.10.430.2611.134 Maintenance Contracts	\$127.81
uniforms, brooms and mops		94.9	2110015	1030004975 2/5/2021	001.10.430.2611.134 Maintenance Contracts	\$94.90
					Check #: 324	
						PO/InvoiceTotal: \$1,303.33
						Vendor Total: \$1,303.33
USA Hauling & Recycling Inc	1256					
Check Group:						
trash removal fees		1	2110016	0602631439 2/1/2021	001.10.421.2600.168 Trash Removal Fees	\$3,892.26
					Check #: 325	
						PO/InvoiceTotal: \$3,892.26
						Vendor Total: \$3,892.26
USI Education and Government Sales	3893					
Check Group:						
Opti Clear Gloss 3 mil laminating film		40	2105049	0392572201011 2/9/2021	001.05.611.1110.026 SES General Supplies	\$1,936.00
					Check #: 326	
						PO/InvoiceTotal: \$1,936.00
						Vendor Total: \$1,936.00
VEX Robotics, Inc.						
Check Group:						
VEX IQ Competition Super Kit - per quote #11390663		1	2115065	492170 1/21/2021	280.03.611.1130.026 Perkins Instructional Supplies	\$623.85
					Check #: 327	
						PO/InvoiceTotal: \$623.85
						Vendor Total: \$623.85
WB Mason	1682					
Check Group:						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1174 02/18/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
W.B. Mason Co. Powder-Free Exam Gloves, Vinyl, Large, 100/BX		2	2101046	217436067 1/27/2021	135.01.611.1110.026 FRC Fees Supplies	\$23.98
					Check #: 328	
						PO/InvoiceTotal: <u> </u> \$23.98
Check Group:						
Crayola® ColorMax™ Markers, Ultra-Clean Washable, Classic, Broad Line, 8/ST		10	2101115	217400099 1/26/2021	182.01.611.1110.026 EHS Program Supplies	\$17.50
Crayola® ColorMax™ Markers, Ultra-Clean Washable, Classic, Broad Line, 8/ST		89	2101115	217522679 2/28/2021	182.01.611.1110.026 EHS Program Supplies	\$155.75
					Check #: 328	
						PO/InvoiceTotal: <u> </u> \$173.25
Check Group:						
water cooler rental -MS 2 coolers		2	2108014	217568293 2/2/2021	001.02.611.1120.026 SMS General Supplies	\$39.90
water cooler rental-Staffordville		1	2108014	217603935 2/2/2021	001.06.611.1110.026 SVS General Supplies	\$19.95
watercooler rental- Superintendent's Office		1	2108014	217604004 2/12/2021	001.08.611.2320.203 District Supplies Superintendents Office	\$19.95
Water cooler rental - Business Office		1	2108014	217604028 2/12/2021	001.08.611.2500.088 District Supplies Business Office	\$19.95
water cooler rental -high school		1	2108014	217604084 2/2/2021	001.03.611.2400.147 SHS Principal's Office Supplies	\$19.95
water cooler rental-West Stafford		1	2108014	217604151 2/2/2021	001.01.611.2400.147 WSS Principal's Office Supplies	\$19.95
water cooler rental -SES		2	2108014	217604170 2/2/2021	001.05.611.2400.147 SES Principal's Office - General Supplies	\$39.90
					Check #: 328	
						PO/InvoiceTotal: <u> </u> \$179.55
						Vendor Total: <u> </u> \$376.78

Stafford CT Public Schools

Voucher Batch Number: 1174 02/18/2021

Voucher Detail Listing

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
William H Sadlier Inc	1882					
Check Group:						
VW Achve IE G6-12+ SiteLic add on 1yr		18	2102010	inv65378 9/3/2020	001.02.611.1120.036 SMS Literacy Supplies	\$205.72
VW Avhieve IE 6-12+SiteLic 1 yr (to 100)		1	2102010	inv65378 9/3/2020	001.02.611.1120.036 SMS Literacy Supplies	\$1,149.99
VW Achve IE G6-12+SiteLic add-on 1 yr		258	2102010	inv65378 9/3/2020	001.02.611.1120.036 SMS Literacy Supplies	\$2,964.42
				Check #: 329		
					PO/InvoiceTotal:	\$4,320.13
Check Group:						
VWIE Gr1-12 STuLic		105	2105012	inv55317 7/13/2020	001.05.611.1110.036 SES Literacy Supplies	\$1,291.79
Voc Wkshp SB SE Grade 4 Level Orange		100	2105012	inv55493 7/14/2020	001.05.611.1110.036 SES Literacy Supplies	\$540.00
Online License for Grade 5 Level blue		105	2105012	inv55493 7/14/2020	001.05.611.1110.036 SES Literacy Supplies	\$567.00
VWIE Site Lic Gr1-12		1	2105012	inv55493 7/14/2020	001.05.611.1110.036 SES Literacy Supplies	\$1,149.99
				Check #: 329		
					PO/InvoiceTotal:	\$3,548.78
					Vendor Total:	\$7,868.91
					Grand Total:	\$217,908.34

End of Report

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1176

02/24/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Adelbrook	4085					
Check Group:						
ESY 2020-2021		7	2104124	15148 6/30/2020	001.04.560.1260.211 Tuition SpEd Private Out of District	\$3,066.00
ESY 2020-2021		7	2104124	15148 6/30/2020	001.04.560.1260.211 Tuition SpEd Private Out of District	\$3,066.00
ESY 2020-2021		7	2104124	15148 6/30/2020	001.04.560.1260.211 Tuition SpEd Private Out of District	\$3,066.00
ESY 2020-2021		7	2104124	15148 6/30/2020	001.04.560.1260.211 Tuition SpEd Private Out of District	\$3,066.00
					Check #: 330	
						PO/InvoiceTotal: <u>\$12,264.00</u>
						Vendor Total: <u>\$12,264.00</u>
Big Y Foods Inc	120					
Check Group:						
Big Y Pay for Purchases - Parent Activities		1	2101135	425872 2/8/2021	130.01.325.1110.617 Parent Activities	\$229.29
					Check #: 331	
						PO/InvoiceTotal: <u>\$229.29</u>
Check Group:						
Big Y Receipt for Valentine Activity		1	2119035	425777 2/8/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$76.60
					Check #: 331	
						PO/InvoiceTotal: <u>\$76.60</u>
						Vendor Total: <u>\$305.89</u>
Bloomfield Public Schools	4223					
Check Group:						
Magnet School SpEd Tuition Services		4	2104106	4004 1/12/2021	001.04.566.1260.215 Magnet School SpEd Tuition Services	\$359.48

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1176

02/24/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SpEd Contracted Related Services - Social Worker		3	2104106	4004 1/12/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$275.31
					Check #: 332	
						PO/InvoiceTotal: <u>\$634.79</u>
						Vendor Total: <u>\$634.79</u>
Bureau Of Education & Research Inc	1532					
Check Group:						
Registration for Amber Hall to attend the virtual seminar MOTIVATING THE UNMOTIVATED on March 19, 2021		1	2115081	5024808 2/19/2021	001.08.330.1110.118 District Inservice	\$279.00
					Check #: 333	
						PO/InvoiceTotal: <u>\$279.00</u>
						Vendor Total: <u>\$279.00</u>
Butler Diversified Services LLC						
Check Group:						
SES-glycol tank connections		1	2110174	32 2/12/2021	001.10.430.2600.993 Plumbing Repair & Maintenance	\$1,661.68
					Check #: 334	
						PO/InvoiceTotal: <u>\$1,661.68</u>
						Vendor Total: <u>\$1,661.68</u>
Carousel Industries Inc.						
Check Group:						
IPO C/D RTS 24X7 - 500 V2 1YPP - Support 1 yr		1	2109092	2583551 2/12/2021	001.09.735.2580.047 IT Software	\$348.00
					Check #: 335	
						PO/InvoiceTotal: <u>\$348.00</u>
						Vendor Total: <u>\$348.00</u>
Christine DeSocio						
Check Group:						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1176

02/24/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
January Travel Expenses		1	2101140	January 2021 2/22/2021	130.01.580.1110.617 Travel	\$56.67
					Check #: 336	
						PO/InvoiceTotal: \$56.67
						Vendor Total: \$56.67
Connecticut Invention Convention						
Check Group:						
CT Invention Convention School Registration Fee for Stafford Elementary School		1	2115084	cicschoolreg-44 2/12/2021	260.05.590.1110.026 Title IV Pt A Other Purchased Services	\$150.00
CT Invention Convention School Registration Fee for Stafford Middle School		1	2115084	cicschoolreg-44 2/12/2021	260.05.590.1110.026 Title IV Pt A Other Purchased Services	\$150.00
					Check #: 337	
						PO/InvoiceTotal: \$300.00
						Vendor Total: \$300.00
Dean Fortin						
Check Group:						
1 Password Yearly subscription		3	2109091	06bf0da-0004 2/16/2021	001.09.735.2580.047 IT Software	\$215.73
					Check #: 338	
						PO/InvoiceTotal: \$215.73
						Vendor Total: \$215.73
EASTCONN	410					
Check Group:						
SR Contracted Comm. Liason Services		1	2101136	9212305 1/15/2021	120.01.590.2400.000 SR Contracted Comm. Liason Services	\$6,180.00
					Check #: 339	
						PO/InvoiceTotal: \$6,180.00
Check Group:						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1176

02/24/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ACT Magnet School Transportation for December 2020		12	2104125	9212485 1/31/2021	001.07.566.2700.215 Magnet School Transportation	\$233.28
ACT Magnet School Transportation for December 2020		5	2104125	9212486 1/31/2021	001.07.566.2700.215 Magnet School Transportation	\$388.80
ACT Magnet School Transportation for December 2020		7	2104125	9212487 1/31/2021	001.07.566.2700.215 Magnet School Transportation	\$136.08
Check #: 339						
						PO/InvoiceTotal: <u> </u> \$758.16
						Vendor Total: <u> </u> \$6,938.16
EVERSOURCE	1442					
Check Group:						
West Stafford Electricity		2338.95	2108023	51133614016 2/2021 2/12/2021	001.01.622.2600.096 WSS Electricity	\$2,338.95
SVS electricity		2719.7	2108023	51568614044 2/2021 2/12/2021	001.06.622.2600.096 SVS Electricity	\$2,719.70
Check #: 340						
						PO/InvoiceTotal: <u> </u> \$5,058.65
						Vendor Total: <u> </u> \$5,058.65
Hillyard Rovic Inc	1096					
Check Group:						
Building Services-Supplies		20.2	2110012	604216784 1/26/2021	001.10.613.2600.134 Building Services-Supplies	\$20.20
Building Services-Supplies		926.51	2110012	604216785 1/26/2021	001.10.613.2600.134 Building Services-Supplies	\$926.51
Building Services-Supplies		409.05	2110012	604216786 1/26/2021	001.10.613.2600.134 Building Services-Supplies	\$409.05
Building Services-Supplies		787.24	2110012	604216787 1/26/2021	001.10.613.2600.134 Building Services-Supplies	\$787.24

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1176

02/24/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Building Services-Supplies		468.67	2110012	604216788 1/26/2021	001.10.613.2600.134 Building Services-Supplies	\$468.67
Building Services-Supplies		436	2110012	604216789 1/26/2021	001.10.613.2600.134 Building Services-Supplies	\$436.00
Building Services-Supplies		515.84	2110012	604225592 2/3/2021	001.10.613.2600.134 Building Services-Supplies	\$515.84
Building Services-Supplies		405.82	2110012	604225593 2/3/2021	001.10.613.2600.134 Building Services-Supplies	\$405.82
Building Services-Supplies		1.76	2110012	700450502 1/26/2021	001.10.613.2600.134 Building Services-Supplies	\$1.76
Check #: 341						
						PO/InvoiceTotal: <u>\$3,971.09</u>
						Vendor Total: <u>\$3,971.09</u>
Integrated Rehabilitation Services LLC						
Check Group:						
Athletic Trainer Services 2020/2021		1	2116004	01042021 2/22/2021	001.03.340.2130.178 Athletic Trainer Services	\$12,000.00
Check #: 342						
						PO/InvoiceTotal: <u>\$12,000.00</u>
						Vendor Total: <u>\$12,000.00</u>
Jacqueline Patsun						
Check Group:						
District CDA Scholarships- CDA Renewal for J. Patsun		1	2101138	443890 2/11/2021	001.08.330.1110.000 District CDA Scholarships	\$125.00
Check #: 343						
						PO/InvoiceTotal: <u>\$125.00</u>
						Vendor Total: <u>\$125.00</u>
Kristen Tantillo						
Check Group:						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1176 02/24/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Staff CPR Training		20	2101139	02042021 2/4/2021	121.01.330.1110.118 QE Employee Training and Development	\$800.00
					Check #: 344	
						PO/InvoiceTotal: <u>\$800.00</u>
						Vendor Total: <u>\$800.00</u>
Laurie McKenney						
Check Group:						
Michaels - Reimbursement Receipt for Valentine's Day Celebration		1	2119037	V980754 2/6/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$40.60
					Check #: 345	
						PO/InvoiceTotal: <u>\$40.60</u>
						Vendor Total: <u>\$40.60</u>
Learn	1530					
Check Group:						
Special Education Services		4	2104092	20210412 10/26/2020	001.04.566.1260.215 Magnet School SpEd Tuition Services	\$2,000.00
					Check #: 346	
						PO/InvoiceTotal: <u>\$2,000.00</u>
						Vendor Total: <u>\$2,000.00</u>
Life Safety Service & Supply LLC	4099					
Check Group:						
Emergency lighting repairs District		1	2110134	40410 2/17/2021	001.10.430.2600.134 General Maintenance-District	\$2,049.76
					Check #: 347	
						PO/InvoiceTotal: <u>\$2,049.76</u>
						Vendor Total: <u>\$2,049.76</u>
Lori Dobson						
Check Group:						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1176

02/24/2021

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Canvas Bags-Board Appreciation		18	2108104	V619309 2/22/2021	001.08.611.2320.203 District Supplies Superintendents Office	\$93.15
					Check #: 348	
						PO/InvoiceTotal: <u>\$93.15</u>
						Vendor Total: <u>\$93.15</u>
Lt Tom Duncan						
Check Group:						
1st Prizes		7	2103049	1 1/29/2021	170.03.611.1130.026 ERASE Supplies	\$700.00
2nd Prizes		7	2103049	1 1/29/2021	170.03.611.1130.026 ERASE Supplies	\$350.00
3rd Prizes		7	2103049	1 1/29/2021	170.03.611.1130.026 ERASE Supplies	\$175.00
One Grand Prize		1	2103049	1 1/29/2021	170.03.611.1130.026 ERASE Supplies	\$100.00
					Check #: 349	
						PO/InvoiceTotal: <u>\$1,325.00</u>
						Vendor Total: <u>\$1,325.00</u>
M & J Bus Inc	3891					
Check Group:						
VoTech- 2 buses		1	2108052	52252 2/19/2021	001.03.510.2700.160 Vo-Tech Bus	\$11,587.58
VoAg - 1 bus		1	2108052	52252 2/19/2021	001.03.510.2700.156 Vo-Ag Bus	\$5,793.78
Regular ed 23 buses		1	2108052	52252 2/19/2021	001.08.510.2700.150 Reg Ed In District Bus	\$132,524.94
intown special ed- 4 buses		1	2108052	52252 2/19/2021	001.04.510.2700.164 SpEd Bus In District	\$23,047.82
credit November		1	2108052	52252 2/19/2021	001.08.510.2700.150 Reg Ed In District Bus	(\$2,482.74)

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1176

02/24/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
VoTech- 2 buses		1	2108052	52486 12/1/2021	001.03.510.2700.160 Vo-Tech Bus	\$11,587.58
VoAg - 1 bus		1	2108052	52486 12/1/2021	001.03.510.2700.156 Vo-Ag Bus	\$5,793.78
Regular ed 23 buses		1	2108052	52486 12/1/2021	001.08.510.2700.150 Reg Ed In District Bus	\$132,524.94
intown special ed- 4 buses		1	2108052	52486 12/1/2021	001.04.510.2700.164 SpEd Bus In District	\$23,047.82
credit December		1	2108052	52486 12/1/2021	001.08.510.2700.150 Reg Ed In District Bus	(\$3,946.92)
VoTech- 2 buses		1	2108052	52653 2/19/2021	001.03.510.2700.160 Vo-Tech Bus	\$11,587.58
VoAg - 1 bus		1	2108052	52653 2/19/2021	001.03.510.2700.156 Vo-Ag Bus	\$5,793.78
Regular ed 23 buses		1	2108052	52653 2/19/2021	001.08.510.2700.150 Reg Ed In District Bus	\$132,524.94
intown special ed- 4 buses		1	2108052	52653 2/19/2021	001.04.510.2700.164 SpEd Bus In District	\$23,047.82
credit January		1	2108052	52653 2/19/2021	001.08.510.2700.150 Reg Ed In District Bus	(\$4,074.24)
Check #: 350						
						PO/InvoiceTotal: <u>\$508,358.46</u>
						Vendor Total: <u>\$508,358.46</u>
MetLife						
Check Group:						
Feb 2021		1	2108035	2/2021 2/1/2021	001.00.211.9988.000 MetLife Liability	\$644.15
Check #: 351						
						PO/InvoiceTotal: <u>\$644.15</u>
						Vendor Total: <u>\$644.15</u>

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1176

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Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Metlife.						
Check Group:						
life		1	2108032	02012021 2/1/2021	001.08.210.1110.075 Life Insurance Premiums	\$3,272.95
LTD		1	2108032	02012021 2/1/2021	001.08.210.2400.147 Disability Insurance Premiums	\$227.85
					Check #: 352	
						PO/InvoiceTotal: <u>\$3,500.80</u>
						Vendor Total: <u>\$3,500.80</u>
Microbac Laboratories Inc						
Check Group:						
Water Testing		382.5	2110047	da1b00125 2/2/2021	001.10.430.2600.992 Water Testing	\$382.50
Water Testing		604.75	2110047	DA1B00960 2/11/2021	001.10.430.2600.992 Water Testing	\$604.75
					Check #: 353	
						PO/InvoiceTotal: <u>\$987.25</u>
						Vendor Total: <u>\$987.25</u>
Parents As Teachers						
	78					
Check Group:						
Parents as Teachers Curriculum Subscription		1	2101137	760369 2/8/2021	180.01.330.1110.033 EHS Professional Resources/Development	\$265.00
					Check #: 354	
						PO/InvoiceTotal: <u>\$265.00</u>
						Vendor Total: <u>\$265.00</u>
QBS LLC						
Check Group:						
Safety Training by Kate Kozikowski 0 11/18/2020		6	2104123	110592 3/1/2021	001.04.330.1260.118 SpEd Inservice	\$24.00
					Check #: 355	

Stafford CT Public Schools

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Voucher Batch Number: 1176

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Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$24.00
						Vendor Total: \$24.00
Robert Terry						
Check Group:						
COSTCO Reimbursement		1	2119038	V542583 2/22/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$17.98
					Check #: 356	
						PO/InvoiceTotal: \$17.98
						Vendor Total: \$17.98
Sid Harvey Industries Inc	2966					
Check Group:						
SMS- coupling		1	2110170	0116890687 2/19/2021	001.10.430.2600.993 Plumbing Repair & Maintenance	\$265.00
					Check #: 357	
						PO/InvoiceTotal: \$265.00
						Vendor Total: \$265.00
SNE Building Systems Inc	1602					
Check Group:						
SHS-heating valve stuck, replaced actuator		1	2110171	17029 2/9/2021	001.10.430.2611.185 Heating System Maintenance/Repair	\$520.30
					Check #: 358	
						PO/InvoiceTotal: \$520.30
Check Group:						
SES- replaced failed SAF VFD for RTU-5		1	2110172	17056 2/9/2021	001.10.430.2611.185 Heating System Maintenance/Repair	\$2,428.00
					Check #: 358	
						PO/InvoiceTotal: \$2,428.00
						Vendor Total: \$2,948.30
Stafford School Food Services	1808					

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1176

02/24/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Snacks for January 2021		448	2119036	13 1/31/2021	190.05.611.1110.025 PASS Health Snacks	\$672.00
					Check #: 359	
						PO/InvoiceTotal: <u>\$672.00</u>
						Vendor Total: <u>\$672.00</u>
Staples Advantage	2333					
Check Group:						
2" 3-Ring View Binders		2	2108102	3469639562 2/22/2021	001.08.611.2320.203 District Supplies Superintendents Office	\$41.98
Bic 4 Color Retractable		2	2108102	3469639562 2/22/2021	001.08.611.2320.203 District Supplies Superintendents Office	\$12.32
Paper Mate Clearpoint Mechanical Pencils		1	2108102	3469639562 2/22/2021	001.08.611.2320.203 District Supplies Superintendents Office	\$7.83
Tops Second Nature Notepads Legal		1	2108102	3469639562 2/22/2021	001.08.611.2320.203 District Supplies Superintendents Office	\$24.00
Staples Big Tab Write on Paper Dividers		3	2108102	3469639562 2/22/2021	001.08.611.2320.203 District Supplies Superintendents Office	\$29.67
Window Envelopes		1	2108102	3469639562 2/22/2021	001.08.611.2320.203 District Supplies Superintendents Office	\$38.75
					Check #: 360	
						PO/InvoiceTotal: <u>\$154.55</u>
						Vendor Total: <u>\$154.55</u>
Superior Energy LLC	1227					
Check Group:						
SMS Propane		2321.1	2108048	55492 2/14/2021	001.02.623.2600.198 SMS Propane	\$2,321.10
SV propane		1939.5	2108048	55493 2/14/2021	001.06.623.2600.198 SVS Propane	\$1,939.50

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1176

02/24/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SMS Propane		1554.26	2108048	55546 2/14/2021	001.02.623.2600.198 SMS Propane	\$1,554.26
					Check #: 361	
						PO/InvoiceTotal: \$5,814.86
						Vendor Total: \$5,814.86
Town of Stafford	27					
Check Group:						
used town of stafford account/SHS gasket		1	2110168	5365-165952 2/7/2021	001.10.430.2611.185 Heating System Maintenance/Repair	\$50.38
					Check #: 362	
						PO/InvoiceTotal: \$50.38
						Vendor Total: \$50.38
Treasurer-State of Connecticut						
Check Group:						
Fingerprint Fee		1	2108105	V986664 2/22/2021	001.08.330.2600.118 Background Check	\$13.25
					Check #: 363	
						PO/InvoiceTotal: \$13.25
						Vendor Total: \$13.25
Tull Brothers Inc	2834					
Check Group:						
SES- 6 keys		1	2110173	732261 2/2/2021	001.10.430.2600.134 General Maintenance-District	\$60.00
					Check #: 364	
						PO/InvoiceTotal: \$60.00
						Vendor Total: \$60.00
						Grand Total: \$574,243.15

