

**Board of Education Regular Meeting**

**January 25, 2021, 6:30 PM**

**Stafford Elementary School In-Person Attendance:**

**Masks required; Limited Seating (approx. 15 seats);**

**The meeting will also be live streamed via Zoom:**

**Dial in: +1 646 558-8656**

**Meeting ID: 942 3328 5731**

**Passcode: 543763**

**I. Call to Order- Establishment of Quorum**

**II. Pledge of Allegiance**

**III. Secretary's Report- Approval of Minutes**

**A. 01/11/2021, Regular Meeting Minutes**

**IV. Consent Agenda**

**A. Obsolete Equipment - Pupil Services Materials**

**B. Cafeteria Profit & Loss Report for July 1, 2020, through December 31, 2020**

**C. 19-20, Bills and Grants, 01-13-2021, \$13,748.40**

**D. 19-20, Bills and Grants, 01-20-2021, \$994.93**

**E. 20-21, Bills and Grants, 01-13-2021, \$39,386.69**

**F. 20-21, Bills and Grants, 01-20-2021, \$190,268.89**

**V. Correspondence**

**A. The next regularly scheduled Board meeting is Monday, February 8, 2021, at 6:30 pm., at Stafford Elementary School.**

**B. The next Curriculum Committee meeting is Monday, February 22, 2021, at 5:30 pm., in the Stafford Elementary School Conference Room.**

**VI. Board Reports**

**A. Student Representative's Report**

**B. Curriculum Committee (Chairperson- Sonya Shegogue, Kathy Bachiochi and George Melnick)**

**VII. Superintendent Reports**

**A. Update on Learning Model and District COVID-19 Cases**

**B. Financial Report, July 1, 2020 through January 18, 2021**

**C. Review of Superintendent's Proposed Paid Leave Provisions**

**D. Discussion Regarding the 2021-2022 School Budget and Potential Reconfiguration**

**VIII. Public Comment**

**IX. Old Business**

**X. New Business**

**XI. Personnel Matters**

**XII. Student Matters**

**Regular Meeting  
Stafford Board of Education  
Stafford Elementary School Cafetorium  
Limited In-person Meeting and Electronic Meeting- via Zoom  
January 11, 2021, 6:30 p.m.**

**Board Members Present (in person):**

- Ms. Kathy Bachiochi
- Mrs. Jennifer Davis
- Mr. Mike Delano
- Mrs. Andrea Locke, Secretary
- Ms. Laura Lybarger
- Mr. George Melnick
- Ms. Sonya Shegogue, Chairperson

**Also Present (virtual, except as noted):**

- Mr. Steven Moccio, Superintendent of Schools
- Mr. Steven Autieri, Director of Curriculum and Instruction
- Mr. Jonathan Campbell, Assistant Principal, Stafford Middle School
- Miss Allie Curtin, Student Representative
- Mr. Ryan Duffy, Student Representative
- Mrs. Peggy Falcetta, Principal, Staffordville School
- Mr. Dean Fortin, IT / Network Coordinator (in person)
- Mr. Damian Frassinelli, Director of Athletics and Recreation
- Ms. Anna Gagnon, Principal, West Stafford School
- Ms. Caroline Hargraves, Assistant Principal, Stafford Elementary School
- Mr. Timothy Kinel, Assistant Principal, Stafford High School
- Ms. Beth LaPane, Supervisor of Building Services
- Ms. Trish Lustila, Director of Pupil Services
- Ms. Mary Claire Manning, Principal, Stafford Elementary School
- Ms. Susan Mike, Principal, Stafford Middle School
- Mr. Marco Pelliccia, Principal, Stafford High School
- Ms. Diane Peters, Business Manager

***The meeting agenda and copies of all Board meeting materials were posted on the district's website ([www.stafford.k12.ct.us](http://www.stafford.k12.ct.us)) prior to the meeting, in accordance with the requirements for electronic meetings. Audience members were able to participate by phone utilizing the phone number provided on the meeting agenda. The live recording of this meeting is available on the district website.***

**Item I. Call to Order- Establishment of Quorum**

The meeting was called to order at 6:30 p.m.

**Item II. Pledge of Allegiance**

Ms. Shegogue led the Board in the Pledge of Allegiance.

**Item III. Secretary's Report- Approval of Minutes**

Regular Meeting, 12/14/2020

Mrs. Davis made a motion, seconded by Mr. Melnick, that the Board approve the Secretary's Report for the regular meeting held on 12/14/2020. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger and Mr. Melnick voted for the motion, which carried.

**Item IV. Consent Agenda**

**A. Obsolete Equipment- Stafford Elementary School and IT Department**

Mary Claire Manning, Principal at Stafford Elementary School, is requesting a few items be designated as obsolete. The items are all damaged beyond repair.

Dean Fortin, IT/Network Coordinator, is requesting various computers and related materials from Stafford Elementary School. The computers are no longer necessary due to the 1:1 initiative for the Stafford Public Schools and range from 8-12 years of age. Jonathan Campbell, Assistant Principal at Stafford Middle School, has also provided Dean Fortin a list of technology equipment requested to be termed obsolete. The materials either are no longer able to be supported, are not compatible with school computers, or are beyond repair. Should the materials be approved to be termed obsolete, they will be recycled with a certified recycler.

Per Board of Education policy 3260-*Sales and Disposal of Books, Equipment, and Supplies*, such obsolete equipment must be returned to the Town of Stafford prior to disposal. If the Town does not want the materials, the district will assume responsibility for proper disposal.

**B. 20 – 21 Bills and Grants, 12-24-2020, \$189,861.21**

**C. Acceptance of Resignation- Certified Staff Member**

NAME	POSITION	SCHOOL	EFFECTIVE DATE	REASON
McDonald, Marie	History Teacher	Stafford High School	End of School Year, June 2021	Retirement

Mrs. Locke made a motion, seconded by Ms. Bachiochi, that the Board approve the items listed in the consent agenda, as presented. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger and Mr. Melnick voted for the motion, which carried.

**Item V. Correspondence**

**A. Board Meeting Reminder**

Ms. Shegogue read the Board and committee meeting reminders that were posted on the agenda. A thank you note from Mrs. Locke was shared with the Board.

**Item VI. Board Reports**

**A. Student Representatives' Report**

Miss Curtin and Mr. Duffy provided updates from each of the schools, as well as the athletic and music departments.

**Item VII. Superintendent's Reports**

**A. Update Regarding Learning Model**

Mr. Moccio provided the Board with an update regarding the number of students attending in-person vs. full-remote, as well as the number of cases of COVID-19 the district has experienced to date.

Mr. Moccio shared the following student enrollment information:

- Staffordville School- 102 (in-person) 14 (remote)
- West Stafford School- 111 (in-person) 18 (remote)
- Stafford Elementary School- 301 (in-person) 72 (remote)
- Stafford Middle School- 265 (in-person) 79 (remote)
- Stafford High School- 258 (in-person) 128 (remote)

Mr. Moccio said that the district had its first positive case of COVID-19 during the second week of October, with 37 positive cases to-date (staff and students). Mr. Moccio said that these cases have stayed isolated to the individual, and the district has not seen transmission within the schools. Mr. Moccio said that he will continue to monitor the number of cases and perhaps once there is a more consistent positivity rate in the State, he would like to again discuss increasing in-person learning to five days per week. However, a decision will not be made prior to Martin Luther King Jr. Day, as was previously discussed.

A staff survey regarding the learning model was distributed and 274 of approximately 320 staff members responded. The results are detailed below:

	Same Model	Full In-Person	Hybrid	Full-Remote	No Opinion
Staffordville School (26)	38.5%	26.9%	3.8%	30.8%	0.0%
West Stafford School (33)	42.4%	39.4%	3.0%	15.2%	0.0%
Stafford Elementary School (71)	38.0%	22.5%	7.0%	29.6%	2.8%
Stafford Middle School (53)	39.6%	9.4%	See Same Model	43.4%	7.5%
Stafford High School (71)	43.7%	8.5%	See Same Model	45.1%	2.8%
Multiple Schools Assignment (7)	71.4%	0.0%	0.0%	14.3%	14.3%
Districtwide (13)	30.8%	15.4%	See Same Model	15.4%	38.5%

Mr. Delano asked if the survey would be redistributed to staff. Mr. Moccio said that if union leadership is interested he can redistribute the survey before he makes a final decision.

**B. Initial Discussion Regarding the 2021 – 2022 School Budget and Potential Reconfiguration**

Mr. Moccio reviewed a PowerPoint presentation entitled “Stafford Public Schools Preliminary Discussion 2021 – 2022 Budget, January 11, 2021”. This presentation was shared with the public in advance of the meeting and is also posted on the district website.

Mr. Moccio discussed the following: Priorities and Assumptions, Historical Review, Budget Trends, Budget Process / Development, and Next Steps, which included the option of closing Staffordville School. Mr. Moccio said that closing Staffordville School is an emotional topic, but an option that the district must consider. He said that it is in the educational best interest of the students to have all of the students in the same grade level in the same school.

Mrs. Davis expressed concern that the town’s budget would be impacted and that they will not have time to adjust their budget. She said that she will need to see the associated dollar amounts to make a decision regarding the budget. She also said that she will not support long bus rides for the youngest students.

Mr. Melnick asked if moving the administrative offices to Staffordville School was still an option. Mr. Moccio said that it is not part of the plan at this time. He said that he is concerned about a third school being vacant and the possible cost to reconfigure the school once it is returned to the town. He said that he is concerned that we are saving money from this pocket to spend from another.

Ms. Lybarger stated that she understands the concern regarding a vacant building being returned to the town, but doing what’s best for the school system and the district’s budget should be the main focus. Ms. Lybarger asked for information regarding bus routes, parking and staffing / program reductions for the next Board meeting.

**VIII. Public Comment**

Ms. Shegogue stated that the Board will be taking questions and comments at this time. No responses will be provided. However, the Superintendent will have four opportunities for input and discussion over the next two weeks.

A member of the audience asked for more information regarding which staff would be cut if Staffordville School stays open.

A member of the audience stated that the district’s bus rides are already 45+ minutes long. He also asked for clarification regarding why PK – 5 are in school 4 days per week and grades 6 – 12 are not. Mr. Moccio stated that the ability for teachers in grades 6 – 12 to livestream from the classroom is the main reason.

A member of the audience asked if there would be more students in a classroom, which may potentially increase the spread of COVID-19. He also said that another vacant building is a concern.

A member of the audience asked for data regarding student regression due to COVID-19. She also asked how it is being addressed now. If all students have devices, why do we need desktops? She said that other line items should be looked at with a more detailed budget given to the Board of Education. She said that we are in the middle of a pandemic, and questioned if now the appropriate time. What is the transition plan? She’s heard this plan is the best for staff...what about the students?

A member of the audience asked why this isn't more of a collaborative effort with the town. He said that it would be beneficial if this happened in a coordinated manner. [The vacant building] may become a taxpayer burden tomorrow.

A member of the audience said that she's not pro closing Staffordville School, but this matter has been talked about for a few years now and wasn't just dropped on everyone. She said that she feels it has been thought about a lot and people are looking at the bigger picture. She said that she is concerned that there will not be enough space with the schools combined, especially with social distancing or if more space is needed in the future. She said that she doesn't see the transportation times as an issue. Losing Staffordville School will affect how the area around the school will be utilized. She also asked why Staffordville was chosen to close and not West Stafford.

Important that the Board of Education has the financial information shared with them to make a decision. She would like to have data that shows that one school is better than having two schools. She also asked why teachers can't collaborate via Zoom like they have been doing. She asked that the Board members take the time to review the information sessions before making a final decision.

#### **Item IX. Old Business**

There was no Old Business.

#### **Item X. New Business**

##### **A. Review and Possible Approval of Revisions to the 2021 – 2022 School Calendar**

Mr. Moccio said that the Board of Education approved the 2021 – 2022 school calendar on November 23, 2020. Following that meeting, he received information from the State that testing dates will no longer conflict with an earlier April vacation, which would potentially align with a number of surrounding districts. Moving April vacation to the week prior would also allow the school year to end one day earlier, due to the incorporation of Good Friday into the vacation week.

Mrs. Davis made a motion, seconded by Mrs. Locke, that the Board of Education revise the school calendar to reflect moving April vacation to the week of April 11 – 15, 2022, as recommended by the Superintendent. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried.

#### **Item XI. Personnel Matters**

There were no Personnel Matters.

#### **Item XII. Student Matters**

There were no Student Matters.

#### **Item XIII. Adjournment**

Mrs. Davis made a motion, seconded by Mrs. Locke, to adjourn. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger, and Mr. Melnick voted for the motion, which carried. The meeting adjourned at 8:56 p.m.

Respectfully submitted,  
Christine C. Marinelli, Recording Secretary  
(In Person)

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Sonya Shegogue, Chairperson


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Andrea Locke, Secretary

DRAFT

MEMO

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

TO: Board of Education  
FROM: Steven A. Moccio, Superintendent of Schools   
SUBJECT: Obsolete Equipment – Pupil Services Materials

Attached, please find a memorandum from Trish Lustila, Director of Pupil Services, requesting permission to destroy materials dating back to 1965, which have been replaced with new editions or are no longer in publication.

According to Board of Education policy 3260-*Sales and Disposal of Books, Equipment, and Supplies*, such obsolete equipment must be returned to the Town of Stafford prior to disposal. Should the Board of Education approve the materials be labeled obsolete, the district will first offer them to the town. I do not anticipate the Town of Stafford having use for the outdated materials, and should they decline the materials, the district will assume responsibility for proper disposal.

**RECOMMEND** the Board of Education approve the return of the obsolete materials, as detailed on the attached list, to the Town of Stafford, according to the provisions of Board policy 3260-*Sales and Disposal of Books, Equipment, and Supplies*.





**STAFFORD PUBLIC SCHOOLS**  
**OFFICE OF PUPIL SERVICES**

11A Levinthal Run  
Stafford Springs, CT 06076  
TEL. 860-684-4212 FAX. 860-851-8836

Trish Lustila  
*Director of Pupil Services*

January 6, 2021

Dear Mr. Moccio:

This letter is to request permission to destroy materials/tests/protocols that were purchased by the Pupil Services Office to be used in the evaluation and/or instruction of the students in Stafford Public Schools.

As you can see from the enclosed listing of the numerous items, the publication dates go from as far back as 1965 up to 2009. Most of the evaluation tools/materials have been replaced with new editions or are no longer in publication.

Please present this request at your convenience to the Stafford Board of Education as is required.

I will wait for the Board's permission before our office proceeds with any destruction.

Sincerely,

Trish Lustila, Director

Encl:

Rec'd  
1/11/21  
cm

OLD FORMS AND MANUALS TO BE DISCARDED:

WPPSI – III Assessment pack Harcourt 2002  
WPPSI – III Record Forms Pack Harcourt 2002  
WISC – IV Response Booklet pack Pearson 2003  
WISC – IV Scoring Assistant Disk Psychological Corp 2003 (2)  
WISC – IV Cancellation Scoring Template  
WISC – IV Record Forms Pack Pearson 2003  
WISC – IV Response Booklet Cancellation pack Harcourt 2003  
WISC – IV Admin & Scoring Manual Harcourt 2003  
WISC – IV Technical & Interpretive Manual Harcourt 2003  
WISC – IV Technical Report #4 Pearson 2008  
WISC – IV Scoring Sample Report Harcourt 2003  
WISC – IV Stimulus Book Harcourt 2003  
School Social Behavior Scales CPPC 1993  
CDI Maria Kovacs PHD Forms MHS 1982  
Children’s Depression Inventory Manual MHS 1992  
ACTERS Teacher Forms Metri Tech Inc 1991  
ACTERS Teacher and Parent forms Manual Metri Tech Inc 1997  
BRIEF PAR 2000  
BRIEF Teacher form PAR 2000  
BRIEF Parent form PAR 2000  
RCDS Professional kit PAR 1989  
CHILDRENS APPERCEPTION TEST CPS 1980  
STUDENT WORKSHOP Sunburst 1997  
Education Apperception Test Manual WPS 1973  
Thematic Apperception Test HUP  
CHILDRENS APPERCEPTION TEST CPS 1965  
SAED Scale for Assessing Emotional Disturbance PRO-ED 1998  
Conner- Wells Self Report Scale forms MHS 1997

Conner – Wells Self Report Scale Long version forms MHS 1997

CPRS-R:L MultiHealth Systems 1997

Conners Rating Scales Manual MultiHealth Systems 1990 (2)

Conners Teacher Rating Scale forms pack MHS 1997

Conners Parent Rating Scale forms pack MHS 1997

MASC Multi dimensional Anxiety Scale for children Technical Manual MHS 1997

MASC Questionnaire MHS 1999

CSRPI P.A.S. 1992 (3)

CSRPI Manual P.A.S. 1992

Woodcock-Johnson Test of achievement Form B Scoring guides Riverside 2001 (4)

Woodcock-Johnson Test of achievement Examiners Manual Riverside 2001

Woodcock-Johnson III Standard Test Book Riverside 2001

Woodcock-Johnson Tests of Achievement form c Riverside

Woodcock-Johnson III Technical Manual Riverside 2000

Woodcock-Johnson III Extended Test Book Riverside 2001 (2)

Woodcock-Johnson IV Response Booklet Riverside 2014

PPVT-4 (Form A) Wascana 2007

EVT-2 (Form A) Pearson 2007

PPVT-4 (Form A) Picture Tests Pearson 2007

EVT-2 (Form A) Picture Tests Pearson 2007

Adolescent TOPS Manual LinguiSystems, Inc 1991

Adolescent TOPS Tests LinguiSystemes, Inc 1991

CELF 4 Stimulus Book Psychcorp 2004

CELF 4 Record forms Psychcorp 2004

CTOPP Record Booklet Proed inc 1999

The Listening Test LinguiSystemsInc 1992

The Word Test 2 LinguiSystemsInc 2004

Test of Visual Perception Skills Test plates Academic Therapy Publication 2006

Test of Visual Perception Skills Manual Academic Therapy Publication 2006

WJ III Compuscore and profiles Program disks Riverside 2001 (2)

Beery VMI Manual NCS Pearson 196702004

PPVT 4 Form A Tests Wascana 2007

EVT 2 Form A Tests NCS Pearson 2007

KEYMATH Form A, A diagnostic Inventory of Essential Mathematics American Guidance Service Inc 1988

KEYMATH Individual Test Record B American Guidance Service Inc 1988

KEYMATH Individual Test Record A American Guidance Service Inc 1988

KEYMATH A diagnostic Inventory of Essential Mathematics Manual Forms A & B American Guidance Service Inc 1988

KEYMATH A diagnostic Inventory of Essential Mathematics Form B Easel 2 American Guidance Service Inc 1988

KEYMATH A diagnostic Inventory of Essential Mathematics Form B Easel 1 American Guidance Service Inc 1988

WISC-IV Clinical Use and Interpretation Elsevier Academic Press 2005

Doing Morning Meeting Disk and Viewing guide Northeast Foundation for Children 2006

Woodcock-Johnson III Normative Update Disk Riverside 2007

BASC-2 Assist Scoring and reporting system disk AGS Publishing 2004

Woodcock-Johnson III Tests of Cognitive Abilities and diagnostic supplement disk Riverside 2002

GORT 4 Student book Pro-ed 2001

GORT 4 Examiners manual Pro-ed 2001

GORT 4 Profile/Examiner Record Booklet Form A Pro-ed 2001

GORT 4 Profile/Examiner Record Booklet Form B Pro-ed 2001

Naglieri Nonverbal Ability Test Pearson 2003

Naglieri Nonverbal Ability Test Stimulus Book Pearson 2003

Naglieri Nonverbal Ability Test Manual Pearson 2003

DSM-IV 4<sup>th</sup> Edition American Psychiatric Association 1994

Test of Visual Perceptual Skills 3<sup>rd</sup> edition Academic Therapy Publication 2006 (2)

PDR Drug guide for mental Health Professions Thomson 2002

Bruininks-Oseretsky Test of Motor Proficiency Student booklets American Guidance Service Inc 1978

Bruininks-Oseretsky Test of Motor Proficiency Individual Record forms American Guidance Service Inc 1978

Response to Intervention Resource Handbook Bureau of Education and Research 2009

The Morning meeting book 2002 Northeast Foundation for Children Inc (2)

Rules in School Book Northeast Foundation for Children Inc

Responsive Classroom Introductory Workshop Northeast Foundation for Children Inc 2003

The Responsive Classroom Assessment Guide Foundation for Children Inc 2009

The Responsive Classroom Level 1 Workbook Northeast Foundation for Children Inc 2003

The Responsive Classroom Level 1 Resource book Northeast Foundation for Children Inc 2007

MEMO

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education  
FROM: Steven A. Moccio, Superintendent of Schools   
SUBJECT: Cafeteria Profit & Loss Report for July 1, 2020, through December 31, 2020

Attached is the Cafeteria Profit and Loss report for July 1, 2020, through December 31, 2020, as prepared by Ms. Diane Peters, Business Manager. The Food Services Program is reporting a year to date net loss of \$30,705.08.

