

**Board of Education Regular Meeting**

**April 12, 2021, 6:30 PM**

**Stafford Elementary School In-Person Attendance:**

**Masks required; Limited Seating (approx. 15 seats);**

**The meeting will also be livestreamed  
via Zoom.**

**Dial in: +16465588656**

**Meeting ID: 817 8155 6294**

**Passcode: 704772**

**I. Call to Order- Establishment of Quorum**

**II. Pledge of Allegiance**

**III. Secretary's Report- Approval of Minutes**

**A. 03/29/2021, Regular Meeting Minutes**

**IV. Consent Agenda**

**A. Obsolete Equipment - Staffordville School and Stafford Elementary School**

**B. 2019-2020, Bills and Grants 03/30/2021, \$200.00**

**C. 2020-2021, Bills and Grants 03/30/2021, \$36,828.92**

**V. Correspondence**

**A. The next regularly scheduled Board meeting will be held on Monday, May 3, 2021, at 6:30 p.m., at Stafford Elementary School.**

**VI. Board Reports**

**A. Student Representatives' Report**

**B. Negotiation Committee (Chairperson- Andrea Locke, Jen Davis and Sonya Shegogue)**

**VII. Superintendent Reports**

**A. Student Recognition - Grand Prize Winner for the Anti-Vaping Contest**

**B. Update on Self-Funded Insurance through March 2021**

**C. Financial Report, July 1, 2020 through March 31, 2021**

**VIII. Public Comment**

**IX. Old Business**

**X. New Business**

**A. Review and Possible Approval of a Proposal for a Grant Funded Districtwide 0.6 FTE English Learner (EL) Teacher**

**XI. Personnel Matters**

**A. Teachers Eligible for Tenure / Teachers' Performance (Executive Session Anticipated)**

**B. Discuss the Qualifications of Candidates for the Director of Pupil Services (Executive Session Anticipated)**

**C. Possible Appointment of Director of Pupil Services**

**XII. Student Matters**

**Regular Meeting  
Stafford Board of Education  
Stafford Elementary School Cafetorium  
Limited In-person Meeting and Electronic Meeting- via Zoom  
March 29, 2021, 6:30 p.m.**

**Board Members Present (in person):**

- Ms. Kathy Bachiochi
- Mrs. Jennifer Davis
- Mr. Mike Delano
- Mrs. Andrea Locke, Secretary
- Ms. Laura Lybarger
- Ms. Sonya Shegogue, Chairperson

**Absent:** Mr. George Melnick

**Also Present (virtual, except as noted):**

- Mr. Steven Moccio, Superintendent of Schools (in person)
- Mr. Steven Autieri, Director of Curriculum and Instruction
- Mr. Jonathan Campbell, Assistant Principal, Stafford Middle School
- Miss Allie Curtin, Student Representative
- Mr. Ryan Duffy, Student Representative
- Mrs. Peggy Falcetta, Principal, Staffordville School
- Mr. Dean Fortin, IT / Network Coordinator (in person)
- Ms. Caroline Hargraves, Assistant Principal, Stafford Elementary School
- Mr. Timothy Kinel, Assistant Principal, Stafford High School
- Ms. Beth LaPane, Supervisor of Building Services
- Ms. Trish Lustila, Director of Pupil Services
- Ms. Mary Claire Manning, Principal, Stafford Elementary School
- Ms. Susan Mike, Principal, Stafford Middle School
- Mr. Marco Pelliccia, Principal, Stafford High School
- Ms. Diane Peters, Business Manager (in person)

***The meeting agenda and copies of all Board meeting materials were posted on the district's website ([www.stafford.k12.ct.us](http://www.stafford.k12.ct.us)) prior to the meeting, in accordance with the requirements for electronic meetings. Audience members were able to participate by phone utilizing the phone number provided on the meeting agenda. The recording of this meeting is available on the district website.***

**Item I. Call to Order- Establishment of Quorum**

The meeting was called to order at 6:34 p.m.

**Item II. Pledge of Allegiance**

Ms. Shegogue led the Board in the Pledge of Allegiance.

**Item III. Secretary's Report- Approval of Minutes**

Regular Meeting, 03/15/2021

Ms. Bachiochi made a motion, seconded by Mrs. Locke, that the Board approve the Secretary's Report for the regular meeting held on 03/15/2021. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, and Ms. Lybarger voted for the motion, which carried.

**Item IV. Consent Agenda**

- A. Cafeteria Profit and Loss through February 28, 2021**  
The Food Services Program is reporting a year to date net loss of \$17,547.21. The district has served 82,503 meals through February 28, 2021, a decrease of 27,244 meals as compared to this time last year. Included within the meal total are the 1,238 meals that were picked up by families with children 18 years or younger. Meal counts continue to be below previous years due to the district utilizing the hybrid model at the secondary level and Wednesday remote learning day.
- B. Obsolete Equipment- Stafford Middle School**
- C. 2019-2020 Bills and Grants- 03-19-2021, \$3,925.20**
- D. 2020-2021 Bills and Grants- 03-19-2021, \$440,157.35**
- E. 2020-2021 Bills and Grants- 03-26-2021, \$51,840.87**

Mrs. Davis made a motion, seconded by Mrs. Locke, that the Board approve the items listed in the consent agenda, as presented. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, and Ms. Lybarger voted for the motion, which carried.

**Item V. Correspondence**

**A. Board Meeting Reminder**

Ms. Shegogue read the Board meeting and public hearing reminders that were posted on the agenda.

Mr. Moccio said that he spoke with Mr. Moriarty, Board of Finance Chairperson. Mr. Moriarty confirmed that the Board of Finance plans to hold the public budget hearing and 2021 – 2022 budget referendum this year.

**Item VI. Board Reports**

**A. Student Representatives' Report**

Miss Curtin and Mr. Duffy provided updates from each of the schools, as well as the athletic and music departments.

**B. Negotiation Committee (Chairperson- Andrea Locke, Jennifer Davis and Sonya Shegogue)**

Mrs. Locke reported that the committee began negotiations with CSEA last Wednesday, March 24, 2021. She said that there is another meeting scheduled for this Wednesday and that it is going very well so far.

## **Item VII. Superintendent's Reports**

### **A. Recognition of the Stafford Board of Education Members**

Mr. Moccio expressed his heartfelt thanks to the seven members of the Board of Education and the two student representatives. He said that people truly do not understand the time commitment involved with this volunteer position. Mr. Moccio thanked the Board members for their sustained vision for the district and their willingness to work arm and arm with him and the leadership team. Mr. Moccio said that each Board member was given on behalf of the district a treat and a gift. He said that we are all incredibly fortunate to work alongside the members of the Board of Education.

### **B. Update Regarding the Director of Pupil Services Search**

Mr. Moccio review the Director of Pupil Services Selection process, as follows:

A committee of eighteen people were brought together to review the applications and begin interviews. The interview schedule is listed below.

#### **Committee Meeting**

Following the March 5, 2021, deadline, all completed applications were forwarded to the interview committee for their consideration. The 18-member committee includes representatives from the Board, administration, teachers, paraprofessionals, support staff, nurses, and a parent. The committee invited five (5) candidates for first round interviews.

#### **First Round Interviews**

First round interviews were held on Wednesday, March 17, 2021, via Zoom. Each interview was 45-minutes long and included a writing prompt. Following committee discussion, two candidates were invited to return for a second round performance task.

#### **Second Round Interviews**

Second round interviews were held on Wednesday, March 24, 2021, via Zoom. The second round was a performance task composed of a 45-minute presentation to the interview committee, along with a question and answer session. Following the second round performance task, the committee again discussed the candidates and invited them to return for an interview with focus groups representing administration, teachers and staff, and parents on Wednesday, March 31, 2021. The focus groups will again be held by Zoom.

#### **Interviews with the Superintendent of Schools**

Mr. Moccio will conduct in-person interviews with the two (2) semifinalists and anticipate that both will be interviewed by the Board of Education.

#### **Finalist Interviews and Appointment**

It is anticipated that the Board of Education will conduct finalist interviews on Monday, April 12, 2021, and make an appointment at that time, or as soon as possible thereafter.

Mr. Moccio stated that he provided via the portal copies of all of the backup materials. There were no questions or comments.



### **VIII. Public Comment**

Ms. Lybarger stated that she and Mr. Delano were judges for the anti-vaping poster contest. She commended the students on a job well done. She also thanked Officer Middleton for putting the event together and asking the Board to participate as judges. Mr. Delano echoed Ms. Lybarger's comments.

### **Item IX. Old Business**

There was no Old Business.

### **Item X. New Business**

#### **A. Approval of Graduation Date- Class of 2021**

Ms. Shegogue said that she reviewed the plan that was provided via the portal. She said that it was well-done and well thought out.

Mr. Moccio said that additional guidance from the State will be forthcoming, but he expects that the plan Mr. Pelliccia is presenting will be in alignment with the guidance.

Mr. Pelliccia said that the students have worked very hard to come up with creative plans that will work within the anticipated guidelines from the State. He reviewed the current plans for and details regarding the upcoming graduation ceremony. He said that because the event will be outside, he anticipates that each graduate will be allowed to have six (6) guests, with space to spare. Mr. Pelliccia said that they are planning to use the same company as last year to livestream the event, unless they need to move to a rain date. He said that the rain dates are the two following days. He also noted that Officer Middleton will be at the event to assist.

Mrs. Davis made a motion, seconded by Ms. Lybarger, that the Board of Education approve Thursday, June 17, 2021, as the graduation date for the Class of 2021. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, and Ms. Lybarger voted for the motion, which carried.

Mr. Pelliccia included via the portal details regarding the commencement exercises, as well as the scheduled end of year events. Mr. Pelliccia gave a brief update regarding the other end-of-the-year activities. He said that many of the activities will take place outside and on campus.

#### **B Review and Possible Approval of CSDE Healthy Food Certification Statement and Food / Beverage Exemptions for July 1, 2021 – June 30, 2022**

Mr. Moccio stated that each year, the Board of Education is required to vote "yes" or "no" for implementing the healthy food option of C.G.S. Section 10-215f. If the Board of Education votes "yes" to implement the healthy food option, they must then vote "yes" or "no" for food exemptions. State beverage requirements (C.G.S. Section 10-221q) apply to all public schools, regardless of whether they participate in NSLP or approve the HFC. The Board of Education must also choose to allow beverage exemptions. The district may choose to combine the food and beverage exemptions into one motion.

Mrs. Locke made a motion, seconded by Mrs. Davis, that the Board of Education participate in the healthy food option pursuant to C.G.S. Section 10-215f. In doing so, the board of education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the

Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2021, through June 30, 2022. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, and Ms. Lybarger voted for the motion, which carried.

Mrs. Locke made a motion, seconded by Mrs. Davis, that the Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, and Ms. Lybarger voted for the motion, which carried.

**Item XI. Personnel Matters**

There were no Personnel Matters.

Ms. Shegogue asked Mr. Moccio if all the staff were doing well after the vaccine clinic last Friday, March 26, 2021. He said that just over 200 staff members received their second dose of the vaccine last Friday, and about 25 additional staff members will receive their second dose next Wednesday, April 7, 2021. He thanked his office staff, the school nurses, the nurses from Enfield Public Schools, and Trinity Health for their role in several successful, well-run clinics.

**Item XII. Student Matters**

There were no Student Matters.

**Item XIII. Adjournment**

Mrs. Davis made a motion, seconded by Ms. Lybarger, to adjourn. Ms. Bachiochi, Mrs. Davis, Mr. Delano, Mrs. Locke, Ms. Lybarger voted for the motion, which carried. The meeting adjourned at 7:11 p.m.