End of Report

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185

03/05/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amazon	3332					
Check Group:						
Huggies Little Movers Baby Diapers, Size 5, 124 Ct, One Month Supply		3	2101112	658869954877 2/5/2021	182.01.611.1110.026 EHS Program Supplies	\$140.10
Breathe Like a Bear: 30 Mindful Moments for Kids to Feel Calm and Focused Anytime, Anywhere		20	2101112	694878393576 1/20/2021	182.01.611.1110.026 EHS Program Supplies	\$269.80
Huggies Little Movers Baby Diapers, Size 6, 104 Ct, One Month Supply		3	2101112	694878393576 1/20/2021	182.01.611.1110.026 EHS Program Supplies	\$137.28
EHS Program Supplies		1	2101112	694878393576 1/20/2021	182.01.611.1110.026 EHS Program Supplies	\$18.92
Hefty Slider Jumbo Storage Bags, 2.5 Gallon Size, 15 Count (Pack of 3), 45 Total		3	2101112	694878393576 1/20/2021	182.01.611.1110.026 EHS Program Supplies	\$40.23
Caydo 324 Pieces Pipe Cleaners 27 Colors Chenille Stems for DIY Art Creative Crafts Decorations (6 mm x 12 Inch)		2	2101112	694878393576 1/20/2021	182.01.611.1110.026 EHS Program Supplies	\$11.98
Learning Resources Jumbo Tweezers, Sorting & Counting, Toddler Fine Motor Skill Development, Set Of 12		2	2101112	694878393576 1/20/2021	182.01.611.1110.026 EHS Program Supplies	\$25.98
Huggies Natural Care Sensitive Baby Wipes, Unscented, 12 Flip-Top Packs (768 Wipes Total)		3	2101112	694878393576 1/20/2021	182.01.611.1110.026 EHS Program Supplies	\$59.91
Play-Doh Slime Super Cloud Multipack Bundle of 9 Non-Toxic 2.5 Ounce Cans in 5 Assorted Colors for Kids 3 Years and Up (Amazon Exclusive)		3	2101112	694878393576 1/20/2021	182.01.611.1110.026 EHS Program Supplies	\$58.53
Acerich 1600 Pcs Pompoms Assorted Sizes Multicolor Pom Poms Arts and Crafts Fuzzy Glitter Pompoms for Crafts Balls with 4 Sizes Wiggle Eyes for DIY Creative Crafts Decorations		1	2101112	694878393576 1/20/2021	182.01.611.1110.026 EHS Program Supplies	\$11.99
Huggies Little Snugglers Baby Diapers, Size 1, 198 Ct, One Month Supply		3	2101112	694878393576 1/20/2021	182.01.611.1110.026 EHS Program Supplies	\$140.58

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185

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Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Huggies Little Movers Baby Diapers, Size 3, 162 Ct, One Month Supply		3	2101112	694878393576	182.01.611.1110.026	\$132.09
				1/20/2021	EHS Program Supplies	
The Monkey Mind Meditation Deck: 30 Fun Ways for Kids to Chill Out, Tune In, and Open Up		17	2101112	694878393576	182.01.611.1110.026	\$305.15
				1/20/2021	EHS Program Supplies	
100 PCS 12 Inches Large Big Round Shiny Pearlescent Pearlized Rainbow Assorted Color Biodegradable Latex Balloons Bulk Helium Gas or Air Inflated for Kids Birthday Party Decorations Supplies Favors		1	2101112	694878393576	182.01.611.1110.026	\$6.99
				1/20/2021	EHS Program Supplies	
Huggies Little Movers Baby Diapers, Size 4, 144 Ct, One Month Supply		3	2101112	694878393576	182.01.611.1110.026	\$132.09
				1/20/2021	EHS Program Supplies	
Learning Resources Magnetic Wands, Set of 24		1	2101112	694878393576	182.01.611.1110.026	\$47.95
				1/20/2021	EHS Program Supplies	
Gamenote Magnetic Small White Board Set - Double Sided Magnet Dry Erase Ruled Lap Boards 9x12 Lined Whiteboard for Kids Student Learning (Pack of 6)		3	2101112	694878393576	182.01.611.1110.026	\$62.97
				1/20/2021	EHS Program Supplies	
The Pencil Grip Kwik Stix Solid Tempera Paint, Super Quick Drying, 12 Pack		17	2101112	694878393576	182.01.611.1110.026	\$157.93
				1/20/2021	EHS Program Supplies	
Elmer's All Purpose School Glue Sticks, Washable, 60 Pack, 0.24-ounce sticks		2	2101112	694878393576	182.01.611.1110.026	\$24.34
				1/20/2021	EHS Program Supplies	
Play-Doh Slime 30 Can Pack - Assorted Rainbow Colors For Ages 3 & Up (Amazon Exclusive)		2	2101112	694878393576	182.01.611.1110.026	\$48.48
				1/20/2021	EHS Program Supplies	
Whaline 1050 PCS Art Craft Kit Supplies 17 Styles Pipe Cleaners Pompoms Wiggle Googly Eyes Foam Flowers Letters Construction Papers Safety Scissors Sticks Heart Stickers Feather Felt Cloth Button		1	2101112	694878393576	182.01.611.1110.026	\$22.98
				1/20/2021	EHS Program Supplies	
Play-Doh Modeling Compound 24-Pack Case of Colors, Non-Toxic, Multi-Color, 3-Ounce Cans, Ages 2 and up, Multicolor (Amazon Exclusive)		2	2101112	694878393576	182.01.611.1110.026	\$41.98
				1/20/2021	EHS Program Supplies	

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 03/05/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Huggies Little Movers Baby Diapers, Size 5, 124 Ct, One Month Supply		3	2101112	694878393576	182.01.611.1110.026	\$148.17
				1/20/2021	EHS Program Supplies	
Huggies Little Movers Baby Diapers, Size 5, 124 Ct, One Month Supply		-3	2101112	743889537853	182.01.611.1110.026	(\$148.17)
				2/8/2021	EHS Program Supplies	
					Check #: 365	
						PO/InvoiceTotal: \$1,898.25
Check Group:						
Crayola Ultra-Clean Washable Markers, Color Max, Fine Line Classic Colors 8 Ea (Pack of 15)		3	2101114	857878737894	182.01.611.1110.026	\$98.91
				1/25/2021	EHS Program Supplies	
					Check #: 365	
						PO/InvoiceTotal: \$98.91
Check Group:						
LEGO Parts and Pieces: Red (Bright Red) 2x4 Brick x200		1	2101116	677577388783	130.01.611.1110.617	\$41.99
				1/28/2021	Instructional Supplies	
Mind Reader Rolling Utility Cart, One Size, White 6 Drawer		1	2101116	793637753674	130.01.611.1110.617	\$66.15
				1/28/2021	Instructional Supplies	
Paper Trimmer, A4 Guillotine Paper Cutter Blade Gridded Photo Trimmer Guillotine Craft Machine, 13 inch Cut Length, 13.4" x 10.2" (Use for A4-B7)		1	2101116	793637753674	130.01.611.1110.617	\$30.99
				1/28/2021	Instructional Supplies	
Foldable Play Mat ?Easy to Clean, Fold Up?Non-BPA Non-Toxic Foam Baby Playmat 79" x 71inch 0.6" Thick Extra Large Reversible Crawling Mat Portable Toddlers Kids (Car Road-79710.6in)		1	2101116	793637753674	130.01.611.1110.617	\$63.99
				1/28/2021	Instructional Supplies	
Little Partners 2-Sided A-Frame Art Easel with Chalk Board, Dry Erase, Storage, Paper Feed and Accessories for Toddlers (Earl Grey)		1	2101116	876889979987	130.01.611.1110.617	\$139.99
				1/28/2021	Instructional Supplies	
					Check #: 365	
						PO/InvoiceTotal: \$343.11
Check Group:						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 03/05/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
12-inch Melamine Mixing and Serving Bowls set of 2 in 2 Colors		13	2101117	967448897394	130.01.325.1110.617	\$311.87
				2/1/2021	Parent Activities	
Tasty Every Day: All of the Flavor, None of the Fuss (An Official Tasty Cookbook) by Tasty		30	2101117	967448897394	130.01.325.1110.617	\$371.10
				2/1/2021	Parent Activities	
					Check #: 365	
						PO/InvoiceTotal: <u> </u> \$682.97
Check Group:						
Chinet Chinet 16 Oz Comfort Cups, 60 Count		2	2101128	495774634884	001.01.611.1110.026	\$35.00
				2/2/2021	WSS General Supplies	
Starbucks Black Coffee K-Cup Coffee Pods — Variety Pack for Keurig Brewers — 6 Boxes (60 Pods Total)		1	2101128	577555365599	001.01.611.1110.026	\$45.25
				2/5/2021	WSS General Supplies	
Chinet Chinet 16 Oz Comfort Cups, 60 Count		1	2101128	599563484536	001.01.611.1110.026	(\$35.00)
				2/10/2021	WSS General Supplies	
					Check #: 365	
						PO/InvoiceTotal: <u> </u> \$45.25
Check Group:						
BIC Cristal Xtra Smooth Ballpoint Pen, Medium Point (1.0mm), Blue, 10-Count		2	2101129	767873399576	182.01.611.1110.026	\$1.94
				2/4/2021	EHS Program Supplies	
Amazon Brand - Solimo Disinfecting Wipes, Lemon Scent & Fresh Scent, Sanitizes/Cleans/Disinfects/Deodorizes, 75 Count (Pack of 3)		5	2101129	767873399576	182.01.611.1110.026	\$44.95
				2/4/2021	EHS Program Supplies	
Candy & Chocolate HERSHEY'S Nestle M&M'S Variety Assortment Mix Bulk Value by Variety Fun (90 oz) by Custom Varietea In Stock		2	2101129	767873399576	182.01.611.1110.026	\$79.98
				2/4/2021	EHS Program Supplies	
Flash Furniture Mid-Back Black Mesh Multifunction Executive Swivel Ergonomic Office Chair with Adjustable Arms		1	2101129	767873399576	182.01.611.1110.026	\$121.99
				2/4/2021	EHS Program Supplies	
					Check #: 365	

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 03/05/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$248.86
Check Group:						
Minwax 63005444 Fast Drying Polyurethane Clear Finish, Quart, Semi-Gloss		10	2103045	465667356754 2/24/2021	001.03.611.1130.046 SHS Industrial Arts Check #: 365	\$114.60
						PO/InvoiceTotal: \$114.60
Check Group:						
Glad for Pets Black Charcoal Puppy Pads Puppy Potty Training Pads That ABSORB & NEUTRALIZE Urine Instantly New & Improved Quality, 150 count		2	2105044	458755497435 2/23/2021	295.08.611.2190.805 CRF Funds Supplies Check #: 365	\$46.96
						PO/InvoiceTotal: \$46.96
Check Group:						
Adjustable Length Lanyard for Face M?sk Bandana, 3/4/5PCS Kids Cute Breakaway Lanyards Convenient Glasses Holder Rope, Neck Strap for Earloop Safety (3PCS, Multicolor (Breakaway lanyards))		20	2106039	436569433335 1/20/2021	001.06.611.1110.026 SVS General Supplies Check #: 365	\$165.00
						PO/InvoiceTotal: \$165.00
Check Group:						
ABCCANOPY 6 FT Rectangle Tablecloth Table Cover for Rectangular Tables in Washable Polyester-Great for Buffet Table Parties Holiday Dinner, Wedding & More Royal Blue		10	2109088	863576698789 1/30/2021	001.09.610.1110.047 IT Supplies Check #: 365	\$139.50
						PO/InvoiceTotal: \$139.50
Check Group:						
Rosman disinfecting wipes .300 per bucket		1	2110124	455844777868 2/25/2021	295.08.611.2190.805 CRF Funds Supplies	\$34.58

Stafford CT Public Schools

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Voucher Batch Number: 1185

03/05/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
disinfecting wipes bulk		20	2110124	479539646645 1/30/2021	295.08.611.2190.805 CRF Funds Supplies	\$519.80
Rosman disinfecting wipes 300 per bucket		100	2110124	479539646645 1/30/2021	295.08.611.2190.805 CRF Funds Supplies	\$3,458.00
disinfecting wipes		38	2110124	846883695476 1/29/2021	295.08.611.2190.805 CRF Funds Supplies	\$984.20
Check #: 365						
PO/InvoiceTotal:						\$4,996.58
Check Group:						
X-bet MAGNET - Round Ceramic Disc Magnets with Hole - Tiny Ring Bulk Lot of 40 Pcs - 1.2 Inch (31mm) - Donut Magnets for Refrigerator Fridge, Science Projects, Crafts, Around The Office		3	2115074	459653696976 2/3/2021	001.08.611.2210.058 District Science Curriculum	\$44.64
Check #: 365						
PO/InvoiceTotal:						\$44.64
Check Group:						
Logitech New logitech h390 USB Headset with noisecanceling Microphone Bulk Packaging, 5.8 Ounce		5	2115076	577635574386 2/12/2021	001.08.611.1110.229 District Supplies Testing	\$195.00
Check #: 365						
PO/InvoiceTotal:						\$195.00
Check Group:						
Pick 3 - Create Your Own Bundle of 54 Fuzzy Velvet Coloring Posters - Choose from 14 Editions for Kids and Adults (Great Arts and Crafts Projects for Groups, At Home, School, Long-Term Care and More) - 3 Choices are: Original, Creative and Monsters		1	2119033	436479454697 2/3/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$42.92
Disposable Vinyl Gloves Medium Non Latex Powder Free 100 Count Clear - Size Medium		3	2119033	45358766379 2/3/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$50.97

Stafford CT Public Schools

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Voucher Batch Number: 1185

03/05/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Peachy Keen Crafts Large Sheet 8x10 Size - 50 Piece Rainbow Scratch Paper - 4 Wooden Styluses Included - Create Rainbow Scratch Art with This Jumbo Craft Pack		2	2119033	45358766379 2/3/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$22.00
Crayola Model Magic, School Supplies Classpack, Modeling Clay Alternative, 1 oz, Packs, 75 Count		1	2119033	45358766379 2/3/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$40.99
Method Foaming Hand Soap, Sea Minerals, 10 Fl Oz (Pack of 6)		1	2119033	45358766379 2/3/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$17.88
30-Pack - 6" Plastic Propeller - Made for Rubber Band Powered STEM Projects Like Airplanes and Helicopters - Fits on a Craft Stick		4	2119033	45358766379 2/3/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$115.04
Grafix Clear Craft Plastic .007 Thickness 12-Inch by 12-Inch, Pack of 25		1	2119033	45358766379 2/3/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$17.58
Everyone Lotion: Lavender and Aloe, 32 Ounce, 2 Count		1	2119033	45358766379 2/3/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$24.99
Silver Reflective Mylar Film Sheets - Garden Greenhouse Covering Foil Sheets Set of 10 Pack Mylar Roll for Grow Room Effectively Increase Plants Growth - 87 x 59 inch Space Emergency Blankets Fabric		1	2119033	45358766379 2/3/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$14.95

Check #: 365

PO/InvoiceTotal:	<u>\$347.32</u>
Vendor Total:	<u>\$9,366.95</u>

Anna M Guerriero-Gagnon

Check Group:

District Wireless Telephone stipend		4	2108077	Nov2020-Feb202 1 3/1/2021	001.08.530.2600.204 District Wireless Telephone	\$80.00
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Check #: 366

PO/InvoiceTotal:	<u>\$80.00</u>
Vendor Total:	<u>\$80.00</u>

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185

03/05/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Apple Inc	1719					
Check Group:						
Volume Purchase Program Credit for Education		1	2103047	ae27738627 2/18/2021	001.03.611.2400.147 SHS Principal's Office Supplies	\$11.99
Check #: 367						
PO/InvoiceTotal:						\$11.99
Vendor Total:						\$11.99
AssetGenie Inc						
Check Group:						
Chromebook Repair with no Device Protection Plan		634.8	2109084	1536865 2/22/2021	001.09.430.2611.047 IT Repair and Maintenance	\$634.80
Chromebook Repair with no Device Protection Plan		139.75	2109084	1537325 2/23/2021	001.09.430.2611.047 IT Repair and Maintenance	\$139.75
Chromebook Repair with no Device Protection Plan		279.5	2109084	1538446 2/26/2021	001.09.430.2611.047 IT Repair and Maintenance	\$279.50
Check #: 368						
PO/InvoiceTotal:						\$1,054.05
Vendor Total:						\$1,054.05
Ben Bronz Foundation Inc						
Check Group:						
Tuition SpEd Private Out of District		1	2104051	4849 3/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$5,516.20
Tuition SpEd Private Out of District		1	2104051	4850 3/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$5,516.20
Check #: 369						
PO/InvoiceTotal:						\$11,032.40
Vendor Total:						\$11,032.40
Big Y Foods Inc	120					
Check Group:						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 03/05/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Big Y Pay for Purchases		1	2101141	445849 2/23/2021	180.01.611.1110.026 EHS Program Supplies	\$88.74
					Check #: 370	
						PO/InvoiceTotal: <u>\$88.74</u>
						Vendor Total: <u>\$88.74</u>
Bruce E Ladr						
Check Group:						
Bruce mileage/ Travel General		227.3	2110027	1/19-2/26/2021 3/1/2021	001.08.580.1110.026 Travel General	\$227.30
					Check #: 371	
						PO/InvoiceTotal: <u>\$227.30</u>
						Vendor Total: <u>\$227.30</u>
Butler Diversified Services LLC						
Check Group:						
SES- replaced ignitor for oven, cleaned electrodes, installed new circuit board steamer		1	2110176	1891 12/11/2020	001.10.430.2600.134 General Maintenance-District	\$2,283.22
					Check #: 372	
						PO/InvoiceTotal: <u>\$2,283.22</u>
						Vendor Total: <u>\$2,283.22</u>
Conover Company						
Check Group:						
One time Setup Fee		1	2104129	27657 2/23/2021	210.04.611.1260.026 Instructional Supplies	\$500.00
Functional Skills for Independent Living		8	2104129	27657 2/23/2021	210.04.611.1260.026 Instructional Supplies	\$400.00
Life Skills Resources-Annual Subscription		1	2104129	27657 2/23/2021	210.04.611.1260.026 Instructional Supplies	\$399.00
Discount		1	2104129	27657 2/23/2021	210.04.611.1260.026 Instructional Supplies	(\$500.00)
					Check #: 373	

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Voucher Batch Number: 1185 03/05/2021

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u> </u> \$799.00
						Vendor Total: <u> </u> \$799.00
CREC	207					
Check Group:						
Academic Support		1	2104131	21184901 11/24/2021	001.04.566.1260.215 Magnet School SpEd Tuition Services	\$2,359.26
Counseling Services		1	2104131	21184901 11/24/2021	001.04.566.1260.215 Magnet School SpEd Tuition Services	\$405.00
Counseling Services		1	2104131	2118501 11/24/2021	001.04.566.1260.215 Magnet School SpEd Tuition Services	\$810.00
1:1 Para Support		1	2104131	21185101 11/24/2020	001.04.566.1260.215 Magnet School SpEd Tuition Services	\$31,224.42
Academic Support		1	2104131	21185101 11/24/2020	001.04.566.1260.215 Magnet School SpEd Tuition Services	\$10,223.46
Counseling Services		1	2104131	21185201 11/24/2021	001.04.566.1260.215 Magnet School SpEd Tuition Services	\$810.00
Counseling Services		1	2104131	21185301 11/24/2020	001.04.566.1260.215 Magnet School SpEd Tuition Services	\$810.00
						Check #: 374
						PO/InvoiceTotal: <u> </u> \$46,642.14
Check Group:						
Registration for Kirstie McQuaid to attend the virtual activity "ELs Struggle: Basic Strategies for General Education Teachers" on February 3, 2021 from 8:30am - 12:00pm		1	2115054	211830 2/25/2021	001.08.330.1110.118 District Inservice	\$75.00
						Check #: 374
						PO/InvoiceTotal: <u> </u> \$75.00
Check Group:						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185

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Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Registration for Adrian Depellegrini to attend "When ELLs Struggle: Basic Strategies" virtual workshop from 8:30am - 12:00 pm on Feb. 3, 2021 Transaction Number: PV1KJJIVYDLC		1	2115057	211829	001.08.330.1110.118	\$75.00
				2/25/2021	District Inservice	
					Check #: 374	
					PO/InvoiceTotal:	\$75.00
					Vendor Total:	\$46,792.14
Diane Peters						
Check Group:						
District Wireless Telephone stipend		4	2108067	Nov2020-Feb2021 3/1/2021	001.08.530.2600.204 District Wireless Telephone	\$80.00
					Check #: 375	
					PO/InvoiceTotal:	\$80.00
					Vendor Total:	\$80.00
Dime Oil Company						
Check Group:						
Vo-Ag Fuel	3789	1930.17	2108027	97029 2/1/2021	001.03.510.2700.158 Vo-Ag Fuel	\$1,930.17
Vo-Tech Fuel		3948.93	2108027	97029 2/1/2021	001.03.510.2700.162 Vo-Tech Fuel	\$3,948.93
SpEd In District Fuel		10927.79	2108027	97029 2/1/2021	001.04.510.2700.166 SpEd In District Fuel	\$10,927.79
Reg Ed In District Fuel		46777.23	2108027	97029 2/1/2021	001.08.510.2700.152 Reg Ed In District Fuel	\$46,777.23
WSS #2 Heating Oil		6480.08	2108027	97030 2/1/2021	001.01.620.2600.108 WSS #2 Heating Oil	\$6,480.08
SHS #2 Heating Oil		9720.04	2108027	97030 2/1/2021	001.03.620.2600.108 SHS #2 Heating Oil	\$9,720.04
SES Heating Oil		9720.05	2108027	97030 2/1/2021	001.05.620.2600.108 SES Heating Oil	\$9,720.05

Stafford CT Public Schools

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Voucher Batch Number: 1185

03/05/2021

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 376						
						PO/InvoiceTotal: <u>\$89,504.29</u>
						Vendor Total: <u>\$89,504.29</u>
Elizabeth LaPane						
Check Group:						
District Wireless Telephone stipend		4	2108063	Nov2020-Feb2021 3/1/2021	001.08.530.2600.204 District Wireless Telephone	\$80.00
Check #: 377						
						PO/InvoiceTotal: <u>\$80.00</u>
						Vendor Total: <u>\$80.00</u>
EVERSOURCE	1442					
Check Group:						
High School electricity		54.56	2108023	51033156076 2/2021 2/17/2021	001.03.622.2600.096 SHS Electricity	\$54.56
West Stafford Electricity		148.83	2108023	51363286089 2/2021 3/1/2021	001.01.622.2600.096 WSS Electricity	\$148.83
Check #: 378						
						PO/InvoiceTotal: <u>\$203.39</u>
						Vendor Total: <u>\$203.39</u>
HHC/Natchaug Hospital						
Check Group:						
Tuition SpEd Private Out of District		1	2104132	700001525 2/2021 3/3/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$380.00
Check #: 379						
						PO/InvoiceTotal: <u>\$380.00</u>
						Vendor Total: <u>\$380.00</u>
Hillyard Rovic Inc	1096					
Check Group:						