The district has served 59,738 meals through December 30, 2020, a decrease of 9,805 meals as compared to this time last year. Included within the meal total, are the 1,824 meals that were picked up by families with children 18 years or younger. Meal counts are well below previous years due to the district utilizing the hybrid model at the secondary level and continuing the Wednesday remote learning day.

Stafford continues to provide all students in the Stafford Public Schools with a breakfast and lunch free of charge and is reimbursed per meal at a slightly higher rate than would normally be received through the National School Lunch Program. The United States Department of Agriculture has extended the free meals program through the end of the academic year.

Ms. Peters will be in attendance at the meeting on January 25, 2021, and will be available to answer questions from Board members.

**Stafford Public Schools  
Business Office  
11B Levinthal Run  
Stafford Springs, CT 06076**

**MEMO**

Date: January 15, 2021

To: Steven Moccio, Superintendent of Schools

From: Diane Peters, Business Manager

Subject: Cafeteria Profit and Loss Statement through December 31, 2020

Attached is the Cafeteria Profit and Loss report through December 2020.

This report covers the month of December 2020. In December, both in-school lunches and meal distribution took place. The meals were distributed each day from SES and meals were served for Pre-kindergarten through grade 5 each day and according to the hybrid model and the middle and high schools. The total number of meals served for the year as of December 31, 2020 was 59,738, a decrease of 9,805 meals as compared to this time last year.

Meals continued to be distributed for families with children 18 years or younger through the month of December; 1,824 meals were picked up during the month. All of the meals both served and distributed are free of charge to the families; the department is reimbursed per meal at a slightly higher rate than they would receive through the National School Lunch Program.

Year to date, the program is showing a net loss of \$(30,705.08) as compared to last year at this time when the program had year to date loss of \$(2,034.94). December is typically difficult and historically shows a loss due to the holidays. This year December had three payrolls, which increased expenses, driving the numbers further into the negative for the month.

The USDA extended the free meals program through the end of the school year, which will help families impacted by the pandemic.

**AVERAGE NUMBER OF LUNCHES SERVED**

	Dec 2019 11 Days	Dec 2020 13 days	Percent enrollment
Stafford High School	167	59	15.3%
Stafford Middle School	189	95	27.7%
Stafford Elementary	278	161	43.2%
West Stafford	68	82	65.6%
Staffordville	55	58	50.0%
<b>TOTAL</b>	<b>757</b>	<b>455</b>	

**AVERAGE NUMBER OF BREAKFASTS SERVED**

	Dec 2019 11 Days	Dec 2020 13 days	Percent enrollment
Stafford High School	42	19	4.9%
Stafford Middle School	42	17	5.0%
Stafford Elementary	117	107	28.7%
West Stafford	27	59	47.2%
Staffordville	30	53	45.7%
<b>TOTAL</b>	<b>258</b>	<b>255</b>	

**MONTHLY STATISTICAL REPORT  
TOTAL MEALS SERVED**

**TOTAL STUDENT MEALS SERVED YTD 2020-21                      59,738**

**PERCENTAGE OF ENROLLMENT**

	FREE	REDUCED
Stafford High School	24.4%	10.1%
Stafford Middle School	36.2%	9.6%
Stafford Elementary	32.7%	14.2%
West Stafford	20.8%	8.0%
Staffordville	26.7%	12.9%



TOWN OF STAFFORD  
BOARD OF EDUCATION  
PROFIT AND LOSS STATEMENT  
CAFETERIA 2020-21

All Schools

	July-Sept 2020	October 2020	November 2020	December 2020	YTD
<b>INCOME:</b>					
Cafeteria Sales	\$2,233.99	\$4,193.05	\$758.80	\$890.54	\$8,076.38
Special Events	\$833.20	\$1,048.51	\$332.86	\$1,481.00	\$3,695.57
SFSP/ala carte summer sales	\$75,375.96	\$43,695.22	\$46,896.81	\$40,364.28	\$206,332.27
NSF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Head Start/PK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Anticipated Federal Aid	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Applied State Aid/Severe Need/Healthy Cert/EBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bank Interest	\$46.15	\$14.36	\$13.12	\$9.61	\$83.24
<b>TOTAL INCOME:</b>	<b>\$78,489.30</b>	<b>\$48,951.14</b>	<b>\$48,001.59</b>	<b>\$42,745.43</b>	<b>\$218,187.46</b>
<b>PRODUCTION COSTS:</b>					
<b>Cost of Food</b>					
Beginning inventory	\$18,881.07	\$15,208.98	\$16,413.06	\$16,039.60	\$18,881.07
Beginning government inventory	\$778.32	\$1,137.32	\$885.87	\$1,021.17	\$778.32
Food purchased	\$21,952.35	\$21,764.57	\$19,853.79	\$9,112.24	\$72,682.95
<b>TOTAL FOOD ON HAND:</b>	<b>\$41,611.74</b>	<b>\$38,110.87</b>	<b>\$37,152.72</b>	<b>\$29,542.31</b>	<b>\$92,342.34</b>
Less ending inventory	\$15,208.98	\$16,413.06	\$16,039.60	\$11,728.99	\$11,728.99
Less gov't inventory	\$1,137.32	\$885.87	\$1,021.17	\$1,015.93	\$1,015.93
<b>TOTAL FOOD USED:</b>	<b>\$25,265.44</b>	<b>\$20,811.94</b>	<b>\$20,091.95</b>	<b>\$16,797.39</b>	<b>\$79,597.42</b>
<b>Cost of Supplies</b>					
Beginning supplies inventory	\$4,337.02	\$6,274.86	\$6,348.99	\$6,165.84	\$4,337.02
Supplies purchased	\$12,053.21	\$3,828.89	\$4,464.30	\$1,372.11	\$21,718.51
Less ending supplies inventory	\$6,274.86	\$6,348.99	\$6,165.84	\$5,605.36	\$5,605.36
<b>TOTAL SUPPLIES USED:</b>	<b>\$10,115.37</b>	<b>\$3,754.76</b>	<b>\$4,647.45</b>	<b>\$1,932.59</b>	<b>\$20,450.17</b>
<b>Other expenses</b>					
Labor	\$38,924.22	\$24,234.44	\$24,097.44	\$34,102.31	\$121,358.41
Employee Benefits	\$6,424.36	\$4,283.87	\$7,935.81	\$8,842.50	\$27,486.54
Employer Taxes	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Purchased Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL OTHER EXPENSES:</b>	<b>\$45,348.58</b>	<b>\$28,518.31</b>	<b>\$32,033.25</b>	<b>\$42,944.81</b>	<b>\$148,844.95</b>
<b>TOTAL PRODUCTION COSTS:</b>	<b>\$80,729.39</b>	<b>\$53,085.01</b>	<b>\$56,772.65</b>	<b>\$58,305.49</b>	<b>\$248,892.54</b>
<b>PROFIT OR LOSS:</b>	<b>(\$2,240.09)</b>	<b>(\$4,133.87)</b>	<b>(\$8,771.06)</b>	<b>(\$15,560.06)</b>	<b>(\$30,705.08)</b>

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1286      01/13/2021

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Aqua Pump Co Inc	68					
Check Group:						
Water System Operator		460	2010208	121509 12/14/2020	001.10.430.2611.134 Maintenance Contracts	\$460.00
Water System Operator		640	2010208	121510 12/14/2020	001.10.430.2611.134 Maintenance Contracts	\$640.00
					Check #: 4	
						PO/InvoiceTotal: \$1,100.00
						Vendor Total: \$1,100.00
Integrated Systems Services LLC	2819					
Check Group:						
SHS Security Grant-sound system		1	2010228	15053 7/24/2020	117.03.430.2613.135 SHS Security Grant-Repair/Maint	\$12,648.40
					Check #: 5	
						PO/InvoiceTotal: \$12,648.40
						Vendor Total: \$12,648.40
						Grand Total: \$13,748.40

End of Report

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1287

01/20/2021

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Aqua Pump Co Inc	68					
Check Group:						
Water System Operator		225	2010208	wo-3453 12/22/2020	001.10.430.2611.134 Maintenance Contracts	\$225.00
					Check #: 6	
						PO/InvoiceTotal: \$225.00
						Vendor Total: \$225.00
WB Mason	1682					
Check Group:						
36" hanging shields		7	2010236	211532282 6/29/2020	460.08.690.8999.000 Emergency Supplies Expense	\$769.93
					Check #: 7	
						PO/InvoiceTotal: \$769.93
						Vendor Total: \$769.93
						Grand Total: \$994.93

End of Report

## Stafford CT Public Schools

### Voucher Detail Listing

Voucher Batch Number: 1142      01/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Amazon	3332					
Check Group:						
AmazonBasics USB 2.0 Printer Type Cable - A-Male to B-Male - 16 Feet (4.8 Meters)		2	2109077	454534457975 12/8/2020	001.09.730.2500.047 IT Equipment	\$21.26
AmazonBasics 9 Volt Everyday Alkaline Batteries - Pack of 24		1	2109077	454534457975 12/8/2020	001.09.730.2500.047 IT Equipment	\$30.01
Video Tripod System, Cayer BV30L 72 inch- Professional Heavy Duty Aluminum Twin Tube Tripod, K3 Fluid Head, Mid-Level Spreader, Max Loading 13.2 LB, DSLR Camcorder, Plus 1 Bonus Quick Release Plate		1	2109077	454534457975 12/8/2020	001.09.730.2500.047 IT Equipment	\$144.89
AmazonBasics XLR Male to Female Microphone Cable - 25 Feet, Black		10	2109077	454534457975 12/8/2020	001.09.730.2500.047 IT Equipment	\$119.03
AmazonBasics XLR Male to Female Microphone Cable - 50 Feet, Black		6	2109077	454534457975 12/8/2020	001.09.730.2500.047 IT Equipment	\$103.15
Seismic Audio - 16 Channel XLR SNAKE CABLE 50' long - 16 XLR sends and 8 XLR returns - Color Coded, Numerically well labeled - Heavy Duty 50 feet long		1	2109077	454534457975 12/8/2020	001.09.730.2500.047 IT Equipment	\$196.64
Alto Professional Live 2404   24-Channel / 4-Bus Mixer with 18 XLR Inputs		1	2109077	454534457975 12/8/2020	001.09.730.2500.047 IT Equipment	\$619.98
Desktop Gooseneck Wired Microphone System - Table Mounted Corded Voice Condenser Mic with Pop Filter - XLR to 1/4' Sound Cord - for Karaoke, Conference, Studio Audio Recording - Pyle PDMIKC5		8	2109077	454534457975 12/8/2020	001.09.730.2500.047 IT Equipment	\$308.69
Desktop Gooseneck Wired Microphone System - Table Mounted Corded Voice Condenser Mic with Pop Filter - XLR to 1/4' Sound Cord - for Karaoke, Conference, Studio Audio Recording - Pyle PDMIKC5		6	2109077	459636956485 12/9/2020	001.09.730.2500.047 IT Equipment	\$229.97
Marshall Electronics CV610-UB HD PTZ Camera with USB 2.0, Black		1	2109077	475335795987 12/8/2020	001.09.730.2500.047 IT Equipment	\$604.33

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1142      01/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Luxor 26" H Multipurpose Audio Video Utility Presentation Cart with 2 Shelves - Black		1	2109077	686677473446 12/8/2020	001.09.730.2500.047 IT Equipment Check #: 138	\$71.80
						PO/InvoiceTotal: \$2,449.75
						Vendor Total: \$2,449.75
Bay State Elevator Co	2528					
Check Group:						
SMS elevator stuck between floors, repair		1	2110132	551548 12/21/2020	001.10.430.2600.134 General Maintenance-District Check #: 139	\$685.00
						PO/InvoiceTotal: \$685.00
						Vendor Total: \$685.00
Benjamin Scurto						
Check Group:						
Registration reimbursement for virtual PD - Digital Citizenship: Shaping Responsible Learners workshop held on Jan. 5, 2021 from 5:00pm - 7:30pm		1	2115059	V501244 1/11/2021	001.08.330.1110.118 District Inservice Check #: 140	\$30.00
						PO/InvoiceTotal: \$30.00
						Vendor Total: \$30.00
Big Y Foods Inc	120					
Check Group:						
Big Y Pay for Purchases		1	2101106	380698 1/7/2021	182.01.611.1110.026 EHS Program Supplies Check #: 141	\$75.60
						PO/InvoiceTotal: \$75.60
Check Group:						
SMS Teacher Appreciation staff lunch 1/5/21 grinders, salad & water		1	2102023	377532 1/5/2021	001.02.330.2200.147 SMS Principal's Office Purchased Svc	\$129.95

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1142      01/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 141						
						PO/InvoiceTotal: <u>          </u> \$129.95
Check Group:						
Consumables		101.37	2103040	351706 12/18/2020	001.03.611.2400.147 SHS Principal's Office Supplies	\$101.37
Consumables		89.04	2103040	356668 12/21/2020	001.03.611.2400.147 SHS Principal's Office Supplies	\$89.04
Check #: 141						
						PO/InvoiceTotal: <u>          </u> \$190.41
						Vendor Total: <u>          </u> \$395.96
Caitlin Donahue						
Check Group:						
SEA Contractual Tuition Reimbursement		9	2108094	V602223 1/11/2021	001.08.110.1110.034 SEA Contractual Tuition Reimbursement	\$900.00
Check #: 142						
						PO/InvoiceTotal: <u>          </u> \$900.00
						Vendor Total: <u>          </u> \$900.00
Canon Solutions America						
Check Group:						
CF226X micr toner cartridge		1	2108089	147140968 12/11/2020	001.08.611.2500.088 District Supplies Business Office	\$282.18
Check #: 143						
						PO/InvoiceTotal: <u>          </u> \$282.18
Check Group:						
SUBSCRIPTION SUPPORT SERVICES 12 UNIT BLOCK		1	2109080	163051970 12/14/2020	001.09.735.2580.047 IT Software	\$740.00
Check #: 143						
						PO/InvoiceTotal: <u>          </u> \$740.00
						Vendor Total: <u>          </u> \$1,022.18

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1142      01/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
CDW Government Inc	910					
Check Group:						
JAMF Renewal		350	2109086	5970481 12/29/2020	001.09.735.2580.047 IT Software	\$2,712.50
					Check #: 144	
						PO/InvoiceTotal: \$2,712.50
						Vendor Total: \$2,712.50
Chapin & Bangs	3433					
Check Group:						
24 GA CR Shear 32" X 48" No CUT TOL		24	2103035	294905. 12/21/2020	001.03.611.1130.046 SHS Industrial Arts	\$250.80
					Check #: 145	
						PO/InvoiceTotal: \$250.80
Check Group:						
3 X 3 X 1/4 L 20'		1	2103036	294905 12/21/2020	001.03.611.1130.046 SHS Industrial Arts	\$58.31
					Check #: 145	
						PO/InvoiceTotal: \$58.31
						Vendor Total: \$309.11
Christine DeSocio						
Check Group:						
DeSocio December Travel		1	2101104	12/8-22/2020 1/11/2021	130.01.580.1110.617 Travel	\$47.55
					Check #: 146	
						PO/InvoiceTotal: \$47.55
						Vendor Total: \$47.55
Cox Communications	3127					
Check Group:						

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1142      01/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
District Telephone		1364.21	2108007	5110136888501 1/2021	001.08.530.2600.048	\$1,364.21
Internet charges		1	2108007	5110136888501 1/2021	District Telephone	\$2,473.00
				1/12/2021	IT Interbuilding Internet Service	
					Check #: 147	
					PO/InvoiceTotal:	\$3,837.21
					Vendor Total:	\$3,837.21
Crystal Daigneau						
Check Group:						
Crystal Daigneau December Travel 2020		56.6	2101102	12/2020	182.01.580.1110.154	\$32.55
				1/11/2021	EHS Travel Reimbursement	
					Check #: 148	
					PO/InvoiceTotal:	\$32.55
Check Group:						
Family Dollar Reimbursement		1	2101107	V929062	182.01.611.1110.026	\$9.00
				1/11/2021	EHS Program Supplies	
					Check #: 148	
					PO/InvoiceTotal:	\$9.00
Check Group:						
Dollar General Reimbursement		1	2101108	V996621	182.01.611.1110.026	\$25.60
				1/11/2021	EHS Program Supplies	
					Check #: 148	
					PO/InvoiceTotal:	\$25.60
					Vendor Total:	\$67.15
CWC	1473					
Check Group:						
HS water usage		753.66	2108053	00217946 12/2020	001.03.410.2600.224	\$753.66
				1/11/2021	SHS Water Usage	



## Stafford CT Public Schools

### Voucher Detail Listing

Voucher Batch Number: 1142      01/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SES water usage		753.66	2108053	00217947 12/2020 1/11/2021	001.05.410.2600.224  SES Water Usage	\$753.66
					Check #: 149	
						PO/InvoiceTotal: \$1,507.32
						Vendor Total: \$1,507.32
Dime Oil Company	3789					
Check Group:						
Gasoline - Unleaded Reg.		220.87	2108008	stafrd30 12/20 1/11/2021	001.08.626.2600.223  Gasoline - Unleaded Reg.	\$220.87
					Check #: 150	
						PO/InvoiceTotal: \$220.87
						Vendor Total: \$220.87
Dzen Commercial Roofing	4246					
Check Group:						
SMS- repair roof leaks		1	2110135	d004853-in 12/23/2020	001.10.430.2600.134  General Maintenance-District	\$1,010.00
					Check #: 151	
						PO/InvoiceTotal: \$1,010.00
						Vendor Total: \$1,010.00
EMCOR Services New England Mechanical						
Check Group:						
exhaust pipe repair-SES		1	2110097	1110019866 12/22/2020	001.10.430.2613.134  Building Projects	\$4,997.00
					Check #: 152	
						PO/InvoiceTotal: \$4,997.00
Check Group:						
WSS service on boiler		1	2110137	1110019903 12/29/2020	001.10.430.2600.134  General Maintenance-District	\$558.00
					Check #: 152	

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### Voucher Detail Listing

Voucher Batch Number: 1142      01/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>                    </u>
						\$558.00
						Vendor Total: <u>                    </u>
						\$5,555.00
EVERSOURCE	1442					
Check Group:						
High School electricity		52.14	2108023	51033156076 12/2020 1/12/2021	001.03.622.2600.096 SHS Electricity	\$52.14
firepump/streetlights		44.08	2108023	51362624058 12/2020 12/23/2020	001.02.622.2600.097 SMS Fire Pump Electricity	\$44.08
West Stafford Electricity		157.09	2108023	51363286089 12/2020 1/12/2021	001.01.622.2600.096 WSS Electricity	\$157.09
SVS electricity		2382.34	2108023	51568614044 12/2020 12/11/2020	001.06.622.2600.096 SVS Electricity	\$2,382.34
firepump/streetlights		684.93	2108023	51691624068 12/2020. 1/12/2021	001.02.622.2600.097 SMS Fire Pump Electricity	\$684.93
						Check #: 153
						PO/InvoiceTotal: <u>                    </u>
						\$3,320.58
						Vendor Total: <u>                    </u>
						\$3,320.58
Grainger	533					
Check Group:						
Building Services-Supplies		239.52	2110024	9738726406 12/7/2020	001.10.613.2600.134 Building Services-Supplies	\$239.52
						Check #: 154
						PO/InvoiceTotal: <u>                    </u>
						\$239.52
						Vendor Total: <u>                    </u>
						\$239.52
Greatland Corp	3994					
Check Group:						
Blank W2 4UP		600	2108084	7106765RI 12/9/2020	001.08.611.2500.088 District Supplies Business Office	\$125.52