**Respectfully submitted,  
Christine C. Marinelli, Recording Secretary  
(In Person)**

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**Sonya Shegogue, Chairperson**

\_\_\_\_\_  
**Andrea Locke, Secretary**

MEMO

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

TO: Board of Education  
FROM: Steven A. Moccio, Superintendent of Schools   
SUBJECT: Obsolete Equipment – Staffordville School and Stafford Elementary School Materials

Attached, please find two memorandums from Ms. Mary Claire Manning, Principal at Stafford Elementary School, and information from Ms. Peggy Falcetta, Principal at Staffordville School, detailing a list of materials from the two schools that they are requesting be listed as obsolete.

Stafford Elementary School has identified a number of items that no longer align with the current curriculum, as well as outdated pieces of technology, such as tube style televisions, overhead projectors, and VCRs. Much of the equipment is extremely old, not compatible with school computers, or beyond repair. Should the materials be approved to be termed obsolete, they will be recycled with a certified recycler.

At Staffordville School, an extensive weeding of materials within the Library Media Center was completed in accordance with Section VII of BOE Policy #6163.1 – Material Selection Policy for School Libraries. The weeded materials were first offered to staff for classroom collections before being listed as obsolete.

Per Board of Education policy 3260-*Sales and Disposal of Books, Equipment, and Supplies*, such obsolete equipment must be returned to the Town of Stafford prior to disposal. Should the Board of Education approve the materials be labeled obsolete, the district will first offer them to the town. Should the town decline the materials, the district will assume responsibility for proper disposal.

**RECOMMEND** the Board of Education approve the return of the obsolete materials, as detailed on the attached memorandums, to the Town of Stafford, according to the provisions of Board policy 3260-*Sales and Disposal of Books, Equipment, and Supplies*.

April 5, 2021

To: Superintendent Moccio

From: Mary Claire Manning, Principal  
Stafford Elementary School

Re: Obsolete Equipment

As we prepare for the upcoming reconfiguration and classroom moves within Stafford Elementary School, the following items have been identified as obsolete. With approval, we are looking to dispose of these items.

Item	Quantity	Status / Condition
Tube Televisions <ul style="list-style-type: none"><li>● #B406M100V</li><li>● #654-8442934J</li><li>● #292-23032253</li><li>● #V01649992</li><li>● #111673741</li><li>● #841531472</li><li>● #C503B32CS</li></ul>	7	Obsolete
Overhead Projectors <ul style="list-style-type: none"><li>● #527961</li><li>● #1012416</li><li>● #1361066</li><li>● #16012960</li></ul>	4	Obsolete
VCRs <ul style="list-style-type: none"><li>● C5IA42002</li><li>● 840321838</li><li>● C173NIOPO</li></ul>	3	Obsolete
DVD Player (#F262694)	1	Obsolete

April 5, 2021

To: Superintendent Moccio

From: Mary Claire Manning, Principal  
Stafford Elementary School

Re: Obsolete Equipment

The following materials were used prior to the implementation of our most current programs across core content areas. These materials do not support our current curriculum and as a result have been deemed obsolete as they are no longer relevant. With approval, we are looking to dispose of these items.

Item/Title	Copyright	Quantity
HMH Reading Adventures	2012	25
Pathfinder Reading Comp grade 4	2003	30
teacher edition for above		1
Pathfinder Reading Comp grade 5	2003	54
teacher edition for above		1
Houghton Mifflin (4) reading Anthology {shelf #205} teacher support materials for above various outdated novels (garbage bag bottom shelf)	2006	30 & 22
Houghton Mifflin SS text teacher materials to support above	2007	24
teacher editions for above		8
School Dictionary 2	1990	17
SRA Reading Klt 1c	1990	2
SRA Reading Klt 2b	1990	1
Houghton Mifflin Intermediate Dictionary	1986	14
Words Their Way - 4th grade teacher's edition		1 set
Eureka Math grade 2-5 teacher editions for above	2015	41
Base Ten Blocks	manipulatives	3 sets



Pattern Blocks	manipulatives	2 sets
Fraction Strips	manipulatives	1 box
Calculators- primary	manipulatives	13
The US: Making a New Nation	2007	86
AMT A Prep grade 5 Science	2009	107
DRA 2	2006	6 kits
Nystrom Atlas: Our Country's History	2009	60
Nystrom Atlas: Teacher Edition w/ various BLM and Resources	2009	2
A Book About Planets & Stars	1988	83
HM Reading Teachers Manuals	2006	1 set
Color & Light	2004	21
Physics of Sound	2003	69
Tour of the Planets	1994	22
teacher edition for above	1994	2
Cloze Connections	1990	58
Sun, Moon and Planets (we have an updated version)	2013	40
Comprehension through Cloze	1987	14
A First Thesaurus	1985	8
Writer's Thesaurus	1994	2
Beginning Writer's Thesaurus	1994	4
In Other Words: Beginning Thesaurus	1977	6
Children's Atlas of the World	1996	11
School Dictionary	1981	2
Children's Dictionary	1994	1
Houghton Mifflin Dictionary	1989	1
Nystrom Atlas: Canada & the World	2003	1

## **Obsolete Equipment/Materials**

### **Staffordville School**

**March 31, 2021**

At this time, over 900 books have been removed from the Staffordville School Library collection, as listed in the attached document. These include both fiction and non-fiction titles, all of which are a minimum of 20 years old. Many are well-used, and not suitable for check-out. Most are outdated - more than 75% of these titles were published prior to 1990, and more than 33% were published prior to 1980. Many date back to the 1950s and 1960s.

A second document lists 20 DVDs that are being removed from the Staffordville School Library.

The third document includes outdated textbooks from Grade One and testing materials.

Please contact me with any questions.

Peggy Falcetta, Principal

### Obsolete Items - Staffordville School March 2021

<b>Item</b>	<b>Quantity</b>	<b>Notes</b>
My World Grade 1 Soc. Studies Books McGraw Hill 1999	56	Outdated (Falcetta)
Peabody Picture Vocabulary Test Manual Fourth Edition	1	Outdated (Davino)
Expressive Vocabulary Test Manual Second Edition	1	Outdated (Davino)
Brigance Diagnostic Inventory of Early Development II Manual - 2004 Edition	1	Outdated (Davino)
Connors Manual 2000	2	Outdated (Phillips)
Referral to Special Ed Manual 2006	1	Outdated (Phillips)
WISC-IV manual	1	Outdated (Phillips)
Test of Problem Solving-Revised	1	Outdated (Davino)
Bracken Basic Concept Scale	1	Outdated (Davino)
Expressive Language Test	1	Outdated (Davino)
BDI - Examiner's manual	1	Outdated (Davino)
PLS-4	1	Outdated (Davino)
GFTA - 2	1	Outdated (Davino)
The Listening Kit	1	Outdated (Davino)
Phonological Awareness test-2 Manual and test forms	1	Outdated (Davino)

DVD Title	Accession #
Learning Rocks	245
Eye witness Human Machine	284
Chicka Chicka Boom Boom	289
Chicka Chicka 1 2 3	290
Animal Groups	278
Beginning Measurement	275
Eyewitness Planets	282
Introduction to Problem Solving	276
Computer & Internet Basics	274
And the Dish ran away with the Spoon	296
Dinosaur	283
Insect life cycles	272
Eyewitness Monster	285
Properties of Matter	267
Eyewitness Natural Disasters	288
How things move	270
Exploring Communities and alike and different	280
Eyewitness Prehistoric Life	281
Amphibians, Fish & Reptiles	293

Title	Author	Accession Number
Why the Chimes Rang	Raymond MacDonald Aldean	8
The Dead Bird	Margaret Wise Brown	51
Danny and the Dinosaur	Syd Hoff	78
The Tiger Book	Jan Pfloog	78
Six Foolish Fishermen	Benjamin Elkin	85
Seven Diving Ducks	Margaret Friskey	97
Snow White and the Seven Dwarfs	Wanda Gag	101
Pilgrim Thanksgiving	Wilma Pitchford Hays	117
The Tailor of Gloucester	Beatrix Potter	205
The Tale of Benjamin Bunny	Beatrix Potter	206
Hide and Seek Day	Gene Zion	268
When the Wind Stops	Charlotte Zolotow	271
Air is All Around You	Fanklyn Branley	306
The Old Woman and Her Pig	Paul Galdone	326
The Wild Swans	Hans Christian Andersen	329
Fireside Stories	Veronica S. Hutchinson	331
The Fourth of July Story	Alice Dalgliesh	335
The Three Wishes	Paul Galdone	339
Tom Tit Tot	Evaline Ness	341
Thanksgiving Day	Robert Merrill Bartlett	342
A Child's Garden of Verses	Robert Louis Stevenson	345
Always Room for One More	Sorche Nic Leodhas	350
Bird Nests	Nina Shackelford	351
When We Were Very Young	A. A. Milne	376
Always Room for One More	Sorche Nic Leodhas	379
The Doubleday Roget's Thesaurusin Dictionary Form		423
Mr. Rabbit and the Lonely Present	Charlotte Zolotow	424
May I Bring a Friend	Beatrice Schenk De Regniers	434
Little Runner of the Longhouse	Betty Baker	452
Andersen's Fairy Tales	Hans Christain Andersen	453
Hurry, Skurry, & Flurry	Mary and Conrad Buff	467



Thumbelina	Hans Christian Andersen	469
Sylvester The Mouse with the Musical Ear	Adelaide Holl	474
Just Me	Marie Hall Ets	485
The Big Snow	Berta and Elmer Hader	499
Goodnight Moon	Margaret Wise Brown	501
Best Little House	Aileen Fisher	514
Bedtime For Frances	Russel Hoban	521
The Ugly Duckling	Hans Christain Andersen	527
The Shoemaker and The Elves	The Brothers Grimm	533
Puss in Boots	Charles Perrault	543
Once a Mouse	Marcia Brown	544
The Shoemaker and the Elves	Brothers Grimm	545
Snow White and Rose Red	Brothers Grimm	546
Snow White and Rose Red	Brothers Grimm	548
A Pocketful of Crickets	Rebecca Caudill	553
The Miller, His Son, and Their Donkey	Roger Duvoisin	560
The Plant Sitter	Gene Zion	566
Tom Tit Tot	Evaline Ness	567
Cinderella	Marcia Brown	574
The Cock and The Ghost Cat	Betty Jean Lifton	576
The Courtship, Merry Marriage, and Feast of Cock Robin	Barbara Cooney	582
Bear Party	William Pene Du Bois	583
The Little White Hen	Anita Hewett	588
May I Bring a Friend	Beatrice Schenk de Regniers	592
The Cock and the Ghost Cat	Jean Lifton	593
A Turtle and a Loon	Diane Redfield Massie	596
Christmas Eve	Edith Thacher Hurd	598
Dick Whittington and His Cat	Marcia Brown	600
Dash and Dart	Mary and Conrad Buff	604
In The Middle of the Night	Aileen Fisher	613
Butterfly Time	Alice E. Goudey	614

I Like Weather	Aileen Fisher	615
Chicken Little count-to-ten	Margaret Friskey	618
The Hare and the Tortoise	Aesop/Paul Galdone	619
Harry and the Dirty Dog	Gene Zion	621
Birds In The Sky	Lucy and John Hawkinson	654
The Mystery of Rackety's Way	Margaret Friskey	662
Shoe for My Pony	Margaret Friskey	663
The Runaway Giant	Adelaide Holl	671
What Whale Where	Edith Hurd	675
The Traveling Frog	V. M. Garshin	677
Seven Diving Ducks	Margaret Friskey	685
Humphrey Goes Hunting	Witali Bianki	688
No Fighting, No Biting	Else Holmelund Manarik	690
Grandpa	Barbara Borack	699
I Feel the Same Way	Robert Quackenbush	701
If Everybody Did	Jo Ann Stover	703
Brave Soldier Janosh	Victor G. Ambrus	721
Bascome, The Fastest Hound Alive	George J.W. Goodman	728
Springtime in Noisy Village	Astrid Lindgren	730
Be Nice to Spiders	Margaret Bloy Graham	736
Big Max	Kin Platt	738
Jorinda and Joringel	Brothers Grimm/Adrienne Adams	744
Dear Dragon	Sesyle Joslin	747
How Big is A Foot	Rolf Myller	758
Momo's Kitten	Mitsu/ Taro Yahsima	762
Rumpelstiltskin	Brothers Grimm and Jacqueline Ayer	774
The Tsar's Riddles or the Wise Little Girl	Guy Daniels	775
The Twelve Dancing Princesses	Holt, Rinehart and Winston	778
The White Rat's Tale	Barbara Schiller`	779
Truck Drivers What Do They Do?	Carla Greene	782
The Strange Disappearance of Arthur Cluck	Nathaniel Benchley	786