Stafford CT Public Schools

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Voucher Batch Number: 1185

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Building Services-Supplies		745.82	2110012	604231791 2/9/2021	001.10.613.2600.134 Building Services-Supplies	\$745.82
Building Services-Supplies		757.91	2110012	604239909 2/17/2021	001.10.613.2600.134 Building Services-Supplies	\$757.91
Building Services-Supplies		736.54	2110012	604239910 2/17/2021	001.10.613.2600.134 Building Services-Supplies	\$736.54
Building Services-Supplies		15.81	2110012	700451994 2/8/2021	001.10.613.2600.134 Building Services-Supplies	\$15.81
Check #: 380						
						PO/InvoiceTotal: <u>\$2,256.08</u>
						Vendor Total: <u>\$2,256.08</u>
Infoshred LLC	4162					
Check Group:						
Shredding Services for Stafford Middle School 2020-2021 School Year. Pick up of 65 gal. container each month or as needed.		1	2102002	3395709 2/24/2021	001.02.430.2611.147 SMS Principal's Office Maintenance and Repair	\$18.90
Check #: 381						
						PO/InvoiceTotal: <u>\$18.90</u>
Check Group:						
shredding services		2	2108010	3395353 2/18/2021	001.08.611.2500.088 District Supplies Business Office	\$52.50
Check #: 381						
						PO/InvoiceTotal: <u>\$52.50</u>
						Vendor Total: <u>\$71.40</u>
Jacob Prochnicki-Fitzgerald						
Check Group:						
cell phone reimbursement		4	2108069	Nov2020-Feb202 1 3/1/2021	001.08.530.2600.204 District Wireless Telephone	\$80.00
Check #: 382						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u> </u> \$80.00
						Vendor Total: <u> </u> \$80.00
Jacqueline Patsun						
Check Group:						
Patsun Reimbursement - Amazon items for EHS Program Supplies		1	2101142	02212021 3/1/2021	180.01.611.1110.026 EHS Program Supplies	\$9.99
						Check #: 383
						PO/InvoiceTotal: <u> </u> \$9.99
						Vendor Total: <u> </u> \$9.99
Joann Moriarty						
Check Group:						
Dollar General Reimbursement		1	2101143	V470017 3/1/2021	130.01.325.1110.617 Parent Activities	\$72.00
						Check #: 384
						PO/InvoiceTotal: <u> </u> \$72.00
Check Group:						
Joann Moriarty February Travel		1	2101144	2/2021 3/1/2021	130.01.580.1110.617 Travel	\$6.88
						Check #: 384
						PO/InvoiceTotal: <u> </u> \$6.88
						Vendor Total: <u> </u> \$78.88
Joseph B Torres						
Check Group:						
mobile phone stipend		4	2108066	Nov2020-Feb202 1 3/1/2021	001.08.530.2600.204 District Wireless Telephone	\$80.00
						Check #: 385
						PO/InvoiceTotal: <u> </u> \$80.00
						Vendor Total: <u> </u> \$80.00

Stafford CT Public Schools

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Voucher Batch Number: 1185

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Learn	1530					
Check Group:						
Special Education Services		1	2104092	20210412 3/2021 3/2/2021	001.04.566.1260.215 Magnet School SpEd Tuition Services	\$500.00
					Check #: 386	
						PO/InvoiceTotal: <u>\$500.00</u>
						Vendor Total: <u>\$500.00</u>
Leonard's Auto Parts	762					
Check Group:						
General Maintenance-District		11.58	2110004	8830-185845 2/23/2021	001.10.430.2600.134 General Maintenance-District	\$11.58
					Check #: 387	
						PO/InvoiceTotal: <u>\$11.58</u>
						Vendor Total: <u>\$11.58</u>
Math Learning Center						
Check Group:						
Bridges Intervention Kit 1		1	2115077	ba66192-in 2/12/2021	001.08.611.1110.037 District SRBI Supplies	\$938.93
Bridges Intervention Kit 2		1	2115077	ba66192-in 2/12/2021	001.08.611.1110.037 District SRBI Supplies	\$938.92
					Check #: 388	
						PO/InvoiceTotal: <u>\$1,877.85</u>
						Vendor Total: <u>\$1,877.85</u>
McCormick's Group, LLC						
Check Group:						
Instrument Covers - Flute		8	2105046	439056 2/17/2021	295.08.611.2190.805 CRF Funds Supplies	\$331.12
Instrument Covers - Clarinet/Oboe		8	2105046	439056 2/17/2021	295.08.611.2190.805 CRF Funds Supplies	\$231.76

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Instrument Covers - Alto Sax Model		12	2105046	439056 2/17/2021	295.08.611.2190.805 CRF Funds Supplies	\$372.48
Instrument Covers - Tenor Sax Model		2	2105046	439056 2/17/2021	295.08.611.2190.805 CRF Funds Supplies	\$62.08
Double Layer Instrument Bell Covers - 5" Size		8	2105046	439056 2/17/2021	295.08.611.2190.805 CRF Funds Supplies	\$165.52
Double Layer Instrument Bell Covers - 9" Size		2	2105046	439056 2/17/2021	295.08.611.2190.805 CRF Funds Supplies	\$41.38
Instrument Bell Cover - French Horn		1	2105046	439056 2/17/2021	295.08.611.2190.805 CRF Funds Supplies	\$31.04
Check #: 389						
						PO/InvoiceTotal: <u>\$1,235.38</u>
						Vendor Total: <u>\$1,235.38</u>
Minuteman Press of Vernon	3903					
Check Group:						
Permanent Employee Weekly Timesheet		1	2108103	77470 2/24/2021	001.08.611.2500.088 District Supplies Business Office	\$665.60
Check #: 390						
						PO/InvoiceTotal: <u>\$665.60</u>
						Vendor Total: <u>\$665.60</u>
Patrice Talamini						
Check Group:						
District Wireless Telephone stipend		4	2108065	Nov2020-Feb2021 3/1/2021	001.08.530.2600.204 District Wireless Telephone	\$80.00
Check #: 391						
						PO/InvoiceTotal: <u>\$80.00</u>
						Vendor Total: <u>\$80.00</u>
Pioneer Valley Books	2714					
Check Group:						

Stafford CT Public Schools

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Literacy Footprints Digital Reader, Teacher Access		1	2104120	i201008 2/16/2021	210.04.611.1260.026 Instructional Supplies	\$20.00
Literacy Footprints Digital Reader, Student Access		3	2104120	i201008 2/16/2021	210.04.611.1260.026 Instructional Supplies	\$30.00
Check #: 392						
PO/InvoiceTotal:						\$50.00
Vendor Total:						\$50.00
Pitney Bowes Global Financial Services L	1918					
Check Group:						
Business Office postage machine rental		1	2108054	3313034170 2/23/2021	001.08.442.2500.088 Board Office Copier Lease	\$446.04
Check #: 393						
PO/InvoiceTotal:						\$446.04
Vendor Total:						\$446.04
Sara E Wallace						
Check Group:						
District Wireless Telephone Stipend		4	2108068	Nov2020-Feb2021 3/1/2021	001.08.530.2600.204 District Wireless Telephone	\$80.00
Check #: 394						
PO/InvoiceTotal:						\$80.00
Vendor Total:						\$80.00
Sharon F Cushman						
Check Group:						
School Psychology Consultation		59.16	2108097	sps3 2/26/2021	001.04.340.2200.192 Special Education Consultant Fees	\$4,732.80
Check #: 395						
PO/InvoiceTotal:						\$4,732.80
Vendor Total:						\$4,732.80
Shipman & Goodwin, LLP	1136					

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Voucher Batch Number: 1185 03/05/2021

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
district legal service		426	2108041	590117 2/15/2021	001.08.340.2310.128 District Legal Fees	\$426.00
					Check #: 396	
						PO/InvoiceTotal: <u>\$426.00</u>
						Vendor Total: <u>\$426.00</u>
Stafford School Food Services	1808					
Check Group:						
February 2021 Snacks/Water		307	2119039	14 2/2021 3/3/2021	190.05.611.1110.025 PASS Health Snacks	\$460.50
					Check #: 397	
						PO/InvoiceTotal: <u>\$460.50</u>
						Vendor Total: <u>\$460.50</u>
Superior Energy LLC	1227					
Check Group:						
SES propane		248.52	2108048	55186 2/6/2021	001.05.623.2600.198 SES Propane	\$248.52
SMS Propane		2554.21	2108048	55188 2/6/2021	001.02.623.2600.198 SMS Propane	\$2,554.21
SV propane		2570.8	2108048	55189 2/6/2021	001.06.623.2600.198 SVS Propane	\$2,570.80
					Check #: 398	
						PO/InvoiceTotal: <u>\$5,373.53</u>
						Vendor Total: <u>\$5,373.53</u>
Unifirst Corporation	4231					
Check Group:						
uniforms, brooms and mops		54.13	2110015	1030007765 2/12/2021	001.10.430.2611.134 Maintenance Contracts	\$54.13
uniforms, brooms and mops		182.06	2110015	1030007768 2/12/2021	001.10.430.2611.134 Maintenance Contracts	\$182.06

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185

03/05/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
uniforms, brooms and mops		155.09	2110015	1030007769 2/12/2021	001.10.430.2611.134 Maintenance Contracts	\$155.09
uniforms, brooms and mops		158.82	2110015	1030007770 2/12/2021	001.10.430.2611.134 Maintenance Contracts	\$158.82
uniforms, brooms and mops		77.18	2110015	1030007777 2/12/2021	001.10.430.2611.134 Maintenance Contracts	\$77.18
uniforms, brooms and mops		147.95	2110015	1030009959 2/19/2021	001.10.430.2611.134 Maintenance Contracts	\$147.95
uniforms, brooms and mops		182.06	2110015	1030009966 2/19/2021	001.10.430.2611.134 Maintenance Contracts	\$182.06
uniforms, brooms and mops		155.09	2110015	1030009969 2/19/2021	001.10.430.2611.134 Maintenance Contracts	\$155.09
uniforms, brooms and mops		127.81	2110015	1030009971 2/19/2021	001.10.430.2611.134 Maintenance Contracts	\$127.81
uniforms, brooms and mops		77.18	2110015	1030009980 2/19/2021	001.10.430.2611.134 Maintenance Contracts	\$77.18
uniforms, brooms and mops		-10	2110015	5030000076 2/19/2021	001.10.430.2611.134 Maintenance Contracts	(\$10.00)
Check #: 399						
						PO/InvoiceTotal: <u>\$1,307.37</u>
						Vendor Total: <u>\$1,307.37</u>
United States Postmaster	1292					
Check Group:						
forever stamps roll of 100		4	2108106	V170343 2/23/2021	001.08.530.2320.203 District Postage	\$220.00
Check #: 400						
						PO/InvoiceTotal: <u>\$220.00</u>
						Vendor Total: <u>\$220.00</u>
Verizon Wireless	2862					
Check Group:						

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 03/05/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
monthly wireless telephone charges		854.5	2108043	9873167921 3/2/2021	001.08.530.2600.204 District Wireless Telephone	\$854.50
monthly telephone cost		102.56	2108043	9873167921 3/2/2021	180.01.530.1110.204 EHS Communications - Wireless	\$102.56
Cell phone for FRC		51.28	2108043	9873167921 3/2/2021	130.01.611.1110.617 Instructional Supplies	\$51.28
					Check #: 401	
						PO/InvoiceTotal: \$1,008.34
						Vendor Total: \$1,008.34
WB Mason	1682					
Check Group:						
W.B. Mason Co. Alcohol Wipes, 50/PK		-10	2104080	cr8793939 2/23/2021	001.04.611.1260.192 Special Education Inst. Supplies	(\$39.90)
					Check #: 402	
						PO/InvoiceTotal: (\$39.90)
Check Group:						
Copy Paper		75	2105050	218120117 2/23/2021	001.05.611.1110.026 SES General Supplies	\$1,941.00
					Check #: 402	
						PO/InvoiceTotal: \$1,941.00
Check Group:						
SES- pallet ice melt		1	2110155	217805317 2/10/2021	001.10.430.2600.994 Grounds/Painting/Upkeep	\$563.01
					Check #: 402	
						PO/InvoiceTotal: \$563.01
Check Group:						
High School ice melt pallet		1	2110167	218012794 2/18/2021	001.10.430.2600.994 Grounds/Painting/Upkeep	\$563.01
					Check #: 402	

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1185 03/05/2021


Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$563.01</u>
						Vendor Total: <u>\$3,027.12</u>
Wilson Language Training	3182					
Check Group:						
Estimated S&H		1	2115052	1836046 12/7/2021	001.08.611.1110.065 Classroom Curriculum Transition Supplies	\$29.12
FUNDATIONS REFERENCE CHARTS SKU F2FUNREFC		5	2115052	1836046 12/7/2021	001.08.611.1110.065 Classroom Curriculum Transition Supplies	\$112.50
FUNDATIONS STANDARD SOUND CARDS 1 SKU F2SCSTD1		5	2115052	1836046 12/7/2021	001.08.611.1110.065 Classroom Curriculum Transition Supplies	\$107.00
LARGE SOUND CARDS 1 SKU F2SCLRG1		5	2115052	1836046 12/7/2021	001.08.611.1110.065 Classroom Curriculum Transition Supplies	\$144.50
Check #: 403						
						PO/InvoiceTotal: <u>\$393.12</u>
						Vendor Total: <u>\$393.12</u>
						Grand Total: <u>\$186,455.05</u>

End of Report

MEMO

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

TO: Board of Education
FROM: Steven A. Moccio, Superintendent of Schools 
SUBJECT: Financial Report, July 1, 2020, through February 28, 2021

Attached for your information is a memorandum from Mrs. Diane Peters, Business Manager, that includes explanations of various budget lines. Included with that memorandum is a financial report, sorted by object code, and detailing budgeted and encumbered/expended funds from July 1, 2020, through February 28, 2021, along with projected remaining balances. Currently, schools are required to request permission prior to any purchases, as spending is limited to those items necessary in response to the COVID-19 pandemic and the immediate needs of the students. The projected remaining balance will be utilized to reduce the overall tax impact of the 2021-2022 school budget to the town mill rate.

The total budget for the 2020-2021 school year is \$28,289,798.41. As indicated in the attached memorandum, the year to date expenses represent 56.01% of the total budget. The unspent, unreserved amount of the budget is 3.2%.

The district has begun the process of preparing the grant application for the additional round of federal funding, CARES ACT 2. The Stafford Public Schools has been allocated \$830,593, which per the Connecticut Office of Policy and Management, must be utilized before September 2023 for one of the following four state-level priorities:

- Academic Supports, Learning Loss, Learning Acceleration and Recovery
- Family and Community Connections
- School Safety and Social-Emotional Well-being of the "Whole Student" and of our School Staff
- Remote Learning, Staff Development, and the Digital Divide

Mrs. Peters will be in attendance at the meeting on March 15, 2021, to provide more specific information and respond to questions from the Board.

Stafford Public Schools
Business Office
11B Levinthal Run
Stafford Springs, CT 06076

MEMO

Date: March 1, 2021
To: Steven Moccio, Superintendent of Schools
From: Diane Peters, Business Manager
Subject: Financial Report as of February 28, 2021

The year to date expenditure report for the period of July 1 and February 28, 2021 is attached. Projected remaining balances are included; these projections are based on current activity and historical spending but are projected and will fluctuate.

The salaries line, 100, is encumbered for filled positions and shows a current remaining amount of \$698,334.41. Remaining expenditures will reduce this amount to a projected \$431,000 after payment for substitutes, stipends any outstanding payments have been made. The Coronavirus Relief Fund was used to pay substitute time related to COVID 19 up to December 30, 2020.

The remaining balance in the 200 line, benefits, is \$81,384.74. Pension contributions increase each time an employee joins the pension or increases the amount of their employee deduction, which then increases the amount of the employer match. Unemployment costs have been low and include a COVID credit of 50% for benefits paid. Any amount remaining in the employee benefits line, 210, will be deposited into the health insurance reserve fund.

Professional services, line 300, are payments for services for student related services to comply with mandates, professional development, legal fees, consultants and the security officer. The remaining balance at this time is \$(103,936.16). We are waiting for one of our vendors to send corrected invoices, which will move some encumbrances to the tuition line. The projected remaining balance is \$28,000 once the encumbrances have been reclassified. Some related services will be reimbursable through Medicaid.

Repairs, rental and other property services has a remaining balance of \$37,214.33. The tile replacement at the Middle School was completed in February; the insurance reimbursement has been requested and will cover the cost of the project. The projected remaining balance is \$33,580.

Transportation, tuition and other services have a remaining balance of \$(37,537.17) with a projected remaining balance of \$(152,202.13). The cost of Out of district tuition is projected to increase when the encumbrance in related services is reclassified. The contract for diesel fuel for the buses is fully encumbered but the fuel will not be completely used for transportation; as of January 31, we have only used 25.2% of the diesel contract.

The remaining balance in the 600 line of the budget is \$176,803.05. The remainder of the oil contract is encumbered and it is possible the cold temperatures and ventilation guidelines could cause us to use any remaining amount in the diesel contract to heat the buildings. The projected remaining balance is \$112,140.00.

Line 700, equipment and software expenditures has a remaining balance at this time of \$56,249.67 with a projected remaining amount of \$40,000. Line items for instructional equipment have not been utilized during the pandemic because space in classrooms is limited due to social distancing guidelines.

The 800 line of the budget covers various membership dues, licensing fees and a debt service line for the solar project lease payment. Overall, the line has a remaining balance of \$10,405.68 but the projected remaining balance is \$5,000.

The unspent, unreserved amount of the 2020-21 budget is \$918,918.55 or 3.2%. Year to date expenses represent 56.01% of the total budget. The projected remaining balance to the 2020-21 budget is \$501,625.96 and will be used to reduce the impact of the 2021-22 budget to the town.

Stafford, CT Public Schools
Monthly Board Report For the Period 07/01/2020 through 02/28/2021

Fiscal Year: 2020-2021

	<u>Budget</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>		<u>Projected Year End Remaining Balance</u>
109 - Salaries Administrative	\$ 1,547,292.00	\$ 1,021,795.64	\$ 525,496.36	\$ 475,245.28	\$ 50,251.08	3.2%	\$ 37,000.00
110 - Salaries Certified Related (Substitute teachers, coaches, and other stipends)	\$ 505,665.81	\$ 278,386.56	\$ 227,279.25	\$ 111,924.71	\$ 115,354.54	22.8%	\$ -
111 - Salaries Certified (Classroom teachers, pupil services staff members, library media and instructional specialists)	\$ 10,773,663.45	\$ 5,803,048.91	\$ 4,970,614.54	\$ 4,745,843.28	\$ 224,771.26	2.1%	\$ 220,000.00
112 - Salaries Non-Certified (Bookkeepers, cafeteria workers, custodians, maintenance, paraprofessionals, secretaries)	\$ 2,727,257.31	\$ 1,568,146.27	\$ 1,159,111.04	\$ 1,030,807.41	\$ 128,303.63	4.7%	\$ 115,000.00
114 - Salaries Non-Affiliated (Non-unionized positions - nurses, IT staff, supervisors and directors, business manager, specialists, BCBA, etc...)	\$ 1,135,122.40	\$ 718,086.93	\$ 417,035.47	\$ 394,864.82	\$ 22,170.65	2.0%	\$ 22,000.00
115 - Salaries Non-Certified Related (Substitutes for non-certified and non-affiliated staff)	\$ 281,178.45	\$ 133,865.20	\$ 147,313.25	\$ -	\$ 147,313.25	52.4%	\$ 30,000.00
120 - Salary Other (Athletic event support staff)	\$ 14,000.00	\$ 3,830.00	\$ 10,170.00	\$ -	\$ 10,170.00	0.0%	\$ 7,000.00
100 Salaries Total	\$ 16,984,179.42	\$ 9,527,159.51	\$ 7,457,019.91	\$ 6,758,685.50	\$ 698,334.41	4.1%	\$ 431,000.00
210 - Employee Benefits	\$ 3,333,790.08	\$ 1,947,487.03	\$ 1,386,303.05	\$ 1,313,476.17	\$ 72,826.88	2.2%	\$ -
220 - Social Security (6.2% for most non-certified employees)	\$ 261,458.00	\$ 164,648.57	\$ 96,809.43	\$ 88,412.06	\$ 8,397.37	3.2%	\$ 5,000.00
221 - Medicare (1.45% for all staff except teachers hired prior to 1986)	\$ 245,388.00	\$ 142,060.87	\$ 103,327.13	\$ 98,187.40	\$ 5,139.73	2.1%	\$ 3,500.00
230 - Pension Contributions	\$ 712,931.00	\$ 704,329.91	\$ 8,601.09	\$ 14,988.42	\$ (6,387.33)	-0.9%	\$ (6,400.00)
260 - Unemployment Compensation	\$ 25,000.00	\$ 3,383.00	\$ 21,617.00	\$ 14,217.00	\$ 7,400.00	29.6%	\$ 8,000.00
270 - Workers Compensation	\$ 212,197.59	\$ 218,189.50	\$ (5,991.91)	\$ -	\$ (5,991.91)	-2.8%	\$ (5,991.91)
200 Benefits Total	\$ 4,790,764.67	\$ 3,180,098.88	\$ 1,610,665.79	\$ 1,529,281.05	\$ 81,384.74	1.7%	\$ 4,108.09
323 - Contracted Instructional Services (Consultative services to comply with mandates)	\$ 120,079.20	\$ 171,594.27	\$ (51,515.07)	\$ 212,185.30	\$ (263,700.37)	-219.6%	\$ (84,000.00)

Stafford, CT Public Schools
Monthly Board Report For the Period 07/01/2020 through 02/28/2021