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1142      01/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
W-2 4UP Window Envelopes		600	2108084	7106765RI 12/9/2020	001.08.611.2500.088 District Supplies Business Office	\$251.40
					Check #: 155	
						PO/InvoiceTotal: \$376.92
						Vendor Total: \$376.92
Hillyard Rovic Inc	1096					
Check Group:						
Building Services-Supplies		529.95	2110012	604175836 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$529.95
Building Services-Supplies		176.65	2110012	604175837 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$176.65
Building Services-Supplies		107.37	2110012	604175838 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$107.37
Building Services-Supplies		139.63	2110012	604175839 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$139.63
Building Services-Supplies		28.84	2110012	604175840 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$28.84
Building Services-Supplies		94.26	2110012	604175841 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$94.26
Building Services-Supplies		99.36	2110012	604175842 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$99.36
Building Services-Supplies		1252.28	2110012	604175843 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$1,252.28
Building Services-Supplies		818.12	2110012	604175844 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$818.12
Building Services-Supplies		6.12	2110012	604175846 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$6.12
Building Services-Supplies		41.2	2110012	604175847 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$41.20
Building Services-Supplies		10.2	2110012	604175848 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$10.20

## Stafford CT Public Schools

### Voucher Detail Listing

Voucher Batch Number: 1142      01/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Building Services-Supplies		51	2110012	604175849 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$51.00
Building Services-Supplies		24.7	2110012	6045175845 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$24.70
Check #: 156						
PO/InvoiceTotal:						\$3,379.68
Vendor Total:						\$3,379.68
HP Inc						
Check Group:						
Repair to Mary Claire's laptop for Coffee Spill		1	2109078	6419828335 11/16/2020	001.09.430.2611.047 IT Repair and Maintenance	\$595.00
Check #: 157						
PO/InvoiceTotal:						\$595.00
Vendor Total:						\$595.00
IBS of Central Connecticut      150						
Check Group:						
SMS- commercial batteries for generator		2	2110136	43458 1/12/2021	001.10.430.2600.134 General Maintenance-District	\$568.00
SHS- marine battery for generator		1	2110136	43459 1/4/2021	001.10.430.2600.134 General Maintenance-District	\$169.00
SHS- marine battery for generator		1	2110136	43541 CR 1/6/2021	001.10.430.2600.134 General Maintenance-District	(\$26.00)
SMS- commercial batteries for generator		2	2110136	43542 CR 1/6/2021	001.10.430.2600.134 General Maintenance-District	(\$90.00)
Check #: 158						
PO/InvoiceTotal:						\$621.00
Vendor Total:						\$621.00
Jacqueline Patsun						
Check Group:						

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1142      01/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
EHS Travel for Jackie Patsun for Dec. 2020		118.8	2101101	12/2-30/2020 1/11/2021	182.01.580.1110.154 EHS Travel Reimbursement	\$68.31
					Check #: 159	
						PO/InvoiceTotal: \$68.31
						Vendor Total: \$68.31
Jennifer Gladu						
Check Group:						
Dollar General Store Reimbursement		1	2101097	V750942 12/22/2020	130.01.325.1110.617 Parent Activities	\$14.00
					Check #: 160	
						PO/InvoiceTotal: \$14.00
						Vendor Total: \$14.00
Jennifer Phillips						
Check Group:						
Non-Affiliated Tuition Reimbursement		9	2108095	V974144 1/11/2021	001.08.115.1110.034 Non-Certified Tuition Reimbursement	\$900.00
					Check #: 161	
						PO/InvoiceTotal: \$900.00
						Vendor Total: \$900.00
Joann Moriarty						
Check Group:						
Party City Reimbursement		1	2101096	V775639 12/22/2020	130.01.325.1110.617 Parent Activities	\$67.40
Dollar General Store Reimbursement		1	2101096	V775639 12/22/2020	130.01.325.1110.617 Parent Activities	\$11.00
					Check #: 162	
						PO/InvoiceTotal: \$78.40
Check Group:						
Joann Moriarty December 2020 Travel		135.5	2101103	12/15-22/2020 1/11/2021	130.01.580.1110.617 Travel	\$77.91

**Stafford CT Public Schools**

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 162						
						PO/InvoiceTotal: <u>          </u> \$77.91
Check Group:						
Target Purchase		1	2101109	V727563 1/11/2021	130.01.611.1110.617 Instructional Supplies	\$72.97
						Check #: 162
						PO/InvoiceTotal: <u>          </u> \$72.97
						Vendor Total: <u>          </u> \$229.28
Junior Library Guild	1608					
Check Group:						
Young Adults		1	2103042	544092 1/12/2021	320.03.642.2220.600 Heald Fund Library Materials	\$131.04
PG High Plus		1	2103042	544092 1/12/2021	320.03.642.2220.600 Heald Fund Library Materials	\$153.34
High Interest Reading High Plus		1	2103042	544092 1/12/2021	320.03.642.2220.600 Heald Fund Library Materials	\$153.34
Fantasy/Science Fiction High Plus		1	2103042	544092 1/12/2021	320.03.642.2220.600 Heald Fund Library Materials	\$162.50
Middle/High		1	2103042	544092 1/12/2021	320.03.642.2220.600 Heald Fund Library Materials	\$94.20
						Check #: 163
						PO/InvoiceTotal: <u>          </u> \$694.42
						Vendor Total: <u>          </u> \$694.42
Kelcon LLC						
Check Group:						
District Emergency Rental Exp		1	2110046	1121-135 1/1/2021	001.08.442.2320.805 District Emergency Rental Exp	\$75.00
District Emergency Rental Exp		1	2110046	1121-135 1/1/2021	001.08.442.2320.805 District Emergency Rental Exp	\$75.00

**Stafford CT Public Schools**

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
District Emergency Related Supplies Expense		1	2110046	1121-135 1/1/2021	001.08.690.2320.805 District Emergency Related Supplies Expense	\$75.00
					Check #: 164	
						PO/InvoiceTotal: <u>          </u> \$225.00
						Vendor Total: <u>          </u> \$225.00
Leonard Safety Equipment	2464					
Check Group:						
Wraplite Safety Glasses		110	2103026	5013794 12/18/2020	001.03.611.1130.046 SHS Industrial Arts	\$154.06
Wraplite #5 tinted glasses		6	2103026	5013794 12/18/2020	001.03.611.1130.046 SHS Industrial Arts	\$35.40
					Check #: 165	
						PO/InvoiceTotal: <u>          </u> \$189.46
						Vendor Total: <u>          </u> \$189.46
Leonard's Auto Parts	762					
Check Group:						
General Maintenance-District		184.93	2110004	8830-183403 12/30/2020	001.10.430.2600.134 General Maintenance-District	\$184.93
General Maintenance-District		131.92	2110004	8830-183717 1/7/2021	001.10.430.2600.134 General Maintenance-District	\$131.92
					Check #: 166	
						PO/InvoiceTotal: <u>          </u> \$316.85
						Vendor Total: <u>          </u> \$316.85
Microbac Laboratories Inc						
Check Group:						
Water Testing		418.25	2110047	da0I01729 12/16/2020	001.10.430.2600.992 Water Testing	\$418.25
Water Testing		166.75	2110047	da0I01761 12/16/2020	001.10.430.2600.992 Water Testing	\$166.75
					Check #: 167	

**Stafford CT Public Schools**

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Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>          </u> \$585.00
						Vendor Total: <u>          </u> \$585.00
NAFME	3489					
Check Group:						
Renewal of 1 yr NAFME membership for Brett Duchon, Stafford Middle School. Renewal date 2/20/21. Sales order # 000343308		1	2102024	000343308  1/11/2021	001.02.810.2400.147  SMS Dues and Fees Check #: 168	\$140.00
						PO/InvoiceTotal: <u>          </u> \$140.00
						Vendor Total: <u>          </u> \$140.00
Pitney Bowes Global Financial Services L	1918					
Check Group:						
Supt Office postage meter rental		1	2108054	3312700458 12/26/2020	001.08.442.2500.088 Board Office Copier Lease Check #: 169	\$143.04
						PO/InvoiceTotal: <u>          </u> \$143.04
						Vendor Total: <u>          </u> \$143.04
RapidScale Inc						
Check Group:						
cloud storage service		1	2109011	inv00021685 1/1/2021	001.09.530.2611.047 IT Interbuilding Internet Service Check #: 170	\$1,612.00
						PO/InvoiceTotal: <u>          </u> \$1,612.00
						Vendor Total: <u>          </u> \$1,612.00
Samantha Boudah						
Check Group:						
Reimbursement for virtual webinar on 1/8/2021, 1:00pm - 3:00pm Becoming a Trauma-Informed Education Professional - Module 2		1	2115060	V652433  1/11/2021	001.08.330.1110.118  District Inservice Check #: 171	\$55.00



**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1142      01/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$55.00
						Vendor Total: \$55.00
Stafford House of Pizza						
Check Group:						
Gift Cards for EHS Families		13	2101105	V411147 1/11/2021	182.01.325.1110.002 EHS Parent Activities	\$650.00
					Check #: 172	
						PO/InvoiceTotal: \$650.00
						Vendor Total: \$650.00
Staples Advantage	2333					
Check Group:						
Toner for Patrice's copier		1	2110121	3464885282 12/18/2020	001.10.613.2600.134 Building Services-Supplies	\$188.59
					Check #: 173	
						PO/InvoiceTotal: \$188.59
						Vendor Total: \$188.59
Tyler Business Forms						
Check Group:						
1095B and 1095C Blank Sheets		1	2108082	54505 1/27/2020	001.08.611.2500.088 District Supplies Business Office	\$136.47
					Check #: 174	
						PO/InvoiceTotal: \$136.47
						Vendor Total: \$136.47
Unemployment Tax Management Corp	3932					
Check Group:						
Unemployment Compensation Services		1	2108013	01/01/2021 1/1/2021	001.08.260.1110.222 Unemployment Compensation	\$650.00
					Check #: 175	
						PO/InvoiceTotal: \$650.00

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1142      01/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						<b>Vendor Total:</b>
Unifirst Corporation	4231					\$650.00
Check Group:						
uniforms, brooms and mops		182.06	2110015	5079052 12/18/2020	001.10.430.2611.134 Maintenance Contracts	\$182.06
uniforms, brooms and mops		158.82	2110015	5079053 12/18/2020	001.10.430.2611.134 Maintenance Contracts	\$158.82
uniforms, brooms and mops		155.09	2110015	5079054 12/18/2020	001.10.430.2611.134 Maintenance Contracts	\$155.09
uniforms, brooms and mops		77.18	2110015	5079055 12/18/2020	001.10.430.2611.134 Maintenance Contracts	\$77.18
uniforms, brooms and mops		54.13	2110015	5079056 12/18/2020	001.10.430.2611.134 Maintenance Contracts	\$54.13
uniforms, brooms and mops		182.06	2110015	5081348 12/25/2020	001.10.430.2611.134 Maintenance Contracts	\$182.06
uniforms, brooms and mops		155.09	2110015	5081350 12/25/2020	001.10.430.2611.134 Maintenance Contracts	\$155.09
uniforms, brooms and mops		77.18	2110015	5081351 12/25/2020	001.10.430.2611.134 Maintenance Contracts	\$77.18
uniforms, brooms and mops		147.95	2110015	5081352 12/25/2020	001.10.430.2611.134 Maintenance Contracts	\$147.95
uniforms, brooms and mops		182.06	2110015	5083711 1/1/2021	001.10.430.2611.134 Maintenance Contracts	\$182.06
uniforms, brooms and mops		127.81	2110015	5083712 1/1/2021	001.10.430.2611.134 Maintenance Contracts	\$127.81
uniforms, brooms and mops		155.09	2110015	5083713 1/1/2021	001.10.430.2611.134 Maintenance Contracts	\$155.09
uniforms, brooms and mops		77.18	2110015	5083714 1/1/2021	001.10.430.2611.134 Maintenance Contracts	\$77.18
uniforms, brooms and mops		54.13	2110015	5083715 1/1/2021	001.10.430.2611.134 Maintenance Contracts	\$54.13

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1142      01/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
uniforms, brooms and mops		127.81	2110015	52081349 12/25/2020	001.10.430.2611.134 Maintenance Contracts	\$127.81
					Check #: 176	
						PO/InvoiceTotal: \$1,913.64
						Vendor Total: \$1,913.64
University of Connecticut.						
Check Group:						
OSHA training Frank and Justin		2	2110129	111720 11/20/2020	001.10.810.2600.134 Dues and Fees Maintenance	\$400.00
					Check #: 177	
						PO/InvoiceTotal: \$400.00
						Vendor Total: \$400.00
Verizon Wireless	2862					
Check Group:						
monthly wireless telephone charges		709.65	2108043	9868941908 12/10/2020	001.08.530.2600.204 District Wireless Telephone	\$709.65
Cell phone for FRC		51.23	2108043	9868941908 12/10/2020	130.01.611.1110.617 Instructional Supplies	\$51.23
Monthly telephone cost		102.46	2108043	9868941908. 12/10/2020	182.01.530.1110.204 EHS Communications - Wireless	\$102.46
					Check #: 178	
						PO/InvoiceTotal: \$863.34
						Vendor Total: \$863.34
WB Mason	1682					
Check Group:						
HON VL171 Series Executive Mid-Back Chair, Black Leather		1	2103033	216394991 12/16/2020	001.03.611.2400.147 SHS Principal's Office Supplies	\$129.99
					Check #: 179	
						PO/InvoiceTotal: \$129.99

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1142 01/13/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$129.99
						Grand Total: \$39,386.69

End of Report

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1150

01/20/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Adelbrook	4085					
Check Group:						
Tuition SpEd Private Out of District		16	2104087	16079 1/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$7,216.00
Tuition SpEd Private Out of District		16	2104087	16079 1/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$7,216.00
Tuition SpEd Private Out of District		16	2104087	16079 1/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$7,216.00
Tuition SpEd Private Out of District		16	2104087	16079 1/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$7,216.00
Tuition SpEd Private Out of District		16	2104087	16079 1/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$7,216.00
Tuition SpEd Private Out of District		16	2104087	16079 1/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$7,216.00
SpEd Contracted Related Services -Speech		3.5	2104087	16080 1/1/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$507.50
SpEd Contracted Related Services - Speech		0.25	2104087	16080 1/1/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$36.25
SpEd Contracted Related Services - OT Therapy		1	2104087	16080 1/1/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$133.00
SpEd Contracted Related Services - OT Therapy		0.75	2104087	16080 1/1/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$99.75
SpEd Contracted Related Services - OT Therapy		1	2104087	16080 1/1/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$133.00

Check #: 180

PO/InvoiceTotal: \$44,205.50

Vendor Total: \$44,205.50

Amazon 3332

Check Group:

## Stafford CT Public Schools

### Voucher Detail Listing

Voucher Batch Number: 1150

01/20/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Cottonelle Professional Bulk Toilet Paper for Business (17713), Standard Toilet Paper Rolls, 2-PLY, White, 60 Rolls / Case, 451 Sheets / Roll		1	2101090	769439365349 12/19/2020	182.01.611.1110.026 EHS Program Supplies	\$56.61
Softsoap Antibacterial Liquid Hand Soap, Crisp Clean - 11.25 Fluid Ounces (6 Pack)		3	2101090	968433389776 12/18/2020	182.01.611.1110.026 EHS Program Supplies	\$32.04
50 Pack Individually Wrapped Disposable Black Face Mask Cover for Adults, Single Use 3 Ply Protectors with Elastic Earloops Cover		25	2101090	968433389776 12/18/2020	182.01.611.1110.026 EHS Program Supplies	\$299.75
Pasco Pump Bottle Hand Sanitizer Gel, 70% Alcohol, 8 Fl Oz (Pack of 6), with Aloe and Moisturizers, Protect Against Germs		17	2101090	968433389776 12/18/2020	182.01.611.1110.026 EHS Program Supplies	\$322.83
WeCare Kids Face Masks 50 Pack, Tie Dye, Individually Wrapped, Disposable 3 Ply		17	2101090	968433389776 12/18/2020	182.01.611.1110.026 EHS Program Supplies	\$424.66
Check #: 181						
PO/InvoiceTotal:						\$1,135.89
Check Group:						
I Promise by LeBron James		1	2101093	455894846488 12/21/2020	001.01.611.1110.026 WSS General Supplies	\$18.97
Check #: 181						
PO/InvoiceTotal:						\$18.97
Check Group:						
Ghost of Spirit Bear Paperback – March 30, 2010 by Ben Mikaelson (Author)		6	2104113	434893383957 1/6/2021	210.04.611.1260.026 Instructional Supplies	\$35.94
Check #: 181						
PO/InvoiceTotal:						\$35.94
Check Group:						
Rubbermaid 3-Shelf Mobile Utility Cart - 3 Shelf - 300 lb Capacity - 4" Caster - Aluminum - 41" x 20" x 38" - Black		3	2105042	468956434698 11/30/2020	001.05.730.1110.026 SES Equipment	\$906.75

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1150

01/20/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 181						
PO/InvoiceTotal:						\$906.75
Check Group:						
Glad for Pets Black Charcoal Puppy Pads   Puppy Potty Training Pads That ABSORB & NEUTRALIZE Urine Instantly   New & Improved Quality, 150 count		2	2105044	885675868596	295.08.611.2190.805	\$46.80
				12/8/2020	CRF Funds Supplies	
Check #: 181						
PO/InvoiceTotal:						\$46.80
Check Group:						
Magnetic Squares, 120 Pieces Magnet Squares (Each 20 x 20 x 2mm) on 4 Tape Sheets, with 3M Strong Adhesive Backing. Perfect for DIY, Art Projects, whiteboards & Fridge Organization (120 Pieces)		3	2106034	445399497553	001.06.611.1110.026	\$26.85
				11/13/2020	SVS General Supplies	
Briout Stylus Pen Set of 22 Pack for Universal Touch Screens Devices, Capacitive Stylus for iPad, iPhone, Samsung, Kindle, Tablet (13 Multicolor)		2	2106034	445399497553	001.06.611.1110.026	\$13.98
				11/13/2020	SVS General Supplies	
Swivel Swing Powerful Magnetic Hooks, Strong Heavy Duty Neodymium Magnet Hooks Great for Your Refrigerator and Other Magnetic Surfaces - Pack of 7		2	2106034	445399497553	001.06.611.1110.026	\$33.98
				11/13/2020	SVS General Supplies	
Adams People Shaped Magnet Clips, Assorted Color, Set of 6 - 3303-50-0569		1	2106034	445399497553	001.06.611.1110.026	\$11.31
				11/13/2020	SVS General Supplies	
Black Mountain Products Exercise Balance Stability Disc with Hand Pump, Red		2	2106034	445399497553	001.06.611.1110.026	\$35.28
				11/13/2020	SVS General Supplies	
12 Pieces Parachute Toy Parachute Hand Throw Toy Set Tangle Free Throwing Parachute Figures Hand Throw Soldiers Outdoor Flying Toys		1	2106034	445399497553	001.06.611.1110.026	\$15.99
				11/13/2020	SVS General Supplies	
Goobi 40 Piece Construction Set Building Toy Active Play Sticks STEM Learning Creativity Imagination Children's 3D Puzzle Educational Brain Toys for Kids Boys and Girls with Instruction Booklet		2	2106034	445399497553	001.06.611.1110.026	\$29.90
				11/13/2020	SVS General Supplies	