The Case of The Dumb Bells	Crosby Bonsail	790
The Homework Caper	Joan M. Lexau	793
The Toad Hunt	Janet Chenery	795
Come Again Pelican	Don Freeman	797
Bufford The Little Bighorn	Bill Peet	812
Ten Little Foxhounds	C. Gifford Ambler	878
Slip The story of a Little Fox	Phoebe Erickson	879
The Littlest Ange;	Charles Tazewell	888
The Little Black Hen	Lene Hille Brandts	891
Chicken Little Count-to-Ten	Margaret Friskey	893
If I Were...	Lene Hille-Brandts and Doris Otto	896
A Funny Alphabet Book	Patricia Martin Zens	906
The Bremen Town Musicians	Brothers Grimm/Paul Galdone	907
The Poodle Who Barked in the Wind	Charlotte Zolotow	910
The First Thanksgiving	Lena Barksdale	950
Mystery of the Farmer's Three Fives	Margaret Friskey	1369
Feather in My Hand	Siddie Joe Johnson	1592
Runaway John	Leonore Klein	1599
Tom and the Small Ant	Leonore Klein	1600
Who's in the Mirror?	Phoebe Erickson	1711
Squirrels	John Feilen	1726
Frederick	Leo Lionni	1761
Birds that Hunt	Willard Luce	1767
Robins	Edwin A. Mason	1776
I was Kissed by a Seal at the Zoo	Helen Palmer	1829
Easter	Lillie Patterson	1831
Christmas Feasts and Festivals	Lillie Patterson	1834
Christmas in American	Lillie Patterson	1835
Christmas in Britain and Scandinavia	Lillie Patterson	1836
The Fool of The World and The Flying Ship	Arthur Ransome	1851
Baboushka and The Three Kings	Ruth Robbins	1868

The Fitfiddles Keep Fit	Charlotte Steiner	1906
Jack is Glad	Charlotte Steiner	1909
Trees	George Sullivan	1915
Plants with Seeds	Dorothy Wood	1958
Look at a Gull	Dare Wright	1961
Ootah's Lucky Day	Peggy Parish	1987
Under the Green Willow	Elizabeth Coatsworth	1991
A Story A Story	Gail E. Haley	2016
The Emperor Penguins	Kazue Mizumura	2025
The Little Drummer Boy	Ezra Jack Keats	2029
Animals of the Bible	Dorothy P. Lathrop	2031
How, Hippo!	Marcia Brown	2034
Harveys Hideout	Russell Hoban	2043
Birds In Their Homes	Addison Webb	2044
Light All Around	Tillie Pine	2050
Watching Animals Find Food	Herbert H. Wong	2052
Emily's Moo	Tibor Gergely	2066
Desert Life	Ruth Kirk	2074
The Sunlit Sea	Augusta Goldin	2075
Around the Seasons	Eleanor Farjeon	2077
Sammy The Seal	Syd Hoff	2094
The Flight of The Snow Goose	Berniece Freschet	2096
The Story of the White House	Natalie Miller	2108
The Story of the Liberty Bell	Natalie Miller	2109
The Story of the Lincoln Memorial	Natalie Miller	2110
The Story of the Star-Spangled Banner	Natalie Miller	2111
The Story of the Statue of Liberty	Natalie Miller	2112
The Story of the Supreme Court	Kenneth Richards	2113
The Story of the Capitol	Marilyn Prolman	2114
The Story of the Constitution	Marilyn Prolman	2115
The Story of The Alamo	Norman Richards	2116

The Story of Bonhomme Richard	Norman Richards	2117
The Story of Old Ironsides	Norman Richards	2118
The Story of Monticello	Norman Richards	2119
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Space Travel: Blast-Off Day	Janet Riehecky	5892
Pond Life: The Fishing Trip	Donna Koren Wells	5893
Saving the Forests: A Rabbit's Story	Janet Riehecky	5894
What Plants Give Us	Janet Riehecky	5895
What Plants Need	Jane Belk Moncure	5896
How Seeds Travel: Poppuns and Parachutes	Jane Belk Moncure	5897
Dinosaurs Back in Time	Jane Belk Moncure	5898
Life Cycles: The Singing Mailbox	Jane Belk Moncure	5899
Kinds of Animals: Flyers, Leapers, Crawlers, Creepers	Jane Belk Moncure	5900
Baby Animals: Safe and Sound	Janet McDonnell	5901
Animal Talk: Barks, Growls, Hisses, Howls	Janet McDonnell	5902
Animal Camouflage: Hide-and-Seek Animals	Janet McDonnell	5903
Animal Habitats: The Best Home of All	Nancy Pemberton	5904
Night Animals: Wake Up, Little Owl!	Jane Belk Moncure	5905
What Animals Give Us: So Many Things	Donna Koren Wells	5906
Momo's Kitten	Mitsu/ Taro Yahsima	5941
Liang and the Magic Paintbrush	Demi	5946
Silly Tilly and The Easter Bunny	Lillian Hoban	6036
Assistance Dogs	Elizabeth Ring	6073

Paul Bunyan and His Blue Ox	Patricia Jensen	6112
The Biggest Cookie in the World	Linda Hayward	6120
The Titanic Lost and Found	Judy Donnelly	6123
Trucks	Anne Rockwell	6128
A Teacher on Roller Skates and Other School Riddles	David A. Adler	6129
Self Esteem	Shelley Neilson	6131
Sunshine	Bob Reese	6137
Ariel's New Friend	Teitelbaum, Michael	6144
Believing in Yourself	Elaine Goley	6174
Learn The Value of Respect	Elaine Goley	6175
Hansel and Gretel	Paul O. Zelinsky	6184
Colorful Light	Julian Rowe	6195
Rain	Robert Kalan	6217
Roll Over A Counting Song	Clarion Books	6218
Crystal & Gem	Dr. R. F. Symes & Dr. R. R. Harding	6238
The Titanic	Deborah Kent	6252
Airplanes	Jason Cooper	6261
Boats & Ships	Jason Cooper	6263
Trains	Jason Cooper	6266
Let's Wonder About Science Matter Really Matters	J.M. Patten, Ed. D	6267
Peter and the Wolf	Walt Disney	6274
Across The Big Country	Olesen G. Harrison	6293
Duck Tales Webby Saves The Day	Disney, Walt	6296
This Earth of Ours: The Mountains	Mel Higginson	6308
Animals of the Rain Forest	Lynn M. Stone	6310
People of The Rain Forest	Lynn M. Stone	6311
Rain Forests Plants Of The Rain Forest	Lynn Stone	6312
Disasters	John Himilton	6316
Water	Jason Cooper	6319
Macmillan First Dictionary		6328
Disasters: Earthquakes	Laura Conlon	6336

Fire	Laura Conlon	6337
Hurricanes	Merrilee Hooker	6339
Tornadoes	Merrilee Hooker	6340
Tornadoes	Merrilee Hooker	6340
Diasters: Volcanoes	Merrilee Hooker	6341
Safety at Home	Kyle Carter	6343
Safety From Crime	Kyle Carter	6344
Safety with Fire	Kyle Carter	6347
Brachiosaurus	Rupert Oliver	6350
Mamenchisaurus	Rupert Oliver	6351
Dilophosaurus	Rupert Oliver	6353
Protoceratops	Rupert Oliver	6355
Albertosaurus	Frances Swann	6356
Scolosaurus	David White	6358
Psittacosaurus	Frances Swann	6359
Corythosaurus	Frances Swann	6360
Anatosaurus	David White	6361
Rutiodon	David White	6362
Deinosuchus	David White	6363
Parasaurolophus	David White	6364
Pachycephalosaurus	Frances Swann	6365
Oviraptor	David White	6366
Struthiomimus	Frances Swann	6367
Connecticut: A Guide to It's Roads, Lore and People	Federal Worker's Project	6370
The Encyclopedia of Connecticut		6371
Connecticut: A Biographical Dictionary		6372
Marianne's Grandmother	Bettina Egger	6375
Gulliver Mickey	Walt Disney	6382
Thee Little Pigs	Walt Disney	6383
The Princess wh Never Laughed	Walt Disney	6385
Ten Apples Up on Top!	Theo Le Sieg	6388

Poems for the Very Young	Michael Rosen	6399
Magic Eye	Andrew and McMeel	6403
I Spy Fun House	Walter Wick	6404
Flying	Donald Crews	6409
When Dinosaurs Die	Laurie Krasny Brown	6418
Airplanes	Darlene S. Stille	6422
Fire Fighters	Ray Broekel	6424
Plants Without Seeds	Helen J. Challand	6426
How Seeds Travel: Poppuns and Parachutes	Jane Belk Moncure	6427
Raffi's Top 10 Songs to Read	Raffi	6429
The World's Top Ten Caves	Neil Morris	6435
Fire Stations	Jason Cooper	6443
Airports	Jason Cooper	6444
Great Places to Visit: Zoos	Jason Cooper	6445
Police Stations	Jason Cooper	6447
Coral Reefs	Jason Cooper	6454
Large Sea Creatures	Jason Cooper	6455
Sea Shells	Jason Cooper	6458
The Sea Plants	Jason Cooper	6459
Moths	Lynn M. Stone	6472
Sea Turtles	Lynn M. Stone	6476
Turtles	Louise Martin	6483
Lizards	Louise Martin	6484
Komodo Dragons	Louise Martin	6485
Iguanas	Louise Martin	6486
Chamelons	Louise Martin	6487
Black Widow Spiders	Louise Martin	6489
Bird Eating Spiders	Louise Martin	6490
Trapdoor Spiders	Louise Martin	6491
Trarantulas	Louise Martin	6492
Funnel Web Spiders	Louise Martin	6493

Fishing Spiders	Louise Martin	6494
The Squirrel	Anne-Marie Dalnais	6496
The Kangaroo	Anne-Marie Dalnais	6498
The Giraffe	Anne-Marie Dalnais	6499
Farm Machinery	Patricia Armentrout	6501
Cranes	David and Patricia Armentrout	6504
Clouds	Ann and Jim Merk	6513
Weather Signs	AnnMerk	6514
Dinosaurs Of The Land , Sea and Air	Michael Teitelbaum	6516
Dinosaurs And Prehistoric Creatures	Michael Teitelbaum	6517
Dinosaurs Of The Prehistoric Era	Michael Teitelbaum	6519
Determination	Elaine Goley	6521
The Lighthouse Children	Syd Hoff	6535
Mice At Bat	Kelly Oechsli	6537
Motor Graders	Jean Eick	6539
Bulldozers	Jean Eick	6541
Caterpillar to Butterfly	Oliver S. Owen	6544
Animal Dads	Sneed B. Collard	6550
I Spy an Alphabet In Art	Lucy Micklethwait	6552
Into The Woods	Loretta Krupinski	6588
Rand McNally Family World Atlas	Rand McNally & Company	6591
Mouse's Halloween		6616
Rocks & Minerals	R.F. Symes	6626
Flying Machine	Andrew Nahum	6627
Caves	Susan Rigby	6630
The Fall of Freddie The Leaf	Leo Buscaglia	6637
I Wonder Why Tunnels are Round	Steve Parker	6639
Alphabet Riddles	Susan Joyce	6647
Motorcycles	Jeff Savage	6649
Monster Truck Wars	Jeff Savage	6650
The Titanic	Deborah Kent	6651