Fiscal Year: 2020-2021

	<u>Budget</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>		<u>Projected Year</u> <u>End Remaining</u> <u>Balance</u>
330 - Purch Prof/Tech Services (Professional Development and in-service)	\$ 48,400.00	\$ 5,779.56	\$ 42,620.44	\$ 2,110.00	\$ 40,510.44	83.7%	\$ 22,000.00
340 - Other Professional Services	\$ 251,679.00	\$ 56,302.01	\$ 195,376.99	\$ 76,123.22	\$ 119,253.77	47.4%	\$ 90,000.00
300 Professional Services Total	\$ 420,158.20	\$ 233,675.84	\$ 186,482.36	\$ 290,418.52	\$ (103,936.16)	-24.7%	\$ 28,000.00
410 - Water and Sewer	\$ 23,500.00	\$ 14,483.63	\$ 9,016.37	\$ 9,436.37	\$ (420.00)	-1.8%	\$ (420.00)
420 - Custodial/Fire/Constable	\$ 3,165.00	\$ -	\$ 3,165.00	\$ -	\$ 3,165.00	100.0%	\$ 2,000.00
421 - Trash Removal	\$ 54,000.00	\$ 30,652.03	\$ 23,347.97	\$ 16,205.09	\$ 7,142.88	13.2%	\$ 4,000.00
430 - Repairs and Maintenance	\$ 410,707.00	\$ 196,124.57	\$ 214,582.43	\$ 200,870.08	\$ 13,712.35	3.3%	\$ 15,000.00
442 - Lease Rental	\$ 109,729.98	\$ 61,862.84	\$ 47,867.14	\$ 34,253.04	\$ 13,614.10	12.4%	\$ 13,000.00
400 Repairs, Rental, and Other Prop. Svcs Total	\$ 601,101.98	\$ 303,123.07	\$ 297,978.91	\$ 260,764.58	\$ 37,214.33	6.2%	\$ 33,580.00
510 - Student Transportation	\$ 2,196,641.19	\$ 878,007.47	\$ 1,318,633.72	\$ 1,180,087.92	\$ 138,545.80	6.3%	\$ 155,000.00
520 - Property Insurance	\$ 122,691.10	\$ 121,154.86	\$ 1,536.24	\$ -	\$ 1,536.24	1.3%	\$ 1,536.00
521 - Liability Insurance	\$ 92,293.99	\$ 94,682.12	\$ (2,388.13)	\$ -	\$ (2,388.13)	-2.6%	\$ (2,388.13)
530 - Communications (Mailings, interbuilding internet services, wireless service, and telephone service)	\$ 90,079.50	\$ 55,750.37	\$ 34,329.13	\$ 30,031.93	\$ 4,297.20	4.8%	\$ 4,000.00
540 - Advertising	\$ 750.00	\$ -	\$ 750.00	\$ -	\$ 750.00	100.0%	\$ 750.00
550 - Printing and Binding	\$ 3,400.00	\$ 110.87	\$ 3,289.13	\$ 1,327.15	\$ 1,961.98	57.7%	\$ 1,900.00
560 - Out of District Tuition (Outplaced students and Vo-Ag)	\$ 1,176,161.39	\$ 658,907.60	\$ 517,253.79	\$ 740,114.82	\$ (222,861.03)	-18.9%	\$ (365,000.00)
566 - Magnet School Tuition	\$ 138,913.76	\$ 116,037.24	\$ 22,876.52	\$ 3,617.66	\$ 19,258.86	13.9%	\$ 15,000.00
580 - Travel	\$ 17,000.00	\$ 1,576.56	\$ 15,423.44	\$ 2,677.47	\$ 12,745.97	75.0%	\$ 12,500.00
581 - Athletic / Other Trips	\$ 70,661.52	\$ 5,089.23	\$ 65,572.29	\$ 61,456.35	\$ 4,115.94	5.8%	\$ 20,000.00
590 - Other Purchased Services (SHS motivational speakers)	\$ 4,500.00	\$ -	\$ 4,500.00	\$ -	\$ 4,500.00	100.0%	\$ 4,500.00
500 Transp, Tuition, and Other Services Total	\$ 3,913,092.45	\$ 1,931,316.32	\$ 1,981,776.13	\$ 2,019,313.30	\$ (37,537.17)	1.0%	\$ (152,202.13)
610 - IT Supplies (Consumable supplies required for IT equipment)	\$ 5,600.00	\$ 2,158.54	\$ 3,441.46	\$ 1,652.73	\$ 1,788.73	31.9%	\$ 1,200.00


Stafford, CT Public Schools
Monthly Board Report For the Period 07/01/2020 through 02/28/2021

Fiscal Year: 2020-2021

	<u>Budget</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>		<u>Projected Year</u>	<u>End Remaining</u>	<u>Balance</u>
611 - Instructional Supplies									
(Consumable instructional supplies used by teachers, staff, and students)	\$ 251,654.06	\$ 84,611.59	\$ 167,042.47	\$ 12,116.00	\$ 154,926.47	61.6%	\$	\$ 130,000.00	
613 - Building Services Supplies	\$ 107,400.00	\$ 63,957.90	\$ 43,442.10	\$ 28,853.54	\$ 14,588.56	13.6%	\$	\$ 7,500.00	
620 - Fuel Oil	\$ 122,528.24	\$ 122,168.81	\$ 359.43	\$ 25,920.17	\$ (25,560.74)	-20.9%	\$	\$ (25,560.00)	
622 - Electricity	\$ 513,100.00	\$ 86,447.59	\$ 426,652.41	\$ 423,308.71	\$ 3,343.70	0.7%	\$	\$ -	
623 - Propane Gas	\$ 46,100.00	\$ 56,128.48	\$ (10,028.48)	\$ 3,796.45	\$ (13,824.93)	-30.0%	\$	\$ (15,000.00)	
626 - Gasoline	\$ 4,000.00	\$ 1,583.79	\$ 2,416.21	\$ 2,416.21	\$ -	0.0%	\$	\$ -	
641 - Textbooks	\$ 52,681.42	\$ 20,722.43	\$ 31,958.99	\$ -	\$ 31,958.99	60.7%	\$	\$ 5,000.00	
642 - Library Materials	\$ 11,326.42	\$ 1,744.15	\$ 9,582.27	\$ -	\$ 9,582.27	84.6%	\$	\$ 9,000.00	
600 Utilities, Instructional Supplies Total	\$ 1,114,390.14	\$ 439,523.28	\$ 674,866.86	\$ 498,063.81	\$ 176,803.05	15.9%	\$	\$ 112,140.00	
730 - Equipment	\$ 79,119.00	\$ 37,966.31	\$ 41,152.69	\$ 28,116.50	\$ 13,036.19	16.5%	\$	\$ 10,000.00	
735 - Computer Software	\$ 130,966.99	\$ 87,753.51	\$ 43,213.48	\$ -	\$ 43,213.48	33.0%	\$	\$ 30,000.00	
700 Equipment and Software Total	\$ 210,085.99	\$ 125,719.82	\$ 84,366.17	\$ 28,116.50	\$ 56,249.67	26.8%	\$	\$ 40,000.00	
810 - Dues and Fees									
(IT licensing fees, district memberships, student festival and organization fees, drama productions)	\$ 116,025.30	\$ 103,777.62	\$ 12,247.68	\$ 1,841.00	\$ 10,406.68	9.0%	\$	\$ 5,000.00	
830 - Debt-Related Expenditures									
(Yearly payment to Town of Stafford for Geothermal and Solar Lease)	\$ 140,000.26	\$ -	\$ 140,000.26	\$ 140,001.26	\$ (1.00)	0.0%	\$	\$ -	
800 Dues and Fees Total	\$ 256,025.56	\$ 103,777.62	\$ 152,247.94	\$ 141,842.26	\$ 10,405.68	4.1%	\$	\$ 5,000.00	
Grand Total	\$ 28,289,798.41	\$ 15,844,394.34	\$ 12,445,404.07	\$ 11,526,485.52	\$ 918,918.55	3.2%	\$	\$ 501,625.96	

MEMO

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

TO: Board of Education
 FROM: Steven A. Moccio, Superintendent of Schools 
 SUBJECT: Update Regarding Learning Model and District COVID-19 Cases

The purpose of this memorandum is to provide an update regarding the status of the learning model and the number of COVID-19 cases to date in the district. The table below includes updated totals regarding the number of students attending in-person vs. full-remote, chronic absenteeism statistics, and the number of cases of COVID-19 reported by the district, as of March 11, 2021.

Location	Total Enrollment	In-Person	Remote	Chronic Absenteeism (>10% of student days)		Total Cases (staff & students)	
	as of Mar 11	as of Mar 11	as of Mar 11	Hybrid	Remote	as of Feb 5	as of Mar 11
Staffordville	121	108	13	9	1	3	3
West Stafford	131	114	17	23	1	6	11
Stafford Elementary	378	308	70	46	16	15	21
Stafford Middle	339	266	73	31	13	16	25
Stafford High	381	282	99	5	8	19	21
District Staff	N/A	N/A	N/A	N/A	N/A	4	5
Totals	1350	1078	272	114	39	63	86

Included below are updated graphs comparing the number of cases over time at the town and district level, the percent positivity and the number of COVID-19 cases per 100K population at the town, county, and state level.

On Friday, March 5, 2021, in partnership with Trinity Health of New England, and with assistance from the Stafford and Enfield Public Schools nursing staff, 215 staff members received their first dose of the COVID-19 vaccine. The second dose is scheduled for Friday, March 26, 2021, and per CDC and DPH communications, individuals are considered fully vaccinated 14-days after the second dose (should a second dose be required).

While I anxiously await the day when students can fully return to school, I believe a gradual increase from the current model to five days per week of in-person instruction is necessary. As such, I recommend the following:

Beginning Monday, April 26, 2021:

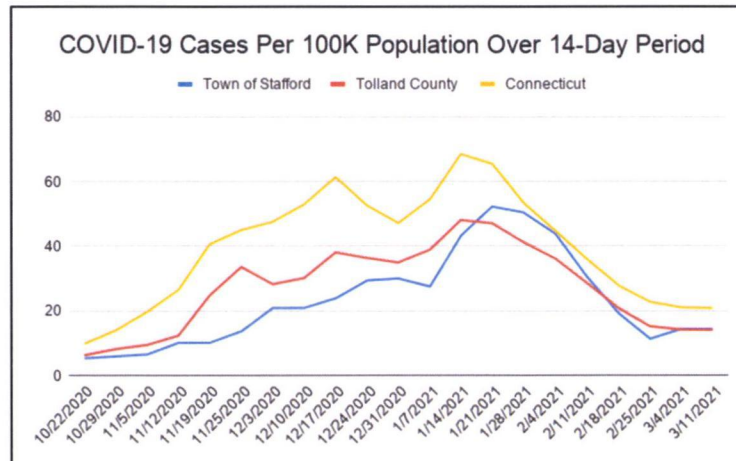
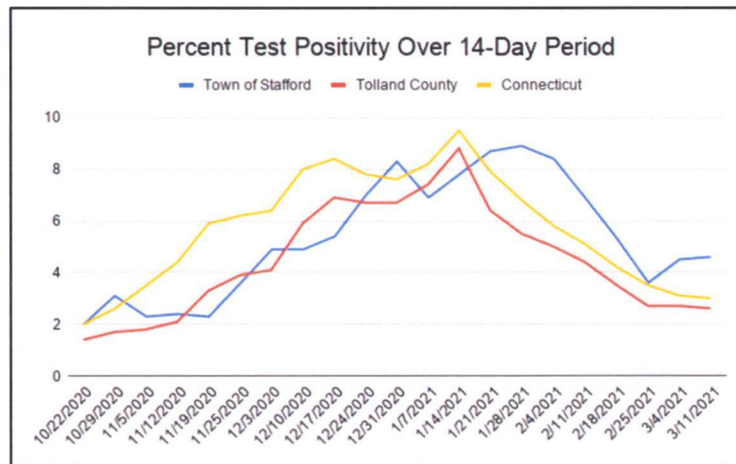
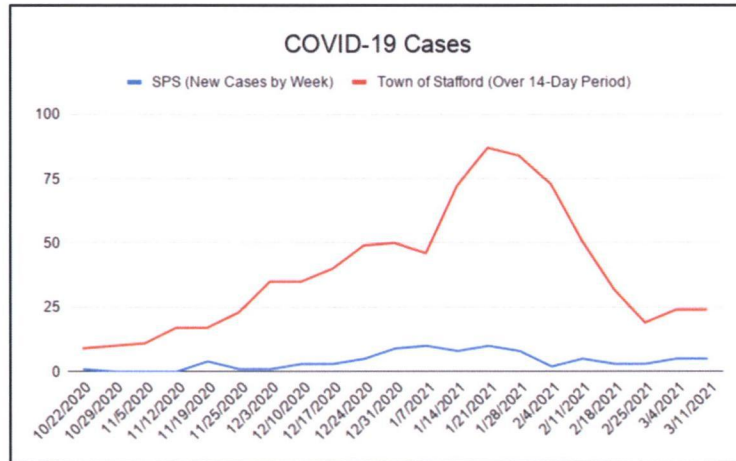
- PreK-5 students will attend in-person 5-days per week

- Grade 6-12 students will attend in-person on Monday, Tuesday, Thursday, and Friday; Wednesday will remain a remote learning day
- PreK-12 students that have opted for the full-remote option may continue that option

Beginning Monday, May 10, 2021:


- Grade 6-12 students will attend in-person 5-days per week
- PreK-12 students that have opted for the full-remote option may continue that option

The principals at each building are actively preparing for the increased numbers of students in the building, and Jason Gerum, Director of School Facilities, has been meeting with the custodial crew for the upcoming shift in learning model.



MEMO

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

TO: Board of Education
FROM: Steven A. Moccio, Superintendent of Schools 
SUBJECT: Review and Possible Approval of Proposed Changes to the 2020-2021 School Calendar

I am requesting the Board of Education consider adjustments to the 2020-2021 school calendar to allow staff time to receive the COVID-19 vaccination and to prepare for the adopted reconfiguration of PreK through Grade 5. Included in this memorandum is an explanation for why each is being recommended.

In partnership with Trinity Health of New England, and with assistance from the Stafford and Enfield Public Schools nursing staff, on Friday, March 5, 2021, 215 staff members received their first dose of the COVID-19 vaccine. Vaccinations took place at the new Trinity Health COVID-19 Vaccine Annex, located in the old Enrico Fermi High School in Enfield, CT. Per the 2020-2021 school calendar, the day was scheduled as an early release day for professional development, which allowed staff time to be able to travel to the annex. The second dose is scheduled to be given 21-days later, which is Friday, March 26, 2021. Due to the importance of our staff receiving their second dose and taking a large step toward full vaccination, I request the Board of Education shift Friday, March 26, 2021, to an early release day for students, which will again allow staff to travel to the annex and receive their vaccine, write curriculum, and attend staff collaboration sessions.

As the district prepares for the end of the 2020-2021 school year, we are also beginning to plan for the 2021-2022 school year and the reconfiguration of PreK through Grade 5. A Transition Team has been formed and is meeting regularly. The team is comprised of teachers, paraprofessionals, pupil services staff, and the principals from Stafford Elementary School, Staffordville School, and West Stafford School; Mr. Steve Autieri, Director of Curriculum and Instruction; Ms. Christine Marinelli, Director of Human Resources; and me. The members provide feedback and perspective regarding the process and act as a liaison between the staff in their buildings and the rest of the team.

To provide district staff with the time necessary to pack classrooms and offices for movement to a new building, or to a new location in the same building, the Transition Team is recommending the final week of school, currently June 14-16 be shifted to all early release days at all levels. Pending no additional school cancellation days, June 17 is currently the final day of school for students and is already designated as an early release day on the 2020-2021 school calendar.

A current copy of the 2020-2021 school calendar has been provided for your reference.

RECOMMEND the Board of Education approve the revised 2020-2021 school calendar, as presented.

STAFFORD PUBLIC SCHOOLS

2020-2021 School Calendar



JULY 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2020 (0)						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2020 (17)						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2020 (21)						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2020 (18)						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2020 (16)						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY 2021 (19)						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2021 (15)						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2021 (22)						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2021 (16)						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2021 (20)						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2021 (13)						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- July 4 Independence Day
- Aug. 19,20 New Teacher Orientation (No School)
 Aug. 24 Convocation (No School)
 Aug. 25-27 Professional Development (No School)
 Aug. 28 No School for Students & 10-month staff
 Aug. 31 Professional Development (No School)
- Sept. 1-3 Professional Development (No School)
 Sept. 4 No School for Students & 10-month staff
 Sept. 7 Labor Day (No School)
Sept. 8 First Student Day
 Sept. 30 Professional Development (Early Dismissal)
- Oct. 12 Columbus Day (No School)
 Oct. 22 Gr. 6-12 Conferences (Shortened Day)
Oct. 28 Professional Development (Early Dismissal)
- Nov. 11 Veterans' Day (No School)
 Nov. 23,24 Gr. PK-5 Conferences (Shortened Days)
 Nov. 25 **Early Dismissal**
 Nov. 26-29 Thanksgiving Vacation (No School)
- Dec. 23 **Early Dismissal**
 Dec. 24-31 Holiday Vacation (No School)
- Jan. 1 New Year's Day (No School)
 Jan. 18 Martin Luther King Jr. Day (No School)
- Feb. 4 Gr. 6-12 Conferences (Shortened Day)
 Feb. 15 Presidents' Day (No School)
 Feb. 16 February Break (No School)
- Mar. 5 Professional Development (Early Dismissal)
 Mar. 8 Professional Development (No School)
 Mar. 17,18 Gr. PK-5 Conferences (Shortened Days)
- April 1 Professional Development (Early Dismissal)
 April 2 Good Friday (No School)
 April 19-23 Spring Vacation (No School)
- May 28 Professional Development (Early Dismissal)
 May 31 Memorial Day (No School)
- June 17 Summer Vacation Closing (tentative)*-
 Early Dismissal**
 June 18 Teacher Work Day (No School)

*School will close after the completion of 177 student contact days. At the discretion of the Board, makeup days may be scheduled if more than ten school cancellations occur, beginning with cancellation of the February 16, 2021, vacation day, followed by the elimination of days from April vacation, beginning with April 19, 2021.

Approved by the Board of Education on Monday, December 9, 2019.

Revision approved by the Board of Education on July 20, 2020.

Revision approved by the Board of Education on October 19, 2020.

Snow days

MEMO

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

TO: Board of Education
FROM: Steven A. Moccio, Superintendent of Schools 
SUBJECT: Review and Possible Approval of Spanish I Textbook Proposal

Attached is a proposal for a textbook adoption for Spanish I, presented by Mr. Steve Autieri, Director of Curriculum & Instruction. The textbook selection committee was facilitated by Ms. Katie Pease, Spanish Teacher at Stafford Middle School, and included the other world language teachers from Stafford Middle School and Stafford High School, Mrs. Michelle HadjSalem, Ms. Carlira Hodge, Mr. Richard Inconvati, and Ms. Rosalba Onofrio. The committee has selected *Asi Se Dice Level 1*, Glenco-McGraw Hill, 2016, to replace the current textbooks.

Mr. Autieri previously discussed and presented the book to the Board of Education Curriculum Committee, and a detailed proposal has been included with this memorandum for your review. The comprehensive print and digital resources, attention to grammatical and vocabulary skill reinforcement, and adaptive learning tools are a few of the reasons the book was chosen by the committee. The final negotiated cost of the purchase for 60 textbooks and digital access for Stafford High School, 100 textbooks and digital access for Stafford Middle School, teacher materials, and shipping charges is \$13,526.40.

Mr. Autieri will be in attendance at the Board meeting on March 15, 2021, to present the textbook for consideration and will respond to questions from Board members.

RECOMMEND the Board adopt *Asi Se Dice Level 1*, as the new textbook for Spanish I at Stafford Middle School and Stafford High School, as presented.



Memorandum

From the Office of Curriculum and Instruction

Stafford Public Schools

Date: February 17, 2021

To: Mr. Steven Moccio, Superintendent of Schools

Cc: Mr. Marco Pelliccia, Principal, Stafford High School
Mrs. Susan Mike, Principal, Stafford Middle School

From: Mr. Steven Autieri, Director of Curriculum & Instruction

Re: Textbook Recommendations for Spanish I

I am very pleased to forward for your approval, and that of the Stafford Board of Education, a recommendation to adopt *Asi Se Dice* Level 1, 2016 by McGraw Hill.

The textbook selection process was facilitated by Mrs. Katie Pease and Mrs. Michelle HadjSalem at Stafford Middle School and Mrs. Carlira Hodge, and Mr. Richard Incorvati, and Ms. Rosalba Onofrio of the World Language Department at Stafford High School. Previous editions of this text have been utilized in the World Language program helping staff to achieve a level of comfort with integrating the resource into their instruction. Funds have already been allocated in the 2020-2021 budget for the purchase of these texts, with supplemental grant funds to expand the program to encompass the growing opportunities for middle school students to engage in rigorous world language instruction.

The department completed a comprehensive review and pilot of texts from multiple publishers that began back in the Spring of 2020. Due to the implications from the COVID-19 pandemic, the review and decision process was delayed until the fall of 2020. The department narrowed the selection process down to two text resources and completed the district resource evaluation form to shape their decision. The department also reviewed *Autentico* from Pearson. Copies of these forms have been provided for your reference.

I have reviewed the textbook and ancillary materials. Among the distinguishing features of this textbook are:

- comprehensive print and digital resources to supplement classroom instruction
- attention to grammatical and vocabulary skill reinforcement for students in the target language
- adaptive learning assessment management tools to help students reach proficiency
- common instructional and ancillary materials to be expanded to the middle school
- comprehensive digital and print teacher edition contains multiple interactive activities and advanced level enrichment.

Stafford Public Schools

New Textbook Request Form

Name of School: **Stafford Middle School and Stafford High School** Course Name: **Spanish 1**

Name of Proposed Text: **Asi Se Dice Level 1** ISBN: **9780021367474**

Publisher: **Glencoe- McGraw Hill**

Quantity of Student Texts to be purchased: **SHS: 60 student suite packs with textbook and 6-year digital license (per Mr. Kinel)**
SMS: 100 student suite packs with textbook and 6-year digital license (per Mrs. Mike)

Cost per student edition: **\$80.79 (includes text and 6 year digital license)**

Quantity of Teacher Editions : **SHS: 2 sets of teacher resources (per Mr. Kinel)**
SMS: 2 sets of teacher resources (per Mrs. Mike)

Cost per TE **NO COST TO DISTRICT--COMPLIMENTARY ITEMS FROM PUBLISHER**

Cost of Digital Licenses **See above**

S & H Charge Approximately \$600

Total Cost: \$13,526.40

Selection Committee members: **Katie Pease (SMS), Michelle Hadj Salem (SMS), Richard Incorvati (SHS), Rosalbo Onofrio (SHS), Carlira Hodge (SHS)**

Develop a narrative that includes information about the following:

- Current text (publisher and copyright info)
- Rationale for need to revise textbook
- Other textbooks examined (give titles, publishers, copyright information) and reason(s) for rejection
- Criteria and reasons for recommending this text (4- 5 outstanding features using criteria from the Instructional Materials Selection Form)

The SMS and SHS World Language Departments are currently using an older edition of Asi Se Dice for the Spanish 1 courses, however the materials we currently use are no longer compatible with current technologies and many of our resources and ancillary materials are obsolete. We would like to update to the newer edition of the same textbook series as it would provide continuity with our current curriculum and would offer new and modern resources and materials to engage students in the content. We piloted this text as well as Autentico from Pearson. While both had many features that were appealing, as a team, we felt the Autentico text had language that was not as student-friendly and catered more to college-level learners. Asi Se Dice presented material using language that is easier to understand for middle and high school students and also presented concepts (specifically grammar) in a more organized way within a graphic organizer. Asi Se Dice also offers "Self-check for Achievement" at the end of each unit to help students assess their own learning. Asi Se Dice also offers many examples in both English and Spanish to help guide student understanding. Autentico did not offer as many examples and examples were not offered in both languages. Autentico also did not offer footnotes or other text boxes to guide student thinking whereas the Asi Se Dice did so. We feel that Asi se Dice is the best choice for our students and will provide them consistency in the program as well as more support to be successful.