**Stafford CT Public Schools**

**Voucher Detail Listing**

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01/20/2021

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FLY2SKY 45Pcs Mochi Squishy Toys Mini Squishies Kawaii Animal Squishies Party Favors for Kids Cat Panda Unicorn Squishy Novelty Stress Relief Toys Birthday Gifts Goody Bags Class Prizes Pinata Fillers		1	2106034	445399497553	001.06.611.1110.026	\$15.99
				11/13/2020	SVS General Supplies	
Lucy's Mask by Lisa Sirkis Thompson Paperback		1	2106034	445399497553	001.06.611.1110.026	\$11.91
				11/13/2020	SVS General Supplies	
If You Can't Bear Hug, Air Hug: A Book Inspired by Social Distancing by Katie Sedmak Paperback		1	2106034	445399497553	001.06.611.1110.026	\$9.49
				11/13/2020	SVS General Supplies	
Smiling From Ear to Ear: Wearing Masks While Having Fun by Kaitlyn Chu Paperback		1	2106034	445399497553	001.06.611.1110.026	\$9.99
				11/13/2020	SVS General Supplies	
Play-Doh Modeling Compound 36-Pack Case of Colors, Non-Toxic, Assorted Colors, 3-Ounce Cans (Amazon Exclusive)		1	2106034	445399497553	001.06.611.1110.026	\$24.99
				11/13/2020	SVS General Supplies	
IRIS USA TB-42 12 Quart Stack & Pull Box, Clear, 6 Stack and pull		1	2106034	445399497553	001.06.611.1110.026	\$28.99
				11/13/2020	SVS General Supplies	
Snippets: A story about paper shapes by Diane Alber Hardcover		1	2106034	445399497553	001.06.611.1110.026	\$14.79
				11/13/2020	SVS General Supplies	
How to Draw (Dover How to Draw) by Barbara Soloff Levy Paperback		1	2106034	445399497553	001.06.611.1110.026	\$4.99
				11/13/2020	SVS General Supplies	
My Day Is Ruined!: A Story Teaching Flexible Thinking (Executive Function) by Bryan Smith Paperback		1	2106034	445399497553	001.06.611.1110.026	\$10.54
				11/13/2020	SVS General Supplies	
Perfect Square by Michael Hall Hardcover		1	2106034	445399497553	001.06.611.1110.026	\$14.62
				11/13/2020	SVS General Supplies	
Breathe Like a Bear: 30 Mindful Moments for Kids to Feel Calm and Focused Anytime, Anywhere by Kira Willey		1	2106034	445399497553	001.06.611.1110.026	\$13.46
				11/13/2020	SVS General Supplies	



**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1150

01/20/2021

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Listening to My Body: A guide to helping kids understand the connection between their sensations (what the heck are those?) and feelings so that they can get better at figuring out what they need. by Gabi Garcia Paperback		1	2106034	445399497553 11/13/2020	001.06.611.1110.026 SVS General Supplies	\$12.71
T.W Evans Cordage 12-250 Number-1 Braided Nylon Mason Line, 250-Feet		3	2106034	445399497553 11/13/2020	001.06.611.1110.026 SVS General Supplies	\$19.77
RUBFAC 120 Assorted Color Balloons 12 Inches 12 Kinds of Rainbow Party Latex Balloons, Latex Balloons for Party Decoration, Birthday Party Supplies or Arch Decoration		2	2106034	445399497553 11/13/2020	001.06.611.1110.026 SVS General Supplies	\$15.98
Munchkin White Hot Inflatable Duck Tub		1	2106034	445399497553 11/13/2020	001.06.611.1110.026 SVS General Supplies	\$11.95
X-ACTO School Pro Classroom Electric Pencil Sharpener, Blue, 1 Count		1	2106034	445399497553 11/13/2020	001.06.611.1110.026 SVS General Supplies	\$25.97
Check #: 181						
PO/InvoiceTotal:						\$413.43
Check Group:						
OontZ Angle 3 (3rd Gen) - Bluetooth Portable Speaker, Louder Volume, Crystal Clear Stereo Sound, Rich Bass, 100 Ft Wireless Range, Microphone, IPX5, Bluetooth Speakers by Cambridge Sound Works, Black		1	2106037	937578699945 11/30/2020	001.06.611.1110.026 SVS General Supplies	\$25.99
Check #: 181						
PO/InvoiceTotal:						\$25.99
Check Group:						
Crayola Broad Point Washable Markers - Pack of 5		10	2106038	434676546848 3/5/2020	001.06.611.1110.026 SVS General Supplies	\$119.80
Pacon Tru-Ray Construction Paper, Yellow, 12" x 18", 50 Sheets Per Pack, 5 Packs		1	2106038	486877376738 12/12/2020	001.06.611.1110.026 SVS General Supplies	\$29.95
School Smart Folding Bristol Tagboard, 9 x 12 Inches, White, Pack of 100 - 085520		3	2106038	639977958398 12/11/2020	001.06.611.1110.026 SVS General Supplies	\$32.37

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1150

01/20/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Expo - Low Odor Fine Tip Dry Erase Markers, Black (86001) (Case of 12 Dozen) In Stock		1	2106038	639977958398 12/11/2020	001.06.611.1110.026 SVS General Supplies	\$75.21
Magnetic Tape, 15 Feet Magnet Tape Roll (1/2' Wide x 15 ft Long), with 3M Strong Adhesive Backing. Perfect for DIY, Art Projects, whiteboards & Fridge Organization		2	2106038	639977958398 12/11/2020	001.06.611.1110.026 SVS General Supplies	\$23.90
AmazonBasics 1/3-Cut Tab, Assorted Positions File Folders, Letter Size, Manila - Pack of 100		1	2106038	639977958398 12/11/2020	001.06.611.1110.026 SVS General Supplies	\$9.99
Check #: 181						
PO/InvoiceTotal:						\$291.22
Check Group:						
Varidesk 36		1	2108093	647494475896 1/8/2020	001.08.611.2320.203 District Supplies Superintendents Office	\$395.00
Check #: 181						
PO/InvoiceTotal:						\$395.00
Check Group:						
Kaisiking 2mm / 3mm / 5mm / 10mm x 25M Clear Heat Resistant Double Sided Tape Roll Strong Adhesive Sticker Tape Compatible for Cell Phone, iPhone iPad, iMac, Electronic LCD Touch Screen Repair		1	2109076	468654397557 12/8/2020	001.09.430.2230.047 IT Student Device Repair Expense	\$16.69
Kaisi Professional Electronics Opening Pry Tool Repair Kit with Metal Spudger Non-Abrasive Carbon Fiber Nylon Spudgers and Anti-Static Tweezers for Cellphone iPhone Laptops Tablets and More, 20 Piece		1	2109076	468654397557 12/8/2020	001.09.610.1110.047 IT Supplies	\$9.69
50pcs Phone Opening Tools Plastic Guitar Picks Pry Opener for iPhone iPad Tablet PC Disassemble Repair Tool Kit		1	2109076	468654397557 12/8/2020	001.09.610.1110.047 IT Supplies	\$8.49
iFixit Jimmy - The Electronics Opening Tool		2	2109076	468654397557 12/8/2020	001.09.610.1110.047 IT Supplies	\$15.98

**Stafford CT Public Schools**

**Voucher Detail Listing**

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01/20/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Akro-Mils 13014 Stack-N-Store Heavy Duty Stackable Open Front Plastic Storage Container Bin, (17-1/2-Inch x 11-Inch x 12-1/2-Inch), Blue, (4-Pack)		1	2109076	468654397557 12/8/2020	001.09.610.1110.047 IT Supplies Check #: 181	\$60.95
PO/InvoiceTotal:						\$111.80
Check Group:						
Post-it Super Sticky Easel Pad, 25 x 30 Inches, 30 Sheets/Pad, 4 Pads, Large White Premium Self Stick Flip Chart Paper, Super Sticking Power (559-4)		1	2115055	477735794389 12/18/2020	001.08.611.2500.088 District Supplies Business Office	\$41.93
AmazonBasics 1/3-Cut Tab, Assorted Positions File Folders, Letter Size, Manila - Pack of 100		1	2115055	477735794389 12/18/2020	001.08.611.2500.088 District Supplies Business Office	\$9.99
Alliance Rubber Bands Assorted Dimensions 227G/Approx. 400 Rubber Bands, Multi Color, 1/2 lb		1	2115055	477735794389 12/18/2020	001.08.611.2500.088 District Supplies Business Office	\$4.74
Neenah Cardstock, 8.5" x 11", 90 lb/163 gsm, White, 94 Brightness, 300 Sheets (91437)		2	2115055	477735794389 12/18/2020	001.08.611.2500.088 District Supplies Business Office	\$23.96
Sharpie 27145 Pocket Highlighters, Chisel Tip, Assorted Colors, 12-Count		2	2115055	477735794389 12/18/2020	001.08.611.2500.088 District Supplies Business Office	\$10.94
Avery File Folder Labels in Assorted Colors for Laser and Inkjet Printers with TrueBlock Technology, 0.67 x 3.43 Inches, Pack of 750 (5266)(Packaging May Vary)		2	2115055	636797573563 12/21/2020	001.08.611.2500.088 District Supplies Business Office Check #: 181	\$29.58
PO/InvoiceTotal:						\$121.14
Check Group:						
How to Differentiate Instruction in Academically Diverse Classrooms by Carol Ann Tomlinson Paperback ISBN-10: 1416623302		3	2115056	677759789693 1/6/2021	001.08.611.2210.033 TEAM Supplies Check #: 181	\$66.06
PO/InvoiceTotal:						\$66.06

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1150

01/20/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$3,568.99
American Scale Co Inc	2148					
Check Group:						
SHS scale contract inspection		1	2110019	11418 12/22/2020	001.10.430.2600.134 General Maintenance-District	\$390.00
						Check #: 182
						PO/InvoiceTotal: \$390.00
						Vendor Total: \$390.00
American School For The Deaf	350					
Check Group:						
Audiology Equipment Rental		1	2104076	2021010400048 12/31/2020	001.04.442.2150.088 SpEd Audiology Rental	\$174.00
Audiology Equipment Rental		1	2104076	2021010400049 12/31/2020	001.04.442.2150.088 SpEd Audiology Rental	\$87.00
Audiology Equipment Rental		1	2104076	2021010400050 12/31/2020	001.04.442.2150.088 SpEd Audiology Rental	\$87.00
Audiology Equipment Rental		1	2104076	2021010400051 12/31/2020	001.04.442.2150.088 SpEd Audiology Rental	\$174.00
Audiology Equipment Rental		1	2104076	2021010400049 12/31/2020	001.04.442.2150.088 SpEd Audiology Rental	\$87.00
						Check #: 183
						PO/InvoiceTotal: \$609.00
Check Group:						
12/10/2020 - 1 hr. consult @\$206 and .5 hr. travel \$103		1	2104114	2021010400046 12/31/2020	001.04.323.2150.192 SpEd Audiological Contracted Services	\$309.00
						Check #: 183
						PO/InvoiceTotal: \$309.00
						Vendor Total: \$918.00

Anthem Blue Cross and Blue Shield

**Stafford CT Public Schools**

**Voucher Detail Listing**

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01/20/2021

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Anthem Vision Liability		542.25	2108026	01/01/2021 1/1/2021	001.00.212.9988.000 Anthem Vision Liability	\$542.25
					Check #: 184	
						PO/InvoiceTotal: <u>\$542.25</u>
						Vendor Total: <u>\$542.25</u>
Aspire Living & Learning Inc						
Check Group:						
Tuition		1	2104090	inv00301 12/31/2020	001.04.323.2130.136 SpEd Contracted Related Services	\$8,750.00
					Check #: 185	
						PO/InvoiceTotal: <u>\$8,750.00</u>
						Vendor Total: <u>\$8,750.00</u>
AssetGenie Inc						
Check Group:						
LENOVO N42 (TOUCH & NON) USB BOARD WITH CABLE		15	2109056	1525067 1/11/2021	001.09.430.2611.047 IT Repair and Maintenance	\$224.25
					Check #: 186	
						PO/InvoiceTotal: <u>\$224.25</u>
						Vendor Total: <u>\$224.25</u>
Aubuchon Hardware #34						
	1752					
Check Group:						
Building Services-Supplies		5.39	2110029	349490 11/30/2020	001.10.613.2600.134 Building Services-Supplies	\$5.39
Building Services-Supplies		6.12	2110029	349508 12/2/2020	001.10.613.2600.134 Building Services-Supplies	\$6.12
Building Services-Supplies		11.05	2110029	349516 12/3/2020	001.10.613.2600.134 Building Services-Supplies	\$11.05

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Building Services-Supplies		2.69	2110029	349533 12/7/2020	001.10.613.2600.134 Building Services-Supplies	\$2.69
Building Services-Supplies		3.7	2110029	349561 12/14/2020	001.10.613.2600.134 Building Services-Supplies	\$3.70
Building Services-Supplies		33.39	2110029	349564 12/15/2020	001.10.613.2600.134 Building Services-Supplies	\$33.39
Building Services-Supplies		4.49	2110029	349569 12/16/2020	001.10.613.2600.134 Building Services-Supplies	\$4.49
Building Services-Supplies		2.71	2110029	349587 12/21/2020	001.10.613.2600.134 Building Services-Supplies	\$2.71
Check #: 187						
						PO/InvoiceTotal: <u>          </u> \$69.54
						Vendor Total: <u>          </u> \$69.54
Ben Bronz Foundation Inc						
Check Group:						
Tuition SpEd Private Out of District		1	2104051	4713 1/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$5,516.20
Tuition SpEd Private Out of District		1	2104051	4714 1/1/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$5,516.20
Check #: 188						
						PO/InvoiceTotal: <u>          </u> \$11,032.40
						Vendor Total: <u>          </u> \$11,032.40
Big Y Foods Inc						
Check Group:						
\$50 gift card - 5% discount	120	18	2101113	V344450 1/20/2021	182.01.611.1110.026 EHS Program Supplies	\$855.00
Check #: 189						
						PO/InvoiceTotal: <u>          </u> \$855.00
						Vendor Total: <u>          </u> \$855.00

Bruce E Ladr

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Check Group:						
Bruce mileage/ Travel General		222.69	2110027	12/7/2020-1/15/20 21 1/19/2021	001.08.580.1110.026  Travel General	\$222.69
					Check #: 190	
						PO/InvoiceTotal: <u>\$222.69</u>
						Vendor Total: <u>\$222.69</u>
Canon Financial Services	2437					
Check Group:						
HS copier lease payment		1	2108004	26063448 1/13/2021	001.03.442.2500.088 SHS Copier Lease	\$2,945.45
MS copier lease payment		1	2108004	26063448 1/13/2021	001.02.442.2500.088 SMS Copier Lease	\$1,141.46
SES copier lease payment		1	2108004	26063448 1/13/2021	001.05.442.2500.088 SES Copier Lease	\$884.55
WS copier lease payment		1	2108004	26063448 1/13/2021	001.01.442.2500.088 WSS Copier Lease	\$632.05
SV copier Lease		1	2108004	26063448 1/13/2021	001.05.442.2500.088 SES Copier Lease	\$241.40
Business/Supt Office copier lease payment		1	2108004	26063448 1/13/2021	001.08.442.2500.088 Board Office Copier Lease	\$451.30
uniflow license		1	2108004	26063448 1/13/2021	001.09.442.2500.148 Centralized Printer Leasing	\$899.81
pupil services copier lease		1	2108004	26063448 1/13/2021	001.07.442.2500.088 Pupil Services Copier	\$98.98
					Check #: 191	
						PO/InvoiceTotal: <u>\$7,295.00</u>
						Vendor Total: <u>\$7,295.00</u>
Canon Solutions America						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WSS Copier Usage		558.61	2108017	4034944479 12/26/2020	001.01.430.2500.126 WSS Copier Usage	\$558.61
SMS Copier Usage		335.01	2108017	4034944479 12/26/2020	001.02.430.2500.126 SMS Copier Usage	\$335.01
SHS Copier Usage		496.46	2108017	4034944479 12/26/2020	001.03.430.2500.126 SHS Copier Usage	\$496.46
SES Copier Usage		1453.09	2108017	4034944479 12/26/2020	001.05.430.2500.126 SES Copier Usage	\$1,453.09
SVS Copier Usage		562.96	2108017	4034944479 12/26/2020	001.06.430.2500.126 SVS Copier Usage	\$562.96
Business Office Contracted Services		526.72	2108017	4034944479 12/26/2020	001.08.430.2500.088 Business Office Contracted Services	\$526.72
SMS Copier Usage		7.22	2108017	4035035272 1/1/2021	001.02.430.2500.126 SMS Copier Usage	\$7.22
SHS Copier Usage		38.49	2108017	4035035272 1/1/2021	001.03.430.2500.126 SHS Copier Usage	\$38.49
SES Copier Usage		132.48	2108017	4035035272 1/1/2021	001.05.430.2500.126 SES Copier Usage	\$132.48
SVS Copier Usage		7.21	2108017	4035035272 1/1/2021	001.06.430.2500.126 SVS Copier Usage	\$7.21
Business Office Contracted Services		3.55	2108017	4035035272 1/1/2021	001.08.430.2500.088 Business Office Contracted Services	\$3.55
SHS Copier Usage		974.94	2108017	403944480 12/26/2020	001.03.430.2500.126 SHS Copier Usage	\$974.94
Check #: 192						
						PO/InvoiceTotal: <u>                    </u> \$5,096.74
						Vendor Total: <u>                    </u> \$5,096.74
Cassidy M Ricciardone						
Check Group:						
SEA Contractual Tuition Reimbursement		9	2108096	V834051 1/19/2021	001.08.110.1110.034 SEA Contractual Tuition Reimbursement	\$900.00



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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 193						
						PO/InvoiceTotal: <u>          </u>
						\$900.00
						Vendor Total: <u>          </u>
						\$900.00
CED All Phase Electric Supply	4040					
Check Group:						
Electrical Repair & Maintenance		554.19	2110018	2892-1008005 12/21/2020	001.10.430.2600.096 Electrical Repair & Maintenance	\$554.19
Check #: 194						
						PO/InvoiceTotal: <u>          </u>
						\$554.19
						Vendor Total: <u>          </u>
						\$554.19
CompuClaim Inc						
Check Group:						
Medicaid Reimb Expense		969.15	2108034	12-2020 12/31/2020	440.04.330.2100.090 Medicaid Reimb Expense	\$969.15
Medicaid Reimb Expense		418.09	2108034	12-2020adm 1/13/2021	440.04.330.2100.090 Medicaid Reimb Expense	\$418.09
Check #: 195						
						PO/InvoiceTotal: <u>          </u>
						\$1,387.24
						Vendor Total: <u>          </u>
						\$1,387.24
Discount Trophy Awards Center	429					
Check Group:						
PP170 w/ Logo Disk All State Class S Champ		2	2116012	198138 1/8/2021	001.03.611.2900.178 SHS Athletic Supplies	\$102.50
Full White Sub w/ Photo & Text similar to Kopec sample		1	2116012	198138 1/8/2021	001.03.611.2900.178 SHS Athletic Supplies	\$40.00
Check #: 196						
						PO/InvoiceTotal: <u>          </u>
						\$142.50
						Vendor Total: <u>          </u>
						\$142.50
EASTCONN	410					
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Susan Wayne Center		21	2104100	9212028 12/17/2020	001.04.510.2700.165 SpEd Bus Outside Contracts	\$3,780.00
Gengras		21	2104100	9212029 12/17/2020	001.04.510.2700.165 SpEd Bus Outside Contracts	\$3,360.00
CCGC		21	2104100	9212030 12/17/2020	001.04.510.2700.165 SpEd Bus Outside Contracts	\$3,360.00
CCGC		21	2104100	9212031 12/17/2020	001.04.510.2700.165 SpEd Bus Outside Contracts	\$3,360.00
Ben Bronz		12	2104100	9212032 12/17/2020	001.04.510.2700.165 SpEd Bus Outside Contracts	\$1,920.00
Adelbrook		21	2104100	9212033 12/17/2020	001.04.510.2700.165 SpEd Bus Outside Contracts	\$5,460.00
Check #: 197						
PO/InvoiceTotal:						\$21,240.00
Check Group:						
ACT Magnet School Transportation		9	2104115	9212075 1/19/2021	001.07.566.2700.215 Magnet School Transportation	\$699.84
ACT Magnet School Transportation		7	2104115	9212076 12/21/2020	001.07.566.2700.215 Magnet School Transportation	\$136.08
ACT Magnet School Transportation		13	2104115	9212077 12/21/2020	001.07.566.2700.215 Magnet School Transportation	\$252.72
Check #: 197						
PO/InvoiceTotal:						\$1,088.64
Vendor Total:						\$22,328.64
EdAdvance	2888					
Check Group:						
PASS Program Evaluation		1	2119029	24301401 12/8/2020	190.05.590.1110.026 PASS Program Evaluation	\$7,693.00
Check #: 198						
PO/InvoiceTotal:						\$7,693.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$7,693.00
Festis Oil Service Inc	499					
Check Group:						
cotter pins for snowblowers & rewind rope		1	2110140	24132 12/18/2020	001.10.430.2600.994 Grounds/Painting/Upkeep	\$57.50
snow blower repair		1	2110140	6130 12/11/2020	001.10.430.2600.994 Grounds/Painting/Upkeep	\$99.74
						Check #: 199
						PO/InvoiceTotal: \$157.24
						Vendor Total: \$157.24
FM Generator	3766					
Check Group:						
SHS- generator service call in alarm		1	2110139	68990 12/28/2020	001.10.430.2600.134 General Maintenance-District	\$570.00
						Check #: 200
						PO/InvoiceTotal: \$570.00
						Vendor Total: \$570.00
Gengras Center						
Check Group:						
Tuition SpEd Private Out of District		1	2104044	010521-rp 1/5/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$6,180.00
1:1 Paraprofessional		1	2104044	010521-rp 1/5/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$3,700.00
Covid PPE monthly charge		1	2104044	010521-rp 1/5/2021	001.04.560.1260.211 Tuition SpEd Private Out of District	\$150.00
SLP		1	2104044	010521-rp 1/5/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$500.00
OT		1	2104044	010521-rp 1/5/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$400.00