The Titanic	Thomas Stacey	6653
Amazing Sea Creatures	Andrew Brown	6658
Shadow Play	Bernie Zubrowski	6670
Cars	Anne F. Rockwell	6688
I Spy Christmas	Walter Wick	6702
American Heritage Student Dictionary		6704
Rocks & Minerals	Illa Podendorf	6705
Presidents	Carol Greene	6709
Allosaurus	Janet Riehecky	6711
Brachiosaurus	Janet Riehecky	6712
Iguanodon	Janet Riehecky	6713
American Heritage College Dictionary		6720
Breakfast for Dinner	Cynthia DiLaura Devore, MD	6734
Merriam Webster"s Elementary	Merriam-webster Inc., Publishers	6739
My First Atlas	Bill Boyle	6743
Machines at Work	Byron Barton	6752
The River Book	CT DEP	6759
The River Book	CT DEP	6759
Why Am I Different?	Norma Simon	6764
Warm Clothes	Gail Smith Saunders	6770
Life Cycle of an Apple	Angela Royston	6771
Children's Quick and Easy Cook Book	Angela Wilkes	6790
Arthur's Camp-Out	Lillian Hoban	6811
Science Secrets: Magnets	Jason Cooper	6820
Science Secrets: Electricity	Jason Cooper	6823
What Makes and Insect?	Lynn M. Stone	6844
What Makes and Amphibian?	Lynn M. Stone	6845
What Makes a Fish?	Lynn M. Stone	6847
What Makes a Reptile	Lynn M. Stone	6849
Barnyard Friends Goats	Jason Cooper	6853
Reptiles	Lynn M. Stone	6862



Caterpillars	Lynn M. Stone	6880
Cockroaches	Lynn M. Stone	6881
Slugs and Snails	Lynn M. Stone	6884
Worms	Lynn M. Stone	6885
Me and My Pet Rabbit	Christine Morley and Carole Orbell	6907
See How They Grow Butterfly?	Mary Ling	6912
Jokes to Tickle Your Funny Bone	Viki Woodworth	6961
Riddles and Jokes	Alice Gilbreath	6963
Big Tracks, Little Tracks	Millicent E. Selsam	7025
Cars	Angela Royston	7047
Trains	Angela Royston	7051
Community Helpers from A to Z	Bobbie Kalman	7064
What is A Community from A to Z	Bobbie Kalman	7065
The Wonders of Me From A to Z	Bobbie Kalman	7066
We Celebrate Family Days	Bobbie Kalman	7067
Bright, Lively and Loud: What am I?	Moira Butterfield	7102
Fierce, Strong and Snappy: What am I?	Moira Butterfield	7104
Quick, Quiet and Feathered: What am I?	Moira Butterfield	7105
Fast, Strong, and Striped WHAT AM I	Moira Butterfield	7107
Jumpy, Green and Croaky: What am I?	Moira Butterfield	7108
Light	Terry Jennings	7112
People in the Rain Forest	Saviour Pirotta	7117
Predators in the Rain Forest	Savior Pirotta	7118
Animals in Trees	Moira Butterfield	7124
Habitats Forests	Anita Ganeri	7127
School Buses	Cynthia Klingel	7134
Airplanes	Darlene S. Stille	7140
Helicopters	Darlene S. Stille	7142
Trains	Darlene S. Stille	7143
Dirt Bikes	Lori Kinstad Pupeza	7145
Food and Your Health	Jillian Powell	7182

The Cheerios Counting Book	Barbara Barbieri McGrath	7279
Is it Red? Is it Yello? Is it Blue?	Tana Hoban	7283
Arf! Beg! Catch! Dogs from A to Z	Henry Horenstein	7290
Reptile	Colin McCarthy	7349
Cool Facts Rocks and Fossils	Anna Claybourne	7351
Lightening	Gail Saunders-Smith	7381
Rain	Gail Saunders-Smith	7383
Clouds	Gail Saunders-Smith	7384
Reptile	Colin McCarthy	7396
Earthquakes	Daniel Rogers	7418
Flowers	Jeunesse Gallimard	7433
Rabbits	Kathryn Hinds	7440
Airplanes	Hal Rogers	7445
Trains	Hal Rogers	7448
Airplanes	Darlene R. Stille	7449
Freight Trains	Darlene S. Stille	7451
Firehouse Dog	Amy and Richard Hutchings	7476
The Story of Columbus	Anita Ganeri	7477
Flashing Fire Engines	Tony Mitton	7478
The Ocean Alphabet Book	Jerry Pallotta	7491
Hamsters and Gerbils	Kathryn Hinds	7494
Police Cars	Marcia S. Freeman	7516
Columbus Day	Mir Tamim Ansary	7521
Little Apple: A Book of Thanks	Brigitte Weninger	7523
Canals	Elaine Landau	7538
The History of the American Presidency	John Bowman	7541
The Cat in The Hat	Dr. Seuss	7547
Scholastic Kids Almanac for the 21st Century		7552
Scholastic Kid's Almanac for the 21st Century		7553
Scholastic First Dictionary		7561
Scholastic First Dictionary		7562



**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1292      03/30/2021

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Service Station Equipment, Inc	4044					
Check Group:						
UST Monthly inspections-class B		200	2010237	32028 3/17/2021	001.10.430.2611.134 Maintenance Contracts	\$200.00
					Check #: 19	
						PO/Invoice Total: <u>\$200.00</u>
						Vendor Total: <u>\$200.00</u>
						Grand Total: <u>\$200.00</u>

End of Report

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1207      03/30/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ADI	4066					
Check Group:						
BOE panic button		1	2110198	vt80lm01 4/23/2021	117.02.730.2613.135 security equipment	\$31.99
					Check #: 491	
						PO/InvoiceTotal: <u>          \$31.99</u>
						Vendor Total: <u>          \$31.99</u>
Amazon	3332					
Check Group:						
JOYIN Kids Craft Kit Paint Your Own Dinosaur Art & Craft DIY Toy Set Make Your Own Dinosaur Toy Decorating & Coloring Craft Kit		1	2101149	774679938767 3/14/2021	130.01.611.1110.617 Instructional Supplies	\$17.95
J&C 20pcs 3D EVA Foam Sticker Puzzle Game DIY Cartoon Animal Learning Education Toys for Toddler Kids Art Craft Kits (kidslove A)		1	2101149	774679938767 3/14/2021	130.01.611.1110.617 Instructional Supplies	\$14.99
Extra Large Heavy Duty Soccer Ball Mesh Bag for Sports, Beach and Swimming Gears. Adjustable Shoulder Strap Made to Fit Adults and Kids. Secure Side Pocket for your Personal Item. 40x30 IN, Blue		1	2101149	774679938767 3/14/2021	130.01.611.1110.617 Instructional Supplies	\$16.95
Franklin Sports Ball Pump Kit -7.5" Sports Ball Pump with Needle - Perfect for Basketballs, Soccer Balls and More - Complete Hand Pump Kit with Needles, Flexible Hose, Air Pressure Gauge and Carry Bag		1	2101149	774679938767 3/14/2021	130.01.611.1110.617 Instructional Supplies	\$11.99
VATENIC 120PCS Kids Magnetic Tiles Building Blocks Set 3D Color Magnetic Blocks Toys for Kids Children, Educational Learning Toys Birthday Gifts for Boys Girls Age 3 4 5 6 7 8 9 10 Year Old		1	2101149	774679938767 3/14/2021	130.01.611.1110.617 Instructional Supplies	\$52.99
Pacon Presentation Board, White, Single Wall, 48" x 36", 4 Boards		1	2101149	774679938767 3/14/2021	130.01.611.1110.617 Instructional Supplies	\$10.06

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1207      03/30/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Creativity for Kids Big Gem Diamond Painting Kit - Create Your Own Woodland Forest Friends Diamond Art Stickers and Suncatchers - Diamond Art for Kids		1	2101149	774679938767	130.01.611.1110.617	\$11.67
				3/14/2021	Instructional Supplies	
Hedstrom 13-Inch Indoor/Outdoor Playballs, Assorted Colors, 8-Pack		3	2101149	774679938767	130.01.611.1110.617	\$64.68
				3/14/2021	Instructional Supplies	
					Check #: 492	
						PO/InvoiceTotal: \$201.28
Check Group:						
Duracell - CopperTop C Alkaline Batteries with Recloseable Package - Long Lasting, All-Purpose C Battery for Household and Business - 8 Count		2	2105056	567795768848	001.05.611.1110.026	\$27.70
				3/20/2021	SES General Supplies	
					Check #: 492	
						PO/InvoiceTotal: \$27.70
Check Group:						
Pens		1	2108108	578765553674	001.08.611.2320.203	\$14.99
				3/12/2021	District Supplies Superintendents Office	
wite out		1	2108108	578765553674	001.08.611.2320.203	\$4.29
				3/12/2021	District Supplies Superintendents Office	
file folders		1	2108108	578765553674	001.08.611.2320.203	\$20.73
				3/12/2021	District Supplies Superintendents Office	
					Check #: 492	
						PO/InvoiceTotal: \$40.01
Check Group:						
ElfTape Packing Tape Rolls		1	2108112	445778947754	001.08.611.2320.203	\$61.89
				3/20/2022	District Supplies Superintendents Office	
Wilson Jones Minute Book		1	2108112	598394976385	001.08.611.2320.203	\$137.28
				3/25/2021	District Supplies Superintendents Office	
Sharpie Asst. Color		1	2108112	598394976385	001.08.611.2320.203	\$15.99
				3/25/2021	District Supplies Superintendents Office	

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1207      03/30/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Post-it Super Sticky Notes		3	2108112	598394976385 3/25/2021	001.08.611.2320.203 District Supplies Superintendents Office	\$35.67
Asst. Bags		1	2108112	598394976385 3/25/2021	001.08.611.2320.203 District Supplies Superintendents Office	\$15.99
Clipco Tape Dispenser Gun with Tape		5	2108112	598394976385 3/25/2021	001.08.611.2320.203 District Supplies Superintendents Office	\$99.75
Check #: 492						
PO/InvoiceTotal:						\$366.57
Check Group:						
Batteries and Chromebook Part Cabinet		1	2109093	773956376764 2/23/2021	001.09.610.1110.047 IT Supplies	\$1,500.00
Check #: 492						
PO/InvoiceTotal:						\$1,500.00
Check Group:						
Rubbermaid Roughneck? Storage Totes 31 Gal Pack of 3 Durable, Reusable, Set of Large Storage Containers		1	2109094	446449754468 3/9/2021	001.09.610.1110.047 IT Supplies	\$86.69
Sterilite 16448012 16 Quart/15 Liter Storage Box, White Lid with Clear Base, 12-Pack		1	2109094	446449754468 3/9/2021	001.09.610.1110.047 IT Supplies	\$44.99
IT Suppl Logitech MX Master 3 Advanced Wireless Mouse - Graphiteies		1	2109094	446449754468 3/9/2021	001.09.610.1110.047 IT Supplies	\$99.99
Logitech MX Keys Advanced Wireless Illuminated Keyboard - Graphite		1	2109094	446449754468 3/9/2021	001.09.610.1110.047 IT Supplies	\$99.56
Logitech MX Ergo Wireless Trackball Mouse Adjustable Ergonomic Design, Control and Move Text/Images/Files Between 2 Windows and Apple Mac Computers (Bluetooth or USB), Rechargeable, Graphite - Black		1	2109094	446449754468 3/9/2021	001.09.610.1110.047 IT Supplies	\$86.49
Logitech 3.5mm Jack Compact Laptop Speakers, Black (Z130)		5	2109094	446449754468 3/9/2021	001.09.610.1110.047 IT Supplies	\$99.95