Signature of selection committee facilitator: **Katie Pease**

Date: **2/5/21**

Curriculum Advisory Facilitator Signature: _____

Date: _____

Building Administrator Signature: _____

Date: _____

Instructional Material Selection Rubric

Title: Asi se Dice
 Author(s): Conrad J. Schmitt
 Copyright: 2016

Course Spanish 1
 Publisher: Glencoe- McGraw Hill Grade: 7-10

3 = Excellent 2 = Fair 1 = Poor

Section A

Content / Standards	Evidence / Comments	Score
The content of the text reflects the essential concepts of the course.	<ul style="list-style-type: none"> All units are thematic and align with concepts previously taught with this series 	3
The content flows in a logical progression appropriate for this topic -- from simple to complex, chronological, topical, etc.	<ul style="list-style-type: none"> Preliminary chapter provides a simple introduction that guides students into more complex content 	3
The content, including illustrations and examples, appropriately present ethnic and gender diversity.	<ul style="list-style-type: none"> There are maps and other colorful cultural depictions and cultural readings throughout the entire resource. The text and resources don't specifically highlight other genders and/or diverse perspectives 	2+
Content addresses local, state, and national standards.	<ul style="list-style-type: none"> Every chapter in the teacher's edition provides the equivalent standard that aligns with the ACTFL World Readiness Standards correlations. 	3

Section B

Pre-Reading Features: <i>Background Information</i>	Evidence / Comments	Score
The chapter introduction helps students relate their own life experiences and previously learned information to the topic.	<ul style="list-style-type: none"> Chapters start with questions for students to consider as well as the topic of the unit 	3
The author(s) build on the students' prior knowledge within the chapter subsections.	<ul style="list-style-type: none"> "Te recuerdas" sections in levels 2 and up ask students if they remember content from previous units that will be recycled from Spanish 1 Level 1 has pre-test reviews with each unit- "Self-check for Achievement" 	3

Pre-Reading Features: <i>Purpose Setting</i>	Evidence / Comments	Score
The chapters begin with a list of objectives, statements, or questions indicating what students will learn.	<ul style="list-style-type: none"> Yes- each chapter has this. 	3
Section headings are specific enough that students can convert them to focus questions which direct their reading.	<ul style="list-style-type: none"> "Antes de Leer" sections for students to anticipate what the readings are about 	3

	<ul style="list-style-type: none"> ● Vocabulary, Grammar, Culture sections are all highlighted within each chapter 	
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Section C

Active Reading Features: <i>Main Ideas</i>	Evidence / Comments	Score
Titles of sections within the chapter indicate the main idea of each section.	<ul style="list-style-type: none"> ● Yes- each chapter is titled with the theme of the unit and the theme is broken down into vocabulary, grammar, and culture accordingly within each section. 	3
The main idea of each paragraph is clearly stated and easy to locate.	<ul style="list-style-type: none"> ● Does not fully apply 	N/A

Active Reading Features: <i>Support of Main Ideas</i>	Evidence / Comments	Score
Main ideas explanations are thorough.	<ul style="list-style-type: none"> ● Grammar sections are broken down and numbered in each section with specific examples. ● Vocabulary is in a list format in each unit and is also available in the glossary in English and Spanish 	3
Charts, pictures, and other graphics support the main ideas and appropriately located.	<ul style="list-style-type: none"> ● Grammar sections offer charts and graphic organizers ● Maps are available in the front of the text for all Hispanic regions ● Pictures and cultural notes available in each section 	3
Interesting details are included to expand on the essential information in the text and to engage students.	<ul style="list-style-type: none"> ● “Conversacion” dialogues are very engaging and colorful for students where they can see the language used in context ● Proverbs and other boxes with “fun facts” are included and sprinkled throughout the chapters 	3

Active Reading Features: <i>Organization of Information</i>	Evidence / Comments	Score
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The text is organized logically, so students can easily take notes.	<ul style="list-style-type: none"> While it is organized logically, the WL staff organizes lessons accordingly to provide an ease of note-taking and practice for students 	2
Signal words are provided to indicate how ideas in the section are related to one another.	<ul style="list-style-type: none"> “Gramatica”, “Vocabulario” “Practica”, etc. are used to indicate how the theme of the unit comes together 	2+
The presentation of main idea and details is consistent in each chapter.	<ul style="list-style-type: none"> Unit Theme and/or essential question with unit objectives are provided at the start of each chapter. 	3

Active Reading Features: Vocabulary Development	Evidence / Comments	Score
Important words/concepts are highlights in the text (bold, italics, color).	<ul style="list-style-type: none"> Key vocabulary is in bold when in context in dialogues and practices Very colorful text and graphic organizers 	3
Important words/concepts are clearly defined or explained within the reading.	<ul style="list-style-type: none"> Footnotes provided in readings to guide understanding of vocabulary Students are expected to do some level of inference when reading in the target language “Pop up” on the pages indicate differences in vocabulary terms from one country to another 	3
Concrete examples or analogies are included to clarify abstract ideas.	<ul style="list-style-type: none"> Some examples in the teacher edition, but not so much in the student editions “Comparaciones” for students to compare new learning to what they know in English Abstract ideas in the target language are mostly 	2+

	taught in level 3 and above and not so much in the level 1 course.	
The author(s) provide more than just a definition (e.g., pictures, examples, counterexamples)	<ul style="list-style-type: none"> ● Vocabulary and cultural activities provide images and pictures. ● Images support readings in the target language to help students to infer meaning 	3
The number of highlights vocabulary terms is appropriate for the concepts being explained.	<ul style="list-style-type: none"> ● Vocabulary provided is adequate and even more than students need at times 	3

Active Reading Features: Author(s)' Writing/Student Engagement	Evidence / Comments	Score
The author(s)' style engages students-- sentence structure is varied and not overly complex, verbs are mostly in the active voice.	<ul style="list-style-type: none"> ● Explanations of grammar concepts are broken down and examples in context are provided. ● English translations are also included to help students identify with the language in context. ● Passive voice is not included 	3
The author(s) use imagery and concrete examples to help students visualize information.	<ul style="list-style-type: none"> ● Charts and graphic organizers are apparent throughout ● Examples are regularly available to students in English and Spanish 	3

Section D

Post-Reading Features: Metacognition	Evidence / Comments	Score
The author(s) provide quality questions within and at the end of each chapter. They correlate to the chapter objectives, help students check their understanding as they read, encourage higher order thinking, and promote class and small group discussions.	<ul style="list-style-type: none"> ● Chapters begin with theme and objectives clearly stated ● "Self-check for Achievement" at the end of each chapter 	3

	<ul style="list-style-type: none"> Dialogues and communicative activities in addition to writing prompts encourage student interaction with one another 	
The summary accurately reflects the main ideas and key supporting information within the chapter.	<ul style="list-style-type: none"> “Repaso Cumulativo” at the end of each chapter 	3

Section E

Teacher's Guide and other Resources	Evidence / Comments	Score
The teacher's guide includes activities for helping students organize information, to lead their own discussions, and to work in cooperative groups.	<ul style="list-style-type: none"> “InfoGap” in the teacher’s edition offers side notes to guide student conversation 	3

Section F

Ancillary Materials for Students*	Evidence / Comments	Score
Ancillary materials expand knowledge of content by focusing on essential ideas.	<ul style="list-style-type: none"> Audio and video resources to engage students in interpretive listening skills Online interactive activities in each chapter 	3
Ancillary materials meet the varying individual needs of students.	<ul style="list-style-type: none"> Teacher’s edition has a “Differentiation” component with ideas of how to meet the needs of all learners Resources specific for native Spanish speakers 	3

*Workbooks, blackline masters, skill sheets, CDs, videos, DVDs, multi-level libraries, and primary source documents

Comments for Curriculum Advisory Council:

We are currently using the Asi se Dice text and resources and would like to continue doing so with updated resources and newer edition of the book. This will provide a cohesive experience for all of our students and help us to align our current curriculum.

Instructional Material Selection Rubric

Title: Autentico

Author(s): Boyles, Met, Sayers

Copyright: 2018

Publisher: Pearson

Course: Spanish 1

Grade: 7-10

3 = Excellent

2 = Fair

1 = Poor

Section A

Content / Standards	Evidence / Comments	Score
The content of the text reflects the essential concepts of the course.	<ul style="list-style-type: none"> All units are thematic and align with concepts previously taught with this series 	3
The content flows in a logical progression appropriate for this topic -- from simple to complex, chronological, topical, etc.	<ul style="list-style-type: none"> Para Empezar chapter provides a simple introduction that guides students into more complex content 	3
The content, including illustrations and examples, appropriately present ethnic and gender diversity.	<ul style="list-style-type: none"> There are maps and other colorful cultural depictions and cultural readings throughout the entire resource. The text and resources don't specifically highlight other genders and/or diverse perspectives 	2+
Content addresses local, state, and national standards.	<ul style="list-style-type: none"> Margins in the teacher's edition provides the equivalent standard that aligns with the ACTFL World Readiness Standards correlations. 	3

Section B

Pre-Reading Features: <i>Background Information</i>	Evidence / Comments	Score
The chapter introduction helps students relate their own life experiences and previously learned information to the topic.	<ul style="list-style-type: none"> Chapters start with comparisons to their own cultures 	3
The author(s) build on the students' prior knowledge within the chapter subsections.	<ul style="list-style-type: none"> No specific review at the end of the chapters or within chapters to recycle content or review prior knowledge Does include an exam prep for review 	1

Pre-Reading Features: <i>Purpose Setting</i>	Evidence / Comments	Score
The chapters begin with a list of objectives, statements, or questions indicating what students will learn.	<ul style="list-style-type: none"> Yes- each chapter has this. 	3
Section headings are specific enough that students can convert them to focus questions which direct their reading.	<ul style="list-style-type: none"> "Vocabulario en Contexto" and "Vocabulario en uso" Vocabulary, Grammar, Culture sections are all highlighted within each chapter Gramatica en lectura section 	2

Section C

Active Reading Features: <i>Main Ideas</i>	Evidence / Comments	Score
Titles of sections within the chapter indicate the main idea of each section.	<ul style="list-style-type: none"> • Yes- each chapter is titled with the theme of the unit and the theme is broken down into vocabulary, grammar, and culture accordingly within each section. 	3
The main idea of each paragraph is clearly stated and easy to locate.	<ul style="list-style-type: none"> • Does not fully apply 	N/A

Active Reading Features: <i>Support of Main Ideas</i>	Evidence / Comments	Score
Main ideas explanations are thorough.	<ul style="list-style-type: none"> • Grammar sections are broken down <u>but not numbered</u> in each section with specific examples. • Vocabulary is in a list format in each unit and is also available in the glossary in English and Spanish 	2
Charts, pictures, and other graphics support the main ideas and appropriately located.	<ul style="list-style-type: none"> • Grammar sections are wordy but do not have material organized in chart format • Maps are available in the front of the text for all Hispanic regions • Pictures and cultural notes available in each section 	2
Interesting details are included to expand on the essential information in the text and to engage students.	<ul style="list-style-type: none"> • Cultural notes are included • “Conexiones” sections for students to make connections 	2

Active Reading Features: <i>Organization of Information</i>	Evidence / Comments	Score
The text is organized logically, so students can easily take notes.	<ul style="list-style-type: none"> • While it is organized logically, the WL staff organizes lessons accordingly to provide an ease of note-taking and practice for students 	2

Signal words are provided to indicate how ideas in the section are related to one another.	<ul style="list-style-type: none"> ● “Gramatica”, “Vocabulario” “Practica”, etc. are used to indicate how the theme of the unit comes together 	2+
The presentation of main idea and details is consistent in each chapter.	<ul style="list-style-type: none"> ● Unit Theme and/or essential question with unit objectives are provided at the start of each chapter. ● Each chapter has the same format 	3

Active Reading Features: Vocabulary Development	Evidence / Comments	Score
Important words/concepts are highlights in the text (bold, italics, color).	<ul style="list-style-type: none"> ● Key vocabulary is in bold when in context in dialogues and practices ● Very colorful text and graphic organizers 	3
Important words/concepts are clearly defined or explained within the reading.	<ul style="list-style-type: none"> ● No footnotes or other text boxes included to help guide students 	1
Concrete examples or analogies are included to clarify abstract ideas.	<ul style="list-style-type: none"> ● Nothing specific ● Abstract ideas in the target language are mostly taught in level 3 and above and not so much in the level 1 course. 	1
The author(s) provide more than just a definition (e.g., pictures, examples, counterexamples)	<ul style="list-style-type: none"> ● Vocabulary and cultural activities provide images and pictures. ● Images support readings in the target language to help students to infer meaning 	3
The number of highlights vocabulary terms is appropriate for the concepts being explained.	<ul style="list-style-type: none"> ● Vocabulary provided is adequate and even more than students need at times 	3

Active Reading Features: Author(s)' Writing/Student Engagement	Evidence / Comments	Score
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<p>The author(s)' style engages students-- sentence structure is varied and not overly complex, verbs are mostly in the active voice.</p>	<ul style="list-style-type: none"> ● Explanations of grammar concepts are not broken down as much ● Vocabulary can be difficult to locate ● English translations are also included to help students identify with the language in context. ● Passive voice is not included ● A more “college level” style of explanations 	<p>2</p>
<p>The author(s) use imagery and concrete examples to help students visualize information.</p>	<ul style="list-style-type: none"> ● Charts and graphic organizers are apparent throughout ● Examples are not as specific regularly available to students in English and Spanish 	<p>2</p>

Section D

Post-Reading Features: Metacognition	Evidence / Comments	Score
<p>The author(s) provide quality questions within and at the end of each chapter. They correlate to the chapter objectives, help students check their understanding as they read, encourage higher order thinking, and promote class and small group discussions.</p>	<ul style="list-style-type: none"> ● Chapters begin with theme and objectives clearly stated ● Practice tasks at the end of each unit 	<p>3</p>
<p>The summary accurately reflects the main ideas and key supporting information within the chapter.</p>	<ul style="list-style-type: none"> ● “Preparación para el examen” at the end of each chapter 	<p>3</p>

Section E

Teacher's Guide and other Resources	Evidence / Comments	Score
<p>The teacher's guide includes activities for helping students organize information, to lead their own discussions, and to work in cooperative groups.</p>	<ul style="list-style-type: none"> ● Teacher's edition has an “enrich your teaching section” and “differentiation section” ● Differentiated assessments in red 	<p>3</p>

Section F

Ancillary Materials for Students*	Evidence / Comments	Score
Ancillary materials expand knowledge of content by focusing on essential ideas.	<ul style="list-style-type: none">● Audio and video resources to engage students in interpretive listening skills● Technology Interactive Whiteboard● Online interactive activities in each chapter● “Video Cultura”	3
Ancillary materials meet the varying individual needs of students.	<ul style="list-style-type: none">● Teacher’s edition has a “Differentiation” component with ideas of how to meet the needs of all learners● Differentiated assessments in red●	3


*Workbooks, blackline masters, skill sheets, CDs, videos, DVDs, multi-level libraries, and primary source documents

Comments for Curriculum Advisory Council:

We feel Asi se Dice does a better job of organizing concepts (specifically grammar) for students with many examples and graphic organizers, whereas Autentico is very wordy and uses more “college-level” explanations.

MEMO

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

TO: Board of Education
FROM: Steven A. Moccio, Superintendent of Schools 
SUBJECT: Review and Possible Approval of New Course Proposal- African American & Latino Studies

As indicated in the attached memorandum from Mr. Steve Autieri, Director of Curriculum & Instruction, Stafford High School is recommending the addition of African American & Latino Studies. A description regarding the course is included with Mr. Autieri's memorandum, as well as a rationale for the course, grade level appropriateness, and required pre-requisites.

As a reminder, the African American & Latino Studies course is a required elective course starting in the 2022-2023 school year, per CT Public Act No. 19-12, *An Act Concerning the Inclusion of Black and Latino Studies in the Public School Curriculum*. Connecticut school districts have been afforded the opportunity to pilot the course curriculum during the 2021-2022 school year, and Stafford High School has expressed interest.

Mr. Autieri will be in attendance at the meeting on March 15, 2021, and will be available to answer questions from Board members.

RECOMMEND the Board approve African American & Latino Studies as a course at Stafford High School.



Memorandum

From the Office of Curriculum and Instruction, Stafford Public School

Date: February 16, 2021

To: Mr. Steven Moccio, Superintendent of Schools

CC: Mr. Marco Pelliccia, Principal, Stafford High School

From: Mr. Steven Autieri, Director of Curriculum & Instruction

Re: SHS New Course Proposal--African American & Latino Studies

I am very pleased to forward for your approval, and that of the Stafford Board of Education, a recommendation to adopt a new course for the 2021-2022 school year. The Office of Curriculum & Instruction is seeking to prioritize the emphasis of culturally responsive pedagogy as a key action item beginning in the 2021 school year. Part of this endeavor includes the review of curriculum and instructional pedagogy to ensure equitable practices and opportunities for all learners enrolled across the Stafford Public Schools.

The African American & Latino Studies course is a required elective course per CT Public Act No. 19-12, *An Act Concerning the Inclusion of Black and Latino Studies in the Public School Curriculum*. All Connecticut school districts are required to offer this course to students starting in the 2022-2023 school year. Districts have been afforded the opportunity to pilot the course curriculum during the 2021-2022 school year. Opportunities for professional learning and support from the State Education Resource Center (SERC) are available to help districts transition to teaching the course. Stafford High School will look to offer and potentially run the course as a pilot during the 2021-2022 school year.

The African American & Latino Studies provides the slate for students to explore the accomplishments, struggles, and perspectives of African American/Black and Puerto Rican/Latino people in the U.S. and across Connecticut. The course has been semesterized with a different focus each term. The course will not require any budgetary allocations, as the course curriculum is being written utilizing a first-person perspective. Instruction will be infused with videos, text-sets and articles, and interviews with prominent figures.

I have attached copies of the New Course Proposal and overview of the curriculum for your review and consideration.

Stafford Public Schools

Course Modification and New Course Proposal

Type of proposal: Modification to existing course New Course

Course Name: African American & Latino Studies

Rationale:

The course is an opportunity for students to explore accomplishments, struggles, intersections, perspectives, and collaborations of African American/Black and Puerto Rican/Latino people in the U.S. Students will examine how historical movements, legislation, and wars affected the citizenship rights of these groups and how they, both separately and together, worked to build U.S. cultural and economic wealth and create more just societies in local, national, and international contexts. Coursework will provide students with tools to identify historic and contemporary tensions around race and difference; map economic and racial disparities over time; strengthen their own identity development; and address bias in their communities.

Grade(s): 11/12


Level: I

Prerequisites:

None

MEMO

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

TO: Board of Education
FROM: Steven A. Moccio, Superintendent of Schools 
SUBJECT: Review and Possible Approval of New Course Proposal- Computer Science Principles

As indicated in the attached memorandum from Mr. Steve Autieri, Director of Curriculum & Instruction, Stafford High School is recommending the addition of Computer Science Principles to their Program of Studies. A description regarding the course is included with Mr. Autieri's memorandum, as well as a rationale for the course, grade level appropriateness, required pre-requisites, and overview of the curriculum.

The creation of this course continues the expansion of Stafford High School's Career and Technology Education coursework. It will also provide a high-quality computer science course at Stafford High School, a strategic goal within the Connecticut Computer Science Plan.

Mr. Autieri will be in attendance at the meeting on March 15, 2021, and will be available to answer questions from Board members.

RECOMMEND the Board approve Computer Science Principles as a course at Stafford High School.



Memorandum

From the Office of Curriculum and Instruction, Stafford Public School

Date: February 16, 2021

To: Mr. Steven Moccio, Superintendent of Schools

CC: Mr. Marco Pelliccia, Principal, Stafford High School

From: Mr. Steven Autieri, Director of Curriculum & Instruction

Re: SHS New Course Proposal--Computer Science Principles

I am very pleased to forward for your approval, and that of the Stafford Board of Education, a recommendation to adopt a new course for the 2021-2022 school year. Aligned to the goal of strengthening Career & Technical Education programming for all students, Stafford High School has developed course pathways for students to pursue. The Information Technology Pathway currently features coursework in Graphics and Video Game Design. These two, half-year courses will meet the intent of the 2017 K-12 Computer Science Curriculum Framework. The standards are organized into five concepts including computing systems, networks and the internet, algorithms and programming, data and analysis, and impacts of computing. The integration of this course into our program of studies fulfills the strategic goal emphasized in the Connecticut Computer Science Plan to “establish at least one teacher who is teaching high-quality computer science courses in every school in Connecticut.”

The computer science course will require no additional budgetary allocations to run. With the district shift to the 1:1 learning program, the computer lab housed within the SHS Library Media Center will be transitioned into additional classroom space for CTE course offerings. The course curriculum is a free, open-source educational resource provided graciously by CODE.org. The course curriculum features an entry-level sequence to computer science that is aligned to the preparatory standards identified by AP. Topics range from digital privacy and security to the societal impacts of computing and programming.

I have attached copies of the New Course Proposal and overview of the curriculum for your review and consideration.

Stafford Public Schools

Course Modification and New Course Proposal

Type of proposal: Modification to existing course New Course

Course Name Computer Science Principles 1 & 2

Rationale:

Computer Science Principles introduces students to the foundational concepts of computer science and challenges them to explore how computing and technology can impact the world. More than a traditional introduction to programming, it is a rigorous, engaging, and approachable course that explores many of the foundational ideas of computing so all students understand how these concepts are transforming the world we live in.

Grade(s): 10-12

Level: 2

Comp Sci 1 = Level I
Comp Sci 2 = Level II

Prerequisites:

CS Principles 1 - None

~~CS Principles 2 - Passing grade in CS Principles 1~~

Course Outline with Goals/Major Performance Expectations for each unit:

See attached for syllabus and overview details. Below is the semester breakdown.