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PT		1	2104044	010521-rp 1/5/2021	001.04.323.2130.136 SpEd Contracted Related Services	\$300.00
Check #: 201						
						PO/InvoiceTotal: <u>\$11,230.00</u>
						Vendor Total: <u>\$11,230.00</u>
Hillyard Rovic Inc	1096					
Check Group:						
Building Services-Supplies		105.99	2110012	604185209 12/22/2020	001.10.613.2600.134 Building Services-Supplies	\$105.99
Building Services-Supplies		70.66	2110012	604185210 12/22/2020	001.10.613.2600.134 Building Services-Supplies	\$70.66
Building Services-Supplies		98.92	2110012	604185211 12/22/2020	001.10.613.2600.134 Building Services-Supplies	\$98.92
Building Services-Supplies		49.46	2110012	604185212 12/22/2020	001.10.613.2600.134 Building Services-Supplies	\$49.46
Building Services-Supplies		156.75	2110012	604185214 12/22/2020	001.10.613.2600.134 Building Services-Supplies	\$156.75
Building Services-Supplies		704.3	2110012	604185215 12/22/2020	001.10.613.2600.134 Building Services-Supplies	\$704.30
Building Services-Supplies		372.74	2110012	604185216 12/22/2020	001.10.613.2600.134 Building Services-Supplies	\$372.74
Building Services-Supplies		1251.88	2110012	604185217 12/22/2020	001.10.613.2600.134 Building Services-Supplies	\$1,251.88
Building Services-Supplies		114.89	2110012	604185218 12/22/2020	001.10.613.2600.134 Building Services-Supplies	\$114.89
Building Services-Supplies		132.19	2110012	604196007 1/6/2021	001.10.613.2600.134 Building Services-Supplies	\$132.19
Building Services-Supplies		129.22	2110012	700446927 12/18/2020	001.10.613.2600.134 Building Services-Supplies	\$129.22

Check #: 202

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$3,187.00
						Vendor Total: \$3,187.00
Home Depot Credit Card Services	2529					
Check Group:						
general repair parts		103.55	2110025	512921 12/23/2020	001.10.430.2600.134 General Maintenance-District	\$103.55
					Check #: 203	
						PO/InvoiceTotal: \$103.55
Check Group:						
sprayers for sanitizing		1	2110133	512920 12/23/2020	295.08.611.2190.805 CRF Funds Supplies	\$194.70
					Check #: 203	
						PO/InvoiceTotal: \$194.70
						Vendor Total: \$298.25
Hometowne Motors	235					
Check Group:						
Van- converter Y-pipe and 02 sensors		1	2110141	003215 1/8/2021	001.10.430.2600.228 Vehicle Repair	\$1,265.00
					Check #: 204	
						PO/InvoiceTotal: \$1,265.00
						Vendor Total: \$1,265.00
Infoshred LLC	4162					
Check Group:						
shredding services		1	2108010	3390266 12/20/2021	001.08.611.2500.088 District Supplies Business Office	\$26.25
					Check #: 205	
						PO/InvoiceTotal: \$26.25
						Vendor Total: \$26.25
Integrated Systems Services LLC	2819					

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
SHS- service call pa system		1	2110142	15183 12/24/2020	001.10.430.2600.134 General Maintenance-District	\$367.50
Check #: 206						
PO/InvoiceTotal:						\$367.50
Vendor Total:						\$367.50
Kainen, Escalera and McHale PC						
Check Group:						
District Legal Fees		106	2108042	896996 12/31/2020	001.08.340.2310.128 District Legal Fees	\$106.00
Check #: 207						
PO/InvoiceTotal:						\$106.00
Vendor Total:						\$106.00
Katherine Kozikowski						
Check Group:						
Mileage for 2020/2021 School Year		1	2104070	11/2020 1/13/2021	001.08.580.1110.026 Travel General	\$20.70
Mileage for 2020/2021 School Year		1	2104070	12/2020 1/13/2021	001.08.580.1110.026 Travel General	\$98.33
Check #: 208						
PO/InvoiceTotal:						\$119.03
Vendor Total:						\$119.03
Kathy Ciccolella Robbins						
Check Group:						
Travel for 20-21		1	2105048	9/30-12/31/2020 1/20/2021	001.08.580.1110.026 Travel General	\$28.18
Check #: 209						
PO/InvoiceTotal:						\$28.18
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Big Y		1	2119030	V363271 1/20/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$29.46
Target		1	2119030	V363271 1/20/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$96.81
Big Y		1	2119030	V363271 1/20/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$67.53
Check #: 209						
						PO/InvoiceTotal: <u>          </u> \$193.80
						Vendor Total: <u>          </u> \$221.98
Kimberly Boulay						
Check Group:						
Big Y		1	2119031	V177606 1/20/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$17.98
Joann		1	2119031	V177606 1/20/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$15.48
Party City		1	2119031	V177606 1/20/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$9.98
Big Y		1	2119031	V177606 1/20/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$22.29
Check #: 210						
						PO/InvoiceTotal: <u>          </u> \$65.73
						Vendor Total: <u>          </u> \$65.73
M & J Bus Inc	3891					
Check Group:						
SpEd Bus Monitors		3329.69	2108024	52714 12/31/2020	001.04.510.2700.163 SpEd Bus Monitors	\$3,329.69
Reg Ed In District Monitors		9113.17	2108024	52714 12/31/2020	001.08.510.2700.165 Reg Ed In District Monitors	\$9,113.17
Check #: 211						
						PO/InvoiceTotal: <u>          </u> \$12,442.86

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Check Group:						
PM daycare bus		16	2108076	52675 12/31/2020	295.08.590.2900.805 CRF Other Purchased Services	\$2,640.00
Mid day prek 2 buses		15	2108076	52675 12/31/2020	001.08.510.2700.150 Reg Ed In District Bus	\$3,298.50
modified bell time charges September-December		4875	2108076	52676 12/31/2020	295.08.590.2900.805 CRF Other Purchased Services	\$4,875.00
Check #: 211						
PO/InvoiceTotal:						\$10,813.50
Vendor Total:						\$23,256.36
Meraki Center for Health LLC						
Check Group:						
45 Minute Massages		22	2101110	V999593 1/20/2021	182.01.325.1110.002 EHS Parent Activities	\$1,100.00
Check #: 212						
PO/InvoiceTotal:						\$1,100.00
Vendor Total:						\$1,100.00
MetLife						
Check Group:						
Jan 2021		1	2108035	Jan 2021 1/13/2021	001.00.211.9988.000 MetLife Liability	\$615.42
Check #: 213						
PO/InvoiceTotal:						\$615.42
Vendor Total:						\$615.42
Metlife.						
Check Group:						
life		1	2108032	01012021 life 1/13/2021	001.08.210.1110.075 Life Insurance Premiums	\$3,246.68
LTD		1	2108032	01012021 life 1/13/2021	001.08.210.2400.147 Disability Insurance Premiums	\$227.85



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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 214						
PO/InvoiceTotal:						\$3,474.53
Vendor Total:						\$3,474.53
NCCC	1624					
Check Group:						
Athletic League Dues		1	2103043	2020-2021 1/20/2021	001.03.810.2400.147 SHS Dues and Fees Principal's Office	\$1,300.00
Check #: 215						
PO/InvoiceTotal:						\$1,300.00
Vendor Total:						\$1,300.00
North Central Publishing, LLC						
Check Group:						
December North Central News - No Vaping Ad		1	2103044	inv-2680 12/3/2020	170.03.611.1130.026 ERASE Supplies	\$400.00
Check #: 216						
PO/InvoiceTotal:						\$400.00
Vendor Total:						\$400.00
Rexel USA Inc	2628					
Check Group:						
SMS-Electrical Repair & Maintenance		1	2110144	s129625643.001 12/29/2020	001.10.430.2600.096 Electrical Repair & Maintenance	\$22.09
Check #: 217						
PO/InvoiceTotal:						\$22.09
Check Group:						
SMS rec box and covers		1	2110145	s129554037.001 12/16/2020	001.10.430.2600.096 Electrical Repair & Maintenance	\$105.66
Check #: 217						
PO/InvoiceTotal:						\$105.66
Vendor Total:						\$127.75

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Sharon F Cushman						
Check Group:						
School Psychology Consultation		12.5	2108097	SPS1R 1/3/2021	001.04.340.2200.192 Special Education Consultant Fees	\$1,000.00
						Check #: 218
						PO/InvoiceTotal: <u>\$1,000.00</u>
						Vendor Total: <u>\$1,000.00</u>
Shipman & Goodwin, LLP						
Check Group:						
district legal service	1136	2965.67	2108041	583466 10/15/2020	001.08.340.2310.128 District Legal Fees	\$2,965.67
district legal service		1377.25	2108041	584787 11/15/2020	001.08.340.2310.128 District Legal Fees	\$1,377.25
district legal service		297.5	2108041	585950 12/1/2020	001.08.340.2310.128 District Legal Fees	\$297.50
						Check #: 219
						PO/InvoiceTotal: <u>\$4,640.42</u>
						Vendor Total: <u>\$4,640.42</u>
Stafford School Food Services						
Check Group:						
Sandwich Wraps	1808	80	2103041	11 12/2020 1/13/2021	001.03.611.2400.147 SHS Principal's Office Supplies	\$240.00
						Check #: 220
						PO/InvoiceTotal: <u>\$240.00</u>
Check Group:						
December 2020 Snacks		396	2119028	9 12/31/2020	190.05.611.1110.025 PASS Health Snacks	\$594.00
						Check #: 220
						PO/InvoiceTotal: <u>\$594.00</u>
						Vendor Total: <u>\$834.00</u>

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1150

01/20/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Superior Energy LLC	1227					
Check Group:						
SMS Propane		2480.42	2108048	52872 12/19/2020	001.02.623.2600.198 SMS Propane	\$2,480.42
SV propane		1677.82	2108048	52994 12/20/2020	001.06.623.2600.198 SVS Propane	\$1,677.82
HS propane		83.48	2108048	53332 12/27/2020	001.03.623.2600.198 SHS Propane	\$83.48
SMS Propane		2089.91	2108048	53333 12/27/2020	001.02.623.2600.198 SMS Propane	\$2,089.91
SMS Propane		2055.75	2108048	53474 1/2/2021	001.02.623.2600.198 SMS Propane	\$2,055.75
SV propane		1767.1	2108048	53475 1/2/2021	001.06.623.2600.198 SVS Propane	\$1,767.10
					Check #: 221	
						PO/InvoiceTotal: <u>\$10,154.48</u>
						Vendor Total: <u>\$10,154.48</u>
TPC Associates Inc	3730					
Check Group:						
SES-clock repair		1	2110103	216784 1/6/2021	001.10.430.2600.096 Electrical Repair & Maintenance	\$2,560.00
					Check #: 222	
						PO/InvoiceTotal: <u>\$2,560.00</u>
						Vendor Total: <u>\$2,560.00</u>
Tull Brothers Inc	2834					
Check Group:						
key blanks for schools		50	2110079	731392 10/5/2020	001.10.430.2600.134 General Maintenance-District	\$82.50
					Check #: 223	
						PO/InvoiceTotal: <u>\$82.50</u>

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1150

01/20/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$82.50
WB Mason	1682					
Check Group:						
Crayola crayons, multicultural colors		20	2101046	216527958 12/22/2020	135.01.611.1110.026 FRC Fees Supplies	\$8.60
Crayola Large Crayons, Multicultural Colors		20	2101046	216636002 12/29/2020	135.01.611.1110.026 FRC Fees Supplies	\$20.20
W.B. Mason Co. Powder-Free Exam Gloves, Vinyl, Medium, 100/BX		2	2101046	216788624 1/5/2020	135.01.611.1110.026 FRC Fees Supplies	\$23.98
Check #: 224						
PO/InvoiceTotal:						\$52.78
Check Group:						
Warp's Heavyweight Contractor Bags		4	2101094	216539655 12/22/2020	182.01.612.1110.026 EHS Administrative Supplies	\$119.96
Scotch Magic Tape & Refillable		1	2101094	216539655 12/22/2020	182.01.612.1110.026 EHS Administrative Supplies	\$9.99
Universal #2 Woodcase Pencil		1	2101094	216539655 12/22/2020	182.01.612.1110.026 EHS Administrative Supplies	\$1.29
Canon 2617B001 Toner Black		4	2101094	216569640 12/23/2020	182.01.612.1110.026 EHS Administrative Supplies	\$727.96
Canon CLI-281XL		3	2101094	216790356 1/5/2020	182.01.612.1110.026 EHS Administrative Supplies	\$215.97
Check #: 224						
PO/InvoiceTotal:						\$1,075.17
Check Group:						
water cooler rental -MS 2 coolers		2	2108014	216723705 12/31/2020	001.02.611.1120.026 SMS General Supplies	\$39.90
water cooler rental -SES		2	2108014	216760899 1/4/2020	001.05.611.2400.147 SES Principal's Office - General Supplies	\$39.90

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1150

01/20/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
watercooler rental- Superintendent's Office		1	2108014	216761246 1/4/2020	001.08.611.2320.203 District Supplies Superintendents Office	\$19.95
Water cooler rental - Business Office		1	2108014	216761444 1/4/2020	001.08.611.2500.088 District Supplies Business Office	\$19.95
water cooler rental -high school		1	2108014	216761457 1/4/2021	001.03.611.2400.147 SHS Principal's Office Supplies	\$19.95
water cooler rental-Staffordville		1	2108014	216761493 1/4/2020	001.06.611.1110.026 SVS General Supplies	\$19.95
water cooler rental-West Stafford		1	2108014	216761526 1/4/2021	001.01.611.2400.147 WSS Principal's Office Supplies	\$19.95
Check #: 224						
						PO/InvoiceTotal: <u>\$179.55</u>
Check Group:						
SMS ice melt pallet		1	2110122	216602042 12/28/2020	001.10.430.2600.994 Grounds/Painting/Upkeep	\$563.01
Check #: 224						
						PO/InvoiceTotal: <u>\$563.01</u>
Check Group:						
SES-pallet of ice melt		1	2110127	216539784 12/22/2020	001.10.430.2600.994 Grounds/Painting/Upkeep	\$563.01
Check #: 224						
						PO/InvoiceTotal: <u>\$563.01</u>
						Vendor Total: <u>\$2,433.52</u>
Wilson Language Training	3182					
Check Group:						
Fundations Level 3 Virtual Implementation Support - Dedicated Cohort		1	2115025	pll1004273 9/30/2020	251.08.330.2200.002 Title IIA Carryover Purchased Prof Svc	\$4,500.00
Check #: 225						
						PO/InvoiceTotal: <u>\$4,500.00</u>

Stafford CT Public Schools

Voucher Detail Listing

Voucher Batch Number: 1150

01/20/2021


Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$4,500.00
						Grand Total: \$190,268.89

End of Report

**MEMO**

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education  
 FROM: Steven A. Moccio, Superintendent of Schools   
 SUBJECT: Update Regarding Learning Model and District COVID-19 Cases


This memorandum is an update to the report provided at the Board meeting on Monday, January 11, 2021. In the table below, the Board will see updated totals regarding the number of students attending in-person vs. full-remote, as well as the number of cases of COVID-19 the district has experienced to date.

Location	Total Enrollment		In-Person		Remote		Chronically Absent %		Total Cases as of Jan 21
	Jan 11	Jan 22	Jan 11	Jan 22	Jan 11	Jan 21	Hybrid	Remote	
Staffordville	116	115	102	101	14	14	10.9	14.3	3
West Stafford	129	130	111	112	18	18	22.3	5.6	4
Stafford Elementary	373	377	301	304	72	73	15.8	27.4	15
Stafford Middle	344	343	265	264	79	81	14.8	19.8	11
Stafford High	386	385	258	262	128	123	8.4	8.9	17
District	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	4

The safety of the students and staff continues to be my top priority. I will continue to monitor positivity rate and spread of the virus within the town and collaborate with the North Central District Health Department. The previously provided staff survey will be redistributed and results will be shared with the Board at the meeting on February 8, 2021.

MEMO

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education  
FROM: Steven A. Moccio, Superintendent of Schools   
SUBJECT: Financial Report, July 1, 2020, through January 18, 2021

Attached for your information is a memorandum from Mrs. Diane Peters, Business Manager, that includes explanations of various budget lines. Included with that memorandum is a financial report, sorted by object code, and detailing budgeted and encumbered/expended funds from July 1, 2020, through January 18, 2021. Currently, schools are required to request permission prior to any purchases, as spending is limited to those items necessary in response to the COVID-19 pandemic and the immediate needs of the students.

The total budget for the 2020-2021 school year is \$28,289,798.41. As indicated in the attached memorandum, the year to date expenses represent 43.53% of the total budget. The unspent, unreserved amount of the budget is 5.7%.

The district is awaiting official communication regarding an additional round of federal funding, CARES ACT 2. Per the Connecticut Office of Policy and Management, the fund will likely be designated for the safe reopening of schools and implementing public health best practices to keep students and staff safe through September 2023.

Mrs. Peters will be in attendance at the meeting on January 25, 2021, to provide more specific information and respond to questions from the Board.



**Stafford Public Schools**  
**Business Office**  
11B Levinthal Run  
Stafford Springs, CT 06076

**MEMO**

Date: January 20, 2021  
To: Steven Moccio, Superintendent of Schools  
From: Diane Peters, Business Manager  
Subject: Financial Report as of January 18, 2021

The year to date expenditure report for the period of July 1 and January 18, 2021 is attached. At this time, a spending freeze remains in place.

The salaries line, 100, is encumbered for filled positions and shows a current remaining amount of \$782,598.97. Salaries for filled positions and long-term substitutes have been encumbered, the remaining balance represents unfilled positions, unencumbered stipend payments and payments for daily substitutes that are paid as incurred.