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1207      03/30/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
600pcs black Standard Self-Locking Nylon Cable Zip Ties Assorted Sizes 4/6/8/10/12 Inch with cable mount		1	2109094	446449754468 3/9/2021	001.09.610.1110.047 IT Supplies	\$10.95
					Check #: 492	
						PO/InvoiceTotal: <u>          \$528.62</u>
Check Group:						
SVL- flex stainless steel pipe		4	2110195	949584799663 3/20/2021	001.10.430.2600.993 Plumbing Repair & Maintenance	\$46.56
SVL-bronze adapter		4	2110195	949584799663 3/20/2021	001.10.430.2600.993 Plumbing Repair & Maintenance	\$123.88
					Check #: 492	
						PO/InvoiceTotal: <u>          \$170.44</u>
						Vendor Total: <u>          \$2,834.62</u>
AssetGenie Inc						
Check Group:						
Chromebook Repair with no Device Protection Plan		391.4	2109084	1545525 3/24/2021	001.09.430.2611.047 IT Repair and Maintenance	\$391.40
					Check #: 493	
						PO/InvoiceTotal: <u>          \$391.40</u>
						Vendor Total: <u>          \$391.40</u>
Capital One Trade Credit						
Check Group:						
Hobart IronMan 240 Wire-Feed MIG Welder with SpoolRunner 200 Spool Gun — 240V, 30–280 Amp Output, Model# 500574001		1	2115079	47304038 4/1/2021	280.03.611.1130.026 Perkins Instructional Supplies	\$1,999.99
					Check #: 494	
						PO/InvoiceTotal: <u>          \$1,999.99</u>
						Vendor Total: <u>          \$1,999.99</u>
Chromebookparts.com						
Check Group:						



**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1207      03/30/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Chromebook Repair without Device Protection Plan		724.2	2109082	102110 3/24/2021	001.09.430.2611.047 IT Repair and Maintenance	\$724.20
					Check #: 495	
						PO/InvoiceTotal: \$724.20
						Vendor Total: \$724.20
College Entrance Examination Board	1433					
Check Group:						
PSAT 8/9 (Sept. 2020 - Jan. 2021 admin) School code - 070705 Stafford High School		1	2115094	392175212a 3/16/2021	001.08.611.1110.229 District Supplies Testing	\$982.80
					Check #: 496	
						PO/InvoiceTotal: \$982.80
						Vendor Total: \$982.80
CompuClaim Inc						
Check Group:						
Medicaid Reimb Expense		786.57	2108034	21-469 3/26/2021	440.04.330.2100.090 Medicaid Reimb Expense	\$786.57
Medicaid Reimb Expense		164.96	2108034	21-556 3/29/2021	440.04.330.2100.090 Medicaid Reimb Expense	\$164.96
					Check #: 497	
						PO/InvoiceTotal: \$951.53
						Vendor Total: \$951.53
CWC	1473					
Check Group:						
MS water usage		69.04	2108053	00267137 3/2021 3/24/2021	001.02.410.2600.224 SMS Water Usage	\$69.04
					Check #: 498	
						PO/InvoiceTotal: \$69.04
						Vendor Total: \$69.04
Decker Inc	1179					

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1207      03/30/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Parents No Pickup Buses Only sign with tip and roll base		1	2102028	377379a 3/26/2021	001.02.611.1120.026 SMS General Supplies	\$251.23
Check #: 499						
PO/InvoiceTotal:						\$251.23
Check Group:						
stool caps		4	2110197	377440a 3/23/2021	001.10.430.2600.134 General Maintenance-District	\$88.69
Check #: 499						
PO/InvoiceTotal:						\$88.69
Vendor Total:						\$339.92
EASTCONN	410					
Check Group:						
ACT Magnet School Transportation		427.68	2104141	9212926 3/23/2021	001.07.566.2700.215 Magnet School Transportation	\$427.68
ACT Magnet School Transportation		408.24	2104141	9212927 3/23/2021	001.07.566.2700.215 Magnet School Transportation	\$408.24
ACT Magnet School Transportation		58.32	2104141	9212928 3/23/2021	001.07.566.2700.215 Magnet School Transportation	\$58.32
Check #: 500						
PO/InvoiceTotal:						\$894.24
Vendor Total:						\$894.24
Edgenuity Inc						
Check Group:						
Odysseyware K-12 Comprehensive Single User (K-8 Spark, 3-12 content for math, EIA, science, social studies, electives, world languages, CTE, Test Prep: excludes eDynamic Learning and Purpose Prep) Start date-2/10/2021; End date-6/30/2021		1	2115080	801151 3/20/2021	001.08.810.2212.045 District Licensing Fees and Subscriptions	\$300.00
Check #: 501						

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1207      03/30/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: <u>\$300.00</u>
						Vendor Total: <u>\$300.00</u>
EVERSOURCE	1442					
Check Group:						
High School electricity		54.55	2108023	51033156076 3/2021 3/26/2021	001.03.622.2600.096 SHS Electricity	\$54.55
West Stafford Electricity		148.38	2108023	51363286089 3/2021 3/26/2021	001.01.622.2600.096 WSS Electricity	\$148.38
						Check #: 502
						PO/InvoiceTotal: <u>\$202.93</u>
						Vendor Total: <u>\$202.93</u>
Festo Didactic Inc.						
Check Group:						
Registration for Robert Michalak and David Gorski to attend training from March 16-19, 2021 to include one day each of pneumatics, hydraulics, electrical, and digital. Each day will include: Creating a project, setting page size, accessing component libraries, creating circuits, configuring components, labeling components, linking components, testing: debugging circuits, saving and opening projects.		2	2115078	1581000879  3/25/2021	280.03.330.1110.118  Perkins PD	\$698.00
						Check #: 503
						PO/InvoiceTotal: <u>\$698.00</u>
						Vendor Total: <u>\$698.00</u>
Interpreters & Translators Inc.						
Check Group:						
Parent-teacher conference to discuss report card on 3/17/2021: Language - Spanish		1	2115093	147446  3/21/2021	001.08.611.1110.065  Classroom Curriculum Transition Supplies	\$75.00
Continued parent-teacher conference to discuss report card on 3/18/2021: Language - Spanish		1	2115093	147447  3/21/2021	001.08.611.1110.065  Classroom Curriculum Transition Supplies	\$37.50

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1207 03/30/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 504						
						PO/InvoiceTotal: <u>          </u> \$112.50
						Vendor Total: <u>          </u> \$112.50
Jacob Prochnicki-Fitzgerald						
Check Group:						
Travel General		45.64	2108069	1/6-3/15/2021 3/30/2021	001.08.580.1110.026 Travel General	\$45.64
Travel General		18.11	2108069	12/4-12/21/2020 3/30/2021	001.08.580.1110.026 Travel General	\$18.11
Check #: 505						
						PO/InvoiceTotal: <u>          </u> \$63.75
						Vendor Total: <u>          </u> \$63.75
Joseph B Torres						
Check Group:						
Travel General		15.96	2109057	1/5-3/17/2021 3/30/2021	001.08.580.1110.026 Travel General	\$15.96
Travel General		5.75	2109057	Dec 2020 3/30/2021	001.08.580.1110.026 Travel General	\$5.75
Check #: 506						
						PO/InvoiceTotal: <u>          </u> \$21.71
						Vendor Total: <u>          </u> \$21.71
Kathy Ciccolella Robbins						
Check Group:						
Big Y		1	2119044	V76548 3/29/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$76.28
Check #: 507						
						PO/InvoiceTotal: <u>          </u> \$76.28
						Vendor Total: <u>          </u> \$76.28
Kelcon LLC						
Check Group:						

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1207      03/30/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
SVL-storage container delivery		1	2110200	31521-01 3/15/2021	001.10.430.2600.134 General Maintenance-District	\$400.00
SVL- rental fee		3	2110200	31521-01 3/15/2021	001.10.430.2600.134 General Maintenance-District	\$225.00
Check #: 508						
						PO/InvoiceTotal: <u>          </u> \$625.00
						Vendor Total: <u>          </u> \$625.00
Laurie McKenney						
Check Group:						
Big Y		1	2119043	V135134 3/24/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$11.97
Aubuchon		1	2119043	V135134 3/24/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$51.96
Bigy Y		1	2119043	V135134 3/24/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$47.52
Amazon		1	2119043	V135134 3/24/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$17.78
Family Dollar		1	2119043	V135134 3/24/2021	190.05.611.1110.027 PASS Enrichment/Office Supplies	\$38.35
Check #: 509						
						PO/InvoiceTotal: <u>          </u> \$167.58
						Vendor Total: <u>          </u> \$167.58
Lori Dobson						
Check Group:						
Board Appreciation		1	2108116	71 3/29/2021	001.08.611.2320.203 District Supplies Superintendents Office	\$51.75
travel Supt office to LuAnn's Bakery Ellington		22	2108116	71 3/29/2021	001.08.580.1110.026 Travel General	\$12.32
Check #: 510						
						PO/InvoiceTotal: <u>          </u> \$64.07

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1207      03/30/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						Vendor Total: \$64.07
Pitney Bowes Global Financial Services L	1918					
Check Group:						
Supt Office postage meter rental		1	2108054	3313255060 3/21/2021	001.08.442.2500.088 Board Office Copier Lease	\$143.04
						PO/InvoiceTotal: \$143.04
						Vendor Total: \$143.04
Riverside Insights						
Check Group:						
Woodcock-Johnson IV Achievement Standard & Extended Form C Test Record and Subject Response Booklets w/ISR Package (25)		1	2104133	inv069544 3/25/2021	210.04.611.1260.026 Instructional Supplies	\$249.93
						PO/InvoiceTotal: \$249.93
						Vendor Total: \$249.93
Sara E Wallace						
Check Group:						
Travel General		43.4	2109058	1/4-3/22/2021 3/30/2021	001.08.580.1110.026 Travel General	\$43.40
Travel General		12.65	2109058	December 2020 3/30/2021	001.08.580.1110.026 Travel General	\$12.65
						PO/InvoiceTotal: \$56.05
						Vendor Total: \$56.05
Scott's Sports Supplies	1814					
Check Group:						
Mens matte finish Batting Helmets		30	2116017	shs 32173 3/4/2021	001.03.730.2900.178 SHS Athletic Equipment	\$959.70

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1207

03/30/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Ladies matte finish batting Helmets w/cage		30	2116017	shs 32173 3/4/2021	001.03.730.2900.178 SHS Athletic Equipment	\$1,349.70
PRISM" Softball Bat 32/22 2020 Model reg. price \$350		1	2116017	shs 32173 3/4/2021	001.03.730.2900.178 SHS Athletic Equipment	\$199.00
Easton "WONDER" Softball Bat 31/19 2021 Model		1	2116017	shs 32173 3/4/2021	001.03.730.2900.178 SHS Athletic Equipment	\$159.99
catchers helmet SB/BB		2	2116017	shs 32173 3/4/2021	001.03.730.2900.178 SHS Athletic Equipment	\$139.98
catchers shin guards sb/bb		2	2116017	shs 32173 3/4/2021	001.03.730.2900.178 SHS Athletic Equipment	\$158.00
lineup cards		4	2116017	shs 32173 3/4/2021	001.03.730.2900.178 SHS Athletic Equipment	\$34.00
softball bat		1	2116017	shs 32173 3/4/2021	001.03.730.2900.178 SHS Athletic Equipment	\$239.00
SB catchers mit		1	2116017	shs 32173 3/4/2021	001.03.730.2900.178 SHS Athletic Equipment	\$89.00
BB catchers mit		1	2116017	shs 32173 3/4/2021	001.03.730.2900.178 SHS Athletic Equipment	\$99.00
Helmet bags		8	2116017	shs 32173 3/4/2021	001.03.730.2900.178 SHS Athletic Equipment	\$319.92
Check #: 514						
PO/InvoiceTotal:						\$3,747.29
Vendor Total:						\$3,747.29
SNE Building Systems Inc	1602					
Check Group:						
SHS- service call		1	2110202	17236 3/22/2021	001.10.430.2611.185 Heating System Maintenance/Repair	\$230.00
Check #: 515						
PO/InvoiceTotal:						\$230.00
Vendor Total:						\$230.00