CS Principles 1

Unit 1 - Digital Information

Unit 2 - The Internet

Unit 3 - Intro to App Design

Unit 4 - Variables, Conditionals, and Functions

Unit 5 - Lists, Loops, and Traversals

CS Principles 2

~~Unit 6 - Algorithms~~

Unit 7 - Parameters, Return, and Libraries

Unit 8 - Create Performance Task Prep

Unit 9 - Data

Unit 10 - Cybersecurity and Global Impacts

Direct Costs

Textbook(s): (Titles, ISBN, Total Cost including shipping and handling, and Vendor contact information)

\$0

~~Course materials via Code.org~~

Equipment and Supplemental Materials: (Vendor contact information and pricing with brief explanation)

Code.org

~~Computers/Chromebooks~~

Staffing Implications:

Teacher (& Paraprofessional(s) as needed)

Other:

Teacher Signature: Chris Kapp Date: 1/19/2021

Principal Signature: [Signature] Date: 1/19/2021

Director of Curriculum: [Signature] Date: 1/19/21

Due to Building Principal by September 30th

AP[®] Computer Science Principles

Code.org's Computer Science Principles (CSP) curriculum is a **full-year, rigorous, entry-level course** that introduces high school students to the foundations of modern computing. The course covers a broad range of foundational topics such as programming, algorithms, the Internet, big data, digital privacy and security, and the societal impacts of computing. All teacher and student materials are provided for free online and can be accessed at code.org/csp.

AP Endorsed

Code.org is recognized by the College Board as an endorsed provider of curriculum and professional development for AP[®] Computer Science Principles (AP CSP). This endorsement affirms that all components of Code.org CSP's offerings are aligned to the AP Curriculum Framework standards, the AP CSP assessment, and the AP framework for professional development. Using an endorsed provider affords schools access to resources including an AP CSP syllabus pre-approved by the College Board's AP Course Audit, and officially-recognized professional development that prepares teachers to teach AP CSP.



AP is a trademark registered and owned by the College Board.

AP At-a-Glance

The curriculum is divided into roughly 120 daily lesson plans which comprise 10 units of study. More detailed information about each unit can be found later in this syllabus.

Unit 1 Digital Information	Explore how computers store complex information like numbers, text, images and sound and debate the impacts of digitizing information.
Unit 2 The Internet	Learn about how the Internet works and discuss its impacts on politics, culture, and the economy.
Unit 3 Intro to App Design	Design your first app while learning both fundamental programming concepts and collaborative software development processes.
Unit 4 Variables, Conditionals, and Functions	Expand the types of apps you can create by adding the ability to store information, make decisions, and better organize code.
Unit 5 Lists, Loops, and Traversals	Build apps that use large amounts of information and pull in data from the web to create a wider variety of apps.
Unit 6 Algorithms	Design and analyze algorithms to understand how they work and why some are considered better than others.
Unit 7 Parameters, Return, and Libraries	Learn how to design clean and reusable code that you can share with a single classmate or the entire world.
Unit 8 Create PT Prep	Practice and complete the Create Performance Task (PT).
Unit 9 Data	Explore and visualize datasets from a wide variety of topics as you hunt for patterns and try to learn more about the world around you.
Unit 10 Cybersecurity and Global Impacts	Research and debate current events at the intersection of data, public policy, law, ethics, and societal impact.

Our Vision

Code.org's vision is that every student in every school should have the opportunity to learn computer science ([code.org/about](#)). Our curriculum is designed so that an empowered teacher can lead a diverse group of students through experiences that are supportive, equitable, engaging, and lead to valuable learning ([code.org/educate/curriculum/values](#)).

Historically this vision has contrasted sharply with reality. Until recently, most schools did not offer computer science at all, and what classes there were notoriously lacked in diversity. Additionally, many students found these classes unengaging, intimidating, or simply disconnected from their lived experiences with technology. Thanks to efforts by many organizations and individuals, this world is beginning to change: many more schools now offer computer science courses, more diverse students take those courses, and more engaging, relevant, and equitable pedagogy has become the established norm. Even so, there is much work still to be done. This course is designed to continue this momentum as the collective CS education community moves towards this vision of an equitable CS education system.

How We Support Our Vision

Many aspects of Code.org's CS Principles curriculum are designed to bring about the eventual change we aim to see more broadly in CS education. Some of the most significant features are listed below.

Free and open: We make our curriculum, videos, and tools free and open for anyone to adopt.

Prioritize New-to-CS Teachers: Historically only a few schools could hire trained computer scientists as teachers, which severely limited which schools could offer a CS course. Reaching all schools has meant developing our CS Principles course with the understanding that most of our teachers are new-to-CS and prioritizing their needs. As such, our course includes some distinctive features.

- Comprehensive lesson plans and resources designed to ensure new-to-CS teachers have everything they need to implement the course
- Clear and consistent pedagogy to help new-to-CS teachers develop best practices as CS teachers
- High-quality videos that help teachers introduce and explain CS concepts
- An associated professional learning program that pays particular attention to the needs of new-to-CS teachers

Equitable Pedagogy: Our curriculum is designed to promote an equitable classroom environment for all students, with particular attention paid to the experiences of historically excluded groups, most notably young women and students from underrepresented minorities in computing. Drawing from extensive feedback from our classrooms, as well as CS education research, our course includes many features designed to support and prioritize these students:

- Pedagogy that develops a collaborative and supportive classroom environment
- Specific attention paid to language demands of our lessons
- Projects and activities that highlight a variety of applications of computing and frequently ask students to incorporate their own backgrounds and interests
- A sequencing of topics that intentionally delays the introduction of programming (the CS topic with which privileged groups are most likely to have prior experience)
- Curriculum videos that feature a cast of diverse role models in terms of race, gender, and profession who empower our diverse students to "see themselves" as part of the world of computing
- A professional learning program that highlights these features and helps teachers reflect on how best to implement them within their own classroom

Join Us in this Vision

We think our vision is audacious and deeply motivating. If you feel the same, the best way to join us in this vision is to teach this course! We know that for many teachers this represents a significant undertaking, and we have aimed to do our best to help share the load. Based on the feedback of many teachers we know it will be a challenging, but ultimately gratifying experience. Code.org is here to support you, and we look forward to your feedback so that we can continue to make CS Principles an even better experience for our students and teachers.

Provided Materials

The curriculum provides a comprehensive set of resources for the teacher, including detailed minute-by-minute lesson plans for every day of instruction, engaging activities and projects, formative and summative assessments, computing tools that are designed for learning specific concepts, and the programming environment, App Lab. These resources have been specifically curated for each step of each lesson and help provide a unified experience. Together, these resources typically allow the teacher to act in the role of facilitator and coach when addressing unfamiliar material. In instances when the teacher acts as the primary source of information, generous supports are provided.

All resources below can be accessed free of charge at code.org/csp.

Lesson Plans

- Instructional guides for every lesson
- Activity Guides and handouts for students
- Unit presentation slides
- Formative and summative assessments
- Exemplars, rubrics, and teacher dashboard

Videos

- Tutorials, instructional videos, and inspirational videos

Tools

- Widgets - designed for exploring individual computing concepts
- Internet Simulator - Code.org's tool for investigating the various "layers" of the internet
- App Lab - Code.org's JavaScript programming environment for making apps

Technical Requirements

The course requires and assumes a 1:1 computer lab or setup such that each student in the class has access to an Internet-connected computer every day in class. All of the course tools and resources (lesson plans, teacher dashboard, videos, student tools, programming environment, etc.) are available online. Tablets are not currently supported. For more details on the technical requirements, please visit: code.org/educate/it

While the course features many "unplugged" activities designed to be completed away from the computer, daily access to a computer is essential for every student. The course is developed to be completed within the classroom - no homework or after-hours computer access is assumed.

Required Materials and Supplies

Lessons make use of common classroom materials such as:

- Student journals or notebooks
- Poster paper
- Markers
- Post-it notes
- Plastic baggies

Suggested substitutions can be found in individual lesson plans. There is a complete materials list in the curriculum front matter available at code.org/csp. Optional materials are highly suggested, and low cost (cups, string, playing cards, etc.).

Covering the AP CSP Conceptual Framework

The CS Principles Conceptual Framework developed by the College Board outlines five “Big Ideas” of computing which are further subdivided into Enduring Understanding, Learning Objectives, and Essential Knowledge Statements. The framework further identifies six “Computational Thinking Practices,” containing skills that students should employ and develop. The curriculum is designed such that students investigate each of these big ideas while practicing the computational thinking practices.

Big Ideas

- 1 Creative Development
- 2 Data
- 3 Algorithms and Programming
- 4 Computing Systems and Networks
- 5 Impact of Computing

Conceptual Thinking Practices

- 1 Computational Solution Design
- 2 Algorithms and Program Development
- 3 Abstraction in Program Development
- 4 Code Analysis
- 5 Computing Innovations
- 6 Responsible Computing

Below, you will find detailed descriptions of each unit, that highlight the big ideas and computational thinking practices that are developed in that unit.

Unit 1 - Digital Information

Students explore how computers store complex information like numbers, text, images, and sound, and they debate the impacts of digitizing information (1.B.1). Alternating between lessons away from the computer (“unplugged”), and lessons that use digital tools called “widgets,” this unit encourages an exploratory and collaborative approach to learning about digital information. For example, in one activity students design a device using household items like pipe-cleaners, cups, string, etc. that will allow them to communicate simple messages across a room. As students are challenged to send increasingly complex messages, they must improve their device collaboratively with their partner while confronting some of the challenges underlying the representation of digital information (2.B.1). To close out the unit, students debate the pros and cons of digitizing information and the impacts of digital information on society and culture at large (3.B.1) (3.C.1).

Unit 2 - The Internet

Students learn how the Internet works and discuss its impacts on politics, culture, and the economy (3.B.1). Throughout this unit, students use a digital tool called the Internet Simulator that simulates how different parts of the Internet work and forces students to grapple with and solve the problems each aspect of the Internet was designed to solve (2.B.1). At the conclusion of the unit, students investigate an “Internet Dilemma,” both from the standpoint of its technical background and its impacts on different groups of people (2.C.1) (3.C.1).

Unit 3 - Intro to App Design

Students design their first app while learning both fundamental programming concepts and collaborative software development processes (1.C.1, 4.A.1). Students work with partners to develop this simple app that teaches classmates about a topic of personal interest (2.B.1, 2.B.4, 2.B.5). Throughout the unit they learn how to use App Lab to design user interfaces and write simple event-driven programs. Along the way, students learn practices like debugging, pair programming, and collecting and responding to feedback, which they will be able to use throughout the course as they build ever more complex projects. The unit concludes with students sharing the apps they develop with their classmates.

Unit 4 - Variables, Conditionals, and Functions

Students expand the types of apps they can create by adding the ability to store information (variables), make decisions (conditionals), and better organize code (functions) (4.A.1). Students are introduced to these concepts through guided hands-on activities that feature approachable manipulatives like sticky notes and plastic bags. They are then provided opportunities to explore working examples of programs that use each concept (2.B.4) before setting out on a series of increasingly challenging practice activities. The exploration of each of these three concepts concludes with a lesson in which students must write the code for a simple app that uses each concept without starter code. The entire unit concludes with an open-ended project in which students must build an app that helps their classmates make a decision based on user input (2.B.1, 2.B.3, 2.B.4, 2.B.6).

Unit 5 - Lists, Loops, and Traversals

Students learn to build apps that use and process lists of information (C-AP-1). Like the previous unit, students explore the core concepts of lists, loops, and traversals through a variety of lesson types ranging from hands-on unplugged activities, to reading and modifying working code, to collaboratively working through programming challenges (C-AP-2). Late in the unit, students are introduced to tools that allow them to import tables of real-world data to help further power the types of apps they can make. At the conclusion of the unit, students complete a week-long project in which they must design an app around a goal of their choosing that uses one of these data sets (C-AP-3, C-AP-4, C-AP-5).

Unit 6 - Algorithms

Students learn to design and analyze algorithms to understand how they work and why some algorithms are considered more efficient than others (C-AP-6). This short unit is entirely unplugged, and features hands-on activities that help students get an intuitive sense of the differences between how quickly different algorithms run and the pros and cons of different algorithms (C-AP-7). Later in the unit, students explore concepts like undecidable problems and parallel and distributed computing (C-AP-8).

Unit 7 - Parameters, Return, and Libraries

Students learn how to design clean and reusable code that can be shared with a single classmate or the entire world (C-AP-9). In the beginning of the unit, students are introduced to the concepts of parameters and return, which allow for students to design code that encapsulates algorithms (C-AP-10). In the second half of the unit, students learn how to design libraries of functions that can be used in a variety of situations. The unit concludes with students designing a small library of functions that can be used by a classmate (C-AP-11, C-AP-12, C-AP-13, C-AP-14).

Unit 8 - Create PT Prep

Students practice and complete the Create Performance Task (PT). The unit begins with a series of activities that ensure students understand the requirements of the Create PT, which they have practiced throughout the year. Subsequently, students are given at least 12 class hours in which to complete the Create PT.

Unit 9 - Data


Students explore and visualize datasets from a wide variety of topics as they hunt for patterns and try to learn more about the world around them (C-DA-1). Students once again work with datasets in App Lab, but are now asked to make use of a data visualizer tool that assists students in finding data patterns. Students learn how different types of visualizations can be used to better understand the patterns contained in data sets and investigate hypotheses. At the conclusion of the unit, students learn about the impacts of data analysis on the world around them, before completing a final project in which they must uncover and present a data investigation they've completed independently (C-DA-2).

Unit 10 - Cybersecurity and Global Impacts

Students research and debate current events at the intersection of data, public policy, law, ethics, and societal impact (C-IP-1). This unit is built around a simulated "future school" conference in which students must take on the persona of a stakeholder in a school setting and propose and debate technological innovations that could improve schools. Throughout the unit students learn about the privacy and security risks of many computing innovations, and learn about the ways some of these risks can be mitigated. Students complete their Explore Curricular Requirement as part of this project as they investigate at least three computing innovations, then discuss and debate many other innovations with their classmates (C-IP-2, C-IP-3). At the conclusion of the unit, the class holds a conference in which teams present their overall vision for a school of the future and the computing innovations that would power it.

MEMO

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

TO: Board of Education
FROM: Steven A. Moccio, Superintendent of Schools 
SUBJECT: Review and Possible Approval of New Course Proposal- Italian I

As indicated in the attached memorandum from Mr. Steve Autieri, Director of Curriculum & Instruction, Stafford High School is recommending the addition of Italian I to their Program of Studies. A description regarding the course is included with Mr. Autieri's memorandum, as well as a rationale for the course, grade level appropriateness, required pre-requisites, and overview of the curriculum.

The creation of this course expands world language offerings and has generated significant interest during student surveys. The anticipated \$700 cost of the instructional materials has been included in the 2021-2022 budget, and will hopefully be offset by a grant targeted to help start and sustain Italian programs in schools.

Mr. Autieri will be in attendance at the meeting on March 15, 2021, and will be available to answer questions from Board members.

RECOMMEND the Board approve Italian I as a course at Stafford High School.



Memorandum

From the Office of Curriculum and Instruction, Stafford Public School

Date: February 16, 2021
To: Mr. Steven Moccio, Superintendent of Schools
CC: Mr. Marco Pelliccia, Principal, Stafford High School
From: Mr. Steven Autieri, Director of Curriculum & Instruction
Re: SHS New Course Proposal--Italian I

I am very pleased to forward for your approval, and that of the Stafford Board of Education, a recommendation to adopt a new course for the 2021-2022 school year. The Stafford Public Schools have committed to expanding the opportunities for students to engage in world language instruction beginning in the middle school in the last two years. The department is fortunate to employ staff with diverse teaching expertise in multiple languages to include Spanish, French, and Italian. The integration of this course into our program of studies allows us to expand opportunities for students to pursue the Seal of Biliteracy prior to graduation. By demonstrating proficiency in two or more languages, students can earn employment-ready credentials as being bilingual.

The Italian I course has already gained significant interest generated in student surveys. It is anticipated that we will run one section of this course during the 2021-2022 school year. The course curriculum will emphasize greetings and salutations through short sentences or phrases, articulating basic information in the target language to include dates, time, weather, and numbers. The course will also provide communicative opportunities for students to engage in conversation in present tense.

The Italian I course will require the adoption of a textbook to serve as supplemental material to classroom instruction. We have researched and located a grant through IACE, the Italian Language Center targeted to help start and sustain Italian programs in schools. Schools are responsible for purchasing the materials and applying for reimbursement. The anticipated cost of the instructional materials has already been included within the proposed budget for the 2021-2022 school year. If the grant is awarded, the district will utilize the grant funds to offset the direct cost to the district.

I have attached copies of the New Course Proposal and overview of the curriculum for your review and consideration.

Stafford Public Schools

Course Modification and New Course Proposal

Type of proposal: Modification to existing course New Course

Course Name: Italian 1

Rationale:

The Italian 1 course is being proposed to expand the World Language offerings for students at Stafford High School. With the new graduation requirements beginning for those students graduating in 2023, the study of a world language and culture is recognized as a key component in the development of 21 Century skills. The study of a world language and culture also supports Stafford High School's core values, beliefs, and learning expectations by developing the student's awareness, appreciation, and understanding of the Italian language and culture. Through the proposed course content and related assignments/projects/presentations, students will be provided opportunities to demonstrate the Academic, Civic, and Social expectations of our school community.

Grade(s): 9-12

Level: One

Prerequisites:

None

Course Outline with Goals/Major Performance Expectations for each unit:

At the completion of Italian I students will:

*Speak with correction pronunciation and intonation

*Greet people formally and informally

*Ask and answer questions using short phrases or sentences

*Understand basic information, such as: Time, date, days, weather, seasons, numbers

*Understand simple words, phrases, sentences, and paragraphs

*Describe people, places, and things

*Describe likes and dislikes

*Communicate with Italian speakers in a simplistic manner

*Share limited information on familiar topics

*Make short spontaneous presentations on familiar topics

*Present information on cultural topics in English and/or Italian

*Read and summarize brief passages

*Engage in conversations in the present tense

*Identify regions and chief cities on the map of Italy

*Begin to develop an awareness of Italian customs, cultures, products

*Be able to compare and contrast the target culture with that of the U.S.

Direct Costs

Textbook(s): (Titles, ISBN, Total Cost including shipping and handling, and Vendor contact information)

Amici D'Italia, Level 1 (2018) / EMC School, Carnegie Learning

**See attached vendor information and quote for access to online textbook and resources for 20 students.

1 year subscription \$699- all program components (teacher and 20 students)

Equipment and Supplemental Materials: (Vendor contact information and pricing with brief explanation)

Staffing Implications:

Other:

Teacher Signature: *Rosalba Crofrio* Date: 11/12/20

Principal Signature: _____ Date: _____

Director of Curriculum: _____ Date: _____

Due to Building Principal by September 30th

MEMO**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education
 FROM: Steven A. Moccio, Superintendent of Schools 
 SUBJECT: Review of Board of Education Policy Revisions (First Read)- 5123, 5132, 5141.4, and 6145.2

Attached are copies of new or revised Board policies, as well as one regulation that requires review by the Board of Education. All of the policies and regulations were reviewed / revised by the Administrative Policy Committee (APC), which is comprised of the following staff: Mr. Steve Autieri, Director of Curriculum & Instruction; Ms. Trish Lustila, Director of Pupil Services; Ms. Peggy Falcetta, Principal of Staffordville School; Ms. Susan Mike, Principal of Stafford Middle School, Mr. Tim Kinel, Assistant Principal of Stafford High School; and Ms. Caroline Hargraves, Assistant Principal of Stafford Elementary School; Christine Marinelli, Administrative Assistant to the Superintendent of Schools / Director of Human Resources; and me. The same policies and regulations were then reviewed / revised by the Board Policy Committee (BPC), comprised of Mrs. Jen Davis (Chairperson), Ms. Kathy Bacchiochi, and Ms. Laura Lybarger.

Typically, when policies are presented to the Board of Education, the initial presentation serves as a "first reading" to allow for ample review, discussion and public comment prior to possible approval at a subsequent meeting, which serves as a "second reading." An agenda item will be included on the Board meeting agenda for March 29, 2021, along with individual motions for each policy.

A legend is included below to assist in determining why different fonts are being used when reviewing the policies.

- Black - language within the current policy
- Blue w/double underline - language to be added
- Red w/strike out - language to be removed
- Yellow highlight - changes suggested by the APC
- Teal highlight – changes suggested by the BPC

Policy and REG 5123- Promotion / Acceleration / Retention (Revision)

The policy required revision due to references to old standardized testing methods and did not reflect the new 25-credit graduation requirement for the Class of 2023 and thereafter. A number of additional other changes were made to align the policy with current practice within the schools.

Policy 5132- Dress Code (Revision)

The policy was previously reviewed by BPC, which approved the language clarifying that masks may be worn in school in conjunction with health and safety protocols. However, BPC did request additional revisions in other areas. APC has reviewed the policy again and has made revisions regarding attire promoting prejudice, racism, or systemic violence, as well as outerwear due to temperature variations within the buildings. APC is recommending the policy as attached and believes it aligns with current practice across the district.

Policy 5141.1- Child Sexual Abuse and Assault Response (New)

This is a mandated policy required under state laws concerning child welfare and was previously missing from the Board of Education Policy manual. A model policy from Shipman & Goodwin was previously shared with BPC. The BPC's concerns regarding the practical impact of the original model policy were shared with Shipman & Goodwin, and they have revised the policy to essentially shorten the reporting process and emphasize that reports must be made to DCF immediately. Included is a redlined version of the Shipman & Goodwin model policy detailing the changes, as well as a clean copy of what would become a new policy for the Board of Education.

Policy 6145.2- Interscholastic/Intramural Athletics and Co-Curricular Activities (Revision)

This policy was brought forward to APC due to inconsistencies between BOE Policy 6145.2 Interscholastic/Intramural Athletics and Co-Curricular Activities and BOE Policy 5135 Eligibility to Participate in Co-Curricular/Extracurricular Activities. The slight differences cause some confusion for students and has led to handbook incongruities at Stafford Middle School and Stafford High School. The two administrations propose adopting the language as written in BOE Policy 5135 Eligibility to Participate in Co-Curricular/Extracurricular Activities. A redlined version of BOE Policy 6145.2 Interscholastic/Intramural Athletics and Co-Curricular Activities is attached, along with BOE Policy 5135 Eligibility to Participate in Co-Curricular/Extracurricular Activities for your reference.