The remaining balance in the 200 line, benefits, is \$68,306.21. The remaining balance represents amounts budgeted for health insurance premiums unencumbered due to open positions, payroll taxes for unfilled positions and the unencumbered portion of the unemployment expense account. The pension contribution and workers compensation accounts have negative remaining balances at this time. Employees participating in the pension have increased; the workers compensation invoice came in higher than budgeted.

Professional services, line 300 will be used to pay the athletic trainer contract, the security position, and other professional services. This line of the budget is also where the Medicaid reimbursement is netted at the end of the year. The remaining balance as of January 18 is \$69,298.75. The contracted instructional services line is showing a negative balance for related services for students both in district and outplaced, some of these services will be reimbursable through Medicaid but some will not, also, some costs will be included in the excess cost calculation.

Repairs, rental and other property services has a remaining balance of \$89,873.87. Building projects for the remainder of the year have been encumbered. The replacement of the floor at the Middle School that was damaged is being replaced, some of the work took place over the holiday break, remaining work is scheduled for February.

Transportation, tuition and other services have a remaining balance of \$308,919.77. Insurance premiums for liability and property insurance have been paid. Transportation

will be paid on a monthly basis this year, the tuition lines will continue to be encumbered as billing comes in for the current year.

Supply purchases have been allowed for 25% of budgeted amounts to assist staff and to ensure that students have necessary items. The remaining balance in the 600 line of the budget is \$225,980.27.

Line 700, equipment and software expenditures has a remaining balance at this time of \$60,917.66. Line items for instructional equipment have not been utilized during the pandemic because space in classrooms is limited due to social distancing guidelines.

The 800 line of the budget covers various membership dues, licensing fees and a debt service line for the solar project lease payment. Overall, the line has a remaining balance of \$12,419.68.

The unspent, unreserved amount of the 2020-21 budget is \$1,618,315.18 or 5.7%. Year to date expenses represent 43.53% of the total budget.

**Stafford, CT Public Schools**  
**Monthly Board Report For the Period 07/01/2020 through 01/18/2021**

Fiscal Year: 2020-2021

	<u>Budget</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
<b>109 - Salaries Administrative</b>	\$ 1,547,292.00	\$ 848,833.85	\$ 698,458.15	\$ 665,667.73	\$ 32,790.42	2.1%
<b>110 - Salaries Certified Related</b> (Substitute teachers, coaches, and other stipends)	\$ 505,665.81	\$ 210,181.92	\$ 295,483.89	\$ 144,346.38	\$ 151,137.51	29.9%
<b>111 - Salaries Certified</b> (Classroom teachers, pupil services staff members, library media and instructional specialists)	\$ 10,773,663.45	\$ 4,526,206.64	\$ 6,247,456.81	\$ 6,011,211.78	\$ 236,245.03	2.2%
<b>112 - Salaries Non-Certified</b> (Bookkeepers, cafeteria workers, custodians, maintenance, paraprofessionals, secretaries)	\$ 2,727,257.31	\$ 1,255,861.90	\$ 1,471,395.41	\$ 1,368,820.43	\$ 102,574.98	3.8%
<b>114 - Salaries Non-Affiliated</b> (Non-unionized positions - nurses, IT staff, supervisors and directors, business manager, specialists, BCBA, etc...)	\$ 1,135,122.40	\$ 589,002.56	\$ 546,119.84	\$ 469,103.96	\$ 77,015.88	6.8%
<b>115 - Salaries Non-Certified Related</b> (Substitutes for non-certified and non-affiliated staff)	\$ 281,178.45	\$ 108,467.16	\$ 172,711.29	\$ 46.14	\$ 172,665.15	61.4%
<b>120 - Salary Other</b> (Athletic event support staff)	\$ 14,000.00	\$ 3,830.00	\$ 10,170.00	\$ -	\$ 10,170.00	0.0%
<b>100 Salaries Total</b>	<b>\$ 16,984,179.42</b>	<b>\$ 7,542,384.03</b>	<b>\$ 9,441,795.39</b>	<b>\$ 8,659,196.42</b>	<b>\$ 782,598.97</b>	<b>4.6%</b>
<b>210 - Employee Benefits</b>	\$ 3,333,790.08	\$ 1,492,221.56	\$ 1,841,568.52	\$ 1,782,292.98	\$ 59,275.54	1.8%
<b>220 - Social Security</b> (6.2% for most non-certified employees)	\$ 261,458.00	\$ 133,776.53	\$ 127,681.47	\$ 119,212.26	\$ 8,469.21	3.2%
<b>221 - Medicare</b> (1.45% for all staff except teachers hired prior to 1986)	\$ 245,388.00	\$ 113,323.04	\$ 132,064.96	\$ 126,218.11	\$ 5,846.85	2.4%
<b>230 - Pension Contributions</b>	\$ 712,931.00	\$ 699,334.10	\$ 13,596.90	\$ 20,290.38	\$ (6,693.48)	-0.9%
<b>260 - Unemployment Compensation</b>	\$ 25,000.00	\$ 3,383.00	\$ 21,617.00	\$ 14,217.00	\$ 7,400.00	29.6%
<b>270 - Workers Compensation</b>	\$ 212,197.59	\$ 218,189.50	\$ (5,991.91)	\$ -	\$ (5,991.91)	-2.8%
<b>200 Benefits Total</b>	<b>\$ 4,790,764.67</b>	<b>\$ 2,660,227.73</b>	<b>\$ 2,130,536.94</b>	<b>\$ 2,062,230.73</b>	<b>\$ 68,306.21</b>	<b>1.4%</b>
<b>323 - Contracted Instructional Services</b> (Consultative services to comply with mandates)	\$ 120,079.20	\$ 148,257.73	\$ (28,178.53)	\$ 77,978.19	\$ (106,156.72)	-88.4%

**Stafford, CT Public Schools**  
**Monthly Board Report For the Period 07/01/2020 through 01/18/2021**

Fiscal Year: 2020-2021

	<u>Budget</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
<b>330 - Purch Prof/Tech Services</b> (Professional Development and in-service)	\$ 48,400.00	\$ 5,528.31	\$ 42,871.69	\$ 150.00	\$ 42,721.69	88.3%
<b>340 - Other Professional Services</b>	\$ 251,679.00	\$ 33,260.66	\$ 218,418.34	\$ 85,684.56	\$ 132,733.78	52.7%
<b>300 Professional Services Total</b>	<b>\$ 420,158.20</b>	<b>\$ 187,046.70</b>	<b>\$ 233,111.50</b>	<b>\$ 163,812.75</b>	<b>\$ 69,298.75</b>	<b>16.5%</b>
<b>410 - Water and Sewer</b>	\$ 23,500.00	\$ 14,483.63	\$ 9,016.37	\$ 9,436.37	\$ (420.00)	-1.8%
<b>420 - Custodial/Fire/Constable</b>	\$ 3,165.00	\$ -	\$ 3,165.00	\$ -	\$ 3,165.00	100.0%
<b>421 - Trash Removal</b>	\$ 54,000.00	\$ 22,867.51	\$ 31,132.49	\$ 23,989.61	\$ 7,142.88	13.2%
<b>430 - Repairs and Maintenance</b>	\$ 410,707.00	\$ 129,367.36	\$ 281,339.64	\$ 214,967.75	\$ 66,371.89	16.2%
<b>442 - Lease Rental</b>	\$ 109,729.98	\$ 45,904.84	\$ 63,825.14	\$ 50,211.04	\$ 13,614.10	12.4%
<b>400 Repairs, Rental, and Other Prop. Svcs Total</b>	<b>\$ 601,101.98</b>	<b>\$ 212,623.34</b>	<b>\$ 388,478.64</b>	<b>\$ 298,604.77</b>	<b>\$ 89,873.87</b>	<b>15.0%</b>
<b>510 - Student Transportation</b>	\$ 2,196,641.19	\$ 279,634.90	\$ 1,917,006.29	\$ 1,899,521.41	\$ 17,484.88	0.8%
<b>520 - Property Insurance</b>	\$ 122,691.10	\$ 121,154.86	\$ 1,536.24	\$ -	\$ 1,536.24	1.3%
<b>521 - Liability Insurance</b>	\$ 92,293.99	\$ 94,682.12	\$ (2,388.13)	\$ -	\$ (2,388.13)	-2.6%
<b>530 - Communications</b> (Mailings, interbuilding internet services, wireless service, and telephone service)	\$ 90,079.50	\$ 47,968.35	\$ 42,111.15	\$ 37,495.40	\$ 4,615.75	5.1%
<b>540 - Advertising</b>	\$ 750.00	\$ -	\$ 750.00	\$ -	\$ 750.00	100.0%
<b>550 - Printing and Binding</b>	\$ 3,400.00	\$ 110.87	\$ 3,289.13	\$ -	\$ 3,289.13	96.7%
<b>560 - Out of District Tuition</b> (Outplaced students and Vo-Ag)	\$ 1,176,161.39	\$ 506,397.30	\$ 669,764.09	\$ 429,544.00	\$ 240,220.09	20.4%
<b>566 - Magnet School Tuition</b>	\$ 138,913.76	\$ 110,667.11	\$ 28,246.65	\$ 6,246.75	\$ 21,999.90	15.8%
<b>580 - Travel</b>	\$ 17,000.00	\$ 1,196.02	\$ 15,803.98	\$ 3,008.01	\$ 12,795.97	75.3%
<b>581 - Athletic / Other Trips</b>	\$ 70,661.52	\$ 5,089.23	\$ 65,572.29	\$ 61,456.35	\$ 4,115.94	5.8%
<b>590 - Other Purchased Services</b> (SHS motivational speakers)	\$ 4,500.00	\$ -	\$ 4,500.00	\$ -	\$ 4,500.00	100.0%
<b>500 Transp, Tuition, and Other Services Total</b>	<b>\$ 3,913,092.45</b>	<b>\$ 1,166,900.76</b>	<b>\$ 2,746,191.69</b>	<b>\$ 2,437,271.92</b>	<b>\$ 308,919.77</b>	<b>-7.9%</b>
<b>610 - IT Supplies</b> (Consumable supplies required for IT equipment)	\$ 5,600.00	\$ 2,063.43	\$ 3,536.57	\$ 95.11	\$ 3,441.46	61.5%
<b>611 - Instructional Supplies</b> (Consumable instructional supplies used by teachers, staff, and students)	\$ 251,654.06	\$ 69,507.64	\$ 182,146.42	\$ 15,289.06	\$ 166,857.36	66.3%


**Stafford, CT Public Schools**  
**Monthly Board Report For the Period 07/01/2020 through 01/18/2021**

Fiscal Year: 2020-2021

	<u>Budget</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>	
613 - Building Services Supplies	\$ 107,400.00	\$ 55,760.52	\$ 51,639.48	\$ 40,826.85	\$ 10,812.63	10.1%
620 - Fuel Oil	\$ 122,528.24	\$ 98,197.78	\$ 24,330.46	\$ 24,330.46	\$ -	0.0%
622 - Electricity	\$ 513,100.00	\$ 55,889.79	\$ 457,210.21	\$ 453,866.51	\$ 3,343.70	0.7%
623 - Propane Gas	\$ 46,100.00	\$ 20,899.63	\$ 25,200.37	\$ 25,200.37	\$ -	0.0%
626 - Gasoline	\$ 4,000.00	\$ 1,385.15	\$ 2,614.85	\$ 2,614.85	\$ -	0.0%
641 - Textbooks	\$ 52,681.42	\$ 20,722.43	\$ 31,958.99	\$ -	\$ 31,958.99	60.7%
642 - Library Materials	\$ 11,326.42	\$ 1,760.29	\$ 9,566.13	\$ -	\$ 9,566.13	84.5%
<b>600 Utilities, Instructional Supplies Total</b>	<b>\$ 1,114,390.14</b>	<b>\$ 326,186.66</b>	<b>\$ 788,203.48</b>	<b>\$ 562,223.21</b>	<b>\$ 225,980.27</b>	<b>20.3%</b>
730 - Equipment	\$ 79,119.00	\$ 31,455.80	\$ 47,663.20	\$ 30,522.75	\$ 17,140.45	21.7%
735 - Computer Software	\$ 130,966.99	\$ 87,189.78	\$ 43,777.21	\$ -	\$ 43,777.21	33.4%
<b>700 Equipment and Software Total</b>	<b>\$ 210,085.99</b>	<b>\$ 118,645.58</b>	<b>\$ 91,440.41</b>	<b>\$ 30,522.75</b>	<b>\$ 60,917.66</b>	<b>29.0%</b>
810 - Dues and Fees (IT licensing fees, district memberships, student festival and organization fees, drama productions)	\$ 116,025.30	\$ 101,934.62	\$ 14,090.68	\$ 1,670.00	\$ 12,420.68	10.7%
830 - Debt-Related Expenditures (Yearly payment to Town of Stafford for Geothermal and Solar Lease)	\$ 140,000.26	\$ -	\$ 140,000.26	\$ 140,001.26	\$ (1.00)	0.0%
<b>800 Dues and Fees Total</b>	<b>\$ 256,025.56</b>	<b>\$ 101,934.62</b>	<b>\$ 154,090.94</b>	<b>\$ 141,671.26</b>	<b>\$ 12,419.68</b>	<b>4.9%</b>
<b>Grand Total</b>	<b>\$ 28,289,798.41</b>	<b>\$ 12,315,949.42</b>	<b>\$ 15,973,848.99</b>	<b>\$ 14,355,533.81</b>	<b>\$ 1,618,315.18</b>	<b>5.7%</b>

MEMO

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education  
FROM: Steven A. Moccio, Superintendent of Schools   
SUBJECT: Review of Superintendent's Proposed Paid Leave Provisions

On December 31, 2020, the paid leave provisions under the Families First Coronavirus Response Act (FFCRA) expired. It is my understanding the President Biden and his administration is investigating an extension to these paid leave provisions. In the meantime, it was necessary for the district to create guidelines. Attached, please find guidelines for staff regarding how paid leave can be utilized for COVID-19 related absences.

At the Board meeting on Monday, January 25, 2021, I will review the attached provisions and respond to any questions.

## Stafford Public Schools- Paid Leave Provisions (DRAFT)

To begin January 1, 2021, through June 30, 2021, or until new Federal regulations are implemented.

### Childcare Issues Related to COVID-19 (quarantine / isolation of child)

Staff member is staying home to care for a child that is the subject of quarantine or isolation and either **there is no remote assignment available / feasible, as determined by their supervisor**, or they are not able to work remotely:

- Available sick time for illness in the immediate family
  - Maximum sick time usage for immediate family as per contract language
- Then available personal time
- Then available vacation time (where applicable)
- Then unpaid leave when maximum sick time for immediate family has been utilized, and personal / vacation time is exhausted.
- In lieu of unpaid leave, requests for use of sick time beyond the maximum allowed per contract can be made to the Superintendent of Schools, and will be reviewed on a case by case basis.

### Childcare Issues Related to COVID-19 (school district / daycare closed)

Staff member is staying home to care for a child due to a daycare or school district being closed and either **there is no remote assignment available / feasible, as determined by their supervisor**, or they are not able to work remotely:

- Available personal time
- Then available vacation time (where applicable)
- Then unpaid leave when personal / vacation time is exhausted

### Employee Quarantine Related to COVID-19

Staff member is directed to stay home and self-quarantine (close contact) due to a case directly related to an exposure while at work and **there is no remote assignment available / feasible, as determined by the supervisor**:

- Full pay
- No impact on paid time off accumulations

Cases NOT directly related to a school exposure and **there is no remote assignment available / feasible, as determined by the supervisor**:

- Available sick time
- Then available personal time
- Then available vacation time (where applicable)
- Maximum of 10-days per required quarantine
- Unpaid leave when paid time off is exhausted

### Employee Isolation Related to COVID-19 due to Positive Test Result

Staff member is directed to stay home and isolate and **there is no remote assignment available / feasible, as determined by the supervisor, or the staff member is not well enough to work**:

- Available sick time
- Then available personal time
- Then available vacation time (where applicable)
- Unpaid leave when paid time off is exhausted


### Employee Quarantine Related to Travel

If there is no remote assignment available / feasible, as determined by the staff member's supervisor, quarantine for personal travel shall be unpaid.

Staff members may be allowed to use paid time off during quarantine related to personal travel for emergencies, as approved in advance by the Superintendent of Schools.

MEMO

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

TO: Board of Education  
 FROM: Steven A. Moccio, Superintendent of Schools   
 SUBJECT: Discussion Regarding the 2021-2022 School Budget and Potential Reconfiguration

I am in the process of finalizing a preliminary 2021-2022 budget document that assumes the Board of Education is in favor of closing of Staffordville School. The budget represents a 4.10% increase, or \$1,159,589.89 more than the 2020-2021 appropriation. As discussed previously, Excess Cost Grant reimbursement and projected remaining balance from the 2020-2021 would reduce the overall impact to taxpayers to \$331,743.92, or a 1.17% increase. Listed below, please find a budget summary, sorted by object code. At the Board meeting on Monday, January 25, 2021, I will review the more detailed preliminary budget and provide an explanation of variance.

	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22 Projected</u>	<u>Difference</u>	<u>% Change</u>
100 Salaries	\$ 16,783,339.01	\$ 16,984,179.40	\$ 16,845,913.90	\$ (138,265.51)	-0.81%
200 Benefits	\$ 4,828,132.14	\$ 4,790,764.67	\$ 5,454,989.22	\$ 664,224.55	13.86%
300 Professional Services	\$ 478,640.00	\$ 420,158.20	\$ 471,373.00	\$ 51,214.80	12.19%
400 Repairs, Rental, Other Property Services	\$ 672,458.00	\$ 601,102.00	\$ 786,188.29	\$ 185,086.29	30.79%
500 Transportation, Tuition, Other Services	\$ 3,702,070.34	\$ 3,913,092.45	\$ 4,218,224.22	\$ 305,131.77	7.80%
600 Utilities, Instructional & Building Supplies	\$ 1,095,471.04	\$ 1,114,390.14	\$ 1,075,593.08	\$ (38,797.06)	-3.48%
700 Equipment and Software	\$ 157,021.29	\$ 210,085.99	\$ 251,431.14	\$ 41,345.15	19.68%
800 Dues and Fees	\$ 335,085.59	\$ 256,025.56	\$ 345,675.46	\$ 89,649.90	35.02%
<b>Total Budget</b>	<b>\$ 28,052,217.41</b>	<b>\$ 28,289,798.41</b>	<b>\$ 29,449,388.30</b>	<b>\$ 1,159,589.89</b>	<b>4.10%</b>
<b>Use of Excess Cost Reimbursement</b>			\$ (327,845.97)	\$ (327,845.97)	
<b>Use of Projected Remaining Balance</b>			\$ (500,000.00)	\$ (237,581.00)	
<b>Grand Total</b>	<b>\$ 28,052,217.41</b>	<b>\$ 28,289,798.41</b>	<b>\$ 28,621,542.33</b>	<b>\$ 331,743.92</b>	<b>1.17%</b>

Additionally, Monday evening I will provide the Board with a list of reductions developed by the leadership team that would be necessary if Staffordville School were to remain open. The leadership team will be present at the Board meeting and available to answer any questions.

Attached please find the District Reconfiguration Question & Answer Document, which compiles the questions asked during the staff, parent, and community presentation sessions, as well as information and feedback received.





# Proposed District Reconfiguration FY 2021-2022



## Question & Answer Document

[Link to Reconfiguration Section of Website](#)

The purpose of this document is to provide responses to questions raised during the Staff and Community Information Sessions on January 13, 14, 19, and 20, 2021, as well as those submitted via the electronic form. This is a working document and may be updated as necessary.