**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1207      03/30/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Stafford High School	1188					
Check Group:						
Spring Athletic Officials		1	2116018	V942300 3/24/2021	001.03.340.2900.174 SHS Sports Officials Expense	\$10,500.00
					Check #: 516	
						PO/InvoiceTotal: <u>\$10,500.00</u>
						Vendor Total: <u>\$10,500.00</u>
Superior Energy LLC	1227					
Check Group:						
SMS Propane		2144.19	2108048	56740 3/14/2021	001.02.623.2600.198 SMS Propane	\$2,144.19
SES propane		286.49	2108048	56795 3/14/2021	001.05.623.2600.198 SES Propane	\$286.49
					Check #: 517	
						PO/InvoiceTotal: <u>\$2,430.68</u>
						Vendor Total: <u>\$2,430.68</u>
Tull Brothers Inc	2834					
Check Group:						
WSS-Alarm lock ETDL push button replacement		1	2110199	732540 3/15/2021	117.01.430.2613.135 WSS Security Grant-Repair/Maint	\$332.75
					Check #: 518	
						PO/InvoiceTotal: <u>\$332.75</u>
						Vendor Total: <u>\$332.75</u>
Unifirst Corporation	4231					
Check Group:						
uniforms, brooms and mops		54.13	2110015	1030021381 3/26/2021	001.10.430.2611.134 Maintenance Contracts	\$54.13
uniforms, brooms and mops		182.06	2110015	1030021385 3/26/2021	001.10.430.2611.134 Maintenance Contracts	\$182.06



**Stafford CT Public Schools**

**Voucher Detail Listing**

Voucher Batch Number: 1207      03/30/2021

Fiscal Year: 2020-2021

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
uniforms, brooms and mops		155.09	2110015	1030021386 3/26/2021	001.10.430.2611.134 Maintenance Contracts	\$155.09
uniforms, brooms and mops		119.17	2110015	1030021389 3/26/2021	001.10.430.2611.134 Maintenance Contracts	\$119.17
uniforms, brooms and mops		77.18	2110015	1030021391 3/26/2021	001.10.430.2611.134 Maintenance Contracts	\$77.18
Check #: 519						
						PO/InvoiceTotal: <u>          </u> \$587.63
						Vendor Total: <u>          </u> \$587.63
Yale University						
Check Group:						
2021 RULER Institute Online Training to start April 19, 2021, Attendees: Caroline Hargraves, Samantha Boudah, Gina Malloy, & Laura Feeney		1	2115086	YCEI-01826  2/15/2021	220.11.330.1110.118  Title I Elementary Purch Prof Svc	\$7,000.00
Check #: 520						
						PO/InvoiceTotal: <u>          </u> \$7,000.00
						Vendor Total: <u>          </u> \$7,000.00
						Grand Total: <u>          </u> \$36,828.92

End of Report

MEMO

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education  
FROM: Steven A. Moccio, Superintendent of Schools   
SUBJECT: Student Recognition – Grand Prize Winner for the Anti-Vaping Contest

Attached is a letter previously shared with the Board regarding the Anti-Vaping / E-Cigarette campaign that was coordinated by School Resource Officer Middleton. Students worked to create and submit a variety of entries that addressed the dangers and negative effects of vaping / e-cigarette use. A panel of judges reviewed the entries and awarded a first, second, and third place winner for each grade level (6<sup>th</sup> through 12<sup>th</sup>), who were awarded \$100, \$50, and \$25 respectively. The panel of judges also identified Kaylah Pellegrino as the grand prize winner from the grade level winners, and awarded her an additional \$100.

SRO Middleton previously provided the individual winners with their prize. At the Board meeting on April 12, 2021, I have invited Kaylah and her family, as well as SRO Middleton to the Board meeting so she can formally be recognized for her efforts and to show her work.

## Anti-Vaping/E-Cigarette Contest 2021

The Stafford Police Department along with the Stafford Public Schools sponsored a contest for Stafford High School & Stafford Middle School students to develop an Anti-Vaping/E-Cigarette campaign that would appeal to youth in our community. Students were asked to create and submit drawings, posters, short poems, songs, short stories, or videos to address the dangers and negative effects of Vaping/E-Cigarette use. There were 7 categories and all by grade (6<sup>th</sup> - 12<sup>th</sup> graders). Students competed with other students in their own grade for prize money (1<sup>st</sup> prize \$100, 2<sup>nd</sup> prize \$50 & 3<sup>rd</sup> prize \$25). A Grand Prize Winner was then selected from the seven, 1st place winners from each category, and that student would receive an additional \$100.00 in CASH (\$200 total CASH).

On March 16, 2021 a panel of judges got together and carefully looked over 50 different Anti-Vaping project submitted to the contest. After almost 2 hours, the judges picked the winners using a matrix scoring system. Once all of the winners of each grade were selected, the judges decided who the Grand Prize winner was. I'm proud to announce that **Kaylah Pellegrino**, Grade 8, won the Grand Prize (\$200.00 total CASH). Below are the other winners from each grade.

### Grade 6

1. Mason Simlick
2. Ava Hasel
3. Alina Burns/Madison Patnoe

### Grade 7

1. McKayla Murphy
2. Chris Morales
3. Ashlynn Martel/Rianne Wright

### Grade 8

1. Kaylah Pellegrino
2. Ella Ohlendorf
3. Jadyun Kun

### Grade 9

1. Gabriella Pelczar
2. Gavin Stevens
3. Demetri Vella

### Grade 10

1. Alexa Morel
2. Sierra Jones
3. Josie Young/Emma Silvay

### Grade 11

1. Isaac Minaya
2. Jillian Mangold
3. Lauren Voisine

### Grade 12

1. Joshua Ricci
2. Luke Olsen
3. Emily Padegimas

I would like to thank the Sponsors, School Staff and Judges for donating their time to help with this contest:

SCADA: Stafford Coalition Against Drug Abuse

Amplify: A Trusted Voice for Healthy Communities

Steve Moccio: Superintendent of Stafford Public Schools (Judge)

Laura Lybarger: Stafford Board of Education (Judge)

Michael Delano: Stafford Board of Education (Judge)

Cindy Black: Department of Children and Families (Judge)

Jen Foster: Nurse at Johnson Memorial Hospital (Judge)

LT. Tom Duncan: Stafford Police Department

Shirley Allard: Stafford High School

Eileen Zadrozny: Stafford Middle School

The Community of Stafford will continue to work hard and together to keep our children safe from dangerous substances. Thank you again for everyone that was involved to make our community a better place.


Officer Earl Middleton

Stafford Police Department

Stafford Resident Trooper's Office

MEMO

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education  
FROM: Steven A. Moccio, Superintendent of Schools   
SUBJECT: Self-Funded Insurance Update through March 31, 2021

Attached is a memorandum and documentation prepared by Mrs. Diane Peters, Business Manager, regarding the status of our self-funded health insurance program, as of March 31, 2021. The average per month medical claims has decreased by \$68,684.55 and the average per month dental claims as decreased by \$1,677.68. The balance in the accounts have remained consistent since September.

As previously presented to the Board, due to the large balance of the fund in recent years, in consultation with Lisa Baxter, Town of Stafford Chief Financial Officer, premiums were not raised in either 2018-29 or 2019-20, and the employer share of the health savings accounts for employees was paid from the fund. A 3% premium increase was budgeted for the 2020-21 fiscal year, along with a portion of the employer's share of the HSA deductible. Since that time, medical and pharmaceutical claims continue to rise. Therefore, in consultation with the Town CFO, the 2021-22 budget, as approved by the Board, includes a 15% increase in insurance premiums, as well as the full cost of funding the employer's portion of the HSA deductible.

Mrs. Peters will be in attendance at the meeting on April 12, 2021, and will be available to answer any Board member questions.

# Stafford Public Schools Business Office

11B Levinthal Run  
Stafford Springs, CT 06076

## MEMO

To: Steven A. Moccio, Superintendent of Schools

From: Diane Peters, Business Manager

Date: April 7, 2021

Re: Self-Funded Health Insurance and Dental Programs, July 2019 – March 2021

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Activity within the self-funded health insurance and dental programs consists of receipts and claims. The following is a revised summary of the self-funded programs for the 2020-21 fiscal year.

**Receipts:** As in prior years, the Board of Education pays the budgeted amount into each fund through the course of the year. Comparative receipt information below indicates that receipts for the health program are lower, but slightly higher for the dental program, as of March 31, 2021. Average enrollment in the plan dropped by one from last fiscal year to current and premiums are lower for the high deductible plan; these two factors contribute to the lower receipt total.

Receipts		
Year	Health	Dental
19/20	\$ 2,521,350.18	\$ 118,062.30
20/21	\$ 2,446,585.74	\$ 118,379.64

**Claims:** Medical and dental claims decreased when compared to this time last year. The average per month in medical claims in 2019-20 was \$400,325.32; the current average per month has dropped to \$331,640.77. The average per month in dental claims in 2019-20 was \$14,711.93; the current average per month is \$13,034.25.

Claims plus Fees		
Year	Health	Dental
19/20	\$ 3,602,927.88	\$ 132,407.34
20/21	\$ 2,984,766.94	\$ 117,308.26

**Balance:** While the remaining balance in the medical account has dropped, it has remained consistent since September. We will continue to review the account and the claims each quarter.

Balance		
	Health	Dental
Balance July 2020	\$ 876,049.73	\$ 68,767.61
Current Balance March 2021	\$ 337,868.53	\$ 65,549.99

HEALTH FY 20-21

	BOE		Town		Fees	Interest	Total		Running Checking Balance BC/BS Health
	Receipts	Claims	Receipts	Claims			Receipts	Claims & Fees	
Beginning Balance									876,049.73
July	21,028.46	294,663.37		795.48	53,020.70		21,028.46	348,479.55	548,598.64
Aug	-	205,469.60	1,598.74	597.85	50,777.60		1,598.74	256,845.05	293,352.33
Sep	341,967.34	264,747.88	823.35	1,062.92	50,797.16		342,790.69	316,607.96	319,535.06
Oct	346,182.04	245,405.10	823.35	1,144.55	51,474.02	0.01	347,005.40	298,023.67	368,516.79
Nov	348,382.39	347,489.69	823.35	753.00	59,695.76	0.03	349,205.77	407,938.45	309,784.11
Dec	341,323.95	292,187.46	823.35	2,107.66	-	2.04	342,149.34	294,295.12	357,638.33
Jan	358,222.97	360,751.90	823.35	506.00	-	2.29	359,048.61	361,257.90	355,429.04
Feb	342,214.94	277,712.40	823.35	1,284.49	104,687.68	26.35	343,064.64	383,684.57	314,809.11
Mar	339,834.77	263,476.26	823.35	2,265.81	51,892.60	35.97	340,694.09	317,634.67	337,868.53
Apr							-	-	337,868.53
May							-	-	337,868.53
June							-	-	337,868.53
	2,439,156.86	2,551,903.66	7,362.19	10,517.76	422,345.52	66.69	2,446,585.74	2,984,766.94	
			O/S Claims	90,878.90					(75,776.69)
				-					-
				-					90,878.90
				-					-
				-					352,970.74
				-					
			Claims Adj	-					
				-					
				<u>90,878.90</u>					




DENTAL FY 20-21

	BOE		Town		Claims	Fees	Interest	Total		Running Checking Balance BC/BS Health
	Receipts	Claims	Receipts	Claims	Adjustments			Receipts	Claims & Fees	
Beginning Balance										64,478.61
July	671.58	10,974.15				1,349.92	-	671.58	12,324.07	52,826.12
Aug	-	14,829.83				1,258.40	-	-	16,088.23	36,737.89
Sep	17,771.04	8,922.26				1,309.88	-	17,771.04	10,232.14	44,276.79
Oct	17,210.43	10,028.54				1,515.80	-	17,210.43	11,544.34	49,942.88
Nov	15,687.56	11,280.81				1,344.20	-	15,687.56	12,625.01	53,005.43
Dec	8,610.54	9,837.74				1,355.64	0.43	8,610.97	11,193.38	50,423.02
Jan	17,107.67	12,022.65				-	1.99	17,109.66	12,022.65	55,510.03
Feb	24,264.65	17,625.05				-	6.63	24,271.28	17,625.05	62,156.26
Mar	17,039.22	12,309.19				1,344.20	7.90	17,047.12	13,653.39	65,549.99
Apr						-	-	-	-	65,549.99
May						-	-	-	-	65,549.99
June							-	-	-	65,549.99
										-
										-
	<u>118,362.69</u>	<u>107,830.22</u>	-	-	-	<u>9,478.04</u>	<u>16.95</u>	<u>118,379.64</u>	<u>117,308.26</u>	
					Claims in Transit	3,684.50			Due From STIF Deposit in Transit	-
						-			Claims in Transit	3,684.50
						-				
						<u>3,684.50</u>			Due to Health	-
									Balance per statement	69,234.49
								Balance of	RESERVE	51,573.83



MEMO**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education  
FROM: Steven A. Moccio, Superintendent of Schools   
SUBJECT: Financial Report, July 1, 2020, through April 5, 2021

Attached for your information is a memorandum from Mrs. Diane Peters, Business Manager, that includes explanations of various budget lines. Included with that memorandum is a financial report, sorted by object code, which details budgeted and encumbered/expended funds from July 1, 2020, through April 5, 2021, along with projected year-end remaining balances. Currently, schools are required to request permission prior to any purchases, as spending is limited to those items necessary in response to the COVID-19 pandemic and the immediate needs of the students. The projected remaining balance will be utilized to reduce the overall tax impact of the 2021-2022 school budget to the town mill rate.