Students

Promotion/Acceleration/Retention

The Stafford Board of Education (“the Board”) is dedicated to the best total and continuous development of each student enrolled in its schools. Therefore, the Board ~~District~~ will establish and maintain the highest standards required for each grade and monitor student performance in a continuous and systematic manner. The administration and faculty shall establish a system of grading and reporting academic achievement to students and their parents and guardians. The system shall also determine when promotion and graduation requirements are met. The decision to promote a student to the next grade level shall be based on demonstrated and assessed successful completion of the curriculum, attendance, performance, and benchmark assessments on the CMT and CAPT statewide assessments and other testing instruments. Any necessary retention should take place as early in a student’s educational career as possible.

Students who, on the basis of objective measures of academic proficiency, can reasonably be expected to meet the instructional/learning objectives at the next educational level may be promoted.

The Board ~~of Education~~ shall approve the grading and reporting systems as developed by the administration and faculty upon the recommendation of the Superintendent of Schools.

The Board ~~desires to eliminate~~ discourages the practice of promoting students to the next grade level for social reasons even though ~~they are~~ may be failing academically. The Board expects students to progress through each grade usually within one school year. To accomplish this, instruction should accommodate the varying interests and growth patterns of individual students and include strategies for addressing academic deficiencies when needed. Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement. The student’s readiness for work at the next grade level shall be required reviewed before he/she is promoted. Students who have mastered the appropriate skills will be promoted; those who have not ~~will~~ may be retained.

Progress toward high school graduation shall be based on the student’s ability to pass the required subjects and electives necessary to earn the required number of credits necessary for graduation, meeting the credit distribution requirement. The student must also demonstrate proficiency by achieving satisfactory results as identified by the district’s performance standards, ~~satisfactorily demonstrate the district’s performance standards, assessed in part by the Connecticut Academic Performance Test (CAPT)~~. Students who have not successfully completed the assessment criteria shall participate in a course of study designed to assist them attain a satisfactory level of competency prior to graduation. When high academic achievement is evident, the Superintendent or his/her designee may approve a student for acceleration into a higher grade level. The student’s social and emotional growth shall be taken into consideration in making a determination to accelerate a student.

5123 (b)

Schools ~~administrators shall determine if shall identify~~ students are in danger of failing and being at risk for retention. ~~This identification shall also include those students who fail to meet the remedial standards of the CMT and CAPT statewide assessment programs.~~ Prior to deciding on retention for a student not mastering the appropriate skills, the ~~district~~ school shall provide and may require the student to attend one or more alternatives for remedial assistance. Opportunities provided for supplemental and remedial instruction to assist the student in overcoming his/her academic deficiencies may include but are not limited to, ~~after-school tutorial programs, Saturday-tutorial programs,~~ summer school, ~~Reading Recovery,~~ tiered intervention programs, or student mentoring.

In all cases of promotion or retention, the parent/guardian is to be fully involved and informed throughout the promotion/retention decision-making process. Parents/guardians of students in grades PK – 8 will be notified as early as possible that retention is being considered and except in very unusual circumstances, no later than March 31. The Principal shall be responsible for making the final decision as to retention and assignment.

Except when in high school, as credits determine promotion, students are generally not retained if they have been retained before, have been identified with special education needs, are acquiring English as a new language, are experiencing an acute personal crisis, or if their performance is attributed to well-below-average ability as determined using individualized intellectual assessments.

(cf. 5124 - Reporting to Parents)
(cf. 6146 - Graduation Requirements)
(cf. 6146.1 - Grading System)

Legal Reference: Connecticut General Statutes

P.A. 99-288 An Act Concerning Education Accountability

10-221(b) Boards of education to prescribe rules.

10-265g Summer reading programs required for priority school districts. Evaluation of student reading level. Personal reading plans. (as amended by PA 01-173 and PA 06-135)

10-265l Requirements for additional instruction for poor performing students in priority school districts; exemption. Summer school required; exemption (as amended by PA 99-288, PA 01-173, PA 03-174 and PA 06-135)

Policy adopted: May 9, 2011
Revised:

STAFFORD PUBLIC SCHOOLS
Stafford Springs, Connecticut

Students

Promotion/Acceleration/Retention

It is the intention of the Stafford Board of Education that all students are placed in instructional programs in which they achieve academically as well as develop emotionally, socially, and physically. Students who have demonstrated satisfactory performance at an appropriate level relative to their grade placement, and as measured by criteria including district and state assessments, benchmarks, and grade level reporting, will be promoted to the next level. Students who do not meet these measurable, objective criteria will be supported through a range of programming options and services to develop their educational potential. A ~~written~~ plan developed by the Student Assistance Team (SAT) will describe the individual program developed. The student's chronological age, motivation, and ability will be considered in program decisions. These options include more time for mastering skills as well as services that accommodate diverse academic needs and learning styles. Extra time for skill development may be defined as in-school intervention, after school, summer school, tutoring, or repetition of a course or grade level program.

Stafford Public Schools will:

- ❖ Identify objective criteria for promotion based on the Connecticut Core Standards for Learning and district performance standards;
- ❖ Provide for measuring of the progress of students against such criteria and timely reporting to parents;
- ❖ Convene a ~~Student Progress Team~~ SAT meeting to determine appropriate programming options for students who are in danger of not meeting performance expectations. This plan may include more time for skill development and/or supplemental services (as described above). A written record of the ~~Student Progress Team~~ SAT meeting shall be maintained. The final decision on an appropriate plan resides with the SAT. This does not curtail the rights of the parents/guardians to due process.

Appeal Process

If the parents/guardians of students in grades PK – 8 do not agree with the ~~Student Progress Team~~SAT's decision, they may indicate their disagreement in writing to the Superintendent of Schools for review prior to May 1st. The Superintendent will respond to the parent letter no later than two weeks after it is received. If the student's parents/guardians object to the position of the Superintendent, they have the right to bring the matter to the Board of Education by forwarding a written request to the Board within two weeks of receipt of the Superintendent's response.

Grades Pre-K - 5 ~~Student Progress Team~~ SAT Membership:

Generally, the members of this team shall include ~~the~~a building ~~principal~~ administrator, ~~the student's~~parents/guardians, the student's classroom teacher(s), ~~the~~ school support staff

psychologist, and a representative of the EIP SAT team. The Principal building administrator may include other appropriate school personnel as members of the team. Should the student's parents / guardians wish to attend the meetings, they may contact the school to obtain the schedule.

Student Progress Team Membership

Grades 6 – 12 Student Progress Team SAT Membership:

Generally, the members of this team shall include ~~the a~~ building ~~principal administrator~~, ~~the student's parents/guardians~~, the student's classroom teacher(s), ~~the~~ school support staff psychologist, and a representative of the EIP SAT team. The Principal building administrator may include other appropriate school personnel as members of the team. Should the student's parents / guardians wish to attend the meetings, they may contact the school to obtain the schedule.

Timeline for decision-making regarding promotion:

Grades Pre-K - 8:

1. Teachers are required to ~~meet~~ communicate as early as possible with parents/guardians of students who are ~~in danger of failing to meet the criteria for promotion~~ struggling to meet district performance standards.
 1. ~~Beginning in January but no later than March 1, teachers will notify the Principal that action for intervention is under consideration.~~
 2. ~~Beginning in January but no later than March 31, the Student Progress Team will meet to determine an individual plan to address the student's needs.~~
 3. ~~Beginning in January but no later than March 31, the Principal will inform the parents in writing that action for intervention is under consideration.~~
2. By the conclusion of the first marking period, teachers will notify the SAT that intervention should be considered. The SAT will meet to determine an individual plan to address the student's needs.
3. School staff will inform parents / guardians in writing when it has been determined that a student will receive intervention services.
4. Parents will be notified as early as possible that retention is being considered and except in very unusual circumstances, a decision will be made no later than March 31.

Grades 9 -12:

1. Teachers will communicate with parents of students who are in danger of failing as early as possible. ~~Teachers will invite parents of students who are in danger of failing to meet~~

REG 5123 (c)

~~with them during parent—teacher conferences during the first and third quarter and both approximately halfway through the first quarter of each semester, which would typically occur in early October and early March. For full-year courses, both of these meetings will be arranged for parents.~~

- ~~Teachers will furnish a detailed written report concerning student performance to parents of students who are in danger of failing on approximately the 23rd day of each academic quarter. This is required for both full-year and single-semester courses. Teachers and / or school counselors identify students that should be referred to the SAT. The SAT will determine an individual plan to address the student's needs.~~
- At the end of each academic quarter, typically in November, January, April, and June, parents will receive a written performance report ~~that will reflect students' promotion status ; e.g., "on probation" or academically "ineligible".~~
- At the end of each academic quarter, typically in November, January, April, and June, the **Student Assistance Team** will review all students in danger of failing due to extenuating circumstances such as hospitalization, personal or family trauma, or suspension for consideration of a status of "incomplete", which would typically allow such students two school weeks to complete any missing assignments or to make up tests, at the discretion of the high school principal.

Criteria for Promotion

Grades Pre-K-35

When considering the possible retention of students in pre-kindergarten through grade three, the team will consider the following factors:

- Is the child's reading level significantly below expectation for the current level, based on ~~Developmental Reading Assessment results and~~ district-wide benchmarks?
- Has the child received ongoing and systematic reading instruction? A lack of ongoing and consistent instruction may be due to frequent moves or other factors.
- Has the child missed instruction due to poor attendance or tardiness? Does the child need the opportunity to receive the basic instruction that has been missed? What percentage of instructional time has the student missed in the last year?
- Do the child's scores on the Stafford benchmarks indicate a significant lack of mastery of the current grade level curriculum?
- Does the child independently complete classroom and homework assignments?
- Are the child's social skills age and/or grade appropriate?
- Does the family support the retention?
- How will the child's experiences be different from the current experiences?

9. Are there any other factors that need to be considered?

Grades 6-8

Students who have achieved satisfactorily and at an appropriate level relative to their grade, as determined by teacher assessment, will be promoted. The same factors used in considering retention in Grades PreK-5 are applied, with academic achievement playing a more prominent role. ~~A student shall be promoted from one grade to the next on the basis of academic performance. A student must have an overall average of 60 or above in four of the following five academic subjects: English, mathematics, science, social studies and either a world language or reading. Any student who either, 1.) fails both English and mathematics, or 2.) fails three or more major subject areas (English, mathematics, science, social studies, and either world language or reading) will be recommended for retention.~~

Retention

In grades 6 through 8, the following factors will be considered by the SAT

1. Student's potential
2. Student's academic achievement (students who are in jeopardy of failing two or more academic subjects)
3. Student's academic achievement (students who are in jeopardy of failing the same subject for the second time)
4. Student's work and study habits
5. Student's physical development
6. Student's social maturity
7. Student's emotional maturity
8. Student's attitude toward school
9. Student's attendance record

Grades 9-12

Promotion Requirements

High school promotion from grade to grade is based upon a student's earning of credit as follows:

For the Class of 2021 and 2022, the promotion requirements are as follows:

- To grade 10 - ~~5~~⁴ $\frac{1}{2}$ credits
- To grade 11 - 10 or more credits
- To grade 12 - 15 or more credits
- To graduate - 22 credits as noted below

For the Class of 2023 and thereafter, the promotion requirements are as follows:

- To grade 10 - 6 credits
- To grade 11 - 12 or more credits
- To grade 12 - 18 or more credits
- To graduate - 25 credits as noted below

Requirements for a Stafford High School Diploma

For classes graduating in 2021 and 2022, the following 22 credits are required:

<u>English</u>	<u>4</u>	
<u>Mathematics</u>	<u>3</u>	
<u>Science</u>	<u>3</u>	<u>including 1 credit in Biology</u>
<u>Social Studies</u>	<u>3</u>	<u>including 1 credit in U.S. History</u> <u>1 credit in World Cultures</u> <u>0.5 credit in Civics</u>
<u>Arts or Vocational Education</u>	<u>1</u>	
<u>Physical Education</u>	<u>1</u>	
<u>Health and Safety Education</u>	<u>0.5</u>	
<u>Technology Education</u>	<u>0.5</u>	
<u>Electives</u>	<u>6</u>	

Students are required to have a schedule carrying at least 5.5 credits each school year and must ~~also~~ successfully meet the Stafford Public Schools Demonstration of Proficiency in Basic Skills Performance Standards in literacy, mathematics, and science, and language arts.

~~A minimum of twenty-two (22) credits is required for graduation from Stafford High School in the following distribution:~~

~~The Stafford Board of Education requirements for a Stafford High School diploma include earning at least twenty-two (22) high school credits in accordance with the required distribution of credits displayed below.~~

Required Credit Distribution

English	4 credits
Social Studies	3 credits
1 credit must be in U.S. History	
<i>*1.5 credits starting with the class of 2010;</i>	
1 credit must be in World Cultures, and	
0.5 credit must be in Civics.	
Math	3 credits
Arts or Vocational Education	1 credit
Science (1 credit must be in Biology)	3 credits

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Health	½ credit
Physical Education	2 credits
Technology	½ credit
(Graphic Design, CAD, Computer Programming may be substituted)	
Electives	5 credits

Total 22 credits

Students are required to have a schedule carrying at least 5.5 credits each school year.

For classes graduating in 2023 and thereafter, the following 25 credits are required:

Humanities 9 total credits

4 credits in English

3 credits in Social Studies

including: 1 credit in U.S.

History

1 credit in World Cultures

0.5 credit in Civics

2 elective credits in other Humanities coursework that may

include:

English

Social

Studies

Business

Fine Arts (Music and/or Art)

Science, Technology, 9 total credits

Engineering, and Math (STEM)

3 credits in Mathematics including Algebra I, Geometry, and Algebra II

3 credits in Science including 1 credit in Biology

3 elective credits in other STEM coursework that may include:

Science

Applied Arts

(Technology) Math

Physical Education and Wellness 1

Health and Safety Education 1

World Languages 1

Electives 3

Mastery-Based District Assessment 1

Financial Literacy – each student must complete at least one (1) of the following courses. Course credit will be counted toward either the Humanities or STEM elective credit, as identified below.

Personal Finance (0.5 credit - Humanities)

Money Management (1.0 credit - Humanities)

Financial Algebra (1.0 credit - STEM)

Students are required to have a schedule carrying at least 7.0 credits each school year, except in grade 12 when they may carry 6.0. Students who have earned 21 credits at the conclusion of their junior year are only required to carry 5.0 credits during their senior year and must successfully meet the Stafford Public Schools Demonstration of Proficiency in Basic Skills in literacy, mathematics, and science.

Legal Reference: Connecticut General Statutes

P.A. 99-288 An Act Concerning Education Accountability

P.A. 17-42, An Act Concerning Revisions to the High School Graduation Requirements

10-221(b) Boards of education to prescribe rules.

10-265g Summer reading programs required for priority school districts. Evaluation of student reading level. Personal reading plans. (as amended by PA 01-173)

10-265l Requirements for additional instruction for poor performing students in priority school districts; exemption. Summer school required; exemption (as amended by PA 99-288, PA 01-173, and PA 03-174)

Regulation approved: May 9, 2011

Regulation revised:

STAFFORD PUBLIC SCHOOLS
Stafford Springs, Connecticut

Tracking (to be removed prior to posting and after BOE approval):

Sent to APC – 01/29/21

Sent to BPC -

BOE First Read -

BOE Second Read -

Students

Dress Code

The impact of one's dress, appearance, and behavior generally reach beyond the individual student. In general, attire and grooming of individual students in this school are the responsibility of the students and their parents. There are, however, general principles of good taste and modesty, which must be observed.

Students' overall appearance should fall within the generally accepted definitions of neatness and cleanliness. Generally, the students are expected to dress and groom themselves for the business of school so as not to disrupt the education process, or pose a health or safety threat to anyone. Clothing should be free from the promotion of or reference to drugs, alcohol, and/or tobacco and of slogans, names, titles or the like which are defamatory toward person(s), group(s), the school or other organizations.

Students whose dress or grooming is judged by the staff to be disruptive or dangerous to personal safety will be asked to change. ~~S~~ (students will have access to their gym locker, hallway locker, will be offered clothes to change into, or may call home to have something brought in).

In order to maintain an environment conducive to the educational process, the Board of Education (the "Board") prohibits the following from wear during the academic school day:

- a. Winter coats, jackets or other attire normally worn as outerwear. ~~Outerwear includes: coats, jackets, and other clothing the administration deems inappropriate.~~ Outer wear shall not be worn, carried or kept in the classroom during regular school hours. Exceptions may be made by a staff member due to temperature variations.
- b. Head coverings of any kind, including but not limited to scarves, bandannas, masks, visors, kerchiefs, hats, caps or hoods. Approved coverings worn as part of a student's religious or cultural practice or belief, or as required or permitted in conjunction with school district health and safety protocols, shall not be prohibited under this policy. Head coverings shall not be worn, carried, hung on belts or around the neck or kept in the classroom during regular school hours.
- ~~c. Items a. and b. above, must be secured in the student's locker or other storage area before school starts.~~
- ~~c.d. Unsafe footwear.~~ Footwear must be worn at all times. ~~Unsafe footwear is not permitted,~~ and students must follow building and / or subject-specific safety requirements.
- ~~d.e. Sunglasses, whether being worn while inside the building or carried.~~

- f. Spiked or studded bracelets, oversized or multi-finger rings, unsafe belts or any other article of attire with spikes or studs attached, or any other clothing item that may present a safety hazard to the student, other students or staff.
- h. Attire or accessories that contain vulgarity or that contain overly offensive, discriminating, slanderous, or disruptive writing or pictures, which are likely to disrupt the educational environment.
- i. Attire or accessories depicting or suggesting violence, ethnic prejudice, systemic racism, so as to disrupt the educational environment, or that provokes others to act violently, or causes others to be intimidated by fear of violence, or that constitute "fighting words."
- j. Attire or accessories which that depict logo or emblems that encourage the use of drugs, tobacco products, or alcoholic beverages.
- k. Shirts which that reveal the abdomen, chest, or undergarments. ~~Shirts cannot have necklines that are lower than the straight line from the top of the underarm across to the opposite underarm.~~ Tank top straps must cover all undergarments and have appropriate underarm coverage.
- l. Clothing which that reveals undergarments, buttocks, midriff, or is see-through. Pants worn below the waist.
- m. Pajama, lounge and/or dorm pants.
- ~~n. — Backpacks and/or book bags are permitted to be carried between classes, but shall not obstruct safe passage in the classroom or in the corridors.~~

Students who fail to comply with Board policy and regulations concerning student dress code will be subject to school discipline in accordance with the Board's policy on student discipline.

Policy adopted: July 16, 2018
Policy revised:

STAFFORD PUBLIC SCHOOLS
 Stafford Springs, Connecticut

Students

Child Sexual Abuse and Assault Response

The Stafford Board of Education (“the Board”) has adopted a uniform child sexual abuse and/or sexual assault response policy and reporting procedure in connection with the implementation of its sexual assault and abuse prevention and awareness program.

I. Procedures for Reporting of Child Sexual Abuse and Sexual Assault

- A. Students, or any individuals, may make written or verbal reports of suspected child sexual abuse and/or sexual assault to any school employee. For purposes of this policy, a “child” shall be considered any student enrolled in the Board’s schools, except for those enrolled only in an adult education program who are over the age of eighteen (18). The Safe School Climate Specialist or designee for the school in which the student is enrolled shall be notified of the report and shall cause such reports to be reviewed and actions taken consistent with this policy.
- B. School employees who receive a report of child sexual assault and/or abuse and have reasonable cause to suspect or believe that a child has been sexually abused and/or assaulted shall report such suspicion to the appropriate authority in accordance with Board Policy 4118 – Reports of Suspected Abuse of Neglect of Children or Sexual Assault of Students by School Employees.

II. Procedures for Review of Reports of Child Sexual Abuse and/or Assault

- A. The Safe School Climate Specialist or designee for the school in which the student is enrolled shall be responsible for reviewing any reports of suspected child sexual abuse and/or sexual assault. In the event that the suspected child sexual abuse and/or sexual assault has not yet been reported to the appropriate authority in accordance with Board Policy 4118 – Reports of Suspected Abuse of Neglect of Children or Sexual Assault of Students by School Employees, the Safe School Climate Specialist or designee shall promptly cause such a report to be made.
- B. If/when such report alleges that a school employee, as defined by Conn. Gen. Stat § 53a-65, is the perpetrator of child sexual abuse and/or sexual assault, the Safe School Climate Specialist or designee shall immediately notify the Superintendent of Schools or designee, who shall immediately notify the child's parent or guardian that a report has been made to the appropriate authorities in accordance with Board Policy 4118 – Reports of Suspected Abuse of Neglect of Children or Sexual Assault of Students by School Employees. The notification requirement shall not apply if a parent or guardian is the individual suspected of perpetrating the child sexual

abuse and/or sexual assault. If either a Department of Children and Families (“DCF”) investigation or a police investigation is pending pertaining to the report of suspected child sexual abuse and/or sexual assault, the Safe School Climate Specialist or designee shall obtain the permission of DCF and/or the police department conducting the investigation prior to informing the parents/guardians of the report.

- C. The Safe School Climate Specialist or designee shall offer to meet with the student and the parents or guardians of the student about whom a report of suspected child sexual abuse and/or sexual assault has been made, in order to discuss the District’s support procedures, including but not limited to: 1) actions that child victims of sexual abuse and/or sexual assault and their families may take to obtain assistance, 2) intervention and counseling options for child victims of sexual abuse and/or assault, and 3) access to educational resources to enable child victims of sexual abuse and/or sexual assault to succeed in school.
- D. In the event that the report of suspected child sexual abuse and/or sexual assault alleges that another student enrolled in the District is the perpetrator of the sexual abuse and/or sexual assault, the Safe School Climate Specialist or designee shall also take appropriate action to investigate or cause such a report to be investigated, and appropriate remedial actions taken, in accordance with Board Policy 4118 – Reports of Suspected Abuse of Neglect of Children or Sexual Assault of Students by School Employees, Board Policy 5131.911 - Bullying Prevention and Intervention, and Board Policy 5145.6 - Sex Discrimination and Sexual Harassment. In the event either a DCF investigation or a police investigation is pending pertaining to the report of suspected child sexual abuse and/or sexual assault, the Safe School Climate Specialist shall coordinate investigatory activities with DCF and/or the police in order to minimize the number of interviews of any child or student victim of sexual assault and share information with other persons authorized to conduct an investigation of child abuse or neglect, as appropriate and permitted by law.
- E. The Safe School Climate Specialist or designee shall develop a student support plan for anyone who has been a victim of child sexual abuse and/or sexual assault. The report of suspected sexual abuse and/or assault need not be verified prior to the implementation of a support plan. The elements of the support plan shall be determined in the discretion of the Safe School Climate Specialist or designee, and shall be designed to support the student victim’s ability to access the school environment.

III. Support Strategies

- A. Child sexual abuse and/or sexual assault can take many forms and can vary dramatically in the nature of the offense and the impact the behavior may

have on the victim and other students. Accordingly, there is no one prescribed response to child sexual abuse and/or sexual assault.