### Budgetary

Question	Answer:
What are the overall cost savings should Staffordville School close?	The projected savings are approximately \$500,000 annually. The savings consist of staffing and benefit reductions (approx. \$400,000.00), utility costs, insurance, and other efficiencies as the two schools are combined (such as duplicative licenses, supplies, subscriptions, etc.).
What programs and staffing reductions are required to reach the same budgetary increase should Staffordville School not close? Have administrative cuts been considered?	A number of additional certified, non-certified, and non-affiliated positions would be eliminated, affecting programs and class sizes / course offerings. Additional information will be provided at the Board of Education meeting on January 25, 2021, and this section will be updated following that meeting.
Is the closing of Staffordville School a quick fix? What will happen if similar issues occur in future years?	The closing of Staffordville School has been considered multiple times over the last ten years due to declining enrollment. The PreK through Grade 5 enrollment was 932 in 2008 and decreased to 710 in 2019-2020, a loss of 222 students over that time period. Each fiscal year, a budget is built based on district priorities and an attempt to provide a fiscally responsible budget to meet student needs. As with any budget development, the district attempts to make necessary reductions that impact as few programs as possible.
What are the estimated costs associated with moving and will staff be compensated for the personal time needed to relocate?	Moving expenses will be incurred and the district is obtaining estimates. Summer custodial help will be available to assist. Staff will be provided time within the school calendar through early release days and teacher work days.

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<p>What is the breakdown of how the funding for the budget is being allocated? (professional development, per building, etc.)</p>	<p>Previous years' budget summaries, which include an explanation of changes, can be found on the district website at <a href="http://www.stafford.k12.ct.us">www.stafford.k12.ct.us</a> by clicking on &lt;Board of Education&gt; and then &lt;Budget Information&gt;. Similar documents are being prepared for the proposed 2021 - 2022 budget and will be shared at the Board of Education meeting on January 25, 2021.</p>
<p>How much and where in the budget was the money utilized to offset the 2020-2021 budget?</p>	<p>Reductions were taken in the following accounts: Repairs &amp; Maintenance (\$135,710.00); Lease &amp; Rental (\$85,816.51); Software (\$86,137.01); and Dues &amp; Fees (\$74,461.38). A credit of \$194,267.79 was also taken in transportation.</p>
<p>Why is the closing of Staffordville School being considered this year? How has the district met budgetary demands in the past without closing the school previously?</p>	<p>The closing of Staffordville School has been considered multiple times over the last ten years due to declining enrollment. Previous years' budgets have been met through programmatic reductions and the elimination of open positions due to retirements. The last few years have also included the pre-purchasing of equipment with unexpended funds from the prior fiscal year. Funds were available to pre-purchase items 2018 - 2019 and in 2019 - 2020 due to unanticipated grant funding and COVID-related savings.</p>
<p>Should Staffordville School be closed, will additional staff be cut this year, or in the future?</p>	<p>The Board of Education approves and sends a budget to the Board of Finance for their consideration. The Board of Finance combines budgets from all town departments and determines the overall budget and proposed mill rate for taxpayer approval at the annual referendum. Decisions regarding future reductions will be made based on the needs of students and the budget as allocated by the Board of Finance and approved through the annual town referendum. Instructional models and best practices are continually reviewed.</p>

**Class Size / Enrollment**

<b>Question:</b>	<b>Answer:</b>
<p>What are the anticipated class sizes in PreK through Grade 5 should Staffordville School be closed?</p>	<p>All class sizes are projections and are similar to class sizes prior to the pandemic. Projections are: PreK (12-13 students); Kindergarten (16-17 students); Grade 1 (17-18 students); Grade 2 (18-19 students); Grade 3 (17-18 students); Grade 4 (19-20 students); and Grade 5 (20-21 students).</p>
<p>Is there a maximum class size? Are the numbers reflective of the number of remote learners?</p>	<p>Class sizes are determined based exclusively on educational considerations with the primary goal of promoting the best educational interest of the students involved. Per the Stafford Education Association contract PreK and K class sizes in excess of 20, Grade 1 through 5 in excess of 25, and secondary in excess of 30 students are generally undesirable. The projected enrollment number is the total in-person and remote learners.</p>

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<p>Are there enough classrooms at West Stafford School and Stafford Elementary School should Staffordville School be closed? Are there enough classrooms at SES to place all of 1st grade without forcing Unified Arts onto carts or inadequate spaces?</p>	<p>Space at each facility has been assessed and classroom spaces have been identified. Classrooms are either currently empty or will be repurposed. Some staff will be shifted to a shared location and other district level staff will be moved to an alternate school location. At West Stafford School, it is possible that art and music teachers may be on a cart.</p>
<p>How many PreK, Kindergarten, and Grade 1 teachers will there be should Staffordville School close?</p>	<p>Based on enrollment projections, the same number of PreK (4), Kindergarten (6), and Grade 1 (6) teachers will remain.</p>
<p>Students are not currently in school full-time. Should COVID-19 remain a concern at the beginning of the 2021-2022 school year, what will classrooms look like?</p>	<p>Social distancing will be followed to the greatest extent possible and will vary dependent on the number of students in each classroom. Projections are: PreK (12-13 students); Kindergarten (16-17 students); Grade 1 (17-18 students); Grade 2 (18-19 students); Grade 3 (17-18 students); Grade 4 (19-20 students); and Grade 5 (20-21 students).</p>
<p>What, if any changes, are expected in the PreK program?</p>	<p>A survey of DRG F districts, as well as those in the surrounding area, is currently underway regarding fee structure and mid-day transportation. No final decisions have been made at this time.</p>
<p>Within the 2021-2022 budget, an elementary teacher has been reduced in Grade 2. What is the plan should a larger class enter Stafford Elementary School?</p>	<p>Based on enrollment projections, the same number of PreK (4), Kindergarten (6), and Grade 1 (6) teachers will remain. Each grade level will be reviewed and classroom teachers will be shifted in an attempt to balance class sizes.</p>
<p>How many PreK students has the district had to turn away in the past?</p>	<p>Historically the district allocates 50 slots at both Staffordville School and West Stafford School. There has been no waiting list at Staffordville School the last two years. West Stafford School has been able to accommodate all students from Birth to Three services, who have been identified for special education services, as well as all four-year olds. The remaining slots are utilized for waiting list students. Typically, there are between 5-10 students on the waiting list.</p>

**Facility**

<b>Question:</b>	<b>Answer:</b>
<p>Are the parking lots and bus lanes at Stafford Elementary School and West Stafford School large enough?</p>	<p>There is an adequate number of parking spaces available for the day-to-day operations of the building. Historically, a high level of family involvement is seen for day and evening school events. Each school will be investigating alternative scheduling options for those events. See Transportation section below for information regarding the number of buses and bus lanes.</p>

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Will additional playground equipment or space be designated at either West Stafford School or Stafford Elementary School?	The addition of playground equipment and a paved space is still being investigated for both locations.
What are the estimated costs of adding parking and a play area at the schools?	The overall costs are still yet to be determined. A preliminary parking expansion plan was created and shared with First Selectman Mitta.
When and how would lunch waves / recess be organized at Stafford Elementary School and West Stafford School?	Currently, West Stafford School has two lunch waves. The lunch waves are anticipated to stay the same. A committee will meet this summer to work out the logistics of the SES master schedule, including lunch time and recess time (at least 20-minutes as mandated by the state). With the addition of Grade 1 students, the first lunch will eat approximately at 11:00 AM and the last lunch will eat at approximately 1:00 PM.
Are there any physical updates or renovations necessary at Stafford Elementary School and West Stafford School?	There is no construction or bathroom renovations necessary at this time.
Previous reconfiguration conversations involved the Board of Education offices being moved to Staffordville School. Is this still being considered?	No, this plan does not provide a recommendation to shift the Board of Education offices to a new facility, and they will remain at their current location. However, the Director of Pupil Services offices will be relocated to a different school, which will allow SES support service personnel to utilize the office space.
What is the potential upkeep (heat, insurance, etc) should Staffordville School be closed? Do these costs shift from the Board of Education budget to the Town of Stafford budget?	The cost of upkeep for Staffordville School is still being investigated and is dependent on how the building will be utilized. The district is working with the Town of Stafford to determine the cost of maintaining the building for the 2021-2022 school year, as the space will likely not be completely empty for a number of months. Costs to maintain the building are anticipated to be greatly reduced due to the building not being populated.
Will resource staff, such as related services staff (Speech-Language Pathologist, Occupational Therapy, Physical Therapy, Special Education, math and reading specialists) have designated service areas?	Building layouts continue to be reviewed by the principals to determine office/classroom spaces to deliver required service hours to students.
Will all PreK classrooms have a bathroom within the classroom?	No, only three PreK classrooms have internal bathrooms within the classroom space. Bathrooms located within a classroom are not required per NAEYC standards. Additional restrooms are located in close proximity to the available classroom spaces. This is in alignment with our current practice due to a.m. and p.m. PreK classrooms being separated.
Is consideration being given to the changing of classrooms at Stafford Elementary School?	We continue to review the layout of the elementary school to ensure that services are efficiently organized for students. This may require the shifting of classrooms and office spaces.

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Is there concern regarding crumbling foundation issues for any school building in the district?	The district has not been made aware of any issue with crumbling foundations at either of the locations.
Will the Family Resource Center and Early Head Start be kept at West Stafford School? Can we move those programs to Staffordville School so it can stay open?	The reconfiguration maintains both programs at West Stafford School.

**Staffing**

<b>Question:</b>	<b>Answer:</b>
What staff positions will be eliminated should Staffordville School not be closed?	A number of additional certified, non-certified, and non-affiliated positions would be eliminated, affecting programs and class sizes / course offerings. Additional information will be provided at the Board of Education meeting on January 25, 2021, and this section will be updated following that meeting.
Will support staff and program resources be shifted to West Stafford School and Stafford Elementary School to assist students?	The shifting of staffing assignments will be based upon factors such as class sizes, building enrollments, and anticipated student need.
How many staff positions would be eliminated or reassigned if Staffordville School closes?	Many of the positions slated to be eliminated are anticipated to be open due to retirement or resignations. These include the principal, secretary, nurse, and multiple custodial positions. Paraprofessional assignments are reviewed annually in the spring and are based on student need. Should reductions be necessary, they will be completed in alignment with the bargaining unit agreement, with part-time staff being eliminated first. Other positions will be reassigned to new locations throughout the district based upon factors such as class sizes, building enrollments, and student needs.
Will students be ensured the same level of individualized instruction and support should Staffordville School be closed?	Students will continue to receive the same high-quality instructional opportunities that they currently receive at SVS, with increased access to after school programming at WSS and SES. The reconfiguration will have minimal impact on overall class sizes, permitting the same opportunities for small group and individualized instruction during the core content delivery. Support staff and specialists will be reassigned based upon student need and enrollment to ensure opportunities for access.
Should Staffordville School be closed, will art, music, and PE teachers remain full-time positions?	The art, music, and PE teachers will not be reduced and the district is investigating ways in which we can provide students with additional opportunities. Many of the primary specials teachers will continue to work in multiple locations.

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<p>How will stipended positions be allocated as staff are relocated to schools where those positions are already filled?</p>	<p>Curriculum stipends will be posted Spring 2021 for the FY 21-22. All staff are encouraged to submit a letter of intent to hold a district position.</p>
<p>Are additional staff reductions still possible should Staffordville School be closed? If so, how many and which positions?</p>	<p>Should additional cuts be mandated, instructional models and best practices will be reviewed so future reductions can be identified that minimize the impact on services or support to students.</p>
<p>I am curious to know if our enhanced World Language programs at the Middle School have improved outcomes in foreign language success?</p>	<p>The World Language program was expanded this year at SMS. Therefore, data is not yet available to evaluate program effectiveness. Within the next few years, the district will assess several quantitative and qualitative factors, such as the number of years students complete in a language, students completing the CSDE Seal of Biliteracy, and expansion of Advanced Placement and ECE World Language course offerings.</p>
<p>What will you do to ensure the Staffordville School staff will be able to bring some of their culture to West Stafford School and Stafford Elementary School?</p>	<p>Multiple events will be planned to support the students', families', and staff's transition. West Stafford School and Stafford Elementary School are planning to merge the schools with a new, common, shared goal. Each school will also be relaunching their PBIS programs to allow input from new school community members. New staff members will be encouraged to join committees, such as PBIS and the Leadership Team, to ensure voices are represented and heard. Back-to-school building-based professional development will focus on identifying core values and creating a shared vision statement.</p>
<p>How will SES administration be supported in managing the multiple responsibilities of another grade level and all of the teacher evaluation requirements?</p>	<p>Included in the proposal to close Staffordville School is funding to increase the 10-month assistant principal at Stafford Elementary School to a 12-month position.</p>

**Town Consideration / Future Building Use**

<b>Question:</b>	<b>Answer:</b>
<p>What are other possible uses for Staffordville School that may bring revenue to the Stafford Public Schools?</p>	<p>First Selectman Mary Mitta and the Board of Selectmen will make a determination regarding the future use of Staffordville School should the Board of Education return the building to the town.</p>
<p>How will the district partner with the Town of Stafford to ensure the best interests of taxpayers are being met?</p>	<p>Previous conversations were held with First Selectman Mitta prior to the holiday vacation and have continued. Her office is determining next steps regarding the use of the building, and the district will continue to work with the Town of Stafford should Staffordville School be closed.</p>

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What is the benefit of closing the school if the town will still be required to spend money to run the building?	The projected savings are approximately \$500,000 annually. The savings consist of staffing and benefit reductions (approx. \$400,000.00), utility costs, insurance, and other efficiencies as the two schools are combined (such as duplicative licenses, supplies, subscriptions, etc.).
Should Staffordville School be closed and unoccupied, will there be an effect on crime or vandalism in the area?	Lt. Duncan from the Stafford Police Department reviewed data from the past five years. Many of the alarms were unfounded (i.e.: bad motion detectors, objects falling into a zone with motion detectors, and mice). Over the past five years, there have been 3 trespass infractions and 2 arrests, between Witt Intermediate School and Borough Elementary School.
If Staffordville School is closed, how will future enrollment increases be handled, should it occur?	The PreK through Grade 5 enrollment was 932 in 2008 and decreased to 710 in 2019-2020, a loss of 222 students over that time period. Enrollment projections do not reflect a large increase. Each year, enrollment numbers in each grade level are reviewed and classroom teachers are shifted in an attempt to balance class sizes.
Has a phase out plan been considered for Staffordville School rather than closing the entire school at the same time?	A phase out plan has not been considered, as many of the daily operating expenses would remain and the proposed reductions of vacant positions would not be possible.
If reconfiguration is the best possible solution, where is the written plan and how does it fit into the overall vision of the town?	While the district is mindful of the impact on returning the building to the town, it is the Superintendent of Schools responsibility to propose solutions to the Board of Education that provides the best possible education for all grade levels in the Stafford Public Schools. This solution provides both financial savings, while maintaining district level staffing and programs.

### Transition

Question:	Answer:
How will you make sure that there is equity among classrooms and materials for incoming and current staff?	Building principals will continue to work with departments throughout the district (curriculum, pupil services, etc.) to develop a local budget that is reflective of student need, programming, and best practices in teaching and learning.
Will the academic, social, and emotional needs of Grade 1 students be met while attending school with Grade 2 through 5 students?	The ability to house the Grade 1 instructional staff at SES will provide additional opportunities for vertical articulation regarding the teaching of academic, behavioral, and social/emotional skills that will ultimately promote high levels of student success. SES currently has two speech-language pathologists, two social workers, a school psychologist, and at least six instructional support teachers for reading and math. The reconfiguration plan

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	maintains or increases support staff for the next school year so that student needs will continue to be met.
How will staff, students, and families at a reconfigured West Stafford School develop meaningful connections if certain students only attend kindergarten?	The Stafford Public Schools will be fortunate to maintain a small, early childhood center, following the reconfiguration. The time a student spends at an individual school is indeterminate of the quality of the relationships they form with staff and other students. Staff will continue to promote an environment that is safe, supportive, and welcoming for ALL learners.
What steps can be taken to engage families and help children feel safe, supported, and connected to their new school community?	A variety of sessions will be scheduled this spring and during the summer to keep families informed and connected. When possible, in-person visits to the new schools will be scheduled so that children and families will feel comfortable and connected once school begins next fall.
How will this reconfiguration change the number of transitions for students within the Stafford Public Schools?	Students progressing through the Stafford Public Schools from PreK through graduation, will have the same number of transitions during their time as Stafford students. The reconfiguration will combine students into a single grade level cohort earlier in their schooling and allow for relationships to form across their grade level before transitioning to first grade at SES. The district is mindful of the fact that over the next few years, certain individual cohorts of students will have additional transitions, and will make every effort to create smooth transitions.

## Transportation

<b>Question:</b>	<b>Answer:</b>
What are the anticipated length of bus rides for the PreK and Kindergarten students?	The twelve busses currently utilized to transport students daily will remain should the schools be combined. Currently, morning route times range from 20-55 minutes, and are anticipated to be 30-50 minutes following the reconfiguration. Afternoon route times are currently 20-50 minutes and will be 25-45 minutes following the reconfiguration.
Will bus monitors be added to the Stafford Elementary School buses as they will hold Grade 1 through Grade 5.	Bus monitors are currently present on six (6) buses within the district and are shifted as required. The monitors are added to buses to support students with individualized needs. Bus drivers will create seating charts that seat students by grade level and maximize student safety.
Will staff be at bus drop-off and pick-up to ensure Grade 1 students go to the correct classroom?	The SES staff works to ensure a community of belonging in which all students receive the highest degree of support from our teachers. Grade 1 staff will



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	continue to support students as they become familiarized with routines and transitions throughout the school day. Staff will be present to support arrival, dismissal, as well as transitions to lunch, recess, and specials programming.
Are the bus loops large enough to accommodate the number of buses at West Stafford School and Stafford Elementary School?	Systems are currently being reviewed to determine how the additional buses will be accommodated at West Stafford School, and may include a staging area at alternate locations to prevent unnecessary traffic congestion during drop-off and dismissal.

**Miscellaneous Questions**

<b>Question:</b>	<b>Answer:</b>
Would the closing of Staffordville School be permanent, or temporary? How will closing a school now allow for a new school to be built as an Early Childhood Center?	The closing of Staffordville School would be permanent. By closing Staffordville School, the district would be creating a single early childhood center. It would be a long-term goal for a new school to be built on, or near the Levinthal Run complex.
Is a new school building on the Levinthal Run school complex a consideration so that all students can attend in the same location? What is the overall cost of building a new school?	Building a new school is a multi-year process and requires the formation of a larger town committee. The district would first create a committee to investigate what program and services would be housed within the building. Based on current figures from the Connecticut State Department of Administrative Services, Office of School Construction Grants & Review, the Town of Stafford would be reimbursed at approximately 62% of the overall cost.
Where can we find a 3- to 5-year improvement plan for the district? Is there a detailed written plan for the buildings like there was for the reopening plan?	The Stafford Public Schools Strategic Educational Framework can be found on the webpage ( <a href="http://www.stafford.k12.ct.us">www.stafford.k12.ct.us</a> ). At the top of the page, select District Information and scroll down to the Vision, Mission, and Strategic Plan. The district is in the process of hiring a new Director of School Facilities and is working on the creation of a long-range plan for capital improvements.
What is the timing of the possible school closure and transition of staff to new locations?	The anticipated transition of school staff and their classroom/office materials would occur beginning in June of 2021 with anticipated completion by mid-July 2021.

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**Miscellaneous Comments**

SVS Staff Member / Parent: Staffordville School is 2 miles from my home and the reason I live in Stafford. The school has an intimate environment and if the school closes there will be no opportunity to attend their neighborhood school. The size of the school does matter if you look through the eyes of the child.

SVS Staff Member: The following Google Doc was submitted by the Staffordville Staff and Teachers.  
[https://docs.google.com/document/d/1aZjV0W0qxaaot8e4KzTQJ84cBohXwX9\\_QKoiSFd-4A/edit?usp=sharing](https://docs.google.com/document/d/1aZjV0W0qxaaot8e4KzTQJ84cBohXwX9_QKoiSFd-4A/edit?usp=sharing)

SVS Staff Member: This is an emotional event, ripple effect, data to keep Staffordville School, feels that the culture will be dramatically changed. Will everyone's exact concerns be heard by the Board of Education?