The total budget for the 2020-2021 school year is \$28,289,798.41. As indicated in the attached memorandum, the year to date expenses represent 64.16% of the total budget. The unspent, unreserved amount of the budget is 2.9%.

The district has begun the process of preparing the grant application for the additional round of federal funding, ESSER II. The Stafford Public Schools has been allocated \$830,593 and the Board of Education will be provided updates as programs, services, and opportunities are identified that best address the needs of our school district. For example, later in the agenda the Board will review and possibly approve a proposal for a grant funded districtwide 0.6 FTE English Learner (EL) Teacher.

Per the Connecticut Office of Policy and Management, funds must be encumbered before September 2023 and aligned with the following four state-level priorities:

- Academic Supports, Learning Loss, Learning Acceleration and Recovery
- Family and Community Connections
- School Safety and Social-Emotional Well-being of the "Whole Student" and of our School Staff
- Remote Learning, Staff Development, and the Digital Divide

Mrs. Peters will be in attendance at the meeting on April 12, 2021, to provide more specific information and respond to questions from the Board.

**Stafford Public Schools**  
**Business Office**  
11B Levinthal Run  
Stafford Springs, CT 06076

**MEMO**

Date: April 5, 2021  
To: Steven Moccio, Superintendent of Schools  
From: Diane Peters, Business Manager  
Subject: Financial Report as of April 5, 2021

The year to date expenditure report for the period of July 1 and April 5, 2021 is attached. Projected remaining balances are included; these projections are based on current activity and historical spending but are projected and will fluctuate.

The salaries line, 100, is encumbered for filled positions and shows a current remaining amount of \$677,292.54. Remaining expenditures will reduce this amount to a projected \$468,370.46 after payment for substitutes, stipends, and any outstanding payments have been made. The Coronavirus Relief Fund was used to pay substitute time related to COVID 19 up to December 30, 2020.

The remaining balance in the 200 line, benefits, is \$101,993.19. Pension contributions increase each time an employee joins the pension or increases the amount of their employee deduction, which then increases the amount of the employer match. Unemployment costs have been low and include a COVID credit of 50% for benefits paid. Any amount remaining in the employee benefits line, 210, will be deposited into the health reserve and is not counted in the projected remaining balance.

Professional services, line 300, are payments for services for student related services to comply with mandates, professional development, legal fees, consultants and the security officer. The remaining balance at this time is \$(166,242.08). We continue to wait for clarity from one of our vendors, which will move some encumbrance to the tuition line. The projected remaining balance is \$(13,000), once the encumbrances have been reclassified and after the Medicaid reimbursement is netted with the services line.

Repairs, rental and other property services has a remaining balance of \$58,004.85. There have been many repairs to the heating systems in the schools this year, some of which may qualify for grant funding. The projected remaining balance is \$49,580.00.

Transportation, tuition and other services have a remaining balance of \$(80,112.51) with a projected remaining balance of \$(214,702.13). The cost of Out of district tuition is projected to increase when the encumbrance in related services is reclassified.

The remaining balance in the 600 line of the budget is \$152,223.26. The fuel oil usage has gone over contract however, the diesel usage has been lower than average. Any unused diesel will be used in place of fuel oil. The projected remaining balance in the 600 line is \$82,390.00.

Line 700, equipment and software expenditures has a remaining balance at this time of \$65,216.91 with a projected remaining amount of \$55,000. Line items for instructional equipment have not been utilized during the pandemic because space in classrooms is limited due to social distancing guidelines.

The 800 line of the budget covers various membership dues, licensing fees and a debt service line for the solar project lease payment. Overall, the line has a remaining balance of \$10,000.68 but the projected remaining balance will be \$65,000.00 after reducing the debt related encumbrance for fuel oil usage beyond the budgeted amount.

The unspent, unreserved amount of the 2020-21 budget is \$818,376.84 or 2.9%. Year to date expenses represent 64.16% of the total budget. The projected remaining balance to the 2020-21 budget is \$501,592.33 and will be used to reduce the impact of the 2021-22 budget to the town.

**Stafford, CT Public Schools**  
**Monthly Board Report For the Period 07/01/2020 through 04/05/2021**

Fiscal Year: 2020-2021

	<u>Budget</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>		<u>Projected Year End Remaining Balance</u>
<b>109 - Salaries Administrative</b>	\$ 1,547,292.00	\$ 1,138,977.00	\$ 408,315.00	\$ 359,597.79	\$ 48,717.21	3.1%	\$ 35,370.46
<b>110 - Salaries Certified Related</b> (Substitute teachers, coaches, and other stipends)	\$ 505,665.81	\$ 323,144.75	\$ 182,521.06	\$ 104,053.87	\$ 78,467.19	15.5%	\$ -
<b>111 - Salaries Certified</b> (Classroom teachers, pupil services staff members, library media and instructional specialists)	\$ 10,773,663.45	\$ 6,640,138.49	\$ 4,133,524.96	\$ 3,907,421.16	\$ 226,103.80	2.1%	\$ 240,000.00
<b>112 - Salaries Non-Certified</b> (Bookkeepers, cafeteria workers, custodians, maintenance, paraprofessionals, secretaries)	\$ 2,727,257.31	\$ 1,780,808.62	\$ 946,448.69	\$ 780,358.90	\$ 166,089.79	6.1%	\$ 140,000.00
<b>114 - Salaries Non-Affiliated</b> (Non-unionized positions - nurses, IT staff, supervisors and directors, business manager, specialists, BCBA, etc...)	\$ 1,135,122.40	\$ 809,917.55	\$ 325,204.85	\$ 302,954.58	\$ 22,250.27	2.0%	\$ 18,000.00
<b>115 - Salaries Non-Certified Related</b> (Substitutes for non-certified and non-affiliated staff)	\$ 281,178.45	\$ 154,409.17	\$ 126,769.28	\$ -	\$ 126,769.28	45.1%	\$ 30,000.00
<b>120 - Salary Other</b> (Athletic event support staff)	\$ 14,000.00	\$ 5,105.00	\$ 8,895.00	\$ -	\$ 8,895.00	0.0%	\$ 5,000.00
<b>100 Salaries Total</b>	<b>\$ 16,984,179.42</b>	<b>\$ 10,852,500.58</b>	<b>\$ 6,131,678.84</b>	<b>\$ 5,454,386.30</b>	<b>\$ 677,292.54</b>	<b>4.0%</b>	<b>\$ 468,370.46</b>
<b>210 - Employee Benefits</b>	\$ 3,333,790.08	\$ 2,248,649.57	\$ 1,085,140.51	\$ 993,563.35	\$ 91,577.16	2.7%	\$ -
<b>220 - Social Security</b> (6.2% for most non-certified employees)	\$ 261,458.00	\$ 187,940.83	\$ 73,517.17	\$ 72,900.83	\$ 616.34	0.2%	\$ -
<b>221 - Medicare</b> (1.45% for all staff except teachers hired prior to 1986)	\$ 245,388.00	\$ 162,074.62	\$ 83,313.38	\$ 80,532.18	\$ 2,781.20	1.1%	\$ 1,500.00
<b>230 - Pension Contributions</b>	\$ 712,931.00	\$ 707,782.58	\$ 5,148.42	\$ 12,084.02	\$ (6,935.60)	-1.0%	\$ (7,100.00)
<b>260 - Unemployment Compensation</b>	\$ 25,000.00	\$ 8,193.86	\$ 16,806.14	\$ 9,406.14	\$ 7,400.00	29.6%	\$ 8,000.00
<b>270 - Workers Compensation</b>	\$ 212,197.59	\$ 205,643.50	\$ 6,554.09	\$ -	\$ 6,554.09	3.1%	\$ 6,554.00
<b>200 Benefits Total</b>	<b>\$ 4,790,764.67</b>	<b>\$ 3,520,284.96</b>	<b>\$ 1,270,479.71</b>	<b>\$ 1,168,486.52</b>	<b>\$ 101,993.19</b>	<b>2.1%</b>	<b>\$ 8,954.00</b>
<b>323 - Contracted Instructional Services</b> (Consultative services to comply with mandates)	\$ 120,079.20	\$ 216,994.44	\$ (96,915.24)	\$ 208,116.05	\$ (305,031.29)	-254.0%	\$ (121,000.00)