B. The following sets forth possible interventions and supports which may be utilized to support individual student victims of child sexual abuse and/or sexual assault:

1. Referral to a school counselor, psychologist or other appropriate social or mental health service.
2. Encouragement of the student victim to seek help when feeling overwhelmed or anxious in the school environment.
3. Facilitated peer support groups.
4. Designation of a specific adult in the school setting for the student victim to seek out for assistance.
5. Periodic follow-up by the Safe School Climate Specialist and/or Title IX Coordinator with the victim of sexual abuse and assault.

C. The following sets forth possible interventions and supports which may be utilized systemically as prevention and intervention strategies pertaining to child sexual abuse and/or sexual assault:

1. School rules prohibiting sexual assault and establishing appropriate consequences for those who engage in such acts.
2. School-wide training related to prevention and identification of, and response to, child sexual abuse and/or sexual assault.
3. Age-appropriate educational materials designed for children in grades kindergarten to twelve, inclusive, regarding child sexual abuse and sexual assault awareness and prevention that will include information pertaining to, and support for, disclosures of sexual abuse and sexual assault, including but not limited to:
 - (a) the skills to recognize child sexual abuse and sexual assault, boundary violations and unwanted forms of touching and contact, and the ways offenders groom or desensitize victims; and
 - (b) strategies to promote disclosure, reduce self-blame and mobilize bystanders.

4. Promotion of parent involvement in child sexual abuse and sexual assault prevention and awareness through individual or team participation in meetings, trainings and individual interventions.
5. Respectful and supportive responses to disclosures of child sexual abuse and/or sexual assault by students.
6. Use of peers to help ameliorate the plight of victims and include them in group activities.
7. Continuing awareness and involvement on the part of students, school employees and parents with regards to prevention and intervention strategies.

IV. Safe School Climate Specialists

The Safe School Climate Specialists for the Stafford Public Schools are:

Jen Phillips	Behavior Specialist	Staffordville School	phillipsj@stafford.k12.ct.us	(860) 684-3298
Anna Gagnon	Principal	West Stafford School	gagnona@stafford.k12.ct.us	(860) 684-3181
Caroline Hargraves	Assistant Principal	Stafford Elementary	manningsm@stafford.k12.ct.us	(860) 684-6677
Jon Campbell	Assistant Principal	Stafford Middle	campbellj@stafford.k12.ct.us	(860) 684-2785
Tim Kinel	Assistant Principal	Stafford High	kinelt@stafford.k12.ct.us	(860) 684-4233

V. Community Resources

The Board recognizes that prevention of child sexual abuse and sexual assault requires a community approach. Supports for victims and families will include both school and community sources. The national, state and local resources below may be accessed by families at any time, without the need to involve school personnel.

A. National Resources:

National Center for Missing & Exploited Children Resource Center

<http://www.missingkids.com/Publications>

333 John Carlyle Street, Suite #125, Alexandria, Virginia 22314-5950

24-hour call center: 1-800-843-5678

- The online resource center contains publications on child safety and abuse prevention, child sexual exploitation, and missing children.

National Children's Advocacy Center

www.nationalcac.org

210 Pratt Ave., Huntsville, Alabama 35801

Telephone: (256) 533-5437

National Child Traumatic Stress Network

www.nctsn.org

NCCTS — Duke University
1121 West Chapel Hill Street Suite 201
Durham, NC 27701
Telephone: (919) 682-1552

- The National Child Traumatic Stress Network offers general information on childhood trauma, including information on child sexual abuse.

National Sexual Violence Resource Center
<http://www.nsvrc.org/projects/multilingual-access/multilingual-access>
2101 N. Front Street
Governor's Plaza North, Building #2
Harrisburg, PA 17110
Toll Free Telephone: 877-739-3895

- The resource center includes multilingual access.

Darkness to Light
<http://www.d2l.org>
1064 Gardner Road, Suite 210
Charleston, SC 29407
National Helpline: (866) FOR-LIGHT
Administrative Office: (843) 965-5444

- Darkness to Light is a grassroots national non-profit organization to educate adults to prevent, recognize and react responsibly to child sexual abuse.

B. Statewide Resources:

Department of Children and Families
<http://www.ct.gov/dcf/site/default.asp>
505 Hudson Street
Hartford, Connecticut 06106
Child Abuse and Neglect Careline: 1-800-842-2288
Telephone, Central Office: (860) 550-6300

- DCF is the Connecticut agency responsible for protecting children who are abused or neglected.
- FAQs About Reporting Suspected Abuse and Neglect are available at:
<http://www.ct.gov/dcf/cwp/view.asp?a=2534&Q=314388&dcfNav=>

The Connecticut Alliance to End Sexual Violence
<http://EndSexualViolenceCT.org/>
96 Pitkin Street
East Hartford, CT 06108
24-hour toll-free hotline: 1-888-999-5545 English/1-888-568-8332 Español
Telephone: (860) 282-9881

5141.4 (f)

- The alliance is a statewide coalition of community-based sexual assault crisis service programs working to end sexual violence through victim assistance, public policy advocacy, and prevention education training. Each member center provides free and confidential 24/7 hotline services in English and Spanish, individual crisis counseling, support groups, accompaniment and support in hospitals, police stations, and courts, referral information, and other services to anyone in need.
- *To find a Connecticut Alliance to End Sexual Violence member program please visit: <http://endsexualviolencect.org/who-we-are/>*

Connecticut Children's Alliance

www.ctchildrensalliance.org
75 Charter Oak Ave Suite 1-309
Hartford, Connecticut 06106
Phone: (860) 610-6041

- CCA is a statewide coalition of Child Advocacy Centers and Multidisciplinary Teams.

Connecticut Network of Care

<http://connecticut.networkofcare.org>

- Connecticut Network of Care is an online information portal listing programs and support groups for sexual assault and abuse in Connecticut.

(c.f. 4118 - Reports of Suspected Abuse or Neglect of Children or Sexual Assault of Students by School Employees)

(c.f. 5131.911 - Bullying Prevention and Intervention)

(c.f. 5145.6 - Sex Discrimination and Sexual Harassment)

Legal References:

Conn. Gen. Stat § 17a-101b Report by mandated reporter. Notification of law enforcement agency when allegation of sexual abuse or serious physical abuse. Notification of person in charge of institution, facility or school when staff member suspected of abuse or neglect.

Conn. Gen. Stat § 17a-101q State-wide sexual abuse and assault awareness and prevention program

Policy adopted:

STAFFORD PUBLIC SCHOOLS
Stafford Springs, Connecticut

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Students

**CHILD SEXUAL ABUSE AND ASSAULT
RESPONSE POLICY AND REPORTING PROCEDURE**

The [_____] Board of Education (the “Board”) has adopted a uniform child sexual abuse and/or sexual assault response policy and reporting procedure in connection with the implementation of its sexual assault and abuse prevention and awareness program.

I. Procedures for Reporting of Child Sexual Abuse and Sexual Assault

- A. ~~Parents (or guardians) of students may file a written report~~ Students, or any individuals, may make written or verbal reports of suspected child sexual abuse and/or sexual assault ~~pertaining to any school employee. For purposes of this policy, a “child” shall be considered~~ any student enrolled in the ~~[] Public Schools. The written report of suspected child sexual abuse and/or sexual assault shall be reasonably specific as to the basis for the report, including the time and place of the suspected abuse and/or sexual assault, the number of incidents, the victim of the child sexual abuse and/or sexual assault, and the names of potential witnesses or others with pertinent information. Such written reports may be filed with any building or central office administrator. All reports shall be forwarded to the Safe School Climate Specialist for the school in which the student is enrolled~~ Board’s schools, except for those enrolled only in an adult education program who are over the age of eighteen (18). The Safe School Climate Specialist or designee for the school in which the student is enrolled shall be notified of the report and shall cause such reports to be reviewed and actions taken consistent with this policy.
- B. ~~Any adult affiliated with the school community may file a written~~ School employees who receive a report of ~~suspected~~ child sexual assault and/or abuse and/or sexual assault ~~pertaining to any student enrolled in the [] Public Schools. The written report of suspected child sexual abuse and/or sexual assault shall be reasonably specific as to the basis for the report, including the time and place of the suspected abuse and/or sexual assault, the number of incidents, the victim of the child sexual abuse and/or sexual assault, and the names of potential witnesses or others with pertinent information. Such written reports may be filed with any building or central office administrator. All reports shall be forwarded to the Safe School~~

~~Climate Specialist for the school in which the student is enrolled. The Safe School Climate Specialist or designee shall cause such reports to be reviewed and actions taken consistent with this policy.~~

~~C. Students may make written or verbal reports of child sexual abuse and/or sexual assault to any school employee. All reports shall be forwarded to the Safe School Climate Specialist for the school in which the student is enrolled. The Safe School Climate Specialist or designee shall cause such reports to be reviewed and actions taken consistent with this policy. D.~~

~~Upon receipt of any report of child sexual abuse and/or sexual assault from any source, a school employee~~ have reasonable cause to suspect or believe that a child has been sexually abused and/or assaulted shall report such suspicion to the appropriate authority in accordance with Board Policy [#], pertaining to **REPORTS OF SUSPECTED ABUSE OR NEGLECT OF CHILDREN OR REPORTS OF SEXUAL ASSAULT OF STUDENTS BY SCHOOL EMPLOYEES**.

II. Procedures for Review of Reports of Child Sexual Abuse and/or Assault

A. The Safe School Climate Specialist or designee for the school in which the student is enrolled shall be responsible for reviewing any reports of suspected child sexual abuse and/or sexual assault. In the event that the suspected child sexual abuse and/or sexual assault has not yet been reported to the appropriate authority in accordance with Board Policy [#], pertaining to **REPORTS OF SUSPECTED ABUSE OR NEGLECT OF CHILDREN BY ANYONE OR SEXUAL ASSAULT OF STUDENTS BY SCHOOL EMPLOYEES**, the Safe School Climate Specialist or designee shall promptly cause such a report to be made.

B. If/when such report alleges that ~~an employee of the Board of Education or other individual under the control of the Board~~ a school employee, as defined by Conn. Gen. Stat § 53a-65, is the perpetrator of child sexual abuse and/or sexual assault, the Safe School Climate Specialist or designee shall immediately notify the Superintendent of Schools or designee, who shall ~~cause such report to be investigated~~ immediately notify the child's parent or guardian that a report has been made to the appropriate authorities in accordance with Board Policy [#], pertaining to **REPORTS OF SUSPECTED ABUSE OR NEGLECT OF CHILDREN OR REPORTS OF SEXUAL ASSAULT OF STUDENTS BY SCHOOL EMPLOYEES**. ~~C. The Safe School Climate Specialist or designee shall also promptly notify the parents or guardians of the student about whom a report of suspected child sexual abuse and/or sexual assault has been made.~~ **SCHOOLEMPLOYEES.** The notification requirement shall not apply if a

parent or guardian is the individual suspected of perpetrating the child sexual abuse and/or sexual assault. If either a Department of Children and Families (“DCF”) investigation or a police investigation is pending pertaining to the report of suspected child sexual abuse and/or sexual assault, the Safe School Climate Specialist or designee shall obtain the permission of DCF and/or the police department conducting the investigation prior to informing the parents/guardians of the report.

- C. The Safe School Climate Specialist or designee shall offer to meet with the student and the parents or guardians of the student about whom a report of suspected child sexual abuse and/or sexual assault has been made, in order to discuss the ~~district~~District’s ~~review and~~ support procedures, including but not limited to: 1) actions that child victims of sexual abuse and/or sexual assault and their families may take to obtain assistance, 2) intervention and counseling options for child victims of sexual abuse and/or assault, and 3) access to educational resources to enable child victims of sexual abuse and/or sexual assault to succeed in school. ~~If either a Department of Children and Families (“DCF”) investigation or a police investigation is pending pertaining to the report of suspected child sexual abuse and/or sexual assault, the Safe School Climate Specialist or designee shall obtain the permission of DCF and/or the police department conducting the investigation prior to informing the parents/guardians of the report.~~
- D. In the event that the report of suspected child sexual abuse and/or sexual assault alleges that another student enrolled in the ~~[] Public Schools~~District is the perpetrator of the sexual abuse and/or sexual assault, the Safe School Climate Specialist or designee shall also take appropriate action to investigate or cause such a report to be investigated, and appropriate remedial actions taken, in accordance with Board Policy [#], pertaining to **REPORTS OF SUSPECTED ABUSE OR NEGLECT OF CHILDREN OR REPORTS OF SEXUAL ASSAULT OF STUDENTS BY SCHOOL EMPLOYEESEMPLOYEES**, Board Policy [#], pertaining to **Bullying Prevention and Intervention**, and Board Policy [#], **Title IX/Sex Discrimination and Sexual Harassment**. In the event either a DCF investigation or a police investigation is pending pertaining to the report of suspected child sexual abuse and/or sexual assault, the Safe School Climate Specialist shall coordinate investigatory activities with DCF and/or the police in order to minimize the number of interviews of any child or student victim of sexual assault and share information with other persons authorized to conduct an investigation of child abuse or neglect, as appropriate and permitted by law.
- E. The Safe School Climate Specialist or designee shall develop a student support plan for ~~any~~anyone who has been a victim of child sexual abuse and/or sexual assault. The report of suspected sexual abuse and/or assault

need not be verified prior to the implementation of a support plan. The elements of the support plan shall be determined in the discretion of the Safe School Climate Specialist or designee, and shall be designed to support the student victim's ability to access the school environment.

III. Support Strategies

- A. Child sexual abuse and/or sexual assault can take many forms and can vary dramatically in the nature of the offense and the impact the behavior may have on the victim and other students. Accordingly, there is no one prescribed response to child sexual abuse and/or sexual assault.
- B. The following sets forth possible interventions and supports which may be utilized to support individual student victims of child sexual abuse and/or sexual assault:
 - 1. Referral to a school counselor, psychologist or other appropriate social or mental health service.
 - 2. Encouragement of the student victim to seek help when feeling overwhelmed or anxious in the school environment.
 - 3. Facilitated peer support groups.
 - 4. Designation of a specific adult in the school setting for the student victim to seek out for assistance.
 - 5. Periodic follow-up by the Safe School Climate Specialist and/or Title IX Coordinator with the victim of sexual abuse and/or assault.
- C. The following sets forth possible interventions and supports ~~which~~that may be utilized systemically as prevention and intervention strategies pertaining to child sexual abuse and/or sexual assault:
 - 1. School rules prohibiting sexual abuse and sexual assault and establishing appropriate consequences for those who engage in such acts.
 - 2. School-wide training related to prevention and identification of, and response to, child sexual abuse and/or sexual assault.
 - 3. Age-appropriate educational materials designed for children in grades kindergarten to twelve, inclusive, regarding child sexual abuse and sexual assault awareness and prevention that will include

information pertaining to, and support for, disclosures of sexual abuse and sexual assault, including but not limited to:

- (a) the skills to recognize child sexual abuse and sexual assault, boundary violations and unwanted forms of touching and contact, and the ways offenders groom or desensitize victims; and
 - (b) strategies to promote disclosure, reduce self-blame and mobilize bystanders.
4. Promotion of parent involvement in child sexual abuse and sexual assault prevention and awareness through individual or team participation in meetings, trainings and individual interventions.
 5. Respectful and supportive responses to disclosures of child sexual abuse and/or sexual assault by students.
 6. Use of peers to help ameliorate the plight of victims and include them in group activities.
 7. Continuing awareness and involvement on the part of students, school employees and parents with ~~regards~~regard to prevention and intervention strategies.

IV. Safe School Climate Specialists

The Safe School Climate Specialists for the ~~[] Public Schools~~District are:

[list by name, title, school building and email and telephone contact information]

V. Community Resources

The Board of ~~Education~~ recognizes that prevention of child sexual abuse and sexual assault requires a community approach. Supports for victims and families will include both school and community sources. The national, state and local resources below may be accessed by families at any time, without the need to involve school personnel.

A. National Resources:

National Center for Missing & Exploited Children Resource Center

<http://www.missingkids.com/Publications>

~~699 Prince~~333 John Carlyle Street, Suite #125, Alexandria, Virginia 22314-31755950

24-hour call center: 1-800-843-5678

- ~~Online~~[The online](#) resource center contains publications on child safety and abuse prevention, child sexual exploitation, and missing children.

National Children’s Advocacy Center

www.nationalcac.org
210 Pratt Ave., Huntsville, Alabama 35801
Telephone: (256) 533-5437

National Child Traumatic Stress Network

www.nctsn.org
~~General information on childhood trauma, including information on child sexual abuse.~~
— NCCTS — Duke University
1121 West Chapel Hill Street Suite 201
Durham, NC 27701
Telephone: (919) 682-1552

- [The National Child Traumatic Stress Network offers general information on childhood trauma, including information on child sexual abuse.](#)

National Sexual Violence Resource Center (Includes Multilingual Access)

<http://www.nsvrc.org/projects/multilingual-access/multilingual-access>
2101 N. Front Street
~~123 North Enola Drive~~
~~Enola, PA 17025~~Governor’s Plaza North, Building #2
Harrisburg, PA 17110

Toll Free Telephone: 877-739-3895
• [The resource center includes multilingual access.](#)

Darkness to Light

<http://www.d2l.org>
~~Grassroots national non-profit organization to educate adults to prevent, recognize and react responsibly to child sexual abuse.~~
1064 Gardner Road, Suite 210
Charleston, SC 29407
National Helpline: (866) FOR-LIGHT
Administrative Office: (843) 965-5444

- [Darkness to Light is a grassroots national non-profit organization to educate adults to prevent, recognize and react responsibly to child sexual abuse.](#)

B. Statewide Resources:

Department of Children and Families

<http://www.ct.gov/dcf/site/default.asp>
~~Connecticut agency responsible for protecting children who are abused or neglected~~
505 Hudson Street
Hartford, Connecticut 06106

Child Abuse and Neglect Careline: 1-800-842-2288

Telephone, Central Office: (860) 550-6300

- [DCF is the Connecticut agency responsible for protecting children who are abused or neglected.](#)
- FAQs About Reporting Suspected Abuse and Neglect [are available at:](#)
<http://www.ct.gov/dcf/cwp/view.asp?a=2534&Q=314388&dcfNav=>

The Connecticut Alliance to End Sexual Violence

<http://EndSexualViolenceCT.org/>

[96 Pitkin Street](#)

[East Hartford, CT 06108](#)

[24-hour toll-free hotline: 1-888-999-5545 English/1-888-568-8332 Español](#)

Telephone: (860) 282-9881

- [Statewide](#) [The alliance is a statewide](#) coalition of community-based sexual assault crisis service programs working to end sexual violence through victim assistance, public policy advocacy, and prevention education training. Each member center provides free and confidential 24/7 hotline services in English and Spanish, individual crisis counseling, support groups, accompaniment and support in hospitals, police stations, and courts, referral information, and other services to anyone in need.
- *To find a Connecticut Alliance to End Sexual Violence member program please visit:*
<http://endsexualviolencect.org/who-we-are/our-members/>

Connecticut Children's Alliance

www.ctchildrensalliance.org

75 Charter Oak Ave Suite 1-309

Hartford, Connecticut 06106

Phone: (860) 610-6041

- CCA is a statewide coalition of Child Advocacy Centers and Multidisciplinary Teams.

Connecticut Network of Care

<http://connecticut.networkofcare.org>

- Connecticut Network of Care is an online information portal listing programs and support groups for sexual assault and abuse in Connecticut.

C. Local Resources:

[Local resources will vary depending on the district's location; many State-level resources indicate applicable regional offices and programs.]

Legal References:

Conn. Gen. Stat ~~s. 17a-101q, Statewide Sexual Abuse and Assault Awareness and Prevention Program~~ § 17a-101b [Report by mandated reporter.](#)
[Notification of law enforcement agency when allegation of](#)

sexual abuse or serious physical abuse. Notification of person in charge of institution, facility or school when staff member suspected of abuse or neglect.

Conn. Gen. Stat § 17a-101q State-wide sexual abuse and assault awareness and prevention program

ADOPTED: _____

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Legend:	
Insertion	
Deletion	
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<u>Moved to</u>	
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Format change	
Moved deletion	
Inserted cell	
Deleted cell	
Moved cell	
Split/Merged cell	
Padding cell	

Statistics:	
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Insertions	62
Deletions	39
Moved from	6
Moved to	6
Style change	0
Format changed	0
Total changes	113

Instruction

Interscholastic/Intramural Athletics and Co-Curricular Activities

Students who wish to participate in the co-curricular activities, including but not limited to (athletics, drama, band and vocal music, yearbook, cheerleading) must maintain passing grades (60 or above) in all classes, or, if failing one course, must have an academic average of 70 or above. If failing two or more classes, students are deemed ineligible to participate. ~~have an average of 70 or better. A student will not be permitted in the activity if more than one grade of F is received regardless of the scholastic average.~~ Computations for the average will be based upon the previous marking period, or, for fall activities, on the previous year's average.

Legal Reference: Connecticut General Statutes
10-149 Qualifications for coaches of intramural and interscholastic athletics. *Stratton, PPA v. St. Joseph's High School*, Bridgeport Superior Court, June 4, 1986 (12 CT 26)9/87.

Policy adopted: October 4, 2004

Policy revised:

STAFFORD PUBLIC SCHOOLS
Stafford Springs, Connecticut

Students

Eligibility to Participate in Co-Curricular/Extracurricular Activities

Academic Standing

Students who wish to participate in co-curricular or extracurricular activities, including but not limited to school trips, field trips, athletics, drama, yearbook, cheerleading, madrigals, etc., must maintain passing grades (60 or above) in all classes, or, if failing one course, must have an academic average of 70 or above. If failing two or more classes, students are deemed ineligible to participate. A student who is ineligible to participate in co-curricular or extracurricular activities due to academic standing will not be permitted to participate in co-curricular or extracurricular activities or events, including any relevant contests, games, practices, productions, meetings, trips and/or rehearsals. Eligibility to participate in co-curricular and extracurricular activities based on academic standing will be based upon the previous marking period or, for fall activities, on the previous year's average. Additional CIAC eligibility rules for athletics shall also apply.

Discretionary Nature of Co-curricular and Extracurricular Activities

The opportunity to participate in co-curricular or extracurricular activities is a privilege, not a right. The Board, or its designated officials, may suspend or remove students from participation in co-curricular or extracurricular activities in its discretion to promote or maintain the safety, welfare, and discipline of students and others involved the activities. Any such decisions to suspend or remove students from participation in co-curricular or extracurricular activities shall be made in compliance with state and federal discrimination laws.

Policy adopted: September 8, 2003
 Policy revised: May 11, 2011
 Policy revised: June 8, 2015

STAFFORD PUBLIC SCHOOLS
 Stafford Springs, Connecticut