SMS Staff Member: The following Google Doc was submitted on behalf of the World Language program.  
[https://docs.google.com/document/d/1QisY\\_AOVqXJFzALwhXHAKFARgqLYTanxWrMW96BnrsU/edit?usp=sharing](https://docs.google.com/document/d/1QisY_AOVqXJFzALwhXHAKFARgqLYTanxWrMW96BnrsU/edit?usp=sharing)

SVS Staff Member: PreK to Grade 1 works well currently. The grade span at SES is too large for first graders.

SVS Parent: My child needs a small school and a small school feel. Other districts have done reconfiguration and were a mess. I moved to Stafford because of SVS. Just because other districts don't have small schools like Stafford doesn't mean we should jump on the bandwagon. Collaboration does not occur during passing times as teachers should be watching the students.

SVS Parent: I support the school staying open. My kids have had a great education there. I'm also not against closing it if there is a real plan for the building.

SVS Parent: Having gone through this process in other districts as an employee, many things were promised and not provided. Closing the school will be taking away the small town feel of sending your children to a neighborhood school.

SVS Parent: I have a serious concern regarding the number of transitions my PreK child will have over the next two years. I like the small school.

SES Parent / SVS Parent: It's not about the size of the school. It's about the people in it - the administration, office staff, and teachers. SES is the best school because of the people who work there. Staffordville is great too, but having kids in both schools, I'm confident in saying my PreK child isn't going to be missing out on anything if at the elementary school for first grade. The principals, staff and teachers who care about her, big school or little school, is what matters.

SVS Parent: Saying that the size of the building does not have an impact on the indicator of the culture and climate is wrong.

SHS Parent: If we don't close Staffordville School, budget cuts will affect the upper grade levels. We need to look long term.

SVS Parent / Staff Member: Child will have four major transitions and is not confident that this is the best overall decision. Concerned that there will be another abandoned building that will still have impact on the taxpayer.

SVS Parent / Staff Member: It is a small community school and it is sentimental should the school go unutilized. It is intimidating to have first graders with fifth graders. I don't like change and many of the staff are afraid as they don't know where they will be next year.

SES Staff Member: Previously taught first grade for 16-years in a larger district that transitioned to a K-5 configuration. I want to reassure staff that it will work out and that our administrators are already working proactively to resolve potential issues. The children adjust quickly, it is the adults that get stuck. I did not see any issues in the K-5 configuration for the students and there were many opportunities.

WSS Staff Member: Also a lot of emotion at West Stafford School, but it is important that people remember the big picture.

SES Staff Member: My concern is a shift in focus from instructional needs to moving buildings. We need to be sure to keep paying attention to student needs.

SHS Staff Member: In personal experience, my child did not do well in an extremely small school community. Now in a larger K-5 school, he is excelling.

SPS Music Educators: The following has been shared for public review when the budget is presented.  
[https://docs.google.com/presentation/d/1hOJSsj2Qr0E2904vCEEvY6traS27\\_1lix1VhvTj0hU/edit?usp=sharing](https://docs.google.com/presentation/d/1hOJSsj2Qr0E2904vCEEvY6traS27_1lix1VhvTj0hU/edit?usp=sharing)

**Preliminary Superintendent's Proposed  
2021-2022 Budget Summary**

Account	19-20 Budgeted	20-21 Budgeted	21-22 Proposed	Variance	% Change	Explanation for Variance
<b>109 - Salaries Administrative</b>	\$1,504,034.00	\$1,547,292.00	\$1,444,354.00	(\$102,938.00)	-6.65%	SAA - Step movement plus General Wage Increase (GWI). Elimination of SVS Principal position. Increase SES Assistant Principal position to 12-months.
<b>110 - Salaries Certified Related</b> (Substitute teachers, coaches, and other stipends)	\$490,787.14	\$505,665.81	\$460,345.74	(\$45,320.07)	-8.96%	Removal of permanent building subs and reduced tutoring expenses.
<b>111 - Salaries Certified</b> (Classroom teachers, pupil services staff members, library media and instructional specialists)	\$10,639,920.56	\$10,773,663.45	\$10,895,592.78	\$121,929.33	1.13%	SEA - Step movement plus GWI. Elimination of one special education teacher and one classroom teacher due to anticipated vacancy.
<b>112 - Salaries Non-Certified</b> (Bookkeepers, cafeteria workers, custodians, maintenance, paraprofessionals, secretaries)	\$2,741,612.77	\$2,727,257.30	\$2,633,760.38	(\$93,496.92)	-3.43%	CSEA - Elimination of SVS secretarial position, library para position, and custodial positions. Part-time paraprofessional assignments reduced in alignment with bargaining unit contract.
<b>114 - Salaries Non-Affiliated</b> (Non-unionized positions - nurses, IT staff, supervisors and directors, business manager, specialists, BCBA, etc...)	\$1,120,889.54	\$1,135,122.40	\$1,125,571.00	(\$9,551.40)	-0.84%	Non-affiliated - 2% GWI. Elimination of SVS nurse position.
<b>115 - Salaries Non-Certified Related</b> (Substitutes for non-certified and non-affiliated staff)	\$272,095.00	\$281,178.45	\$269,790.00	(\$11,388.45)	-4.05%	Based on projected spending. Elimination of overtime and substitute salary for SVS non-certified staff.
<b>120 - Salary Other</b> (Athletic event support staff)	\$14,000.00	\$14,000.00	\$16,500.00	\$2,500.00	17.86%	An offset for gate revenue is included. Increased funding for additional event support staff.
<b>100 Salaries Total</b>	<b>\$16,783,339.01</b>	<b>\$16,984,179.40</b>	<b>\$16,845,913.90</b>	<b>(\$138,265.51)</b>	<b>-0.81%</b>	
<b>210 - Employee Benefits</b>	\$3,402,824.14	\$3,333,790.08	\$3,971,888.68	\$638,098.60	19.14%	Based on projected staffing levels medical/dental costs and 15% premium increase in consultation with Town CFO. Employer share of HSA contribution fully funded (previously paid from self-funded insurance reserve account). Benefits eliminated for SVS positions.
<b>220 - Social Security</b> (6.2% for most non-certified employees)	\$255,116.00	\$261,458.00	\$261,237.00	(\$221.00)	-0.08%	Based on projected staffing levels.
<b>221 - Medicare</b> (1.45% for all staff except teachers hired prior to 1986)	\$243,160.00	\$245,388.00	\$260,010.00	\$14,622.00	5.96%	Based on projected staffing levels.
<b>230 - Pension Contributions</b>	\$679,678.00	\$712,931.00	\$720,412.00	\$7,481.00	1.05%	Per recommendation of town actuary based on historical performance of the fund.
<b>260 - Unemployment Compensation</b>	\$40,000.00	\$25,000.00	\$25,000.00	\$0.00	0.00%	Based on a review of historical usage.
<b>270 - Workers Compensation</b>	\$207,354.00	\$212,197.59	\$216,441.54	\$4,243.95	2.00%	Per recommendation of our insurance agent.
<b>200 Benefits Total</b>	<b>\$4,828,132.14</b>	<b>\$4,790,764.67</b>	<b>\$5,454,989.22</b>	<b>\$664,224.55</b>	<b>13.86%</b>	
<b>323 - Contracted Instructional Services</b> (Consultative services to comply with mandates)	\$153,240.00	\$120,079.20	\$212,163.00	\$92,083.80	76.69%	Offset for Medicaid reimbursement reduced by \$40,000 and based on past performance. Increase costs associated with specific student programming.
<b>330 - Purch Prof/Tech Services</b> (Professional Development and in-service)	\$49,000.00	\$48,400.00	\$48,400.00	\$0.00	0.00%	No increase based on projected budget.
<b>340 - Other Professional Services</b>	\$276,400.00	\$251,679.00	\$210,810.00	(\$40,869.00)	-16.24%	Removal of outside consultant costs. Includes the contractual increase for the School Resource Officer.
<b>300 Professional Services Total</b>	<b>\$478,640.00</b>	<b>\$420,158.20</b>	<b>\$471,373.00</b>	<b>\$51,214.80</b>	<b>12.19%</b>	
<b>410 - Water and Sewer</b>	\$23,500.00	\$23,500.00	\$24,200.00	\$700.00	2.98%	Based on historical spending with SVS included.
<b>420 - Custodial/Fire/Constable</b>	\$3,107.00	\$3,165.00	\$3,744.61	\$579.61	18.31%	Based on anticipated need.
<b>421 - Trash Removal</b>	\$45,000.00	\$54,000.00	\$41,389.00	(\$12,611.00)	-23.35%	A 4% increase over 2020-21 costs and the removal of SVS.
<b>430 - Repairs and Maintenance</b>	\$482,121.00	\$410,707.00	\$483,302.68	\$72,595.68	17.68%	Costs related to SVS removed with exception of water treatment. \$135,710 prepaid in 2019-20 for the 2020-21 budget.
<b>442 - Lease Rental</b>	\$118,730.00	\$109,730.00	\$233,552.00	\$123,822.00	112.84%	Removal of SVS from the copier lease and reduction of year two of the technology plan. \$85,816.51 prepaid in 2019-20 for the 2020-21 budget.
<b>400 Repairs, Rental, and Other Prop. Svcs Total</b>	<b>\$672,458.00</b>	<b>\$601,102.00</b>	<b>\$786,188.29</b>	<b>\$185,086.29</b>	<b>30.79%</b>	

**Preliminary Superintendent's Proposed  
2021-2022 Budget Summary**

Account	19-20 Budgeted	20-21 Budgeted	21-22 Proposed	Variance	% Change	Explanation for Variance
<b>510 - Student Transportation</b>	\$2,334,902.07	\$2,196,641.19	\$2,435,295.82	\$238,654.63	10.86%	Contractual increase for M&J bus company. An offset for Excess Cost reimbursement is included. \$194,267.79 credit in 2020-21 due to 2019-20 school closure.
<b>520 - Property Insurance</b>	\$127,237.00	\$122,691.10	\$125,144.92	\$2,453.82	2.00%	Per recommendation of our insurance agent.
<b>521 - Liability Insurance</b>	\$94,225.00	\$92,293.99	\$93,948.47	\$1,654.48	1.79%	Per estimate from our insurance agent and includes SVS.
<b>530 - Communications</b> (Mailings, interbuilding internet services, wireless service, and telephone service)	\$104,639.00	\$90,079.50	\$96,594.45	\$6,514.95	7.23%	Based on current usage. There is no reduction in cost for removal of SVS. The contracted amount is by block usage. Includes costs to increase internet speed at WSS.
<b>540 - Advertising</b>	\$750.00	\$750.00	\$750.00	\$0.00	0.00%	No change in budget
<b>550 - Printing and Binding</b>	\$7,538.00	\$3,400.00	\$2,097.00	(\$1,303.00)	-38.32%	Reduction due to continued utilization of electronic communication services.
<b>560 - Out of District Tuition</b> (Outplaced students and Vo-Ag)	\$799,315.27	\$1,176,161.39	\$1,275,266.29	\$99,104.90	8.43%	Based on per pupil costs. Anticipated offset for Excess Cost reimbursement reduced \$92,387.
<b>566 - Magnet School Tuition</b>	\$145,526.00	\$138,913.76	\$103,316.00	(\$35,597.76)	-25.63%	Reduction in the number of magnet school students.
<b>580 - Travel</b>	\$16,000.00	\$17,000.00	\$17,000.00	\$0.00	0.00%	No increase to budget.
<b>581 - Athletic / Other Trips</b>	\$67,438.00	\$70,661.52	\$68,811.27	(\$1,850.25)	-2.62%	Budgeted reduction for field trips.
<b>590 - Other Purchased Services</b> (SHS motivational speakers)	\$4,500.00	\$4,500.00	\$0.00	(\$4,500.00)	-100.00%	None requested.
<b>500 Transp, Tuition, and Other Services Total</b>	<b>\$3,702,070.34</b>	<b>\$3,913,092.45</b>	<b>\$4,218,224.22</b>	<b>\$305,131.77</b>	<b>7.80%</b>	
<b>610 - IT Supplies</b> (Consumable supplies required for IT equipment)	\$4,600.00	\$5,600.00	\$5,600.00	\$0.00	0.00%	No budgeted increase.
<b>611 - Instructional Supplies</b> (Consumable instructional supplies used by teachers, staff, and students)	\$243,278.00	\$251,654.06	\$242,104.17	(\$9,549.89)	-3.79%	Based on review of current inventory levels by administration. Removal of SVS Principal's Office supply account.
<b>613 - Building Services Supplies</b>	\$99,900.00	\$107,400.00	\$97,900.00	(\$9,500.00)	-8.85%	Reduction in cleaning supplies based on removal of SVS.
<b>620 - Fuel Oil</b>	\$122,128.24	\$122,528.24	\$132,360.01	\$9,831.77	8.02%	Based on contractual agreement.
<b>622 - Electricity</b>	\$513,100.00	\$513,100.00	\$496,600.00	(\$16,500.00)	-3.22%	Reduced due to decreased utilization of SVS.
<b>623 - Propane Gas</b>	\$46,100.00	\$46,100.00	\$38,224.00	(\$7,876.00)	-17.08%	Reduced due to decreased utilization of SVS.
<b>626 - Gasoline</b>	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00%	No budgeted increase.
<b>641 - Textbooks</b>	\$51,506.80	\$52,681.42	\$47,000.00	(\$5,681.42)	-10.78%	Based on textbook revision and adoption calendar.
<b>642 - Library Materials</b>	\$10,858.00	\$11,326.42	\$11,804.90	\$478.48	4.22%	Based on individual building request.
<b>600 Utilities, Instructional Supplies Total</b>	<b>\$1,095,471.04</b>	<b>\$1,114,390.14</b>	<b>\$1,075,593.08</b>	<b>(\$38,797.06)</b>	<b>-3.48%</b>	
<b>730 - Equipment</b>	\$70,486.54	\$79,119.00	\$57,226.14	(\$21,892.86)	-27.67%	E-rate reimbursement (\$33,312) removed from the budget as no projects qualify in 2021-22.
<b>735 - Computer Software</b>	\$86,534.75	\$130,966.99	\$194,205.00	\$63,238.01	48.29%	\$86,137.01 prepaid in 2019-20 for the 2020-21 budget.
<b>700 Equipment and Software Total</b>	<b>\$157,021.29</b>	<b>\$210,085.99</b>	<b>\$251,431.14</b>	<b>\$41,345.15</b>	<b>19.68%</b>	
<b>810 - Dues and Fees</b> (IT licensing fees, district memberships, student festival and organization fees, drama productions)	\$195,085.33	\$116,025.30	\$205,675.20	\$89,649.90	77.27%	\$74,461.38 prepaid in 2019-20 for the 2020-21 budget. Duplicative licenses removed due to SVS closing.
<b>830 - Debt-Related Expenditures</b> (Yearly payment to Town of Stafford for Geothermal and Solar Lease)	\$140,000.26	\$140,000.26	\$140,000.26	\$0.00	0.00%	Money appropriated based on solar lease and includes monies to be returned to town energy fund.
<b>800 Dues and Fees Total</b>	<b>\$335,085.59</b>	<b>\$256,025.56</b>	<b>\$345,675.46</b>	<b>\$89,649.90</b>	<b>35.02%</b>	
<b>Grand Total</b>	<b>\$28,052,217.41</b>	<b>\$28,289,798.41</b>	<b>\$29,449,388.30</b>	<b>\$1,159,589.89</b>	<b>4.10%</b>	
<b>Use of Excess Cost Grant Reimbursement</b>			<b>(\$327,845.97)</b>	<b>(\$327,845.97)</b>		
<b>Use of Projected Remaining Balance</b>			<b>(\$500,000.00)</b>	<b>(\$500,000.00)</b>		
<b>Grand Total</b>	<b>\$28,052,217.41</b>	<b>\$28,289,798.41</b>	<b>\$28,621,542.33</b>	<b>\$331,743.92</b>	<b>1.17%</b>	

**Scenario - Staffordville School Remains Open**  
**Budgetary Implications**

Item	Impact
Athletics - SMS / SHS	Reduction or elimination of athletics at Stafford Middle School (SMS), including the nationally recognized Special Olympics Unified Program. SMS currently has 200 student-athletes across ten (10) teams. Reductions at Stafford High School (SHS) in non-varsity athletic teams would also be considered (i.e. freshman basketball, cheer team - winter).
Fee Increase - Field Trips	Supplemental funding by the Board of Education for field trips would be further reduced. Costs for those field trips would be shifted to parents and/or the number of field trips would be reduced.
Fee Increase - Music / Drama Transportation	A transportation fee of \$50 will be charged to each participating member of the music and/or drama program. The fee is in alignment with the athletic transportation fee. Charges for transportation could also be shifted to the organization for which the students are providing a community service.
Fee Increase - PreK Tuition	The monthly fee for PreK tuition would be increased by at least \$20 per month. A sliding scale would still be utilized in determining the overall cost to parents.
Maintenance Worker	The department would be reduced to a single maintenance worker to provide the necessary preventative maintenance for five (5) schools and the district office. This would result in increased response times for general maintenance requests and may result in outsourcing of work. The reduction in staffing would also increase the amount of time required to prepare buildings following inclement weather, which may result in more school closures (vs. delayed openings). Additionally, this reduction would overload an already busy department following the reduction of a Building Service Technician this school year.
Nurse - SES	There would be one (1) school nurse for approximately 400 students at Stafford Elementary School (SES), which is the busiest in the district. Non-visit related responsibilities (i.e. attendance calls, case management, parent meetings) would need to be shifted to other support personnel. The reduction of this position could also hamper the district's ability to cover nursing absences in other buildings, since the second SES school nurse provides coverage as necessary.
Paraprofessionals (5 PT; FT - TBD)	Paraprofessional assignments throughout the district would be eliminated, starting with the five part-time paraprofessionals, per the CSEA bargaining unit contract. The number of full-time paraprofessionals eliminated would be determined based on student need and the ability to shift staff members working in an eliminated assignment to a vacant position.

Item	Impact
Pupil Services - Speech-Language Pathologist	Four (4) speech-language pathologists (SLP) would be split amongst the five (5) schools. Services provided would be prioritized to those students with identified services through special education or a Section 504 accommodation plan. The caseload of Birth to 3 serviced students transitioning into PreK would be shifted to other special education case managers.
Secretarial Support - Reduction in hours	Reduced secretarial hours and a shift of responsibilities to other personnel.
Stipend Positions - Co-Curricular Activities	Certain after school co-curricular activities would be removed at SMS (i.e. Eighth Grade Advisor, Yearbook Advisor, Student Council Advisor, National Junior Honor Society Advisor, Drama).
Teacher - Band (Elementary / Middle)	With fewer music teachers, the band at SES and the jazz band at SMS would be eliminated. Additionally, fewer instrumental lessons would be available at Stafford Middle School. The overall number of students in the SES band program was 150 in 2019-2020 and 15 students were involved in the SMS jazz band. Long-term effects would likely include an impact in the overall number of students in the band programs at Stafford Middle School and Stafford High School due to students not having an opportunity in earlier grades.
Teacher - PreK to 5	Based on student enrollment, one (1) classroom teacher within the PreK to Grade 5 grade level will be eliminated. Possible impacts include the reduction of the number of PreK student slots available, increased class sizes, or the need to shift the primary school attendance areas.
Teacher - SHS Social Studies (0.4 FTE)	The 0.4 FTE reduction would eliminate the department's ability to provide classes such as UCONN Early College Experience (ECE), Advanced Placement classes, and other electives, such as the CSDE mandated course to begin in 2022-2023.
Teacher - Special Education Instructional Support at SHS	Case management responsibilities would shift to other special education case managers in the building, causing caseloads to exceed 15 students. The literacy and mathematics intervention teacher would assume greater responsibility for those students.
Technology Software	Reduced ability to monitor student utilization of Chromebooks and iPads.
Transportation - Midday PreK	All PreK students would be transported by the district to school in the morning and home from school in the afternoon. Only those students receiving special education services would receive mandated transportation during midday runs. Parents of PreK students not receiving special education services would be required to pick up a.m. students and drop-off p.m. students.

\*Positions include salary and benefits

**Total of Reductions Listed ~\$560,000**