**Stafford, CT Public Schools**  
**Monthly Board Report For the Period 07/01/2020 through 04/05/2021**

Fiscal Year: 2020-2021

	<u>Budget</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>		<u>Projected Year</u> <u>End Remaining</u> <u>Balance</u>
<b>330 - Purch Prof/Tech Services</b> (Professional Development and in-service)	\$ 48,400.00	\$ 6,809.56	\$ 41,590.44	\$ 2,280.00	\$ 39,310.44	81.2%	\$ 20,000.00
<b>340 - Other Professional Services</b>	\$ 251,679.00	\$ 80,187.81	\$ 171,491.19	\$ 72,012.42	\$ 99,478.77	39.5%	\$ 88,000.00
<b>300 Professional Services Total</b>	<b>\$ 420,158.20</b>	<b>\$ 303,991.81</b>	<b>\$ 116,166.39</b>	<b>\$ 282,408.47</b>	<b>\$ (166,242.08)</b>	<b>-39.6%</b>	<b>\$ (13,000.00)</b>
<b>410 - Water and Sewer</b>	\$ 23,500.00	\$ 16,728.03	\$ 6,771.97	\$ 7,191.97	\$ (420.00)	-1.8%	\$ (420.00)
<b>420 - Custodial/Fire/Constable</b>	\$ 3,165.00	\$ -	\$ 3,165.00	\$ -	\$ 3,165.00	100.0%	\$ 2,000.00
<b>421 - Trash Removal</b>	\$ 54,000.00	\$ 34,544.29	\$ 19,455.71	\$ 12,312.83	\$ 7,142.88	13.2%	\$ 4,000.00
<b>430 - Repairs and Maintenance</b>	\$ 410,707.00	\$ 271,904.60	\$ 138,802.40	\$ 104,299.53	\$ 34,502.87	8.4%	\$ 31,000.00
<b>442 - Lease Rental</b>	\$ 109,729.98	\$ 70,505.92	\$ 39,224.06	\$ 25,609.96	\$ 13,614.10	12.4%	\$ 13,000.00
<b>400 Repairs, Rental, and Other Prop. Svcs</b> <b>Total</b>	<b>\$ 601,101.98</b>	<b>\$ 393,682.84</b>	<b>\$ 207,419.14</b>	<b>\$ 149,414.29</b>	<b>\$ 58,004.85</b>	<b>9.6%</b>	<b>\$ 49,580.00</b>
<b>510 - Student Transportation</b>	\$ 2,196,641.19	\$ 1,170,312.69	\$ 1,026,328.50	\$ 939,670.06	\$ 86,658.44	3.9%	\$ 106,000.00
<b>520 - Property Insurance</b>	\$ 122,691.10	\$ 121,154.86	\$ 1,536.24	\$ -	\$ 1,536.24	1.3%	\$ 1,536.00
<b>521 - Liability Insurance</b>	\$ 92,293.99	\$ 94,682.12	\$ (2,388.13)	\$ -	\$ (2,388.13)	-2.6%	\$ (2,388.13)
<b>530 - Communications</b> (Mailings, interbuilding internet services, wireless service, and telephone service)	\$ 90,079.50	\$ 63,431.63	\$ 26,647.87	\$ 23,529.41	\$ 3,118.46	3.5%	\$ 2,500.00
<b>540 - Advertising</b>	\$ 750.00	\$ -	\$ 750.00	\$ -	\$ 750.00	100.0%	\$ 750.00
<b>550 - Printing and Binding</b>	\$ 3,400.00	\$ 110.87	\$ 3,289.13	\$ 1,327.15	\$ 1,961.98	57.7%	\$ 1,900.00
<b>560 - Out of District Tuition</b> (Outplaced students and Vo-Ag)	\$ 1,176,161.39	\$ 722,986.90	\$ 453,174.49	\$ 676,415.52	\$ (223,241.03)	-19.0%	\$ (372,000.00)
<b>566 - Magnet School Tuition</b>	\$ 138,913.76	\$ 134,567.84	\$ 4,345.92	\$ 9,493.98	\$ (5,148.06)	-3.7%	\$ (5,000.00)
<b>580 - Travel</b>	\$ 17,000.00	\$ 1,992.41	\$ 15,007.59	\$ 2,183.94	\$ 12,823.65	75.4%	\$ 12,500.00
<b>581 - Athletic / Other Trips</b>	\$ 70,661.52	\$ 8,199.33	\$ 62,462.19	\$ 23,146.25	\$ 39,315.94	55.6%	\$ 35,000.00
<b>590 - Other Purchased Services</b> (SHS motivational speakers)	\$ 4,500.00	\$ -	\$ 4,500.00	\$ -	\$ 4,500.00	100.0%	\$ 4,500.00
<b>500 Transp, Tuition, and Other Services</b> <b>Total</b>	<b>\$ 3,913,092.45</b>	<b>\$ 2,317,438.65</b>	<b>\$ 1,595,653.80</b>	<b>\$ 1,675,766.31</b>	<b>\$ (80,112.51)</b>	<b>2.0%</b>	<b>\$ (214,702.13)</b>
<b>610 - IT Supplies</b> (Consumable supplies required for IT equipment)	\$ 5,600.00	\$ 4,372.14	\$ 1,227.86	\$ 254.34	\$ 973.52	17.4%	\$ 950.00
<b>611 - Instructional Supplies</b> (Consumable instructional supplies used by teachers, staff, and students)	\$ 251,654.06	\$ 90,546.27	\$ 161,107.79	\$ 4,033.58	\$ 157,074.21	62.4%	\$ 125,000.00

**Stafford, CT Public Schools**  
**Monthly Board Report For the Period 07/01/2020 through 04/05/2021**


Fiscal Year: 2020-2021

	<u>Budget</u>	<u>Year To Date</u>	<u>Balance</u>	<u>Encumbrance</u>	<u>Budget Balance</u>		<u>Projected Year End Remaining Balance</u>
<b>613 - Building Services Supplies</b>	\$ 107,400.00	\$ 72,746.99	\$ 34,653.01	\$ 21,257.44	\$ 13,395.57	12.5%	\$ 8,000.00
<b>620 - Fuel Oil</b>	\$ 122,528.24	\$ 148,088.98	\$ (25,560.74)	\$ -	\$ (25,560.74)	-20.9%	\$ (25,560.00)
<b>622 - Electricity</b>	\$ 513,100.00	\$ 97,750.49	\$ 415,349.51	\$ 415,349.51	\$ -	0.0%	\$ -
<b>623 - Propane Gas</b>	\$ 46,100.00	\$ 78,987.87	\$ (32,887.87)	\$ 2,312.69	\$ (35,200.56)	-76.4%	\$ (40,000.00)
<b>626 - Gasoline</b>	\$ 4,000.00	\$ 1,718.31	\$ 2,281.69	\$ 2,281.69	\$ -	0.0%	\$ -
<b>641 - Textbooks</b>	\$ 52,681.42	\$ 20,722.43	\$ 31,958.99	\$ -	\$ 31,958.99	60.7%	\$ 5,000.00
<b>642 - Library Materials</b>	\$ 11,326.42	\$ 1,744.15	\$ 9,582.27	\$ -	\$ 9,582.27	84.6%	\$ 9,000.00
<b>600 Utilities, Instructional Supplies Total</b>	<b>\$ 1,114,390.14</b>	<b>\$ 516,677.63</b>	<b>\$ 597,712.51</b>	<b>\$ 445,489.25</b>	<b>\$ 152,223.26</b>	<b>13.7%</b>	<b>\$ 82,390.00</b>
<b>730 - Equipment</b>	\$ 79,119.00	\$ 53,202.27	\$ 25,916.73	\$ 4,017.30	\$ 21,899.43	27.7%	\$ 20,000.00
<b>735 - Computer Software</b>	\$ 130,966.99	\$ 87,649.51	\$ 43,317.48	\$ -	\$ 43,317.48	33.1%	\$ 35,000.00
<b>700 Equipment and Software Total</b>	<b>\$ 210,085.99</b>	<b>\$ 140,851.78</b>	<b>\$ 69,234.21</b>	<b>\$ 4,017.30</b>	<b>\$ 65,216.91</b>	<b>31.0%</b>	<b>\$ 55,000.00</b>
<b>810 - Dues and Fees</b> (IT licensing fees, district memberships, student festival and organization fees, drama productions)	\$ 116,025.30	\$ 104,482.62	\$ 11,542.68	\$ 1,541.00	\$ 10,001.68	8.6%	\$ 5,000.00
<b>830 - Debt-Related Expenditures</b> (Yearly payment to Town of Stafford for Geothermal and Solar Lease)	\$ 140,000.26	\$ -	\$ 140,000.26	\$ 140,001.26	\$ (1.00)	0.0%	\$ 60,000.00
<b>800 Dues and Fees Total</b>	<b>\$ 256,025.56</b>	<b>\$ 104,482.62</b>	<b>\$ 151,542.94</b>	<b>\$ 141,542.26</b>	<b>\$ 10,000.68</b>	<b>3.9%</b>	<b>\$ 65,000.00</b>
<b>Grand Total</b>	<b>\$ 28,289,798.41</b>	<b>\$ 18,149,910.87</b>	<b>\$ 10,139,887.54</b>	<b>\$ 9,321,510.70</b>	<b>\$ 818,376.84</b>	<b>2.9%</b>	<b>\$ 501,592.33</b>



MEMO

## OFFICE OF THE SUPERINTENDENT OF SCHOOLS

TO: Board of Education  
FROM: Steven A. Moccio, Superintendent of Schools   
SUBJECT: Review and Possible Approval of a Proposal for a Grant Funded  
Districtwide 0.6 FTE English Learner (EL) Teacher

As indicated in the attached proposal from Mr. Steve Autieri, Director of Curriculum & Instruction, you will find a proposal for a districtwide 0.6 FTE English Learner (EL) Teacher for the 2021-2022 school year. Mr. Autieri's proposal sights the rising number of EL students in the district and the need for additional instructional support for those students. The district currently relies on Mr. Autieri's office to coordinate the intake process, as well as oversee the mandated yearly testing. The addition of an EL teacher would allow for the intake process to be shifted away from Mr. Autieri's office and return to the Pupil Services office. The EL teacher would provide instruction differentiated by student language level, as well as work with parents to provide the necessary supports to bridge any gaps between the school and home. The removal of the duties from reading teachers will also allow them to provide additional assistance to other students. The addition of this position will also bring an expert in EL learning to the district and allow for increased opportunity to provide on-sight professional development to staff.

Mr. Autieri's proposal would initially be funded through the ESSER II grant as it aligns with the State-level priorities of academic supports, learning acceleration, family and community connections, as well as staff development. In future years, the funding source will likely be shifted to a Title grant so as not to impact the overall Board of Education budget. The salary and benefit cost of the 0.6 FTE position is approximately \$44,000.

Mr. Autieri will be present at the Board meeting on April 12, 2021, and will be available to respond to questions regarding this proposal.

**RECOMMEND** the Board approve the addition of a grant funded 0.6 FTE English Learner (EL) Teacher for the 2021-2022 school year, as presented.

## Funding Proposal

March 22, 2022

### English Learner Teacher

#### **Rationale:**

With a rising number of students identified as English Learners, especially at the elementary grades, the need for instructional support and service hours for students is significant. The district is anticipating greater than ten students across the four buildings for the 2021-2022 school year. Students learning a second language require a comprehensive instructional program that provides scaffolds for the development of oral and written communication skills.

The incorporation of the English Learner Teacher would entail the following responsibilities:


- A. Coordinate the intake process for new EL students district wide by processing new registrations with the district registrar; supporting school-based staff with processes and procedures outlined in the Stafford Public Schools English Learner Handbook.
- B. Conduct all assessments for EL students including: LAS/PreLAS and annual mandated LASLinks testing delivered each spring.
- C. Prepare score reports to be included within student cumulative files at each school, with copies shared with families.
- D. Develop language support schedules for EL students, inform classroom teachers of schedule, and disseminate information about student levels, strategies, and second language acquisition.
- E. Work with classroom teachers and specialists (co-teaching when possible) by conferencing about student needs and adaptations, disseminating information, adapting and sharing materials, supporting reading and other class content, and sending emails and progress reports.
- F. Provide instruction to EL students that is differentiated by student language level and need for language and literacy development, cultural literacy, community and knowledge base, discourse, and study strategies.
- G. Assist in the writing and implementation of the Title III grant and collecting data, reporting back to district on training and support resources.
- H. Represent the District at regional and state meetings, such as the RESC Title III consortium, the CSDE, and CAPELL to stay current with new initiatives, professional development opportunities, curriculum, and assessments related to EL.
- I. Provide professional development about EL students and vocabulary pre-teaching in district; create reporting and recording forms and protocols; create and distribute information packets to appropriate staff; ensure frequent communication about EL issues and program procedures with Pupil Services and Curriculum Director.

**Budgetary Impact: \$34,402.80 salary (0.6 of Master's Step 5) + benefits**



MEMO

**OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

TO: Board of Education  
FROM: Steven A. Moccio, Superintendent of Schools   
SUBJECT: Teachers Eligible for Tenure / Teacher's Performance (Executive Session Anticipated)

The Board of Education has been provided under separate cover with a list of professional staff members who have been recommended by their supervisor(s) for tenure. The listed staff members are scheduled to attain tenure next school year. The list is provided to the Board as a professional courtesy, as Boards in Connecticut do not grant tenure. Rather, a teacher achieves tenure after completing the requisite months of continuous service with the district AND after the Superintendent offers the teacher a contract to return the following year. All staff members below the rank of the Superintendent are considered "teachers" for tenure purposes.

Employees eligible for tenure next school year have been notified that an evaluation of their performance may be requested by the Board of Education. Should the Board wish to request an evaluation of performance for any of the staff members on the list, the evaluation will take place in either public or executive session, as requested by the staff member.